



CITY OF GLENDALE

2020 ADOPTED BUDGET

November 11, 2019

CITY OF GLENDALE
Milwaukee County, Wisconsin

2020 Adopted Budget

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To the Honorable Mayor Bryan Kennedy, and Common Council:

Transmitted herein is the City of Glendale's 2020 Preliminary Annual Program Budget.

The Annual Program Budget establishes an operational and financial plan for delivery of the City services and implementation of the City's capital improvement program. It is more than just revenues, expenses, appropriations, and projects. It is a policy document that is defined by the City Council that defines funds to be collected and services, programs, and activities citizens can expect to be provided. It is also the operational guide for departments.

With the Governor and State Legislature continuing to make significant changes to the way the State distributes tax revenue to cities, schools and counties and the subsequent reactions from the citizenry, particularly in terms of taxes, has presented a major challenge to Glendale and all communities in preparing a budget that strives to maintain essential city services but at no additional costs. Residential property values have inclined, and there are some minor inflationary increases that affect all consumers, including the City. Having to meet these challenges, and yet be able to find the necessary resources to meet these challenges and responsibilities with less revenue, continues to be the story of the 2020 City budget.

Addressing the Challenge

The 2020 Annual Program Budget is affected by limited local economic growth which results in limited property tax levy increase to fund the 2020 budget. The closing of Tax Incremental District #6 has resulted in an increase in non-TID valuation.

As of January 1, 2019, the value of net new construction during the previous 12 months was \$12,005,400 – approximately 0.53 percent of the City's valuation. Consequently, the City (by State law) is allowed to increase the property tax levy to fund the 2020 operations and capital expenditures. Additionally, the City is able to increase property tax levy by the amount of the North Shore Fire Department expenditure increase - \$78,447.

Property taxes are the city's primary revenue source. For the 2020 Budget, the total increase in property tax levy has been allocated to the General Fund, Special Revenue Funds and the Debt Service Fund.

The City participates in the State's voluntary expenditure restraint program. This restrictive expenditure program enables the City, if it chooses to participate, to receive an annual incentive payment as a reward for holding expenditures in the General Fund

at or below the levels from the previous year adjusted by inflation. The City will continue to participate in this program in 2020 allowing for a 2021 State payment. The City anticipates receiving approximately \$282,031 from the State in 2020, approximately \$21,969 less than 2019.

1. Budget Limitations and Constraints

- The 2020 City budget was prepared with the understanding that non-property tax revenue in 2020 will most likely be more than the 2019 budget. Also, the property taxes can be increased by the total net new construction of 0.53%. With these restrictions, however, the budget does continue to fund all essential services and operations.

2. Alternate Sources of Revenue - Fees

- The 2020 General Fund Budget does not propose or contain any new user fees, or fees for services. In addition, State law requires that any new fee or an increase in an existing fee for specific service, that new revenue must be used to reduce the tax levy limit. However, existing utility fees for the water utility will increase, primarily due to State mandated maintenance programs.
- The 2020 General Fund Budget does include \$187,940 to be used from Fund Balance. This represents 1.22% use of fund balance which is below the 5% allowable per the policy adopted by the Council in 2018. The City budgets conservatively. For example, the 2017 Annual Program Budget projected a use of \$224,798 of fund balance; however, the year end results added \$139,046 to fund balance.
- The 2020 General Fund Budget includes additional revenue for charges related to the North Shore Municipal Court. Due to the addition of the Village of Bayside, the North Shore Municipal Court is now a Special Revenue Fund. The Special Fund will be charged appropriately for rental of building space, auditing services, and staff administrative time.
- In 2020, the Democratic National Convention will make it necessary for the City of Milwaukee to contract police services with the City of Glendale. This additional revenue will offset the additional expense identified in the budget.

3. Budget Formulation

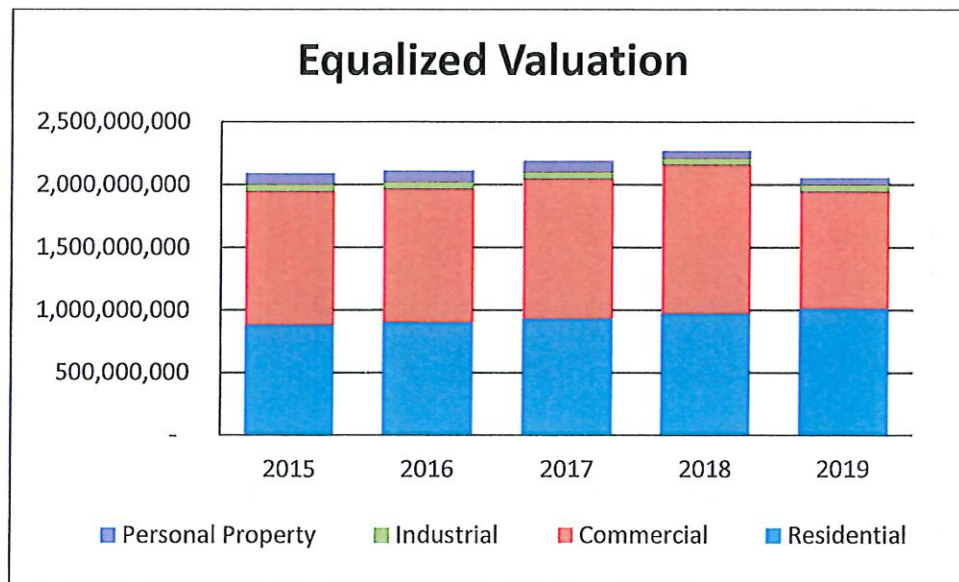
- Other than the settled Labor Association contract with the Police Officers, no employee wage increases are budgeted in specific program areas. The funds allocated for employee wage increases are in the wage reserve account. The allocation of these funds will be redistributed after employee evaluations are complete.
- The operations and maintenance budget of the City is primarily composed of three service areas: General Government, Public Safety and Public Works. The

2020 budget for General Government is \$1,432,319. This is a decrease of \$92,885 from the current year primarily due to the relocation of the North Shore Municipal Court expenses to a Special Revenue Fund.

- The Public Safety budget for 2020 is \$10,751,085, an increase of \$254,092. The North Shore Fire Department operating budget (Glendale's share) is \$3,600,811, an increase of \$78,447.
- The Public Works budget for 2020 is \$2,316,912, an increase of \$101,624. The Public Works budget includes the costs for gasoline for all City vehicles, including the Police Department, which consumes 61%. It also includes the costs related to street lighting, traffic signals, and snow plowing and ice removal. The 2020 Budget reallocation utilizes Public Works staff to the Richard E. Maslowski Community Park. In addition, the Public Works department has been working to bring more contracted services in-house. Due to these initiatives, this budget includes funding for an additional Municipal Technician in the department.

4. Tax Base/Valuation Changes

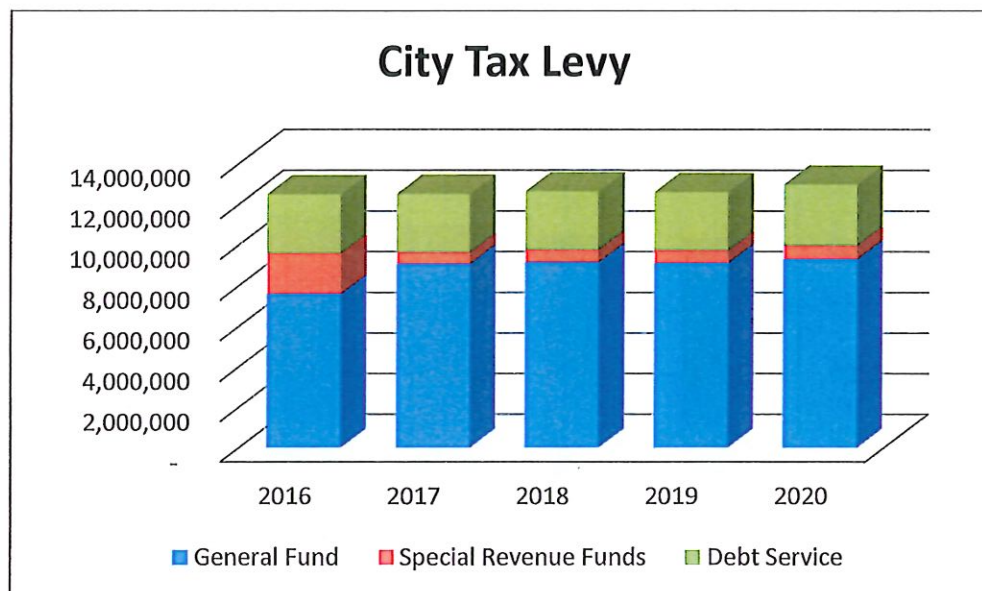
- The Wisconsin Department of Revenue has determined that Glendale's equalized value (estimated market value of all taxable properties within the City) has decreased by 9.53%. Specifically, residential property values are up by 3.98%; Commercial values are down 21.20% mostly due to the revaluation of Bayshore. The Industrial valuation increased 0.94%. The chart below shows the breakout of equalized property valuation over the past 5 years. At the time of printing the 2020 Preliminary Annual Program Budget, the final assessed valuations had not been released. Updates to the budget will be distributed when this information is received.



5. Budget Summary and Tax Levy

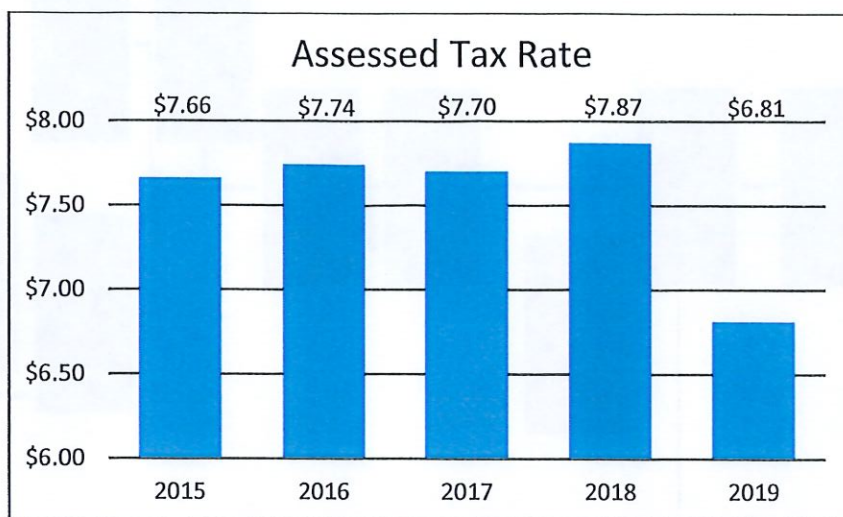
- The 2020 General Fund Budget, as recommended, for operations and maintenance totals \$15,391,055, an increase of \$284,581, or 1.88% from the 2019 budget.
- The Special Revenue Fund budget for 2020 is \$1,468,647, an increase of 8.82% from the current year. This increase is mostly due to the new North Shore Municipal Court Special Revenue Fund.
- The Debt Service Fund budget is \$17,427,097, a decrease of \$8,035,575. The decrease is due to the defeasance of TIF #8 debt. Debt Service tax levies have a limited exemption from the State levy limitations.
- The total City budget, including all Capital Projects Funds, Debt Service, Special Revenue Funds and Proprietary Funds, is \$44,585,103 an decrease of 22.59% over 2019.
- The tax levy is projected to be \$12,948,243, an increase of \$370,194 or 2.94%. Below is a chart showing the tax levy distributions over the past 5 years.

The Chart below shows the minimal increase in overall property taxes since 2016. You will notice the increase in General Fund Taxes and decrease in Special Revenue taxes from 2016 to 2017. This is due to a change in the State law that did not allow for several Special Revenue funds to continue as Special Revenue Funds. This City in 2016 determined to move those funds back into the General Fund thereby increasing the need for property taxes in the General Fund.



- With the additional tax levy from net new construction and the increased amount for the Fire Department, and the change in assessment ratio, the assessed tax

rate decreased to \$6.82 per \$1,000. The chart below shows the assessed tax rate over the past 5 years.



The 2020 Annual Program Budget is committed to the City's effort of preserving a solid financial position.

Sincerely,

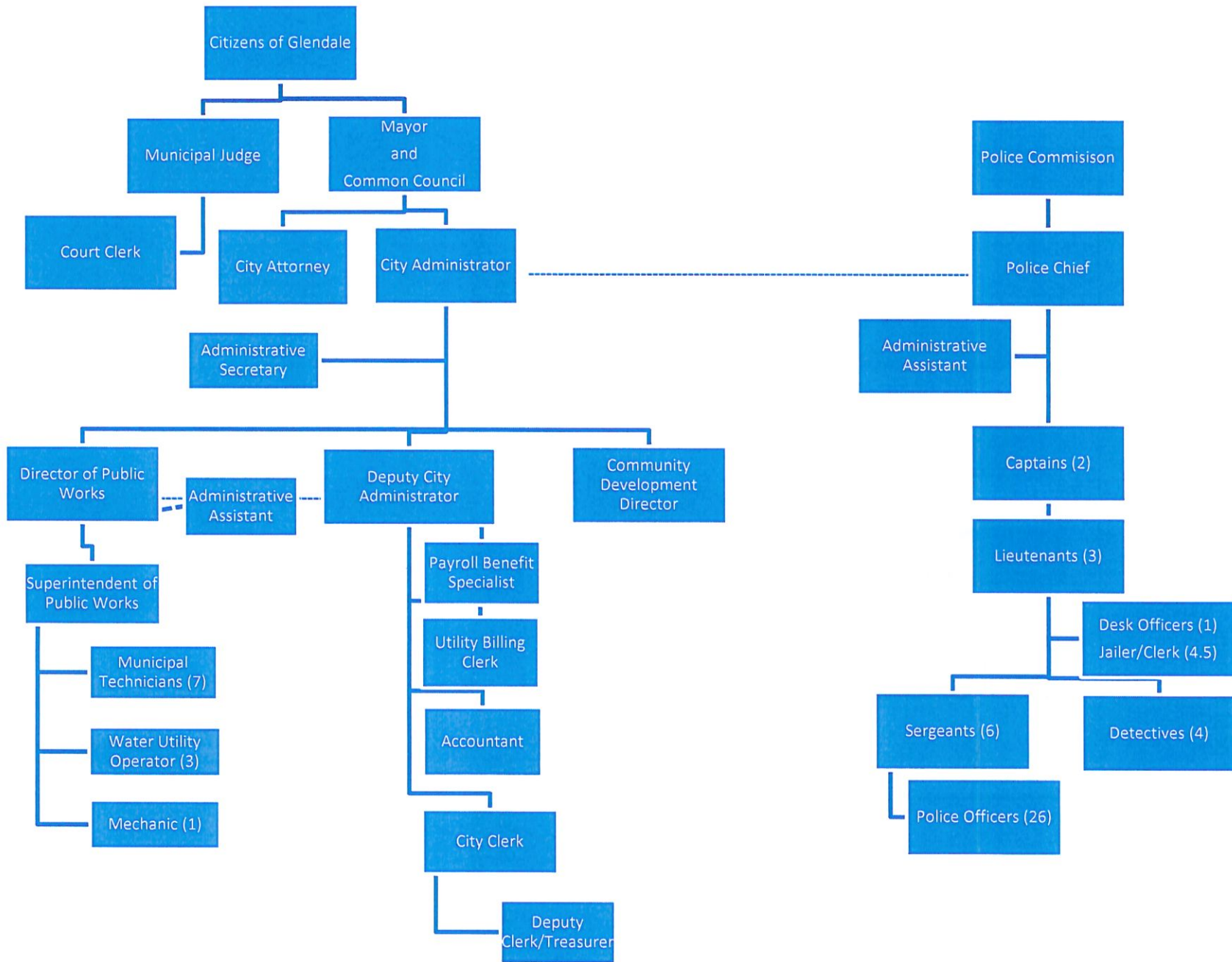
CITY OF GLENDALE

Rachel A. Safstrom
City Administrator

CITY OF GLENDALE

Shawn Lanser
Deputy City Administrator

City of Glendale Organizational Chart



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Shared Services: North Shore Health, North Shore Library, North Shore Fire/Emergency Medical Services, North Shore Water, Emergency Government, North Shore Central Dispatch, MADACC

Contracted Services: Property Assessments, Health Inspection, Building Inspection



2020 Budget Summary

Budgeted Funds	Adopted	Adopted	Change	
	2019	2020	\$	%
Governmental Funds Expenses				
General Fund Expenses	15,106,474	15,396,055	289,581	1.92%
Levy Required	9,087,822	9,275,871	188,049	2.07%
Special Revenue Funds Expenses	1,057,550	1,468,647	411,097	38.87%
Levy Required	620,262	675,000	54,738	8.82%
Debt Service Funds Expenses	25,462,672	17,427,097	(8,035,575)	-31.56%
Levy Required	2,869,965	2,997,372	127,407	4.44%
Capital Projects Funds Expenses	10,189,600	4,361,588	(5,828,012)	-57.20%
Levy Required	-	-	-	0.00%
Proprietary Funds Expenses	5,782,550	5,936,716	154,166	2.67%
Levy Required	-	-	-	0.00%
Total Expenses	57,598,846	44,590,103	(13,008,743)	-22.59%
Total Tax Levy	12,578,049	12,948,243	370,194	2.94%
Non-TID Property Tax Base				
Equalized	1,822,551,800	1,958,815,700	136,263,900	7.48%
Equalized Tax Rate*	6.885	6.609		-4.01%
Equalized/Assessed Ratio	87.49%	94.24%		
Assessed Tax Rate*	7.870	7.013		-10.88%

*per \$1,000 property Valuation

CITY OF GLENDALE
General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Funds, and Proprietary Funds

BUDGET SUMMARY
REVENUE, OTHER FINANCING SOURCES AND APPROPRIATIONS OF FUND BALANCE
2020 Annual Program Budget

	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Funds	Proprietary	Total
2020 Revenues:						
Taxes	\$ 10,016,127	\$ 1,550,000	\$ 2,997,372	\$ 2,327,000	\$ -	\$ 16,890,499
Intergovernmental	2,307,099	61,000	-	844,269	-	3,212,368
Licenses and permits	672,053	-	-	-	-	672,053
Fines, forfeitures and penalties	390,540	153,780	-	-	-	544,320
Public charges for services	540,475	673,450	-	-	6,523,345	7,737,270
Special assessments	-	-	-	49,497	-	49,497
Investment Income	190,000	-	-	75,000	37,500	302,500
Miscellaneous revenues	76,200	57,000	-	156,854	-	290,054
Total revenues	<u>14,192,494</u>	<u>2,495,230</u>	<u>2,997,372</u>	<u>3,452,620</u>	<u>6,560,845</u>	<u>29,698,561</u>
Other financing sources:						
Proceeds from Long Term Debt	-	-	-	12,610,000	-	12,610,000
Debt premium	-	-	-	60,000	-	60,000
Transfers from other funds	1,020,000	-	14,524,155	-	-	15,544,155
Total other financing sources	<u>1,020,000</u>	<u>-</u>	<u>14,524,155</u>	<u>12,670,000</u>	<u>-</u>	<u>28,214,155</u>
Appropriations of fund balance	183,561	145,453	-	2,706,372	11,793	3,047,180
Total revenues, other financing sources and appropriations of fund balances	<u>\$ 15,396,055</u>	<u>\$ 2,640,683</u>	<u>\$ 17,521,527</u>	<u>\$ 18,828,992</u>	<u>\$ 6,572,638</u>	<u>\$ 60,959,896</u>
2020 Expenditures:						
General government	\$ 1,432,319	\$ 136,744	\$ -	\$ -	\$ -	\$ 1,569,063
Public safety	10,751,085	19,000	-	-	-	10,770,085
Public works	2,316,912	-	-	-	5,672,716	7,989,628
Health and human services	103,173	829,523	-	-	-	932,696
Culture, recreation and education	389,286	158,380	-	-	-	547,666
Conservation and development	186,957	300,000	-	-	-	486,957
Contingency	216,323	-	-	-	-	216,323
Total current	<u>15,396,055</u>	<u>1,443,647</u>	<u>-</u>	<u>-</u>	<u>5,672,716</u>	<u>22,512,419</u>
Capital outlay	-	25,000	-	4,401,588	-	4,426,588
Debt service	-	-	17,427,097	-	264,000	17,691,097
Total expenditures	<u>15,396,055</u>	<u>1,468,647</u>	<u>17,427,097</u>	<u>4,401,588</u>	<u>5,936,716</u>	<u>44,630,104</u>
Other financing uses:						
Transfers to other funds	-	1,020,000	-	14,247,404	450,000	15,717,404
Debt issuance costs	-	-	-	180,000	-	180,000
Appropriations to fund balance	-	152,036	94,430	-	185,922	432,388
Total expenditures, other financing uses and appropriations of fund balances	<u>\$ 15,396,055</u>	<u>\$ 2,640,683</u>	<u>\$ 17,521,527</u>	<u>\$ 18,828,992</u>	<u>\$ 6,572,638</u>	<u>\$ 60,959,896</u>
Fund Balance - January 1	5,411,839	2,024,575	28,775	8,912,149	-	16,377,338
Fund Balance - December 31	<u>\$ 5,228,278</u>	<u>\$ 2,031,158</u>	<u>\$ 123,205</u>	<u>\$ 6,205,777</u>	<u>\$ -</u>	<u>\$ 13,588,417</u>
Net Assets - January 1	-	-	-	-	20,248,512	20,248,512
Net Assets - December 31	-	-	-	-	<u>\$ 20,248,512</u>	<u>\$ 20,248,512</u>

CITY OF GLENDALE
 General Fund, Special Revenue Funds and Debt Service Funds

GENERAL PROPERTY TAX LEVIES
 2019 Final and 2020 Adopted

Note - Assessed valuation includes the valuation of the Tax Incremental Financing Districts

	2019 Adopted			
	General Fund	Special Revenue Funds	Debt Service Funds	Total
<u>General property tax levy</u>	\$ 9,087,822	\$ 620,262	\$ 2,869,965	\$ 12,578,049
<u>Assessed valuation</u>				<u>\$ 1,989,049,019</u>
<u>Equalized valuation</u> Total				<u>\$ 2,268,180,000</u>
Without TIF increments				<u>\$ 1,822,551,800</u>
<u>Tax rate per \$1,000 assessed valuation</u>	<u>\$ 5.69</u>	<u>\$ 0.40</u>	<u>\$ 1.80</u>	<u>\$ 7.89</u>

	2020 Adopted			
	General Fund	Special Revenue Funds	Debt Service Funds	Total
<u>General property tax levy</u>	\$ 9,275,871	\$ 675,000	\$ 2,997,372	\$ 12,948,243
<u>Assessed valuation</u>				<u>\$ 1,934,196,500</u>
<u>Equalized valuation</u> Total				<u>\$ 2,052,116,500</u>
Without TIF increments				<u>\$ 1,958,815,700</u>
<u>Tax rate per \$1,000 assessed valuation</u>	<u>\$ 5.02</u>	<u>\$ 0.37</u>	<u>\$ 1.62</u>	<u>\$ 7.01</u>

CITY OF GLENDALE
General Fund Summary

	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Revenues					
Taxes	\$ 9,537,898	\$ 9,625,508	\$ 9,543,615	\$ 9,828,078	\$ 10,016,127
Intergovernmental Revenues	2,038,058	2,067,272	2,230,783	2,215,825	2,307,099
Licenses and Permits	727,427	707,984	691,111	693,380	672,053
Fines and Foreclosures	479,794	518,455	533,000	501,000	390,540
Charges for Services	416,010	423,602	551,094	544,178	540,475
Investment Income	169,741	333,461	220,000	190,000	190,000
Miscellaneous	66,488	143,987	84,994	68,905	76,200
Other Financing Sources	938,314	990,376	1,455,000	1,040,000	1,020,000
Total Revenues & Other Financing Sources	\$ 14,373,730	\$ 14,810,645	\$ 15,309,597	\$ 15,081,366	\$ 15,212,494
Expenditures					
General Government	\$ 1,339,704	\$ 1,431,866	\$ 1,547,907	\$ 1,413,815	\$ 1,432,319
Public Safety	10,196,799	10,185,145	10,400,136	10,501,917	10,751,085
Public Works	2,026,972	2,240,530	2,237,793	2,245,117	2,316,912
Health & Human Services	91,529	91,584	95,240	95,240	103,173
Community Enrichment Services	450,977	492,791	462,386	466,896	389,286
Conservation & Development	128,703	129,477	140,614	138,913	186,957
Contingency	-	-	-	108,100	216,323
Total Expenditure & Other Financing Uses	\$ 14,234,684	\$ 14,571,392	\$ 14,884,076	\$ 14,969,998	\$ 15,396,055
Excess of revenues and other financing sources over (under) expenditures and other uses	\$ 139,046	\$ 239,253	\$ 425,521	\$ 111,368	\$ (183,561)
Fund Balance - Beginning Year	\$ 4,608,019	\$ 4,747,065	\$ 4,986,318	\$ 4,678,790	\$ 5,411,839
Fund Balance - Ending Year	\$ 4,747,065	\$ 4,986,318	\$ 5,411,839	\$ 4,790,158	\$ 5,228,278

CITY OF GLENDALE
General Fund

REVENUES, OTHER FINANCING SOURCES
AND APPROPRIATION OF FUND BALANCE

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Taxes:						
41110	General property taxes	\$ 9,040,282	\$ 9,128,936	\$ 9,052,822	\$ 9,087,822	\$ 9,275,871
41111	Omitted property taxes - prior years	1,410	-	-	-	-
41310	Water Utility tax equivalent - current	458,084	456,237	450,000	450,000	450,000
41321	Village of Whitefish Bay tax equivalent	1,033	1,055	975	975	975
41322	Torah Academy tax equivalent	10,019	9,981	10,191	9,981	9,981
41323	State Property tax equivalent	23,517	21,728	21,898	21,728	21,728
41324	Ohr Ha Torah tax equivalent	3,553	3,787	3,866	3,788	3,788
41325	Lubavitch tax equivalent	-	3,784	3,863	3,784	3,784
	PILOT Payment	-	-	-	250,000	250,000
	Total Taxes	\$ 9,537,898	\$ 9,625,508	\$ 9,543,615	\$ 9,828,078	\$10,016,127
Intergovernmental:						
State shared revenues:						
43410	Per capita	\$ 205,467	\$ 205,466	\$ 205,466	\$ 205,465	\$ 205,465
43411	Special Utility tax	85,967	83,657	82,607	80,310	79,302
43413	Expenditure restraint payment	343,683	325,222	304,000	304,000	282,031
43414	Computer exemption payment	303,275	307,733	315,180	307,733	337,345
43415	Personal property aid	-	-	194,168	194,168	194,168
43417	Video sevice provider aid	-	-	-	-	19,400
State and Federal grants:						
43531	Transportation aids -regular	1,008,458	1,052,315	1,053,121	1,053,121	1,062,684
43537	Transportation - connecting streets	57,591	57,908	57,908	57,908	57,724
43416	Other grant	-	22,358	6,880	6,880	6,880
43523	Public Safety Grant	33,617	12,613	11,453	6,240	33,000
43523	From NS Municipal Court	-	-	-	-	29,100
	Total Intergovernmental revenues	\$ 2,038,058	\$ 2,067,272	\$ 2,230,783	\$ 2,215,825	\$ 2,307,099
Licenses and permits:						
Licenses:						
44101	Beverage	\$ 16,335	\$ 15,455	\$ 14,445	\$ 16,000	\$ 14,445
44102	Food	100	-	-	-	-
44103	Cigarette	915	900	800	900	800
44104	Tavern operators	2,640	10,770	3,300	4,500	12,750
44107	Dance hall	300	150	150	150	150
44108	Sale of Christmas trees	300	300	200	200	200
44109	Used car dealers	6,500	6,000	6,000	6,000	6,000
44110	Coin operated machines	3,025	2,690	2,614	2,935	2,600
44111	Transient merchant permits	2,000	1,000	500	1,500	1,000
44112	Cable television	193,465	192,391	195,000	195,000	195,000
44114	Second Hand Dealer License	600	1,000	1,000	500	1,000
44115	Arcade	960	1,210	740	1,400	940
44201	Special gatherings	240	365	265	200	300
44202	Bicycle	160	285	150	150	150
44203	Publication fees	530	450	815	400	750
44204	Dog and Cat Licenses	3,933	4,431	4,800	4,000	4,000
Permits:						
44301	Building	270,542	180,733	250,000	275,000	275,000
44302	Electrical	73,958	111,943	95,000	90,000	95,000
44303	Plumbing	75,173	85,745	60,000	60,000	27,708
44306	Occupancy	4,110	8,846	11,483	4,800	5,000
44307	HVAC	51,223	65,402	24,424	12,000	15,000
44308	Sign Permits	625	5,400	3,500	4,000	3,500
44309	Erosion Control Permit	4,095	1,330	1,225	400	1,225
44320	Grease Trap Permits	-	2,800	35	-	35
44321	Well Permits	2,345	-	-	2,345	-
44901	Utility	9,695	5,125	10,165	7,000	5,000
45103	Parking Permits	3,658	3,263	4,500	4,000	4,500
	Total Licenses and permits	\$ 727,427	\$ 707,984	\$ 691,111	\$ 693,380	\$ 672,053

CITY OF GLENDALE
General Fund

REVENUES, OTHER FINANCING SOURCES
AND APPROPRIATION OF FUND BALANCE

		2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Revenues (continued)						
Fines and forfeitures:						
45101	Court fines and costs	\$ 380,680	\$ 400,431	\$ 410,000	\$ 410,000	\$ 290,540
45104	Parking fines	42,616	41,552	48,000	40,000	40,000
45102	False alarms	50,378	69,300	70,000	45,000	55,000
46213	Bail Processing Fee	6,120	7,172	5,000	6,000	5,000
Total Fines and forfeitures		\$ 479,794	\$ 518,455	\$ 533,000	\$ 501,000	\$ 390,540
Public charges for services:						
General government:						
Space rental and/or administrative charges						
48901	Water Utility	\$ 103,812	\$ 106,078	\$ 150,000	\$ 150,000	\$ 150,000
48902	Sewer Utility	76,791	89,953	110,000	110,000	110,000
48913	Stormwater Utility	47,240	58,721	75,000	77,000	77,000
48904	Water Utility Insurance	19,083	21,815	67,687	22,000	22,000
46108	Photocopy reimbursements	2,557	3,463	2,000	2,000	2,000
46107	Special assessment letters	9,855	9,350	12,000	12,000	12,000
46109	Tax Exempt Letter Filing Fee	-	400	375	375	375
49013	TIF reimbursements	13,505	13,649	25,000	70,000	70,000
Protection of persons and property:						
47341	School liaison officer	97,882	71,960	78,703	78,703	75,000
46124	Background checks (CIB)	1,180	1,605	1,600	1,500	1,500
46212	Towing	822	474	200	100	100
47351	Overtime reimbursements	12,350	12,515	12,197	6,000	6,000
Health and sanitation:						
Highway and transportation:						
46311	Sale of materials and services	24,258	28,429	10,732	10,000	10,000
46313	Recycling Bins	-	40	-	-	-
Planning:						
Planned unit development fees		425	-	-	-	-
46103	Rezoning fees	750	1,250	1,000	1,000	1,000
46104	Board of Appeals fees	5,500	3,900	4,600	3,500	3,500
State plans approved		-	-	-	-	-
Total Public charges for services		\$ 416,010	\$ 423,602	\$ 551,094	\$ 544,178	\$ 540,475
Investment income:						
48111	Investments	\$ 123,555	\$ 280,219	\$ 175,000	\$ 150,000	\$ 150,000
48112	Delinquent property taxes	46,186	53,242	45,000	40,000	40,000
Total Investment income		\$ 169,741	\$ 333,461	\$ 220,000	\$ 190,000	\$ 190,000

CITY OF GLENDALE
General Fund

REVENUES, OTHER FINANCING SOURCES
AND APPROPRIATION OF FUND BALANCE

		2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
<u>Revenues (concluded)</u>						
Miscellaneous revenues:						
48903	Insurance reimbursement	\$ 21,230	\$ 75,628	\$ 25,000	\$ 20,000	\$ 20,000
48300	Sale of equipment	-	20,100	27,319	15,000	20,000
48301	Sale of land	-	11,800	-	-	-
48201	Rental of land	1,901	1,900	1,501	1,200	1,200
48907	Miscellaneous	13,815	9,925	10,000	14,000	14,000
	Refund prior year expense	-	-	-	-	-
	CVMIC work place safety revenue	5,000	-	5,000	5,000	5,000
48940	CVMIC Dividend	24,542	24,834	16,174	13,705	16,000
	Total Miscellaneous revenues	\$ 66,488	\$ 143,987	\$ 84,994	\$ 68,905	\$ 76,200
	Total revenues	\$ 13,435,416	\$ 13,820,269	\$ 13,854,597	\$ 14,041,366	\$ 14,192,494
<u>Other financing sources</u>						
Transfers from other funds:						
49017	Hotel room tax fund	\$ 475,623	\$ 545,722	\$ 575,000	\$ 600,000	\$ 575,000
49019	TIF Closing	-	-	435,000	-	-
49050	Transfer In from other funds	20,979	654	-	-	-
49041	Environmental fund	441,712	444,000	445,000	440,000	445,000
	Total other financing sources	\$ 938,314	\$ 990,376	\$ 1,455,000	\$ 1,040,000	\$ 1,020,000
<u>Appropriation of fund balance</u>						
	Amount of fund balance appropriation	-	-	-	25,108	183,561
	Total revenues, other financing sources and appropriation of fund balance	\$ 14,373,730	\$ 14,810,645	\$ 15,309,597	\$ 15,106,474	\$ 15,396,055

CITY OF GLENDALE
General Fund

EXPENDITURES AND OTHER FINANCING USES

		2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
<u>Expenditures - current</u>						
General government:						
501	Mayor and Common Council (501)	\$ 37,443	\$ 39,440	\$ 40,593	\$ 40,319	\$ 41,292
502	City Administrator (502)	212,914	212,413	181,208	180,334	244,601
503	Finance (503)	113,731	117,302	211,560	198,889	226,975
504	City Clerk (504)	115,932	130,666	150,650	13,050	173,178
505	City Treasurer (505)	119,130	109,000	153,800	155,055	46,336
506	Human Resources (506)	106,626	100,842	101,421	119,146	122,137
507	City Assessor (507)	49,487	49,564	58,169	49,850	58,090
508	Law - City Attorney (508)	142,804	170,384	166,621	160,000	160,000
509	Special accounting and auditing (509)	32,039	33,087	52,000	33,000	33,000
510	Municipal Court (510)	148,647	181,527	138,226	154,717	-
512	Building and Grounds (512)	111,807	125,792	107,407	124,450	133,662
513	Property and liability insurance (513)	107,618	110,905	138,398	137,305	144,674
516	Unclassified (516)	41,526	50,944	47,856	47,700	48,375
	Total general government	\$ 1,339,704	\$ 1,431,866	\$ 1,547,907	\$ 1,413,815	\$ 1,432,319
Public safety:						
519	Police Administration (519)	\$ 224,922	\$ 213,767	\$ 270,897	\$ 275,194	\$ 293,029
520	Field Services (520)	4,521,338	4,723,078	4,892,372	4,987,909	4,985,101
521	Support services (521)	1,241,486	1,006,815	908,792	954,164	1,084,886
522	Central dispatch (522)	362,851	385,380	422,541	422,541	436,707
523	Fire department (523)	3,435,056	3,500,020	3,567,476	3,567,476	3,646,928
527	Inspection department (527)	405,546	350,485	332,458	289,033	318,833
529	Sealer of weights and measures (529)	5,600	5,600	5,600	5,600	5,600
	Total public safety	\$ 10,196,799	\$ 10,185,145	\$ 10,400,136	\$ 10,501,917	\$ 10,751,085
Public works:						
551	Engineering, administration and supervision (551)	\$ 253,549	\$ 299,557	\$ 285,299	\$ 287,956	\$ 288,364
552	Machinery and Equipment - maintenance - Highway Division (552)	223,050	337,988	269,505	276,228	278,421
553	Public Works Facility (553)	48,306	61,269	60,776	64,098	66,395
555	Street and alley maintenance - Highway Division (555)	231,978	227,195	218,571	247,885	294,397
556	Street signs and guide boards - Highway Division (556)	54,491	41,537	46,566	46,561	53,246
558	Snow removal and ice control - Highway Division (558)	225,715	286,431	271,968	295,579	301,755
559	Street Lighting - Highway Division (559)	257,780	245,671	253,531	230,960	255,215
560	Weed cutting and control - Forestry Division (560)	203	143	500	500	500
561	Roadside maintenance - Forestry Division (561)	175,628	176,678	254,696	209,185	173,472
562	Solid waste collection - Highway Division (562)	441,712	444,467	455,215	465,000	477,975
564	Yard waste (564)	114,560	119,594	121,165	121,165	127,172
	Total public works	\$ 2,026,972	\$ 2,240,530	\$ 2,237,793	\$ 2,245,117	\$ 2,316,912
Health and human services:						
530	Humane society (530)	\$ 24,379	\$ 23,427	\$ 21,328	\$ 21,328	\$ 23,310
541	Health department (541)	67,150	68,157	73,912	73,912	79,863
	Total health and human services	\$ 91,529	\$ 91,584	\$ 95,240	\$ 95,240	\$ 103,173
Culture, recreation and education:						
571	Library (571)	\$ 450,977	\$ 492,791	\$ 462,366	\$ 466,896	\$ 389,286
Conservation and development:						
515	Community development (515)	\$ 128,703	\$ 129,477	\$ 140,614	\$ 138,913	\$ 186,957
	Total expenditures - current	14,234,684	14,571,392	14,884,076	14,861,898	15,179,732
591	Contingency (591)	\$ -	\$ -	\$ -	\$ 108,100	\$ 216,323
	Total expenditures and other financing uses	\$ 14,234,684	\$ 14,571,392	\$ 14,884,076	\$ 14,969,998	\$ 15,396,055

Purpose:

To represent the constituents of the City of Glendale in implementing the community's vision.

Department Descriptions:

The Common council is comprised of six part-time Alderpersons and one part-time Mayor. The Alderpersons are elected by district and the Mayor is elected at-large. The Mayor and Common Council have the responsibility to establish policy by legislation, to adopt a spending plan, and to carry out the duties as defined by the State Statutes and City Ordinance.

2020 Budget Highlights:

- No notable increases.

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Mayor and Common Council (01)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 22,200	\$ 22,200	\$ 22,000	\$ 22,000	\$ 22,000
1330	Social Security & Medicare	1,767	1,767	1,769	1,769	1,769
1365	Workers compensation	52	52	55	60	55
	Total personnel services	24,019	24,019	23,824	23,829	23,824
Non-personnel services:						
1400	Allowances	2,887	3,313	4,500	4,500	4,500
4050	Notices & publications	4,334	5,231	5,200	5,000	5,500
4070	Telephone	-	-	169	-	338
4110	Municipal league dues	6,203	6,877	6,900	6,990	7,130
	Total non-personnel services	13,424	15,421	16,769	16,490	17,468
Total Mayor and Common Council		\$ 37,443	\$ 39,440	\$ 40,593	\$ 40,319	\$ 41,292

Budget Justification

Account Number	Description	Justification	2020 Adopted
1400	Allowances	Mayor \$75 per month	\$ 900
		Aldersperson (6) Maximum of \$600/ year per person	3,600
			<u>4,500</u>
4050	Notices & publications	Public notices/meeting minutes	5,500
4110	Municipal league dues	Wisconsin League of Municipalities Intergovernmental Cooperation Council Urban Alliance	7,130
			<u>7,130</u>
Total			\$ 17,130

Purpose:

To professionally implement all Common Council policy decisions, efficiently direct the City operations, and creates an organizational culture that results in the delivery of excellent municipal services to constituents of Glendale.

Department Descriptions:

Working with the Common Council, the community and City staff, the City Administrator's Office's responsibility is to professionally implement all Common Council policy decisions and efficiently direct the City operation and activities in accordance with sound management principals. In addition, the City Administrator prepares, reviews, and monitors the annual operating budget for the City. The City Administrator also serves as the Executive Director of the City's Community Development Authority, a city agency which is responsible for the continual economic development of Glendale.

2020 Budget Highlights:

- Continue to focus on the long-term fiscal health of the City while working to achieve the goals and objectives set forth by the Common Council.
- Renegotiated the North Shore Library agreement with member communities.
- Worked with the Village of Bayside to join the North Shore Municipal Court to be administered by the City of Glendale.
- Worked with staff to renegotiate the Bayshore Development Agreement.

2019 Accomplishments:

- Continue to improve on budget narratives to offer more detailed information to readers.
- Worked with staff to update and present and receive approval for the 2020-2024 Capital Improvement Program.
- Filled vacant Administrative Secretary position.
- Continued weekly updates to the Mayor and Council on city activities.
- Continue monthly electronic newsletter to residents and businesses to keep them informed of ongoing events.

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: City Administrator (02)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 163,610	\$ 156,382	\$ 131,598	\$ 131,598	\$ 168,390
1310	Health insurance	20,956	31,041	24,290	24,290	44,874
1330	Social Security & Medicare	12,197	11,601	10,067	10,067	12,882
1340	Wisconsin retirement	10,927	10,376	8,620	8,620	11,366
1350	Life insurance	135	166	212	212	265
1360	Long term disability	158	158	158	158	158
1365	Workers compensation	313	318	325	389	390
1400	Allowances	3,500	-	600	-	600
	Total personnel services	211,796	210,042	175,870	175,334	238,925
Non-personnel services:						
2110	Auto allowance and expense	467	-	-	-	-
2150	Dues & subscriptions	180	1,140	1,500	1,500	1,500
2160	Meetings/conferences	471	1,231	3,500	3,500	3,500
4070	Telephone	-	-	338	-	676
	Total non-personnel services	1,118	2,371	5,338	5,000	5,676
Total City Administrator		\$ 212,914	\$ 212,413	\$ 181,208	\$ 180,334	\$ 244,601

Budget Justification

Account Number	Description	Justification	2020 Adopted
2150	Dues & subscriptions	International City Management Association WCMA	\$ 1,500
2160	Meetings/conferences	League Meetings, ICMA Conference North Shore and Regional ASPA meetings CVMIC and Rotary meetings	3,500
Total			\$ 5,000

Purpose:

To provide administration of the accounting system, payroll, investment, cash management, cash receipting, accounts payable, debt management, and related information technology. Maintains fixed asset inventory and property insurance replacement value.

Department Description:

The Finance Department is responsible for the accounting and financial reporting of all City operations. The Finance Department oversees the collecting, depositing and investing of all City funds. The Finance Department is also responsible for the collection of property taxes for the City and other overlying taxing jurisdictions, coordinating the annual operating and capital budget process for all City operations, accounts payable and assisting the Human Resources Department with the administration of the City’s payroll and benefits administration.

2020 Highlights:

- Continue to consolidate processes to reduce manual journal entries.
- Realign Water Utility billing to have the entire City on the same billing schedule to increase efficiency for staff and provide more online billing/payment options for residents.

2019 Accomplishments:

- Improved streamlined financial reporting processes while increasing data tracking for future benchmarking.
- Assisted with the oversight of the City Hall remodeling project.
- Continued to implement an extensive capital improvement program plan document.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Rate of return on investments	0.85%	1.62%	1.40%	1.80%	1.70%
Journal Entries Posted	295	249	200	220	180
Staff (FTE)	5.5	5.2	6.0	6.0	6.0

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Finance (03)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 92,176	\$ 93,789	\$ 145,801	\$ 145,801	\$ 156,194
1310	Health insurance	7,174	7,502	41,640	28,969	44,874
1330	Social Security & Medicare	6,854	6,985	11,154	11,154	11,949
1340	Wisconsin retirement	6,250	6,279	9,550	9,550	10,543
1350	Life insurance	114	120	175	175	175
1360	Long term disability	158	158	158	158	158
1365	Workers compensation	234	239	345	345	345
	Total personnel services	112,960	115,072	208,823	196,152	224,238
Non-personnel services:						
2150	Dues & subscriptions	535	540	637	637	637
2160	Meetings/conferences	112	1,558	2,000	2,000	2,000
3010	Office supplies	124	132	100	100	100
	Total non-personnel services	771	2,230	2,737	2,737	2,737
Total Finance		\$ 113,731	\$ 117,302	\$ 211,560	\$ 198,889	\$ 226,975

Budget Justification

Account Number	Description	Justification	2020 Adopted
2150	Dues & subscriptions	GFOA (Government Finance Officers) \$200 WICPA (Wisconsin Institute of CPA's) \$305 Wisconsin CPA License (odd years) \$82 Wisconsin City/County Managers \$50	\$ 637
2160	Meetings/conferences	Changes in accounting rules/regulations Includes GFOA conference May 17-20	2,000
3010	Office supplies		100
Total			\$ 2,737

Purpose:

To serve as the official records keeper, provide the Council, staff and public with information pertaining to official City business. Maintain and issue licenses and permits, and conduct all elections required to be held by State Statues and City Ordinance.

Department Descriptions:

The City Clerk oversees the City’s records and maintains and updates the City’s Code of Ordinances. The Clerk is responsible for preparation of agendas, packets and minutes for Council and Committee meetings, publishing all legally-required notice; and administers oaths of office to elected officials and city staff. The Clerk administers all election activities, receiving and managing campaign statements of candidates provide in-person absentee voting at City Hall and at the City’s nursing home facilities.

2020 Budget Highlights:

- Successfully and effectively administer four municipal elections.
- Continue to manage WISVOTE system, keeping all voter records up to date.
- Continue to update new license and permits database to increase efficiency in the process.
- Continue to provide excellent customer service.
- Purchase of additional voting privacy booths to replace failing units.
- Purchase of Badger Books (electronic poll books), which will reduce wait time at elections, reduce the possibility of human error, further consolidate polling locations (e.g. at City Hall—Aldermanic Districts 2 and 6—regardless of whether the voter is from A.D. 2 or 6, he/she can go to the same line), reduction of inadvertent Election Day Registrations, and large reduction in reconciliation time post-election.

2019 Accomplishments:

- One election was been successfully conducted, properly handled, and absentee ballots for the election were maintained.
- Worked with City Administrator to create a budget, implement the possibilities of Badger Books, and to streamline processes.
- Successfully completed annual issuance of licensing including Alcohol, Operator’s (ongoing), Used Cars, Secondhand Dealers, Transient Merchant, Arcade, Dance Hall, and Christmas Trees.
- Provide meeting and agenda support for Common Council, Joint Review Board, Board of Review, Community Development Authority, and Plan Commission; attend all meetings for Common Council and Joint Review Board, taking and preparing minutes.
- Completed 2019 City Board of Review.
- Purchased additional voting privacy booths to replace failing units.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Actual	2020 Budget
Number of Elections	2	4	2	1	4
Total voter participation	4,287	17,948	4,287	3,879	41,800
Percent of vote cast	21.73%	70.29%	25.00%	42.75%	55%
Percent of votes cast by absentee ballot	13.80%	30.00%	13.80%	18.51%	38%
New registrations	139	1,681	52	184	1,275
Cost per vote	\$2.31	\$1.75	\$2.00	\$1.75	\$1.41

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: City Clerk (04)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 73,823	\$ 72,321	\$ 79,644	\$ 77,910	\$ 78,303
1100	Salaries and wages - DPW **	3,189	3,320	5,417	3,500	5,000
1110	Part time wages **	5,525	14,695	6,035	10,000	20,970
1310	Health insurance	15,700	14,747	30,072	31,234	35,467
1330	Social Security & Medicare	5,597	5,399	6,969	6,992	7,977
1340	Wisconsin retirement	5,197	4,619	5,967	5,967	6,830
1350	Life insurance	222	197	102	175	115
1360	Long term disability	195	128	139	318	156
1365	Workers compensation	337	384	384	380	384
1380	Mileage Reimbursement	-	-	750	-	750
1390	Unemployment	-	19	37	-	-
	Total personnel services	109,785	115,829	135,516		155,952
Non-personnel services:						
2160	Meetings/conferences	974	448	1,200	2,500	3,000
3010	Office Supplies	41	294	300	750	750
3200	Election materials **	1,190	5,750	4,918	2,200	5,000
4130	Rental of equipment	1,117	1,767	1,800	1,600	1,800
4070	Telephone	-	-	338	-	676
5020	Other equipment	2,825	3,485	3,485	3,000	3,000
9000	Outlay	-	3,093	3,093	3,000	3,000
	Total non-personnel services	6,147	14,837	15,134	13,050	17,226
	** 4 elections scheduled for 2020					
	Total City Clerk	\$ 115,932	\$ 130,666	\$ 150,650	\$ 13,050	\$ 173,178

Budget Justification

Account Number	Description	Justification	2020 Adopted
2160	Meetings/conferences	Clerk and Deputy Clerk continuing education	\$ 3,000
3200	Election materials	4 elections scheduled for 2020	5,000
5020	Other equipment	Maintenance on election equipment	3,000
4130	Equipment rental	Lease General Office Copier, maint. (and supplies), folding/insert equipment	1,800
9000	Outlay	Privacy Booths	3,000
		Total	\$ 15,800

Purpose:

The mission of the City Treasurer's Office is to provide efficient, courteous service while upholding the fiduciary and statutory responsibilities required of the office.

Department Descriptions:

The Treasurer acts as the City's banker by receiving and disbursing funds, and providing for daily cash requirements. The Treasurer also works with the Finance department to invest public funds, and to maintain an accurate accounting and reporting system.

The Treasurer's Office oversees the entire property tax process, beginning as liaison with The City's contracted assessment firm, and entering and balancing the annual assessment roll. The Treasurer is then responsible for calculating the tax roll, issuing and collecting all tax bills, and timely settlements with the other taxing jurisdictions.

2020 Budget Highlights:

- Continue to research ways to minimize banking costs.
- Look into using more electronic payments to pay vendors.

2019 Accomplishments:

- Continued to scan various permit and sundry files for easy retention and retrieval.
- Reviewed and updated a mailing list of Glendale businesses.
- Assisted Assessor with City-wide revaluation.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Vendor e-checks issued	326	368	420	361	450
<u>Vendor paper checks issued</u>	<u>2,211</u>	<u>2,248</u>	<u>2,180</u>	<u>2,766</u>	<u>2,700</u>
Total Vendor checks issued	2,537	2,616	2,600	3,127	3,150
Receipts processed	20,091	18,306	18,500	16,865	16,000

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: City Treasurer (05)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 73,748	\$ 69,195	\$ 109,384	\$ 109,384	\$ 22,039
1310	Health insurance	27,073	22,327	19,531	19,500	11,219
1330	Social Security & Medicare	5,118	4,949	8,368	8,368	1,686
1340	Wisconsin retirement	5,042	4,540	7,165	7,165	1,488
1350	Life insurance	397	399	233	233	43
1360	Long term disability	195	158	79	75	-
1365	Workers compensation	190	158	158	230	75
1380	Mileage Reimbursement	-	-	250	-	250
	Total personnel services	111,763	101,726	145,168	144,955	36,800
Non-personnel services:						
2160	Meetings/conferences	-	-	64	300	800
3010	Office supplies	130	392	400	800	400
3190	Other supplies and expense	7,237	6,882	8,000	8,000	8,000
4030	Computer services/expenses	-	-	-	1,000	-
4070	Telephone	-	-	168	-	336
	Total non-personnel services	7,367	7,274	8,632	10,100	9,536
Total City Treasurer		\$ 119,130	\$ 109,000	\$ 153,800	\$ 155,055	\$ 46,336

Budget Justification

Account Number	Description	Justification	2020 Adopted
2160	Meetings/conferences	Monthly treas. meetings, Continued education Courses, Annual State Conference	\$ 800.00
3010	Office supplies	Office supplies and new endorsement stamp Tax bill perforated paper and envelopes Includes treasurer's office copier costs:	400
3190	Other supplies and expense	Banking fees	8,000
Total			\$ 9,200

Purpose:

The City of Glendale Human Resources Department is responsible for carrying out all the activities essential to the effective administration of the personnel and risk management functions.

Department Descriptions:

Human Resources assists in the resolution of problems when conflicts arise, assures compliance with applicable employment laws, promotes safety awareness in the workplace and protects the City’s monetary resources through effective risk management techniques.

2020 Budget Highlights:

- Continue with the State offered healing insurance which includes two different plans for the 2019 year. Rates for active employees have increased 0.9% for 2020.
- Review of Employee Safety Manual to be completed in 2020.

2019 Accomplishments:

- Safety Training
 - Worked with the City’s insurance company, Cities and Village’s Mutual Insurance, and offered annual mandatory audiometric testing for the DPW, and seasonal summer help safety training orientation.
- Staffing
 - Successfully staffed positions in City Hall, and City Services Departments. Administered the seasonal staff hiring process at the Richard E. Maslowski Community Park and Department of Public Works.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Number of new employees hired	24	34	17	24	5
Full-time employees hired	9	9	6	11	4
Part-time employees hired	15	25	11	13	1
Number of workers compensation claims filed	23	11	N/A	8	N/A
Total number of lost days due to workers compensation claims	3	66	0	8	0

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Human Resources (06)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 46,724	\$ 57,050	\$ 59,736	\$ 59,736	\$ 59,736
1310	Health insurance	13,540	20,634	20,821	20,821	22,437
1330	Social Security & Medicare	3,399	4,010	4,570	4,570	4,570
1340	Wisconsin retirement	3,018	3,820	3,913	3,913	4,032
1350	Life insurance	37	64	76	62	78
1360	Long term disability	90	137	150	162	162
1365	Workers compensation	-	-	132	132	132
	Total personnel services	66,808	85,715	89,398	89,396	91,147
Non-personnel services:						
2150	Dues & subscriptions	540	529	600	600	600
2160	Meetings/conferences	72	210	800	800	800
3190	Other supplies and expense	523	1,320	2,000	750	1,500
4020	Other fees	36,189	10,521	5,845	25,000	25,000
4070	Telephone	-	-	170	-	340
4080	Information Technology	2,494	2,547	2,608	2,600	2,750
	Total non-personnel services	39,818	15,127	12,023	29,750	30,990
Total Human Resources		\$ 106,626	\$ 100,842	\$ 101,421	\$ 119,146	\$ 122,137

Budget Justification

Account Number	Description	Justification	2020 Adopted
2150	Dues & subscriptions	SHRM, MM-SHRM	\$ 600
2160	Meetings/conferences	Continued education courses, Annual State Conference, CVMIC, Beulow Vetter	800
3190	Other supplies and expense		700
4020	Other fees	Job Postings Attorney, EAP	2,800 22,200
4080	Information Technology	BS&A Payroll Software	2,750
Total			\$ 29,850

Purpose:

To maintain equitable, market value property assessments in a cost effective manner.

Department Descriptions:

The City Assessor is a contracted position for the service of performing assessment-related valuation of all personal and real property. The current contract is Accurate Appraisal.

2020 Budget Highlights:

- There are no notable changes for 2020.

2019 Accomplishments:

- Improved the accuracy and quality of permit information provided to Accurate Appraisal for assessment purposes.
- Provided digital images of all assessment files to Accurate Appraisal to aid in their compliance with new Department of Revenue records requirements.
- Completed City-wide revaluation process which resulted in an increased assessment ratio.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Contract cost per assessed property	\$9.47	\$9.47	\$8.83	\$11.36	\$11.36
Assessment Ratio	94.5%	93.18%	92.61%	87.49%	96.93%

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: City Assessor (07)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Non-personnel services:						
3190	Other supplies and expense	\$ 85	\$ 50	\$ 100	\$ 100	\$ 100
4020	Other fees	45,000	45,000	54,000	45,000	54,000
4200	State Manufacturing Assessment Fee	4,402	4,514	4,069	4,750	3,990
	Total non-personnel services	49,487	49,564	58,169	49,850	58,090
Total City Assessor		\$ 49,487	\$ 49,564	\$ 58,169	\$ 49,850	\$ 58,090

Purpose:

To facilitate the City's vision and operations through superior legal services while minimize claims against the City.

Department Descriptions:

The City Attorney, appointed by the Common Council, is the legal advisor and attorney for the City on a contract basis. Activities include presentation and defense of the City's legal interests and rights and prosecution for civil forfeiture. The City Attorney is responsible for attending Common Council meetings and serving as legal counsel during such meetings. Services are as follows: (1) support the legislative and administrative processes (ordinances, opinions, litigation, contracts, personnel arbitration, legal research, liens); (2) present and defend the City's legal interests and rights before all courts, legislative and administrative tribunals; and (3) prosecute complaints (civil forfeiture).

2020 Budget Highlights:

- There are no notable changes in this budget.

2019 Accomplishments:

- Contracted with legal counsel to address the Juvenile Detention Center concern on the Glendale/Milwaukee border.

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Law - City Attorney (08)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Non-personnel services:						
4020	Other fees	\$ 142,804	\$ 170,384	\$ 166,621	\$ 160,000	\$ 160,000
	Total non-personnel services	142,804	170,384	166,621	160,000	160,000
Total Law - City Attorney		\$ 142,804	\$ 170,384	\$ 166,621	\$ 160,000	\$ 160,000

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Accounting and auditing (09)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Non-personnel services:						
4020	Other fees	\$ 32,039	\$ 33,087	\$ 52,000	\$ 33,000	\$ 33,000
Total Accounting and Auditing		\$ 32,039	\$ 33,087	\$ 52,000	\$ 33,000	\$ 33,000

Purpose:

To uphold the laws of the City of Glendale as the Judicial Branch of the City.

Department Description:

The North Shore Municipal Court was established in 2013. The Court hears cases for traffic, ordinance violations, code violations and OWI first offenses among others. Court is in session five times per month in the Kenehan Civic Center.

2020 Budget Highlights:

- With the addition of the Village of Bayside to the North Shore Municipal Court, this budget has been relocated to a Special Revenue Fund.

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Municipal Court (10)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 60,782	\$ 61,748	\$ 62,807	\$ 61,748	\$ -
1200	Overtime	4,220	13,214	9,000	7,000	-
1330	Social Security & Medicare	4,973	5,735	5,493	5,259	-
1340	Wisconsin retirement	3,341	3,937	4,703	3,455	-
1350	Life insurance	177	181	204	180	-
1365	Workers compensation	162	178	178	175	-
	Total personnel services	73,655	84,993	82,386	77,817	-
Non-personnel services:						
2160	Meetings/conferences	1,628	1,994	1,800	2,000	-
3010	Office supplies	949	1,527	8,730	1,800	-
3190	Other supplies and expense	1,301	1,409	787	1,550	-
4020	Other fees	1,431	1,199	1,200	1,550	-
4070	Telephone	-	-	506	-	-
4080	Software Support	6,426	8,074	10,817	10,000	-
4120	Prisoners subsistence	63,257	82,331	32,000	60,000	-
	Total non-personnel services	74,992	96,534	55,840	76,900	-
Total Municipal Court		\$ 148,647	\$ 181,527	\$ 138,226	\$ 154,717	\$ -

Budget Justification

Account Number	Description	Justification	2020 Adopted
2160	Meetings/conferences	Judges and Clerks	\$ -
3010	Office supplies		-
3190	Other supplies and expense		-
4020	Other fees	Copier lease and maintenance	-
4080	Software Support	TIPSS & TraCS - Addition of SDC	-
4120	Prisoners subsistence		-
Total			\$ -

Program Descriptions:

To maintain the City Hall Building in an efficient and safe manner. This budget administers the cleaning, utilities, and general maintenance of the City Hall building.

2020 Budget Highlights:

- Anticipated increase in janitorial services due to the size of the new City Hall.
- Anticipated decrease in utilities due to energy efficiencies of the new City Hall.

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Building and Grounds (12)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ -	\$ 3,486	\$ 3,500	\$ -	\$ 3,500
1310	Health Insurance	-	788	788	-	1,268
1330	Social Security	-	254	268	-	268
1340	Wisconsin Retirement	-	234	229	-	236
1350	Life Insurance	-	4	4	-	4
1365	Workers Compensation	-	136	136	-	136
	Total personnel services:	-	4,902	4,925	-	5,412
Non-personnel services:						
3050	Housekeeping and janitorial	724	441	750	750	750
4060	Utilities	57,778	70,624	55,000	60,000	65,000
4070	Telephone	8,552	8,665	7,312	8,700	7,500
4090	Janitorial	39,120	39,120	39,420	45,000	45,000
5060	Buildings	5,633	2,040	-	10,000	10,000
	Total non-personnel services:	111,807	120,890	102,482	124,450	128,250
Total Buildings and Grounds		\$ 111,807	\$ 125,792	\$ 107,407	\$ 124,450	\$ 133,662

Program Descriptions:

To ensure the financial and liability protections of the City through property and various liability insurance policies. The City’s insurance company is Cities and Village’s Mutual Insurance Company (CVMIC). Unlike many other companies, CVMIC is owned by the municipalities.

2020 Budget Highlights:

There are no notable changes for 2020.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Number of Liability Claims	3	2	5	0	N/A
Auto Physical Damage Claims	6	7	N/A	2	N/A

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Property and liability insurance (13)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Non-personnel services:						
7010	Official bonds	\$ 438	\$ 432	\$ 517	\$ 440	\$ 525
7030	Liability insurance	85,643	87,534	113,172	111,365	116,649
7040	Property floater	21,069	22,582	24,241	25,000	27,000
7060	Boiler	468	357	468	500	500
	Total non-personnel services:	<u>107,618</u>	<u>110,905</u>	<u>138,398</u>	<u>137,305</u>	<u>144,674</u>
Total Property and liability insurance		<u>\$ 107,618</u>	<u>\$ 110,905</u>	<u>\$ 138,398</u>	<u>\$ 137,305</u>	<u>\$ 144,674</u>

Budget Justification

Account Number	Description	Justification	2020 Adopted
7030	Liability insurance		
		CVMIC premium	\$ 65,674
		Self Insured Retention *	25,000
		Excess Liability	2,048
		Auto	16,240
		Employment Practices	6,572
		UST	554
		Crime	517
		Volunteer	44
			<u>44</u>
	* Sufficient funds available in the internal service fund		
		Total	<u>\$ 116,649</u>

Program Descriptions:

The Unclassified program is for general office supplies and computer services for the City.

2020 Budget Highlights:

- There are no notable changes for 2020.

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Unclassified (516)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Non-personnel services:						
3010	Office supplies	\$ 4,877	\$ 4,887	\$ 4,500	\$ 4,500	\$ 4,500
3040	Postage	18,049	21,433	25,000	25,000	25,000
3190	Other supplies and expense	2,125	4,397	3,000	3,000	3,000
4030	Computer services/expenses	16,315	20,147	15,000	15,000	15,000
4070	Telephone	-	-	336	-	675
8030	Court witness fees	160	80	20	200	200
	Total non-personnel services:	<u>41,526</u>	<u>50,944</u>	<u>47,856</u>	<u>47,700</u>	<u>48,375</u>
Total Unclassified		<u>\$ 41,526</u>	<u>\$ 50,944</u>	<u>\$ 47,856</u>	<u>\$ 47,700</u>	<u>\$ 48,375</u>

Purpose:

To promote and maintain a safe, harmonious community through crime prevention measures, community partnerships, and enforcement of state and local laws.

Department Descriptions:

The Police Department’s priority is to provide public safety for the citizens of Glendale. They are committed to providing cost effective, state-of-the-art police services within the City and cooperatively in the metropolitan area. The Police Department also continues to be the development of innovative technological systems and mutual aid agreements, and the analysis of department needs for training, staffing and equipment.

2020 Budget Highlights:

- Maintain staffing levels; recruit, hire and train two officers as replacements due to anticipated retirements. Includes Detective promotion to fill anticipated vacancy.
- Continue involvement in local and regional partnerships in the areas of enforcement, training and technology. Provide assistance for Democratic National Convention.
- Evaluate / revise policy manual and practices, including evidence processing and storage, to comply with professionally accepted standards. Maintain WILEAG accredited status.
- Continue update of security camera systems associated with the City Hall/Police station renovations and new laptop computers for squad cars.

2019 Accomplishments:

- Maintained staffing levels; completed process to recruit, hire and train six officers and one desk clerk as replacements due to retirements. Completed process for eight supervisory position promotions to maintain supervisory staffing levels. Replaced all three specialty positions and K-9 unit with new appointments.
- Maintained current requirements, policies and practices associated with building renovations to Municipal Lockup facility, evidence storage and garage to comply with professionally accepted standards.
- Continued update of community outreach programs.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Number of Arrests	1,782	2,027	1,600	1,350	1,600
Number of Traffic Citations	1,860	2,304	3,500	3,300	3,300

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Department (19 - 21)

Department number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
19	Police Administration (19)	\$ 224,922	\$ 213,767	\$ 270,897	\$ 275,194	\$ 293,029
20	Police Field Services (20)	4,521,338	4,723,078	4,892,372	4,987,909	4,985,101
21	Police Support services (21)	1,241,486	1,006,815	908,792	954,164	1,064,886
		<u>\$5,987,746</u>	<u>\$5,943,660</u>	<u>\$6,072,060</u>	<u>\$6,217,267</u>	<u>\$6,343,016</u>

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Administration (19)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 111,874	\$ 101,890	\$ 110,449	\$ 110,449	\$ 110,558
1310	Health insurance	-	6,878	20,821	21,011	22,438
1330	Social Security & Medicare	8,155	7,665	8,449	8,588	8,458
1340	Wisconsin retirement	-	6,468	14,612	14,283	14,384
1350	Life insurance	-	218	678	656	694
1360	Long term disability	-	53	158	158	158
1365	Workers compensation	4,151	3,675	4,044	4,044	4,100
	Total personnel services	<u>124,180</u>	<u>126,847</u>	<u>159,212</u>	<u>159,189</u>	<u>160,789</u>
Non-personnel services:						
2120	Uniform allowance	31,214	29,153	40,830	40,830	33,850
2140	Training and education	31,875	26,154	34,440	34,440	36,440
2150	Dues, subscriptions, manuals	1,529	1,180	890	1,350	1,350
3010	Office supplies	3,098	3,020	3,175	3,175	3,175
3050	Housekeeping and janitorial	749	765	800	1,000	900
3055	Office machine maintenance contracts	5,358	6,484	6,750	6,750	6,750
3190	Other supplies and expense	2,300	2,816	3,100	3,660	3,875
4020	Other Fees	2,284	701	1,200	1,200	1,200
4070	Telephone	3,885	2,135	3,500	2,500	3,600
4120	Prisoners subsistence	-	-	-	-	20,000
5010	Office Equipment	-	-	-	-	-
5060	Buildings	18,450	14,512	17,000	21,100	21,100
	Total non-personnel services	<u>100,742</u>	<u>86,920</u>	<u>111,685</u>	<u>116,005</u>	<u>132,240</u>
Total Police Administration		<u>\$ 224,922</u>	<u>\$ 213,767</u>	<u>\$ 270,897</u>	<u>\$ 275,194</u>	<u>\$ 293,029</u>

CITY OF GLENDALE

2018 BUDGET

BUDGET JUSTIFICATION

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Administration (19)

Account Number	Description	Justification	2020 Adopted
2120	Uniform allowance	Officers Uniform damage Initial Equipment (4 new officers)	\$ 22,150 500 11,200 <u>33,850</u>
2140	Training and education	In-service Special training Cellbrite Forensic Training Taser Training Cartridges Training Ammunition	20,240 2,000 6,000 3,000 5,200 <u>36,440</u>
2150	Dues, subscriptions, manuals	Milwaukee County Chiefs' Association Wisconsin Chiefs of Police Association Wileag Accreditation fees FBI NA	135 250 650 315 <u>1,350</u>
3010	Office supplies	Stationary and office supplies	3,175
3050	Housekeeping and janitorial	Rug service & pest control	1,000
3055	Rental/maintenance contracts	Copy & Fax Machine Lease Copy & Fax Machine Maintenance	3,250 3,500 <u>6,750</u>
3190	Other supplies and expense Document Shredding		1,500 2,375 <u>3,875</u>
4020	Other fees		1,200
4070	Cellular Phone Services		3,600
5060	Buildings	Elevator Generator Building Mechanicals Miscellaneous Fire Protection Systems	1,200 700 16,500 1,000 1,700 <u>21,100</u>
Total			<u>\$ 112,340</u>

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Field Services (20)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 2,851,352	\$ 2,963,523	\$ 3,130,354	\$ 3,130,354	\$ 3,136,353
1200	Full time overtime	192,311	208,631	206,000	225,654	246,000
1310	Health insurance	567,263	586,474	565,373	615,093	626,256
	Health insurance Opt Out	2,400	5,200	5,200	14,400	9,600
1330	Social Security & Medicare	225,185	234,626	255,231	259,532	258,750
1340	Wisconsin retirement	410,326	450,769	441,400	448,838	440,044
1350	Life insurance	5,014	5,514	4,750	5,280	4,800
1360	Long term disability	3,786	3,196	3,432	4,458	3,432
1365	Workers compensation	98,825	100,360	113,000	113,000	111,000
	Total personnel services	4,356,462	4,558,293	4,724,740	4,816,609	4,836,235
Non-personnel services:						
3190	Other supplies and expense	-	-	300	300	-
4070	Telephone	-	-	6,266	-	12,532
5020	Other equipment	6,187	11,062	9,000	10,400	10,400
5070	Vehicle Maintenance	45,733	37,516	30,000	35,000	35,000
8150	Lab supplies	3,246	2,074	2,000	2,000	2,000
9000	Outlay	109,710	114,133	120,066	123,600	88,934
	Total non-personnel services	164,876	164,785	167,632	171,300	148,866
Total Police Field Services		\$ 4,521,338	\$ 4,723,078	\$ 4,892,372	\$ 4,987,909	\$ 4,985,101

Budget Justification

Account Number	Description	Justification	2020 Adopted
3190	Other supplies and expense		\$ 300
5020	Other equipment	Maintenance - equipment	7,200
		Taser Cartridges	3,200
			<u>10,400</u>
5070	Vehicle Maintenance		35,000
8150	Lab supplies	Image Processing	1,000
		Scientific	1,000
			<u>2,000</u>
9000	Capital Outlay	2 squads (@33,000) & equip set-up (@8,200)	88,934
			<u>88,934</u>
Total			<u>\$ 136,634</u>

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Support services (21)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 816,376	\$ 693,294	\$ 574,865	\$ 574,865	\$ 699,375
	Full time overtime	34,852	15,813	30,000	30,000	30,000
	Part time wages	1,205	-	17,035	18,500	17,278
1310	Health insurance	156,367	122,730	97,923	142,021	100,737
	Health insurance Opt Out	10,200	10,600	9,600	9,600	9,600
1330	Social Security & Medicare	61,495	50,459	47,575	47,575	57,119
1340	Wisconsin retirement	84,854	68,716	80,024	80,024	94,892
1350	Life insurance	1,822	1,345	1,050	1,520	1,140
1360	Long term disability	1,193	933	912	1,264	1,264
1365	Workers compensation	15,429	10,808	12,000	12,000	13,500
	Total personnel services	1,183,793	974,698	870,984	917,369	1,024,905
Non-personnel services:						
3010	Office supplies	2,839	2,417	2,500	2,500	2,500
3190	Other supplies and expense	5,566	7,907	11,700	11,700	12,500
4070	Telephone	-	-	1,013	-	2,026
4080	Police Information Services	49,288	21,793	22,595	22,595	22,955
	Total non-personnel services	57,693	32,117	37,808	36,795	39,981
Total Police Support Services		\$ 1,241,486	\$ 1,006,815	\$ 908,792	\$ 954,164	\$ 1,064,886

Budget Justification

Account Number	Description	Justification	2020 Adopted
3010	Office supplies		\$ 2,500
3190	Other supplies and expense	Milwaukee County Radio Fees	10,400
		50 Replacement Narcan Doses	2,100
			<u>12,500</u>
4080	Police Information Services	Time System (State Access Fee)	2,670
		Time System (BadgerNet Fee)	
		ALPR Dues	100
		Mobile Data	5,135
		Livescan Fingerprint Support	4,850
		Tipss Register & Parking	2,480
		FastID Support	160
		Miscellaneous Support & Assistance	2,000
		Cellbrite Link Analysis	1,080
		Cellbrite Software Contract	4,300
		ERAD Data Sniffer	180
			<u>22,955</u>
Total			\$ 37,955

Purpose:

The City is a member of the seven member Bayside Communication Center. Bayside Communication Center provides emergency police and fire dispatch services for Bayside, Brown Deer, Fox Point, Glendale, River Hills, Shorewood and Whitefish Bay.

Department Descriptions:

Through consolidated service, reduce redundancies, utilize technology and consolidate staffing to provide a high quality of service to the North Shore.

2020 Budget Highlights:

- There are no notable changes.

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Health and human services (520)
 DEPARTMENT: Central dispatch (22)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
4020	Other fees	\$ 362,851	\$ 385,380	\$ 422,541	\$ 422,541	\$ 436,707
Total Central dispatch		\$ 362,851	\$ 385,380	\$ 422,541	\$ 422,541	\$ 436,707

2020 Executive Summary/Budget Message

Board of Directors, Municipalities, and Citizens,

It is a pleasure to present to you the Preliminary General Operating and Capital Budget, as well as the Stabilization and Debt Service Fund information for 2020. As always the Department is committed to presenting it's Board and the residents we serve with the most cost effective solutions to providing the services deemed appropriate and acceptable for the seven municipalities in the North Shore.

In 2019 Staff continued to strive toward better Capital Improvement Planning initiatives by adding one year and making modifications to a few line items in the current plan. One major project that was recognized and moved forward according to last years plan was the Whitefish Bay Station 84 remodel project. After hiring a new architect and redesigning the project Whitefish Bay and the North Shore Fire Department went out for bid on the project in early 2019 and accepted Corporate Contractors Inc. as the contractor on the Station 84 remodel project. The Village of Whitefish Bay took out a new general obligation bond issuance on behalf of the North Shore Fire Department to allow for this project to move forward. In order to maintain stable debt payments for the seven North Shore communities between 2020 and 2023 NSFD will be making interest only payments on this new debt. Staff continues to work towards the reconstruction and remodel of two of it's other five stations Glendale Station 82 and Shorewood Station 83. A tentative timeline for Shorewood Station 83 has been set and both Shorewood and NSFD are hopeful that construction on this project will move forward in early 2020.

This preliminary budget document includes the expenditures and revenues used to finance the capital projects between 2020 and 2022. The 2020-2022 Capital Improvement Plan document goes a step further and justifies the services levels we provide as well as presents cost estimates of equipment, age of that equipment and lifespans.

Staff presents this General Operating, Capital and Debt Budget to the Board of Directors in an effort to balance the organization's commitment to maintain our exceptional all-hazards risk reduction, response and medical programs and service levels while being mindful of our continued commitment to financial stability and responsibility.

Budget Challenges

The North Shore Fire Department continues to be a large part of municipal budgets. Because of this municipal managers and Board members continue to be mindful of increases from the fire department due to the impact these increases have on the remainder of their budget each year. In turn a few of the most significant factors that impact our budget each year include the restrictions placed on municipalities by levy limits and expenditure restraint. For the first time in 2018 some municipalities utilized the levy limit exemption in order to exempt the increase of the North Shore Fire Departments budget for their 2018 budgets. The 2018 increase was 2%. While this assisted municipalities in allowing them to bring in the necessary revenues to keep the Department fully financed limits still exist on their ability to spend this money on the expenditure side of their budgets. In 2019 several of the North Shore communities again used this levy limit exemption.

2020 Executive Summary/Budget Message Cont.

An effort was made in 2019 to get a consolidated Fire Department exemption on expenditure restraint approved in the new Governors budget proposal but this was struck from the Governors budget by the Joint Finance Committee.

Expenditure restraint limits municipalities from increasing the expense side of their budgets by more than 60% of net new construction plus CPI. Should a municipality go over this amount they lose their coinciding expenditure restraint funds, which in the case of several of our North Shore communities equates to the loss of approximately \$300,000 in municipal revenue. One of the goals of the North Shore Fire Department heading into 2020 is to continue to look for exemptions that assist municipalities with expenditure restraint by exempting an increase in intergovernmental fire agreement budgeted expenses. This has been an ongoing goal of the Department's since 2018.

In putting together the North Shore Fire Departments Budget from one year to the next there are several pieces of information that we look at that impact our budget much like they impact the municipalities budgets we serve. Since salaries and wages are such a large portion of the North Shore Fire Departments Budget any wage increases or WRS rate fluctuations have a significant impact on our budget.

Negotiated wage increases continue to be a significant component of the North Shore Fire Department budget. During the long-range financial planning process the Board discussed how failure to keep municipal increases at the same level as negotiated wage increases would result in shortfalls to finance other areas of Department budgets including insurance increases, EMS Medical supply increases and maintenance increases for buildings and equipment. Additionally, not providing fair and competitive wages puts the Department at a disadvantage during union negotiations and recruitment.

The Department negotiated and successfully signed a new labor contract with the North Shore Professional Firefighters Association in May of 2018. This contract was a two year agreement and contract negotiations will begin again in August of 2019 for 2020 and beyond. For budget purposes Staff has used a competitive wage increase based on comparable settlements for public safety employees in the Metro area.

The eb and flow of Wisconsin Retirement System rates, specifically duty disability rates in recent years, continues to impact NSFD's budget from one year to the next. Increases and decreases in this rate can impact NSFD's budget by hundreds of thousands of dollars and often do. Additional information has been included in this years budget so Board members and the public can have a better understanding of how the increase or decrease in the WRS rate by a few percentage points can significant impact our budget. For 2020 disability rates went down for the Fire Department and even though employer required contributions for protective employees went up by 1.3%, duty disability rates went down by 2.18% which reduced our WRS contributions for protective employees by almost a full percentage point.

Municipal contributions constitute the majority of the revenue sources for the Department's Operating Budget, totaling just over 80% of the Operating Fund Revenue. Municipal contribution increases are capped by the Fire Services Agreement at the Consumer Price Index (CPI) + 0.50% or Expenditure Restraint. The CPI for 2019 is estimated at 1.8%. The 0.50% increase over CPI allows for a maximum municipal contribution

2020 Executive Summary/Budget Message Cont.

increase of 2.3% for the 2020 Operating Budget lift. For budgeting purposes the Department utilized a 2.3% increase which equates to an approximate \$288,645 increase for the 2020 municipal operating revenue.

The estimated 1.8% CPI for 2020's budget follows 2019's CPI of 2.54%. The North Shore Fire Department uses historical CPI data between the years 2011—2020. While the average wage increase between 2011 and 2020 was 2.17% the average CPI during this same time frame was only 1.77% with CPI coming in at lower than 2% six of the ten years. The coinciding average municipal increase during this same time-frame was also only 1.77%. Not utilizing the full-extent of CPI increases when available significantly limits the departments ability to maintain services when CPI does not allow for larger revenue increases. An example of this was 0% CPI in 2016 which ultimately resulted in a .5% increase.

The 2.3% proposed North Shore Fire Department increase appears to be within preliminary estimates for expenditure restraint increases for each municipality. This, combined with the levy limit exemption for 2020 should allow for the increase presented from the North Shore Fire Department Long Range Financial Planning Committee. Last year the maximum allowable increase for our municipalities would have been just over 3%, and yet the Department was able to adhere to a budget increase of only 2%. It is the recommendation from the Department at this time to utilize the full rate of CPI to allow for a stable increase that will allow the Department to continue to provide a consistent level of services to residents in your communities.

Salaries and Wages Ending 2019

The North Shore Fire Department is anticipating the turnover of between six (6) and nine (9) positions before the end of 2019. The Department continues to experience the effects of an aging work force. Since the beginning of the year the Department has experienced three (3) retirements and (1) resignation. A few of the positions we are still anticipating retirements in include two (2) Fire Lieutenants, two (2) Heavy Equipment Operators, and one (1) Captain. Additionally, the department experienced the unanticipated resignation of two (2) Firefighters before the end of the training academy in 2019. A newly hired firefighter wage of \$48,000 replaces a senior employee's average wage of approximately \$78,000 resulting in \$30,000 of savings per position in the wage line item due to the retirement of a senior employee. The current budget takes into account wage savings based on the rank of employee's, but it is dangerous to rely on the decreased salary levels because of the short time period it takes for a new firefighter to climb in salary scale. Because the high rate of retirements are anticipated to continue for several years the Department is not concerned in a sharp spike in wages due to all top pay employees at this time, but does continue to take this into account on an annual basis.

Striving to Maintain Current Levels of Service

The 2019 estimated CPI number allowed for adequate increases in the 2020 budget, but Staff would like to emphasize that the CPI increases only allow Staff to maintain the status quo. The Department has an extremely limited amount of resources available to bring in revenue and in 2020 one of the Department's strategic goals is to reexamine service delivery models so that the Department might be able to drive down costs that our revenue stream can support.

2020 Executive Summary/Budget Message Cont.

While Staff is presenting a balanced 2020 Budget, we cannot emphasize the importance to the Board of continuing to provide funding over the next several years to meet salary and wage increases if a desire exists to maintain current service levels. The Department has reduced its staff levels by 15% since its peak in the mid-2000's through innovative methods, proactive change and assistance from our neighboring municipalities. The limits to municipal revenue increases continue to challenge the Department to provide the ongoing service and protection that residents are accustomed to.

Staff continues to serve at the direction of the Board and looks forward to continue working with the Board in order to face some of the challenges at hand through innovative means and continuous improvement in the services we provide to the seven North Shore Communities.

Respectfully,

Robert C. Whitaker

Robert C. Whitaker
Fire Chief/Administrator

KateLynn Harrigan

KateLynn Harrigan
Finance Director

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (522)
 DEPARTMENT: Fire department (23)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
4160	North Shore Fire Services	\$ 3,391,616	\$ 3,455,760	\$ 3,522,364	\$ 3,522,364	\$ 3,600,811
9000	North Shore Fire - Capital Outlay	<u>43,440</u>	<u>44,260</u>	<u>45,112</u>	<u>45,112</u>	<u>46,117</u>
Total Fire Department		<u>\$ 3,435,056</u>	<u>\$ 3,500,020</u>	<u>\$ 3,567,476</u>	<u>\$ 3,567,476</u>	<u>\$ 3,646,928</u>

NOTE:

NS Capital Service:	\$ 46,117
NS Capital Debt Service:	147,998
NS Fire Operating Cost Share:	3,600,811
NS Capital Bonding:	127,628
Firefighters Retirement Payout:	<u>39,420</u>
	<u>\$ 3,961,974</u>

Purpose:

To provide necessary inspection and enforcement services in the areas of Building, Plumbing, Electrical, HVAC, Property Maintenance and Floodplain Administration to ensure and protect the continued health, safety and general welfare of the citizens.

Department Descriptions:

The Inspection Division oversees the public and private building construction activities within the City. Services provided consist of inspection and enforcement services in the areas of Building, Plumbing, Electrical, HVAC, Property Maintenance and Floodplain Administration. The Departments overall objective is to continually protect the safety, health, and welfare of residents, transients, and the general public through issuance of building permits and inspections while maintaining quality neighborhood aesthetics.

The Inspection Division also encompasses property maintenance as administered by the Public Works Director.

2020 Budget Highlights:

- Bring Floodplain Management back in-house with a split position of Assistant to the Community Development Planner/Floodplain Manager.
- Work with MMSD to submit revised floodplain mapping to FEMA.

2019 Accomplishments:

- Finalize the grant program initiated in 2018 to assist in completion of long-term flood mitigation projects.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Property Maintenance Complaints	150	107	50	150	75
Building Permits Issued	454	400	400	400	400
Plumbing Permits Issued	264	255	350	350	350
Electric Permits Issued	415	436	450	450	450
HVAC Permits Issued	181	205	200	200	200

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Inspection department (27)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 73,310	\$ 48,491	\$ 7,430	\$ 7,430	\$ 20,017
1310	Health insurance	8,226	6,006	2,088	2,088	6,802
1330	Social Security & Medicare	5,510	3,643	568	568	1,531
1340	Wisconsin retirement	4,987	3,289	487	487	1,351
1350	Life insurance	120	81	16	40	40
1360	Long term disability	158	79	20	40	20
1365	Workers compensation	2,860	2,009	308	880	560
1390	Unemployment	-	3,338	-	-	-
	Total personnel services	95,171	66,936	10,917	11,533	30,321
Non-personnel services:						
2150	Dues & subscriptions	436	386	250	500	500
2160	Meetings/conferences	999	1,250	500	1,000	1,000
3010	Office supplies	265	38	100	500	500
3190	Other supplies and expense	90	-	185	500	500
4020	Other fees	-	434	-	-	-
4070	Telephone	-	-	506	-	1,012
4150	Contractual services	308,585	281,441	320,000	275,000	285,000
	Total non-personnel services	310,375	283,549	321,541	277,500	288,512
Total Inspection department		\$ 405,546	\$ 350,485	\$ 332,458	\$ 289,033	\$ 318,833

Budget Justification

Account Number	Description	Justification	2020 Adopted
2150	Dues & subscriptions		\$ 500
2160	Meetings/conferences		1,000
3010	Office supplies		500
3190	Other supplies and expense		500
4150	Contractual services	Plumbing/Electrical/Building	285,000
Total			\$ 287,500

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (520)
 DEPARTMENT: Sealer of weights and measures (29)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
4020	Other fees	\$ 5,600	\$ 5,600	\$ 5,600	\$ 5,600	\$ 5,600
Total Sealer of weights and measures		\$ 5,600	\$ 5,600	\$ 5,600	\$ 5,600	\$ 5,600

Purpose:

The Department of Public Works is responsible for the construction, operation, and maintenance of all public infrastructure, including city streets, the water distribution system, storm sewer and sanitary sewer systems, stormwater ponds, municipal street trees, traffic signal control devices, street lighting, public buildings, Richard E. Maslowski Community Park, Wingate Park, street regulatory signs, concrete curbs and gutters, sidewalks, boulevard landscape maintenance, and all public works equipment. Additionally, the Department of Public Works is responsible for providing high quality, essential community services including snow plowing and salting, alley snow plowing, fall leaf collection, solid waste, recycling, brush/yard waste collection, street sweeping, water main repairs, sanitary sewer cleaning and repairs, storm sewer inlet cleaning, and pavement marking. The department manages environmental and education programs including Tree City USA, emerald ash borer suppression, Bird City Wisconsin, and urban forestry.

2020 Budget Highlights:

- There are no notable changes in this budget.

2019 Accomplishments:

- Continued with tasking more operations in-house, as opposed to contracting them out.
- Connected Richard E. Maslowski Community Park to Oak Leaf Trail via a asphalt spur trail.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
DNR Capacity Maintenance Annual Report (CMAR) grade	A	A	A	A	A
MMSD annual CMOM submittal	Yes	Yes	Yes	Yes	Yes
Coordinates removal of compost annually (cubic yards)	9,500	9,500	9,500	9,500	9,500
Daily cleaning, refuse removal & mowing of REM Community Park	N/A	Yes	Yes	Yes	Yes

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Engineering, administration and supervision (51)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 174,392	\$ 217,193	\$ 190,083	\$ 190,083	\$ 191,128
1200	Overtime	196	273	250	1,000	750
1310	Health insurance	44,519	44,574	52,230	57,463	53,836
1330	Social Security & Medicare	12,731	15,826	14,560	14,560	14,679
1340	Wisconsin retirement	11,707	11,933	12,467	12,467	12,952
1350	Life insurance	1,005	474	364	225	375
1360	Long term disability	224	332	330	158	330
1365	Workers compensation	4,413	5,516	5,700	5,000	5,800
	Total personnel services	249,187	296,121	275,984	280,956	279,849
Non-personnel services:						
2160	Meetings/conferences	180	415	1,800	2,000	3,000
3010	Office supplies	2,005	1,619	1,500	2,500	2,000
3190	Other supplies and expense	-	184	-	-	-
4010	Consultant fees	2,177	1,218	5,000	2,500	2,500
4070	Telephone	-	-	1,015	-	1,015
	Total non-personnel services	4,362	3,436	9,315	7,000	8,515
Total Engineering, administration		\$ 253,549	\$ 299,557	\$ 285,299	\$ 287,956	\$ 288,364

Budget Justification

Account Number	Description	Justification	2020 Adopted
2160	Meetings/conferences	Milwaukee Area Public Works and Engine WAA, WPRA, MAPWA, MASPA	\$ 3,000
3010	Office supplies		2,000
4010	Consultant fees	Field survey services & general consulting (does not include water/sewer survey)	2,500
Total			\$ 7,500

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Public Works Salaries and Wages (11, 52 - 64)

Department number	Account description	Straight time	O.T./Comp. time	2020 Adopted
504	City Clerk (04)	\$ 5,000	\$ 500	\$ 5,500
518	Building and Grounds	3,500	500	4,000
552	Machinery/Equipment maintenance - Hwy Division (52)	57,762	1,000	58,762
553	Public Works Facility (53)	2,679	-	-
554	Overhead - street and light, forestry, mechanics (54)	3,014	-	3,014
555	Street and alley maintenance - Highway Division (555)	113,853	5,000	118,853
556	Street signs and guide boards - Highway Division (556)	16,743	-	16,743
558	Snow removal & ice control - Hwy Division (58)	97,348	40,000	137,348
559	Street Lighting - Hwy Division (59)	3,014	500	3,514
560	Weed cutting and control - Forestry Division (60)	-	-	-
561	Roadside maintenance - Forestry Division (61)	26,789	4,500	31,289
250 557	Storm sewers	54,350	5,000	59,350
201-522.01	Sanitary sewers	107,432	5,000	112,432
	Water Utility	178,235	70,000	248,235
Total		\$ 669,719	\$ 132,000	\$ 799,040

Program Descriptions:

Perform routine maintenance of all public works and police vehicles. Repairs that require specialized diagnostic equipment will be performed at private automotive service centers.

2019 Budget Highlights:

- Purchase of equipment (see Capital Projects Fund) to replace failing equipment.
- Vehicle and equipment list was updated to better reflect actuals.
- Reduction in gas, oil, lubricants due to trending costs.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Piece of Public Works Equipment Maintained	N/A	126	126	126	124
Average age of equipment	N/A	14 Years	14 Years	15 Years	14 Years

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Machinery/Equipment maintenance - Hwy Division (52)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 52,469	\$ 56,337	\$ 56,618	\$ 56,618	\$ 57,762
1200	Overtime	40	207	1,032	500	750
1310	Health insurance	16,992	17,499	20,821	20,821	20,924
1330	Social Security & Medicare	3,802	4,106	4,410	4,370	4,476
1340	Wisconsin retirement	3,574	3,712	3,776	3,741	3,950
1350	Life insurance	108	111	128	128	144
1365	Workers compensation	2,046	2,154	2,350	2,350	2,375
	Total personnel services	79,031	84,126	89,135	88,528	90,381
Non-personnel services:						
2180	Clothing allowance	45	-	200	200	200
3170	Gas, oil, lubricants, tires	77,497	104,881	110,000	115,000	110,000
3190	Other supplies and expense	1,899	-	1,500	4,000	5,000
4070	Telephone	-	-	170	-	340
4150	Contractual Services	20,798	21,172	12,500	12,500	12,500
5020	Other equipment	43,780	71,872	56,000	56,000	60,000
9000	Outlay	-	55,937	-	-	-
	Total non-personnel services	144,019	253,862	180,370	187,700	188,040
Total Machinery/Equipment maintenance		\$ 223,050	\$ 337,988	\$ 269,505	\$ 276,228	\$ 278,421

Budget Justification

Account Number	Description	Justification	2020 Adopted
2180	Clothing allowance		\$ 200
3170	Gas, oil, lubricants, tires	Public Works (40%) and Police Department	110,000
3190	Other supplies/expense	Shop towels, rags, oil-dry, sprays, additive chemicals, fees, tests, car wash soap	5,000
4150	Contractual services	Contracted vehicle maintenance & repairs	12,500
5020	Other equipment	Maintenance parts due to advancing age	60,000
Total			\$ 187,700

Program Descriptions:

To maintain the City Services Building in an efficient and safe manner. This budget administers the cleaning, utilities, and general maintenance of the City Services building.

2020 Budget Highlights:

- Allocated funding to personnel expenses to more accurately account for staff time working on the Public Works Facility.

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Public Works Facility (53)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ -	\$ -	\$ 2,496	\$ 2,496	\$ 2,679
1310	Health insurance	-	-	400	400	970
1330	Social Security & Medicare	-	-	191	191	205
1340	Wisconsin retirement	-	-	163	163	181
1350	Life insurance	-	-	6	6	10
1365	Workers compensation	-	-	42	42	50
	Total personnel services	-	-	3,298	3,298	4,095
Non-personnel services:						
3050	Housekeeping and janitorial	\$ 1,395	\$ 1,295	\$ 1,500	\$ 2,000	2,000
3190	Other supplies and expense	6,316	3,889	4,000	4,000	4,000
4060	Utilities	16,946	16,329	18,560	20,000	20,000
4070	Telephone	690	(138)	800	800	800
4180	Heat - Fuel	13,066	14,903	14,618	19,000	18,000
5060	Buildings	9,893	24,991	18,000	15,000	17,500
	Total non-personnel services	48,306	61,269	57,478	60,800	62,300
Total Public Works Facility		\$ 48,306	\$ 61,269	\$ 60,776	\$ 64,098	\$ 66,395

Budget Justification

Account Number	Description	Justification	2020 Adopted
3050	Housekeeping and janitorial	Contracted building maintenance	2,000
3190	Other supplies and expense	Light bulbs, soap, paper products, eye wash, safety box, garage doors & roof	4,000
4060	Utilities		20,000
4070	Telephone		800
4180	Heat - Fuel	Price increase	18,000
5060	Buildings	Garage doors, roof, plumbing, heating	17,500
Total			\$ 60,300

Program Descriptions:

To maintain the City’s public roads, sidewalks, and street lights in a manner that provides safe travel. The City maintains 63 miles of paved streets by means of crack sealing, patching of asphalt and concrete streets.

2020 Budget Highlights:

- The Department of Public Works will continue to inspect all public sidewalks every 3-4 years and schedules repairs for all defective sidewalks.
- The Department of Public Works will continue to perform street sweeping in compliance with the City’s MS4 storm water discharge permit with the Wisconsin Department of Natural Resources.
- The Department of Public Works will implement alley repair and replacement program (see Capital Projects).

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Crack sealing (square feet)	33,600	N/A	15,000	15,000	33,600
Average street condition rating	7.5	7.5	7.0	7.0	6.5
Percentage of streets rated fair or higher	90%	90%	90%	90%	90%
Local road improvement grant application (LRIP) funding	N/A	Yes	Yes	Yes	Yes
Miles of streets reconstructed	.40	.40	.40	.40	.50
Square footage of sidewalk replaced	N/A	7,500	N/A	N/A	9,000

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Street and alley maintenance - Hwy Division (55)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 121,041	\$ 136,745	\$ 109,177	\$ 130,304	\$ 113,853
1200	Overtime	-	-	600	500	500
1310	Health insurance	36,378	36,681	38,128	38,128	41,243
1330	Social Security & Medicare	8,728	9,917	8,398	10,007	8,748
1340	Wisconsin retirement	8,005	9,097	7,190	8,568	7,719
1350	Life insurance	319	184	178	178	184
1365	Workers compensation	4,683	5,291	5,500	5,500	5,750
	Total personnel services	179,154	197,915	169,171	193,185	177,997
Non-personnel services:						
2180	Clothing allowance	910	835	1,400	1,400	1,400
3110	Sand and gravel	-	-	500	500	500
3130	Other road material	22,871	12,067	10,000	15,300	17,000
4150	Contractual services	29,043	16,378	37,500	37,500	97,500
	Total non-personnel services	52,824	29,280	49,400	54,700	116,400
Total Street and Alley maintenance		\$ 231,978	\$ 227,195	\$ 218,571	\$ 247,885	\$ 294,397

Budget Justification

Account Number	Description	Justification	2020 Adopted
2180	Clothing allowance		\$ 1,400
3110	Sand and gravel		500
3130	Other road material		17,000
4150	Contractual services	Contract asphaltting - road patches	37,500
		Sidewalk-replace broken sections	40,000
		Crack sealing	20,000
		Total	\$ 116,400

Program Descriptions:

To maintain and install the appropriate traffic control devices to provide a safe and efficient transportation system throughout the City in compliance with the National and State uniform control standards.

The Department of Public Works will continue the maintenance of 19 LED traffic signals and controllers at the following intersections:

- N. Port Washington Road at W. River Woods Parkway
- N. Port Washington Road at W. Lexington Boulevard
- N. Port Washington Road at W. Town Center Way
- N. Port Washington Road at W. Corrigan Drive
- N. Port Washington Road at W. Bender Road
- N. Port Washington Road at W. Henry Clay Street
- N. Green Bay Avenue at W. Silver Spring ramps (north)
- N. Green Bay Avenue at W. Civic Drive
- N. Green Bay Avenue at W. Marne Avenue
- N. Green Bay Avenue at W. Florist Avenue
- N. Green Bay Avenue at W. Bender Road
- N. Green Bay Avenue at W. Mill Road
- N. Green Bay Avenue at W. Green Tree Road
- W. Silver Spring Drive at N. Bethmaur Lane
- W. Silver Spring Drive at N. Crestwood Boulevard
- W. Silver Spring Drive at Pick ‘n Save
- W. Silver Spring Drive at N. Bridgewood Lane
- W. Silver Spring Drive at N. Milwaukee River Parkway
- W. Silver Spring Drive at N. Mohawk Avenue

2020 Budget Highlights:

- Will upgrade signals as part of several HSIP projects along Silver Spring Road and Green Bay Avenue and Good Hope Road.
- Many of the City’s regulatory signs are faded and difficult to read at night. The Department of Public Works continues with a five-year regulatory sign replacement program that complies with Federal Highway Administration guidelines for sign retro reflectivity.

2019 Accomplishments:

- Installation of left turn signal at N. Port Washington Road at W. Bender Road.
- Aligned timing of signals in accordance with WisDOT along Port Washington Road.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Maintenance of traffic signals at 19 Glendale intersections	Yes	Yes	N/A	Yes	Yes

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Street signs - Hwy Division (56)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 31,211	\$ 23,314	\$ 22,126	\$ 22,126	\$ 16,743
1200	Overtime	-	95	-	-	-
1310	Health insurance	7,736	5,573	5,853	5,853	6,065
1330	Social Security & Medicare	2,275	1,739	1,693	1,693	1,281
1340	Wisconsin retirement	2,075	1,532	1,449	1,449	1,130
1350	Life insurance	47	43	45	40	52
1365	Workers compensation	1,190	895	900	900	975
	Total personnel services	44,534	33,191	32,066	32,061	26,246
Non-personnel services:						
3150	Signs, barricades, and cones	9,957	8,346	12,000	12,000	12,000
4150	Contractual services	-	-	2,500	2,500	15,000
	Total non-personnel services	9,957	8,346	14,500	14,500	27,000
Total Street signs - Hwy Division		\$ 54,491	\$ 41,537	\$ 46,566	\$ 46,561	\$ 53,246

Budget Justification

Account Number	Description	Justification	2020 Adopted
3150	Signs, boards, barricades and cones	Stop signs, street signs, advisory signs	\$ 12,000
4150	Contractual services	Centerline painting Street crosswalks, arrows, stop bars	15,000
Total			\$ 27,000

Program Descriptions:

To provide safe passage on City roads, sidewalks, and parking lots during snow and ice events.

2020 Budget Highlights:

- The Department of Public Works will continue to plow all arterial and residential streets. In an effort to reduce road salt, the department will perform plowing operations during smaller snowstorms. In 2020, alley plowing will be again contracted.
- Decrease in anticipated use of salt due to new pre-treating equipment.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Tons of salt ordered from WisDOT	1,600	1,400	1,400	1,500	1,400
Tons of salt used	1,600	1,400	1,400	1,500	1,400

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Snow removal & ice control - Hwy Division (58)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 76,789	\$ 102,589	\$ 83,150	\$ 83,150	\$ 97,348
	Overtime	8,099	9,112	25,000	40,000	25,000
1310	Health insurance	21,398	24,483	32,201	32,201	35,264
1330	Social Security & Medicare	6,216	8,227	8,273	8,273	9,360
1340	Wisconsin retirement	6,315	7,893	7,084	7,084	8,258
1350	Life insurance	154	145	260	260	275
1365	Workers compensation	3,493	4,484	4,500	4,500	4,750
	Total personnel services	122,464	156,933	160,468	175,468	180,255
Non-personnel services:						
3120	Sand and salt	84,067	118,042	90,000	98,611	100,000
3160	Other materials	3,845	5,605	4,500	4,500	4,500
3190	Other supplies and expense	-	2,016	-	-	-
4150	Contractual services	15,339	3,835	17,000	17,000	17,000
	Total non-personnel services	103,251	129,498	111,500	120,111	121,500
Total Snow removal & ice control		\$ 225,715	\$ 286,431	\$ 271,968	\$ 295,579	\$ 301,755

Budget Justification

Account Number	Description	Justification	2020 Adopted
3120	Sand and salt	2018 \$68.48/Ton 2019 \$72.59/Ton	\$ 100,000
3160	Other materials	Plow blades and Mailbox replacements	4,500
4150	Contractual services	Street plowing/Alley plowing Equipment rental - Loader County radios	17,000
Total			\$ 121,500

Program Descriptions:

To maintain the City’s street lights in a manner that provides for safe travel.

The Department of Public Works will continue to perform maintenance of the City’s street lighting along the following:

- N. Port Washington Road
- W. Olive Street to W. Hampton Avenue
- W. Marne Avenue to W. Bender Road
- W. Daphne Road to W. Good Hope Road (median)
- N. Green Bay Avenue
- W. Marne Avenue to W. Good Hope Road
- N. Lydell Avenue
- W. Estabrook Boulevard to South City Limit
- W. River Woods Parkway
- N. Port Washington Road
- W. Estabrook Boulevard
- N. Port Washington Road to N. Lydell Ave.
- W. Olive Street
- N. Port Washington Road to N. Hubbard St.
- W. Mill Road
- N. Green Bay Avenue to West City Limit
- W. Silver Spring Drive
- N 27th Street to Milwaukee River Parkway
- W. Silver Spring Drive
- N. Port Washington Road to N. Lydell Ave.
- Bender Road Bridge
- Coventry Court

2020 Budget Highlights:

- Will address street lighting as dictated by the Intersection Safety Screening Study.
- Will start to implement more LED replacement lighting.
- Currently we have the following LED fixtures installed:
 - N Port Washington (W Bender Road to Oak Leaf Trail bridge) and W Silver Spring Drive (N 26th Street to N Lydell Avenue) – 25
 - N Green Bay Avenue (W Good Hope to W Silver Spring Drive) and W Bender Road (N Green Bay Avenue to N Flint Road) – 30
 - N Port Washington Road (W Hampton Avenue to W Olive Street and W Good Hope to W Daphne Road) – 80

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Number of streetlights maintained	485	485	485	485	485
Number of LED streetlights	N/A	N/A	N/A	135	135

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Street Lighting - Hwy Division (59)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 1,880	\$ 2,077	\$ 2,000	\$ 2,000	\$ 3,014
1200	Overtime	-	-	500	-	500
1310	Health insurance	466	440	587	587	1,092
1330	Social Security & Medicare	138	152	191	153	269
1340	Wisconsin retirement	121	116	166	134	237
1350	Life insurance	2	3	6	6	8
1365	Workers compensation	73	69	80	80	95
	Total personnel services	2,680	2,857	3,531	2,960	5,215
Non-personnel services:						
4060	Utilities	179,950	172,898	187,000	187,000	187,000
4150	Contractual services	75,150	69,498	60,000	38,000	60,000
5020	Other equipment	-	418	3,000	3,000	3,000
	Total non-personnel services	255,100	242,814	250,000	228,000	250,000
Total Street Lighting - Hwy Division		\$ 257,780	\$ 245,671	\$ 253,531	\$ 230,960	\$ 255,215

Budget Justification

Account Number	Description	Justification	2020 Adopted
4060	Utilities		\$ 187,000
4150	Contractual services	Electrical shorts, signal checks, general repair Signal maintenance agreement-Silver Spring signal poles	60,000
5020	Other equipment	Street light poles (accidents/knock-downs) Street light bulbs, starters, break-away bases System fuses	3,000
Total			\$ 250,000

Program Descriptions:

To manage the City’s forestry program by trimming street trees to promote good visibility, clearance, and develop healthy tree growth in accordance with the Forestry Plan.

2020 Budget Highlights:

- The Department of Public Works will continue to perform annual planting, pruning, removal and care of all municipal street trees.
- The Department of Public Works will continue with public education and community services regarding forestry, including our annual Arbor Day Proclamation and Tree City USA membership.
- Tree City USA: The Department of Public Works will continue to promote Arbor Day and maintain Glendale’s status as a Tree City USA with the National Arbor Day Foundation.
- The Department of Public Works will coordinate an Arbor Day tree planting ceremony at Parkway School with students from the School and a Department of Natural Resources representative.
- Continue to implement Emerald Ash Borer suppression programs.
 - Work with the WDNR to monitor for any infestations of emerald ash borer and provide public information on the program.
- The Department of Public Works will continue to perform boulevard maintenance, including mowing, weed control, and landscape bed maintenance, along the following:
 - N. Green Bay Avenue
 - W. Mill Road
 - W. Good Hope Road
 - N. Port Washington Road
 - N. Lydell Avenue
 - W. Olive Street
 - All municipal cul-de-sacs
 - City Hall
 - All other City-owned land
- Submit an application to Bird City Wisconsin to maintain Glendale’s status as a Bird City.
- Apply for a WisDNR Urban Forestry Grant

2019 Accomplishments:

- 21st consecutive year as Tree City USA member
- 5th consecutive year as Bird City Wisconsin member
- Updated City Ordinances that pertain to trees to better align with current practices

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Annual application to remain a Tree City USA	Yes	Yes	Yes	Yes	Yes
Submit annual application to remain as a Bird City USA	11-17	11-18	11-19	11-19	11-20
Number of Ash Trees Treated	0	0	N/A	30	50
Number of Ash Trees Felled	30	50	N/A	130	150

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Weed cutting and control - Forestry Division (60)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Non-personnel services:						
3180	Chemicals	\$ 203	\$ 143	\$ 500	\$ 500	\$ 500
	Total non-personnel services	203	143	500	500	500
Total Weed cutting and control - Forestry		\$ 203	\$ 143	\$ 500	\$ 500	\$ 500

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Roadside maintenance - Forestry Division (61)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 45,931	\$ 44,015	\$ 90,000	\$ 90,000	\$ 43,532
	Part Time wages	8,120	21,922	25,586	20,000	25,000
1200	Overtime	7,309	1,806	6,500	1,000	4,500
1310	Health insurance	13,610	6,947	27,500	13,174	9,704
1330	Social Security & Medicare	4,509	5,082	9,340	9,340	5,587
1340	Wisconsin retirement	3,260	2,953	6,321	6,321	3,242
1350	Life insurance	62	70	100	50	57
1365	Workers compensation	2,206	2,243	2,350	2,300	2,350
	Total personnel services	85,007	85,038	167,696	142,185	93,972
Non-personnel services:						
3130	Other road material	4,317	5,013	5,500	5,500	7,500
3190	Other supplies and expense	8	1,657	1,500	1,500	2,000
4150	Contractual services	86,296	84,970	80,000	60,000	70,000
	Total non-personnel services	90,621	91,640	87,000	67,000	79,500
Total Roadside maintenance		\$ 175,628	\$ 176,678	\$ 254,696	\$ 209,185	\$ 173,472

Budget Justification

Account Number	Description	Justification	2020 Adopted
3130	Other road material	Chemicals, fertilizer, bushes and trees, turf and flowers (Irrigation system improvements)	\$ 7,500
3190	Other supplies and expense		2,000
4150	Contractual services	Tree removal & pruning Stump grinding Ash trees - tree trimming More money in CIP to fuel design of program	70,000
Total			\$ 79,500

Program Descriptions:

To serve the public through the collection and disposal of refuse in a safe, cost effective and environmentally responsible manner.

The City will continue to contract with Advanced Disposal Service for refuse collection services. This is the 5th year of a 10 year contract.

2020 Budget Highlights:

There are no notable changes for 2020.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Tons of refuse collected	2,650	2,500	2,600	2,600	1,600

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Solid waste collection - Hwy Division (62)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
4020	Other fees	\$ 441,712	\$ 444,467	\$ 455,215	\$ 465,000	\$ 477,975
		<u>\$ 441,712</u>	<u>\$ 444,467</u>	<u>\$ 455,215</u>	<u>\$ 465,000</u>	<u>\$ 477,975</u>

Note: Refer to Environmental Fund for funding details.

Budget Justification

Account Number	Description	Justification	2020 Adopted
4020	Other fees	Contract 2015-2024	\$ 477,975
		Total	<u>\$ 477,975</u>

Program Descriptions:

The City will continue to contract with Advanced Disposal Service for brush and yard waste collection services. In 2020, the residential brush and yard waste program will begin in early April and end in mid-November.

2020 Budget Highlights:

There are no notable changes for 2020.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Tons of yard waste collected	774	1,190	N/A	1,190	1,600

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Yard Waste (64)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
4020	Other fees	\$ 114,560	\$ 119,594	\$ 121,165	\$ 121,165	\$ 127,172
		<u>\$ 114,560</u>	<u>\$ 119,594</u>	<u>\$ 121,165</u>	<u>\$ 121,165</u>	<u>\$ 127,172</u>

Budget Justification

Account Number	Description	Justification	2020 Adopted
4020	Other fees	Contract 2015-2024	\$ 127,172
		Total	<u>\$ 127,172</u>

Purpose:

The City is a member of the nineteen member Milwaukee Area Domestic Animal Control Commission (MADACC). MADACC provides animal regulation and care services which protect the health, public safety, and welfare of people and animals in Milwaukee County.

Department Descriptions:

MADACC member municipalities have chosen for MADACC to provide the following functions for the community:

- Provide effective and cost efficient animal control services by active enforcement of Wisconsin State
- Statutes pertaining to animal welfare for the 19 member communities of Milwaukee County
- Assure safe, temporary shelter, veterinary and humane care for stray, unwanted, abandoned, mistreated and injured animals, including emergency on-call service between hours of operation
- Provide a central location for owners to find and recover their lost pets
- Expedite the return of animals to their rightful owner
- Provide a progressive animal licensing program for Milwaukee County
- Provide and encourage responsible, safe placement opportunities for homeless animals
- Promote and maintain the highest levels of customer service and accountability to the public
- Educate the public about responsible companion animal ownership
- Provide placement of stray and unwanted animals and provide humane euthanasia when necessary

2020 Budget Highlights:

- Expense amounts are based on a three year average of the number of animals in our community.

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Health and human services (524)
 DEPARTMENT: Humane society (30)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
4020	Other fees	\$ 24,379	\$ 23,427	\$ 21,328	\$ 21,328	\$ 23,310
Total Humane society		\$ 24,379	\$ 23,427	\$ 21,328	\$ 21,328	\$ 23,310

North Shore Health Department 2020 Budget Narrative

PROGRAM MANAGER: Health Director/Officer

PROGRAM DESCRIPTION: The North Shore Health Department (NSHD) provides public health services for the seven North Shore communities of Bayside, Brown Deer, Fox Point, Glendale, River Hills, Shorewood, and Whitefish Bay, with a total population of over 65,000. The mission of the Health Department is to work in partnership with the communities we serve to assure, promote, and protect the health and safety of the people in the North Shore

The NSHD has two offices, in Brown Deer and Shorewood, and residents can utilize services at either location, as well as at routinely scheduled community-based clinics. The NSHD is advised by a Board of Health with representatives from each of the seven communities in the North Shore, as well as a medical advisor who is on staff. The Village of Brown Deer serves as the fiscal and administrative agent for the NSHD. The Health Department employs a health director/officer, nurse supervisor, public health manager, administrative assistant, three public health nurses, one sanitarian, and a medical advisor.

The Health Department's 2016-2019 Strategic Plan identified three strategic priorities and nine long-term goals. The strategic priorities include:

- 1) Advance the quality and performance of the North Shore Health Department;
- 2) Provide high quality public health programs and services; and
- 3) Engage community members, leaders, and stakeholders in initiatives to advance health priorities identified in the Community Health Improvement Plan.

SERVICES PROVIDED: The NSHD provides a variety of state-mandated, grant-funded, and fee-supported public health services. Following are the department's major program areas and examples of services within each.

Communicable Disease Prevention and Control

- Communicable disease and outbreak investigations
- Tuberculosis Program and Case Management
- Immunization Program
- Arboviral disease surveillance (West Nile, Lyme disease)

Chronic Disease Prevention and Management

- Clinical Services, including blood pressure checks, adult health screenings, and Mantoux tuberculin skin tests (TST)
- Elder Referral Program
- Nutrition and Physical Activity
- Tobacco Prevention and Control
- Breastfeeding Friendly Workplace and Daycare Recognition Program

Environmental Health

- Food Safety and Recreational Licensing through the North Shore Environmental Health Consortium
- Toxic Substances – Lead Hazard Control
- Radon Outreach and Testing Program
- Animal Bite Investigations and Rabies Control
- Human Health Hazard and Public Health Nuisance Investigations
- Beach Testing and Monitoring for Atwater, Klode, and Tietjen Beach/Doctors Park

Injury Prevention

- Childhood Injury Prevention and Child Passenger Safety
- Older Adult Fall Prevention
- Mental Health, Resiliency and Suicide Prevention

Public Health Emergency Preparedness

- Planning and exercising mass immunization clinics and medical countermeasure dispensing
- Mass fatality planning

North Shore Health Department
2020 Budget Narrative

- Planning for evacuation, reunification and sheltering
- Participation in regional emergency healthcare coalition

STAFFING:

Position (FTE)	2018 Actual	2019 Actual	2020 Est.
Health Director/Officer	1.0	1.0	1.0
Nursing Supervisor	1.0	1.0	1.0
Public Health Nurses	2.6	2.6	2.6
Public Health Manager	1.0	1.0	1.0
Registered Sanitarian- Senior Environmental Health Specialist	1.0	1.0	1.0
Environmental Health Specialist	0.4 - Contacted	0.4 - Contracted	0.4 - Contracted
Administrative Assistant	0.6	0.6	0.6
Medical Advisor	.01	.01	.01
Total	7.81	7.81	7.81

DEPARTMENT ACTIVITY MEASURES:

Performance Measures	2018 Actual	2019 Est.	2020 Est.
Communicable Disease Prevention and control			
Disease cases (confirmed, probable)	530	500	500
Disease investigations (confirmed, probable, suspect)	800	750	750
Food/waterborne outbreak investigations	3 investigations using >100 person-hours	2 investigations using >100 person-hours	2 investigations using >100 person-hours
Tuberculosis case management (Latent TBI became reportable 7/1/2018)	20 latent and active cases	20 latent and active cases	20 latent and active cases
Immunizations administered	753	750	750
Chronic Disease Prevention and control			
Blood pressure checks	263	260	260
Cholesterol/adult health screens	20	20	20
Elder referral follow-ups	15	15	20
Environmental Health			
Restaurant and retail food licenses issued	241	250	250
Hotel and pool licenses issued	88	85	85
Elevated lead inquiries (Screening \geq 5.0 mcg/dL)	35 investigations	35 investigations	35 investigations
Radon outreach and testing	63 test kits sold	50 test kits sold	50 test kits sold
Animal bite control	22 investigations	40 investigations	40 investigations
Beach monitoring	85 water tests	85 water tests	85 water tests
Injury prevention			
Car seat inspections	87	90	90
Fall prevention - Stepping On Workshops	1 Workshop	4 Workshops	3 Workshops
Newborn visits by Lacion Counselor and Public Health Nurse	30	40	40

North Shore Health Department
2020 Budget Narrative

OBJECTIVES ACCOMPLISHED IN 2019:

- ✚ Completed 2020-2024 North Shore Community Health Improvement Plan and established Advisory Committee to oversee plan.
- ✚ Department was awarded a competitive grant of \$17,839 in new revenue to strengthen the health department's preparedness and response to the ongoing opioid overdose epidemic.
- ✚ Established North Shore Overdose Fatality Review group to with North Shore Fire/Rescue and North Shore municipal police departments, along with area treatment providers and health care partners. The team allows for a detailed understanding of the circumstances surrounding overdose deaths to lead to future recommendations and action steps.
- ✚ Revised and disseminated the North Shore Illicit Drug, Opioid, and Prescription Drug Information Resource Guide.
- ✚ Led North Shore Board of Health to pass a Resolution of Support for prohibiting the use of e-cigarettes and vaping devinces in enclosed public places where cigarette smoking is prohibited by Wisconsin State Law.
- ✚ Trained a second Public Health Nurse as Stepping On Fall Prevention Program Leader and hosted Stepping On classes at Parkside Commons Senior Apartments, Shorewood Senior Center, and New Perspectives Senior Living.
- ✚ Supported development of a Milwaukee County Fall Prevention coalition led by AdvocateAurora Health.
- ✚ Completed a Public Health Emergency Preparedness Operational Readiness Review with Wisconsin Department of Health Services and the City of Milwaukee Health Department. An Operational Readiness Review measures the health department's ability to execute a large emergency response requiring medical countermeasure distribution and dispensing.
- ✚ Department was awarded a competitive grant of \$3,500 in new revenue to host an exercise surrounding a water main break and resulting boil water advisory with representatives from North Shore Water Commission, the municipal water departments, municipal departments of public works, North Shore Fire/Rescue, and others.
- ✚ Trained a Public Health Nurse as a Certified Car Seat Safety Technician, increasing the number of departmental CPS technicians on staff to three.
- ✚ In partnership with North Shore Fire-Rescue, was recognized as a Children Passenger Safety Hero by Safe Kids Wisconsin and Children's Hospital of Wisconsin.
- ✚ Hosted four students from Concordia University School of Nursing, UW-Milwaukee Zilber School of Public Health and St. Louis University as part of their field placement and service learning projects for their undergraduate and graduate degree programs.
- ✚ Health Director provided leadership as the Chair of the Southeast Wisconsin Association of Local Health Departments and Boards.

North Shore Health Department
2020 Budget Narrative

OBJECTIVES TO BE ACCOMPLISHED IN 2020:

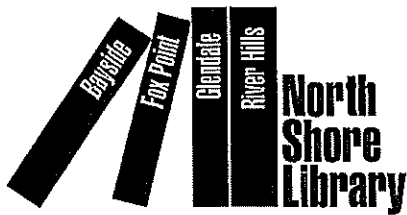
- ✦ Develop Performance Management system as part of a pilot project with the Wisconsin Department of Health Services and Clear Impact.
- ✦ Complete a North Shore Health Department 2020-2025 Strategic Plan
- ✦ Host at least three graduate or undergraduate students for Field Placement and service learning experiences.
- ✦ Submit Letter of Intent to apply for National Public Health Accreditation.
- ✦ Submit applications for at least two competitive grants with our Level III health department status.
- ✦ Conduct at least one continuous process improvement initiative to improve programs and services in our department.
- ✦ Partner with North Shore Fire/Rescue to offer the Stepping On Fall Prevention Program in at least two communities.
- ✦ Complete process to merge two office computer systems onto Sharepoint.
- ✦ Participate in public health planning to support the Democratic National Convention planned for Milwaukee in July 2020.

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
FUNCTION: Health and human services (524)
DEPARTMENT: Health department (41)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
4020	Other fees	\$ 67,150	\$ 68,157	\$ 73,912	\$ 73,912	\$ 79,863
Total Humane society		\$ 67,150	\$ 68,157	\$ 73,912	\$ 73,912	\$ 79,863



2020 Operating Budget Summary

August 21, 2019

The 2020 North Shore Library Operating Budget assumes a 2% increase in Municipal Support. When reviewing the Budget numbers you will notice that increases are primarily in Staff Salaries, Benefits and System Expenses.

Staff Salaries and Benefits

The North Shore Library Board has adopted a Salary Plan to increase wages to the median level of peer libraries in the years 2020-2024. The Salary Plan assumes a 2% increase in municipal support for wages, with the remaining funds coming from the Employee Salary Stabilization Fund (Account 20-34115) over the years. In 2020, \$16,094 will be applied to Revenues from this account to help support the 2020 salary increases. Salary increases mean, benefit increases. Retirement and Social Security are up about \$3,000 each. There is a \$21,400 increase in Health Insurance. Additional funds are carried in this line due to two new staff vacancies. The two staff who filled the Adult Reference Librarian position and the Head of Adult Services position did not take Health Care Insurance so cost for each was \$2,000. If new employees need family Health Care Insurance this will result in a cost of \$21,000-\$22,400 per employee.

System Expense Increases

Milwaukee County Federated Library System expenses are increasing. Strategic Plan directives to replace the CountyCat Mobile app, shift financial resources to increase continuity of online resources across the system, add additional consulting services for data collection and marketing advocacy planning development will increase costs to member libraries in 2020.

Materials and Programming

There is a slight increase in Reference Serials costs due to the increasing prices of newspapers. Juvenile materials were increased by \$500 to continue growth in this area. DVD/Audio Book/Music budget was cut by \$1000 as cuts were needed to continue to support Hoopla (E-Audiobooks, E-books, video and music), which experienced a \$3000 increase. As car production moves away from CD players, we expect E-audio book usage to continue to increase. Funds will need to shift to this new format. Adult Services Programming was also cut by \$800 to help offset this.

Fund Balance

Over the last six years, the library has had a Fund Balance and has applied funds from this account to the Revenues line of the Operating Budget. The amount applied has been \$40,000 for the last three years. This has helped keep municipal support down. This fund balance was a direct result of personnel savings when the Library was between directors in both 2014 and 2015 and when the library was short of staff. Personnel savings have continued due to constant staff turnover, caused by low wages. In 2018, the Library Board directed Fox Point to put excess personnel savings into the Employee Stabilization fund to help offset the salary increases that are part of the Salary Plan. This means that by year end 2020, the Library Fund Balance is estimated to be reduced to \$11,600, far short of the \$40,000 that has been added to the revenue line in the past. The Library Board will continue to use the Employee Stabilization fund to help fund salary increases. Any leftover funds when salaries stabilize in 2025 can be moved back to the general fund balance but 2021 will be the first year with a reduced fund balance line in revenues. Increased municipal support over 2% will be needed in order to continue to provide quality library services.

Municipal Support

Municipal Support for the 2020 Library Operating Budget is based on the 2019 DOA Population Estimates and is detailed in the chart below.

2020 Municipal Support

Community	2019 DOA Population Estimate	% Municipal Support of Library	2020 Municipal Support
Bayside	4,304	17.27%	162,194
Fox Point	6,571	26.37%	247,625
Glendale	12,483	50.10%	470,416
River Hills	1,558	6.25%	58,713
TOTAL	24,916	100.00%	938,948.00

Susan Draeger-Anderson
North Shore Library Director

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
FUNCTION: Culture, recreation and education (526)
DEPARTMENT: Library (71)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
4020	Other fees	\$ 450,977	\$ 492,791	\$ 462,386	\$ 466,896	\$ 389,286
Total Library		\$ 450,977	\$ 492,791	\$ 462,386	\$ 466,896	\$ 389,286

Purpose:

Development of the Comprehensive Plan and implement same by facilitating high quality development of residential, commercial, industrial, institutional, and conservancy properties, as well as preservation of natural resource features.

Department Descriptions:

Community Development facilitates City development, City planning, economic development, and zoning administration and enforcement, and is actively involved in matters that appear before the Common Council, Community Development Authority, City Plan Commission, Board of Appeals, and Architectural Review Board.

2020 Budget Highlights:

- Community Development will continue to facilitate high quality development projects and administer all of the various related projects and requests that are submitted to the City.
- Continue with consultant to begin review and potential amendments to City’s Master Plan (see Capital Projects Fund).

2019 Accomplishments:

- The City’s Vision Plan was completed in 2018. Beginning in 2019, staff has worked with consultant to begin review and potential amendments to City’s Master Plan.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Number of Plans submitted for Plan Commission	44	36	40	65	40
Number of Plans submitted for Architectural Review Board	25	15	30	25	30

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (528)
 DEPARTMENT: Community development (15)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Personnel services:						
1100	Salaries and wages	\$ 87,534	\$ 89,066	\$ 95,208	\$ 95,208	\$ 126,614
1310	Health insurance	20,310	20,634	20,821	20,821	31,554
1330	Social Security & Medicare	6,356	6,626	7,283	7,283	9,686
1340	Wisconsin retirement	5,946	5,963	6,236	6,236	8,546
1350	Life insurance	576	577	577	577	624
1360	Long term disability	158	158	158	158	158
1365	Workers compensation	3,417	3,478	3,580	3,580	3,725
	Total personnel services	124,297	126,502	133,864	133,863	180,907
Non-personnel services:						
2150	Dues & subscriptions	265	288	500	500	500
2160	Meetings/conferences	-	-	1,000	1,000	1,000
3010	Office supplies	51	45	500	500	500
3190	Other supplies and expense	1,477	1,477	1,550	1,550	1,550
4010	Consultant fees	2,613	1,165	3,200	1,500	2,500
	Total non-personnel services	4,406	2,975	6,750	5,050	6,050
Total Community Development		\$ 128,703	\$ 129,477	\$ 140,614	\$ 138,913	\$ 186,957

Budget Justification

Account Number	Description	Justification	2020 Adopted
2150	Dues & subscriptions	Professional Registration, Certifications	\$ 500
2160	Meetings/conferences	Association of Commerce	1,000
3010	Office supplies	General office supplies	500
3190	Other supplies and expense	Copy machine and maintenance	1,550
4010	Consultant fees	Engineering, Landscape, Neighborhood Infrastructure Reviews	2,500
Total			\$ 6,050

Program Descriptions:

To provide for contingency funds for unanticipated 2020 potential increases in costs. The program also contains funds for wage and associated benefit increases not yet determined for non-represented employees.

2020 Budget Highlights:

- The Proposed Budget includes the following changes:
 - The \$85,000 amount of the 2020 Wage Reserve Adjustment includes funds associated with pay and merit increases for all regular non-union full-time employees.
 - Amount of \$126,323 is set aside for potential unanticipated increases. In the past years, no transfers were necessary and the original Reserve for Contingency amount went unspent.

CITY OF GLENDALE

2020 BUDGET

FUND: General Fund (101)
 FUNCTION: Contingency (534)
 DEPARTMENT: Contingency (91)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Non-personnel services:						
8530	Contingency	\$ -	\$ -	\$ -	\$ 108,100	\$ 131,323
	Wage Reserve Account	-	-	-	-	85,000
	Total non-personnel services	-	-	-	108,100	216,323
Total Contingency		\$ -	\$ -	\$ -	\$ 108,100	\$ 216,323

CITY OF GLENDALE
Special Revenue Funds

BUDGET SUMMARY
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
2019 Budget

	Police Acquisition	DARE	Grants	Environmental	Hotel Room Tax	Glendale Days Celebration	Health and Human Services	Park	Total
Revenues									
Taxes	\$ -	\$ -	\$ 55,456	\$ -	\$ 850,000	\$ 20,000	\$ 544,806	\$ -	\$ 1,470,262
Intergovernmental	-	-	61,000	-	-	-	-	-	61,000
Fines and Forfeitures	-	-	-	-	-	-	-	-	-
Public charges for services	-	-	1,000	600,000	-	-	-	59,625	660,625
Investment income	-	-	-	-	-	-	-	-	-
Miscellaneous	-	40,000	-	-	-	13,000	-	-	53,000
Total revenues	-	40,000	117,456	600,000	850,000	33,000	544,806	59,625	2,244,887
Expenditures									
Current:									
General government	-	-	-	-	-	-	-	-	-
Public safety	-	40,000	-	-	-	-	-	-	40,000
Health and sanitation	-	-	141,767	-	-	-	605,056	-	746,823
Culture, recreation and education	-	-	-	-	-	33,000	-	45,827	78,827
Convention and tourism	-	-	-	-	206,900	-	-	-	206,900
Total current	-	40,000	141,767	-	206,900	33,000	605,056	45,827	1,072,550
Capital outlay	-	-	-	25,000	-	-	-	-	25,000
Total expenditures	-	40,000	141,767	25,000	206,900	33,000	605,056	45,827	1,097,550
Excess of revenues over (under) expenditures	-	-	(24,311)	575,000	643,100	-	(60,250)	13,798	1,147,337
Other financing sources (uses)									
Transfers (to) from other funds	-	-	-	(450,000)	(600,000)	-	-	-	(1,050,000)
Excess of revenues and other financing sources over (under) expenditures and other uses	-	-	(24,311)	125,000	43,100	-	(60,250)	13,798	97,337
Fund balances									
Beginning of year	24,685	71,597	111,133	503,356	150,657	23,321	823,004	(14,140)	1,693,613
End of year	\$ 24,685	\$ 71,597	\$ 86,822	\$ 628,356	\$ 193,757	\$ 23,321	\$ 762,754	\$ (342)	\$ 1,790,950

CITY OF GLENDALE
Special Revenue Funds

BUDGET SUMMARY
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
2020 Executive Budget

	Police Acquisition	DARE	Grants	Environmental	Hotel Room Tax	Events	Health and Human Services	Park	North Shore Municipal Court	Total
<u>Revenues</u>										
Taxes	\$ -	\$ -	\$ 65,000	\$ -	\$ 875,000	\$ 20,000	\$ 560,000	\$ 30,000	\$ -	\$ 1,550,000
Intergovernmental	-	-	61,000	-	-	-	-	-	-	61,000
Fines and Foreitures	-	-	-	-	-	-	-	-	153,780	153,780
Public charges for services	-	-	700	600,000	-	-	-	72,750	-	673,450
Investment income	-	-	-	-	-	-	-	-	-	-
Miscellaneous	-	24,000	-	-	-	33,000	-	-	-	57,000
Total revenues	-	24,000	126,700	600,000	875,000	53,000	560,000	102,750	153,780	2,495,230
<u>Expenditures</u>										
Current:										
General government	-	-	-	-	-	-	-	-	136,744	136,744
Public safety	-	19,000	-	-	-	-	-	-	-	19,000
Health and sanitation	-	-	143,185	-	-	-	686,338	-	-	829,523
Culture, recreation and education	-	-	-	-	-	54,400	-	103,980	-	158,380
Convention and tourism	-	-	-	-	300,000	-	-	-	-	300,000
Total current	-	19,000	143,185	-	300,000	54,400	686,338	103,980	136,744	1,443,647
Capital outlay	-	-	-	25,000	-	-	-	-	-	25,000
Total expenditures	-	19,000	143,185	25,000	300,000	54,400	686,338	103,980	136,744	1,468,647
Excess of revenues over (under) expenditures	-	5,000	(16,485)	575,000	575,000	(1,400)	(126,338)	(1,230)	17,036	1,026,583
<u>Other financing sources (uses)</u>										
Transfers (to) from other funds	-	-	-	(445,000)	(575,000)	-	-	-	-	(1,020,000)
Excess of revenues and other financing sources over (under) expenditures and other uses	-	5,000	(16,485)	130,000	-	(1,400)	(126,338)	(1,230)	17,036	6,583
<u>Fund balances</u>										
Beginning of year	24,685	113,010	85,823	654,913	359,605	8,854	775,883	1,802	-	2,024,575
End of year	\$ 24,685	\$ 118,010	\$ 69,338	\$ 784,913	\$ 359,605	\$ 7,454	\$ 649,545	\$ 572	\$ 17,036	\$ 2,031,158

Purpose:

These funds account for the proceeds of specific revenue sources that legally restrict expenditures for specified purposes.

Department Descriptions:

The Police Acquisition Fund is the federal asset forfeiture program established in 1984. The revenue source for the funds is through asset seizures from arrests approved by either the Federal Department of Justice or the Department of Treasury. These funds can only be used by the Police Department for specific purposes. Asset Forfeiture funds cannot be used for salaries and overtime expenses. Any funds used comply with federal asset forfeiture restrictions.

Use of these funds is limited to necessary expenses not covered in the budget and used sparingly. In 2019 the Police Acquisition Fund was used to purchase replacement firearms, a police radio for a new squad, to repair an Automatic License Plate Reader unit, a secure temporary evidence locker for evidence processing, and expenses related to prostitution and narcotics investigations. Anticipated 2020 expenditures include 2 replacement firearms and expenses related to prostitution and narcotics investigations.

CITY OF GLENDALE
Special Revenue Fund - Police Acquisition Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 204

	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
<u>Revenues</u>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous revenue	5,390	-	-	-	-
Total revenues	5,390	-	-	-	-
<u>Expenditures</u>					
Current - public safety	-	-	-	-	-
Capital outlay	1,690	-	-	-	-
Total expenditures	1,690	-	-	-	-
Excess of revenues over (under) expenditures	3,700	-	-	-	-
<u>Fund balances,</u>					
Beginning of year	20,985	24,685	24,685	24,685	24,685
End of year	\$ 24,685	\$ 24,685	\$ 24,685	\$ 24,685	\$ 24,685

City of Glendale Special Revenue Fund-Police DARE Fund

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

The Police DARE Fund is funded by donations and fundraising efforts of the Police Department. There are 5 specific accounts; K-9, Crime Prevention, Shop with a Cop, Bulletproof vests and annual run/walk event. Donations and funds are used to cover the expenses of the specific accounts. Unspent funds at the end of the year from Shop with a Cop and the run/walk are transferred to the Crime Prevention Account to fund Community Outreach programs such as DARE, Officer Friendly, National Night Out, Citizen Police Academy, and numerous other crime prevention, community and youth programs.

The Bulletproof vests fund is used to purchase body armor for officers. The costs for vests are supplemented by US Department of Justice funding through the Bulletproof Vest Partnership program.

The K-9 account funds are used for the purchase and maintenance of the K-9 Unit.

CITY OF GLENDALE
Special Revenue Fund - DARE Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 205

	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
<u>Revenues</u>					
K-9 Revenue	\$ -	\$ 78,007	\$ 14,750	\$ -	\$ 15,000
Crime Prevention Revenue	-	1,900	4,001	-	4,000
Run/Walk Revenue	-	12,761	8,066	-	5,000
Miscellaneous revenue	52,103	-	-	40,000	-
Total revenues	52,103	92,668	26,817	40,000	24,000
<u>Expenditures</u>					
Current - public safety	49,606	9,154	2,831	40,000	-
K-9 Expense	-	17,501	31,935	-	15,000
Crime Prevention Expense	-	7,792	8,859	-	4,000
Total expenses	49,606	34,447	43,625	40,000	19,000
Excess of revenues over (under) expenditures	2,497	58,221	(16,808)	-	5,000
<u>Fund balances</u>					
Beginning of year	69,100	71,597	129,818	71,597	113,010
End of year	\$ 71,597	\$ 129,818	\$ 113,010	\$ 71,597	\$ 118,010

CITY OF GLENDALE
Special Revenue Fund - Grant Funds

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 221 & 222

	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
<u>Revenues</u>					
Taxes - general property tax	\$ -	\$ 50,000	\$ 55,456	\$ 55,456	\$ 65,000
Intergovernmental - grants	61,445	61,419	61,526	61,000	61,000
Public charges for services - recycling	983	730	700	1,000	700
Total revenues	<u>62,428</u>	<u>112,149</u>	<u>117,682</u>	<u>117,456</u>	<u>126,700</u>
<u>Expenditures</u>					
Current:					
Recycling	<u>135,994</u>	<u>139,878</u>	<u>141,831</u>	<u>141,767</u>	<u>143,185</u>
Total expenditures	<u>135,994</u>	<u>139,878</u>	<u>141,831</u>	<u>141,767</u>	<u>143,185</u>
Excess of revenues over (under) expenditures	(73,566)	(27,729)	(24,149)	(24,311)	(16,485)
<u>Fund balances</u>					
Beginning of year	<u>211,267</u>	<u>137,701</u>	<u>109,972</u>	<u>111,133</u>	<u>85,823</u>
End of year	<u>\$ 137,701</u>	<u>\$ 109,972</u>	<u>\$ 85,823</u>	<u>\$ 86,822</u>	<u>\$ 69,338</u>

Budget Justification

Account Number	Description	Justification	2020 Adopted
54020	Outlay	Contract 2015-2024	\$ 143,185
		Total	<u>\$ 143,185</u>

Program Descriptions:

To serve the public through the collection and disposal of recyclables in a safe, cost effective and environmentally responsible manner.

2020 Budget Highlights:

- There are no notable changes for 2020.

2019 Accomplishments:

- Continued an Electronic Recycling Program

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Spring Recycling Grant Application submittal	4-1-17	4-1-18	4-1-19	4-1-19	4-1-20
Fall Recycling Grant Application submittal	9-15-17	9-15-18	9-28-19	9-28-18	9-15-20
Tons of recyclables collected	1,300	1,145	1,150	1,150	1,100
Coordinates DNR outreach requirement for recycling in newsletter & website	Yes	Yes	Yes	Yes	Yes
Manages electronic recycling drop off center	Yes	Yes	Yes	Yes	Yes

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

The environmental remediation fee is similar to a utility fee in that it charges fees for specific programs or services. These fees collected are used for the environmental remediation or “clean up” of the City’s former sanitary landfill site located on West Bender Road and to cover costs associated with refuse collection and disposal. The current fee is \$48 per household. The fee is also charged to non-residential properties based on a residential equivalent calculation.

2020 Highlights:

- Review the calculation process of the quarterly billing of Environmental Fund Fees.

CITY OF GLENDALE
Special Revenue Fund -Environmental Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 260

	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
<u>Revenues</u>					
Public charges for services - user fees	\$ 609,630	\$ 608,721	\$ 600,000	\$ 600,000	\$ 600,000
Penalties	3,170	3,517	-	-	-
Commercial revenue - interest on investments	-	3,589	-	-	-
Total revenues	612,800	615,827	600,000	600,000	600,000
<u>Expenditures</u>					
Capital outlay-Fees, Engineering Services	14,858	17,270	18,000	25,000	25,000
Capital outlay-Transfer to Capital Projects Fund	-	-	-	-	-
Total expenditures	14,858	17,270	18,000	25,000	25,000
Excess of revenues over (under) expenditures	597,942	598,557	582,000	575,000	575,000
<u>Other Financing Sources (Uses)</u>					
Operating Transfer Out- General Fund	(441,712)	(444,000)	(445,000)	(450,000)	(445,000)
Excess of revenues over (under) expenditures and other uses	156,230	154,557	137,000	125,000	130,000
<u>Fund balances,</u>					
Beginning of year	207,126	363,356	517,913	503,356	654,913
End of year	\$ 363,356	\$ 517,913	\$ 654,913	\$ 628,356	\$ 784,913

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

The Hotel/Motel Room Tax Fund collect funds from the hotels and motels in the City. A portion of this fund is required to be spent on tourism promotion. The remainder of the funds collected is transferred to the General Fund.

2020 Budget Highlights:

- Continue to develop key relationships with Glendale businesses.
- Market all Glendale events with the focus of increasing the occupancy rate at Glendale hotels.

2019 Accomplishments:

- Developed marketing plan and rebranding of Welcome to Glendale.
- Met monthly with representatives from each hotel.
- Continued partnership with Milwaukee County Transit Authority and Bayshore for the "Bayshore to Summerfest" bus flyer.
- Assisted Fourth of July and Music in the Glen with fundraising efforts.
- Worked with news outlets to increase the exposure of all Glendale events.

CITY OF GLENDALE
Special Revenue Fund - Hotel and Motel Room Tax

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 244

	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
<u>Revenues</u>					
Taxes - hotel and motel room tax	\$ 739,855	\$ 855,489	\$ 908,000	\$ 850,000	\$ 875,000
<u>Expenditures</u>					
Current - convention and tourism	183,575	156,919	206,900	206,900	300,000
Excess of revenues over (under) expenditures	556,280	698,570	701,100	643,100	575,000
<u>Other financing sources (uses)</u>					
Transfer to General Fund	(475,623)	(545,722)	(575,000)	(600,000)	(575,000)
Excess of revenues and other financing sources over (under) expenditures and other uses	80,657	152,848	126,100	43,100	-
<u>Fund balances</u>					
Beginning of year	-	80,657	233,505	150,657	359,605
End of year	\$ 80,657	\$ 233,505	\$ 359,605	\$ 193,757	\$ 359,605

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

The Glendale Days Fund is for the Fourth of July Celebration as well as the Music in the Glen program. Each year, the City tax levy contributes to these community events.

CITY OF GLENDALE
Special Revenue Fund - Events

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 247

	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
<u>Revenues</u>					
Taxes - general property tax	\$ 23,000	\$ 23,000	\$ 20,000	\$ 20,000	\$ 20,000
Donations - 4th of July	-	2,900	22,400	-	20,000
Donations - Music in the Glen	-	8,175	14,692	13,000	13,000
Total Revenue	<u>23,000</u>	<u>34,075</u>	<u>57,092</u>	<u>33,000</u>	<u>53,000</u>
<u>Expenditures</u>					
Staff Charges	-	-	6,360	-	6,400
July 4th Celebration	17,026	21,370	41,000	20,000	35,000
Music In The Glen	717	9,352	12,500	13,000	13,000
Total Expenditures	<u>17,743</u>	<u>30,722</u>	<u>59,860</u>	<u>33,000</u>	<u>54,400</u>
Excess of revenues over (under) expenditures	5,257	(7,722)	(2,768)	-	(1,400)
<u>Fund balances,</u>					
Beginning of year	<u>14,087</u>	<u>19,344</u>	<u>11,622</u>	<u>23,321</u>	<u>8,854</u>
End of year	<u>\$ 19,344</u>	<u>\$ 11,622</u>	<u>\$ 8,854</u>	<u>\$ 23,321</u>	<u>\$ 7,454</u>

City of Glendale

Special Revenue Fund-Health and Human Services

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

In 2020, the Health and Human Services Fund is solely for the payment of retiree health insurance benefits. The fund balance in this account is to cover the cost of the Other Post-Employment Benefits (OPEB) liability.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Number of Retirees on Health Insurance	57	59	61	65	66

CITY OF GLENDALE
Special Revenue Fund - Health and Human Services

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 248

	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
<u>Revenues</u>					
Taxes - general property tax	\$ 544,145	\$ 540,000	\$ 544,806	\$ 544,806	\$ 560,000
<u>Expenditures</u>					
Retiree Health Insurance Cost Addition	574,238	599,463	586,464	600,000	646,918
NSFD Retiree Payouts	-	13,893	-	5,056	39,420
Total Expenditures	574,238	613,356	586,464	605,056	686,338
Excess of revenues over (under) expenditures	(30,093)	(73,356)	(41,658)	(60,250)	(126,338)
<u>Fund balances.</u>					
Beginning of year	920,990	890,897	817,541	823,004	775,883
End of year	\$ 890,897	\$ 817,541	\$ 775,883	\$ 762,754	\$ 649,545

City of Glendale

Special Revenue Fund-REM Community Park

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

This program funds the Richard E. Maslowski Community Park opened in June 2017. This fund accounts for the revenues and expenditures associated with Sprecher Brewing Outdoor Oasis, David Hobbs Honda for the People Community Room and the Johnson Controls Stage and Amphitheater.

2020 Highlights:

- Increase the use of the David Hobbs Honda for the People Community Room.
- Increase staffing at the park to coordinate with the additional demand due to the addition of the MSOE/Nicolet baseball field and bike trail access to the park.
- Hold movie nights to further the community engagement opportunities.
- Work to increase efficiency in high demand times.

2019 Accomplishments:

- Increased menu options for increased sales of concessions.
- Updated point of sale to be more efficient in serving the customers.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Number of Community Room Rentals	5	40	40	60	50

CITY OF GLENDALE
Special Revenue Fund - Richard E. Maslowski Community Park
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 270

	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Revenues					
City Contribution	\$ -	\$ -	\$ 35,000	\$ -	\$ 30,000
Beer	17,113	16,879	18,045	25,000	25,000
Soda / Food	12,351	13,553	17,895	16,000	17,000
Vending Machine	337	-	-	625	-
Park Rentals	650	7,470	15,000	10,000	15,000
Nicolet Contribution	-	-	11,541	8,000	15,000
Charge to Music in the Glen	-	-	750	-	750
Total revenues	30,451	37,902	98,231	59,625	102,750
Expenditures					
Part Time Wages	12,238	10,418	18,250	17,000	17,000
Full-time Overtime Wages	70	4,618	6,000	-	28,881
Health Insurance	30	796	1,600	-	11,500
Social Security & Medicare	956	1,407	1,400	1,377	3,510
Wisconsin Retirement	5	105	800	-	1,949
Life Insurance	-	5	10	-	15
Workers Compensation	3	155	300	150	275
Beer	9,204	5,277	4,350	8,500	8,500
Soda / Food	8,869	5,420	10,137	5,000	9,000
Vending	434	-	-	400	-
Office Supplies	570	1,047	3,501	500	4,000
Miscellaneous Fees	2,407	6,421	3,251	2,500	5,000
Utilities	7,227	20,119	14,500	9,500	12,000
Telephone	-	-	425	-	850
Janitorial	205	1,029	150	500	1,000
Bank / Processing Fees	89	495	489	400	500
Total Expenditures	42,307	57,312	65,163	45,827	103,980
Excess of revenues over (under) expenditures	(11,856)	(19,410)	33,068	13,798	(1,230)
Fund balances					
Beginning of year	-	(11,856)	(31,266)	(14,140)	1,802
End of year	\$ (11,856)	\$ (31,266)	\$ 1,802	\$ (342)	\$ 572

Purpose:

To uphold the laws of the City of Glendale as the Judicial Branch of the City.

Department Description:

The North Shore Municipal Court was established in 2013. The Court hears cases for traffic, ordinance violations, code violations and OWI first offenses among others. Court is in session five times per month in the Kenehan Civic Center.

2020 Budget Highlights:

- With the addition of the Village of Bayside to the North Shore Municipal Court, this budget has been relocated to a Special Revenue Fund.

CITY OF GLENDALE
Special Revenue Fund - North Shore Municipal Court

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 275

	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
<u>Revenues</u>					
Fines and Foreitures					
Bayside	\$ -	\$ -	\$ -	\$ -	\$ 34,320
Glendale	-	-	-	-	119,460
Total revenues	-	-	-	-	153,780
<u>Expenditures</u>					
Part Time Wages	-	-	-	-	16,000
Full-time Wages	-	-	-	-	46,667
Health Insurance	-	-	-	-	5,000
Social Security & Medicare	-	-	-	-	4,794
Wisconsin Retirement	-	-	-	-	3,033
Life Insurance	-	-	-	-	50
Workers Compensation	-	-	-	-	300
Glendale Fees	-	-	-	-	29,100
Training	-	-	-	-	2,000
Telephone/Internet	-	-	-	-	2,600
Office Supplies	-	-	-	-	2,000
Miscellaneous	-	-	-	-	700
Postage	-	-	-	-	2,500
TIPPS Software	-	-	-	-	15,000
Annual Capital	-	-	-	-	7,000
Total Expenditures	-	-	-	-	136,744
Excess of revenues over (under) expenditures	-	-	-	-	17,036
<u>Fund balances</u>					
Beginning of year	-	-	-	-	-
End of year	\$ -	\$ -	\$ -	\$ -	\$ 17,036

Purpose:

To account for the accumulation of resources for the payment of general long-term debt principal, interest and related costs. It is the City’s mission to manage debt in order to allow for necessary purchases of capital equipment and capital improvement projects.

Department Description:

The Finance Department is responsible for administration of this fund. The Debt Service Fund serves to administer debt service for three types of expenditures: City capital improvement, redevelopment-related projects, and development related projects.

2020 Highlights:

- Continue to update the long term capital plan and financing options for the City.
- Refinance the remaining CDA debt to TIF #7 supported GO debt.

2019 Accomplishments:

- Continued to monitor outstanding debt levels.
- Worked with Developer of Bayshore to fund the outstanding CDA-Lease Revenue Bonds associated with TIF #8.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Outstanding GO Debt at year end*	36,230,000	39,945,000	36,790,000	39,370,000	48,900,000
Percent of Statutory Debt Capacity	33%	36%	32%	39%	48%

*State statutory limit on general obligation debt only.

CITY OF GLENDALE
Debt Service Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
<u>Revenues</u>						
41110	Taxes - general property tax	\$ 2,869,965	\$ 2,869,965	\$ 2,869,965	\$ 2,869,965	\$ 2,997,372
	Total revenues	2,869,965	2,869,965	2,869,965	2,869,965	2,997,372
<u>Expenditures</u>						
Debt service:						
58750	Principal	30,071,949	13,268,440	72,395,429	22,290,429	15,859,910
58751	Principal - North Shore Fire Dept.	130,944	133,665	134,736	134,736	136,000
58760	Interest	3,946,868	3,252,866	3,222,303	3,023,924	1,419,189
58761	Interest - North Shore Fire Dept.	18,567	16,370	13,583	13,583	11,998
	Total expenditures	34,168,328	16,671,341	75,766,051	25,462,672	17,427,097
	Excess of revenues over (under) expenditures	(31,298,363)	(13,801,376)	(72,896,086)	(22,592,707)	(14,429,725)
<u>Other financing sources (uses)</u>						
Transfers from other funds:						
49042	Special Revenue-Special Assessments	13,600	-	-	-	-
49013	Capital Projects Fund - Parking	1,553,815	1,548,318	12,488,438	1,548,438	-
49011	Capital Projects Fund	-	-	346,395	346,395	234,707
49006	Capital Projects Fund TIF #6	2,159,482	2,653,408	4,492,348	4,492,348	-
49007	Capital Projects Fund TIF #7	2,282,534	3,146,688	9,687,803	10,559,969	14,289,448
49008	Capital Projects Fund TIF #8	24,152,362	5,649,217	45,870,557	5,645,557	-
	Total transfers from other funds	30,161,793	12,997,631	72,885,541	22,592,707	14,524,155
49101	Proceeds from Long Term Debt (refinance)	1,125,000	775,000	-	-	-
48921	Reimburse North Shore Fire Department	11,570	-	-	-	-
	Debt issuance costs	-	-	-	-	-
	* Debt budgeted in Utility funds (full accrual)					
	Total other financing sources (uses)	31,298,363	13,772,631	72,885,541	22,592,707	14,524,155
	Excess of revenues and other financing sources over (under) expenditures and other uses	-	(28,745)	(10,545)	-	94,430
<u>Fund Balance</u>						
	Beginning of year	68,065	68,065	39,320	110,453	28,775
	End of year	\$ 68,065	\$ 39,320	\$ 28,775	\$ 110,453	\$ 123,205

CITY OF GLENDALE

SUMMARY OF GENERAL OBLIGATION PROMISSORY NOTES AND CDA LEASE REVENUE BONDS

2020 BUDGET

	Date of issue	Interest rate	Principal due	Interest due	Original amount of loan	Balance outstanding Dec. 31, 2018	New loans	Payments	Deceased or Refunded	Balance outstanding Dec. 31, 2019	Interest paid 2019	Scheduled payments for 2020		
												Principal	Interest	Total
City purposes														
Promissory notes:	05/02/11	2.5 - 4.0	4/1/16 - 21	4/1 & 10/1	\$ 2,077,000	\$ 1,092,424	\$ -	\$ 347,906	\$ -	\$ 744,519	\$ 36,739	\$ 365,301	\$ 22,475	\$ 387,776
Promissory notes:	04/04/12	2.0 - 3.0	4/1/15 - 22	4/1 & 10/1	1,559,100	815,744	-	194,887	-	620,857	20,575	200,456	15,619	216,075
Promissory notes:	04/22/13	2.00	4/1/14 - 23	4/1 & 10/1	3,909,692	1,673,733	-	396,135	-	1,277,598	28,661	289,400	22,224	311,624
Promissory notes:	04/21/14	2.0 - 3.0	4/1/15 - 24	4/1 & 10/1	1,664,651	847,405	-	96,501	-	750,904	20,597	144,752	18,184	162,936
Promissory notes:	04/13/15	2.0 - 3.0	4/1/16 - 25	4/1 & 10/1	1,820,000	1,390,000	-	185,000	-	1,205,000	31,075	190,000	27,325	217,325
Promissory notes:	04/04/16	2.0 - 3.0	4/1/17 - 26	4/1 & 10/1	4,250,000	3,800,000	-	350,000	-	3,450,000	77,000	370,000	69,800	439,800
Promissory notes:	04/17/17	2.10 - 3.00	4/1/18 - 27	4/1 & 10/1	2,125,000	1,960,000	-	115,000	-	1,845,000	47,835	115,000	44,385	159,385
Promissory notes:	04/17/17	2.00 - 2.95	4/1/18 - 27	4/1 & 10/1	2,700,000	2,430,000	-	270,000	-	2,160,000	59,265	270,000	53,528	323,528
Promissory notes:	06/28/18	3.00	4/1/20 - 28	4/1 & 10/1	7,315,000	7,315,000	-	-	-	7,315,000	284,823	-	226,350	226,350
Promissory notes:	08/05/19	3.00	4/1/20 - 29	4/1 & 10/1	1,030,000	-	1,030,000	-	-	1,030,000	-	200,000	34,707	234,707
GO Refunding notes:	06/28/18	3.00	4/1/21 - 22	4/1 & 10/1	555,000	555,000	-	-	-	555,000	20,951	-	16,650	16,650
GO Refunding notes: taxable	06/28/18	2.80 - 2.80	4/1/19 - 20	4/1 & 10/1	-	775,000	-	465,000	-	310,000	20,091	310,000	4,340	314,340
TIF #7 GO refinancing	06/03/09	4.00	4/1/19	4/1 & 10/1	2,380,000	2,380,000	-	2,380,000	-	-	47,600	-	-	-
TIF #7 GO refinancing	08/30/10	3.25	4/1/20	4/1 & 10/1	1,580,000	1,580,000	-	-	-	1,580,000	51,350	1,580,000	25,675	1,605,675
TIF #7 GO refinancing	03/27/19	3.00 - 5.00	4/1/25 - 28	4/1 & 10/1	6,620,000	-	6,620,000	-	-	6,620,000	141,450	-	276,750	276,750
GO Refunding Bonds - TIF #6	04/04/12	0.6 - 2.15	4/1/13 - 19	4/1 & 10/1	-	430,000	-	430,000	-	-	4,623	-	-	-
GO Refunding Bonds - TIF #7	04/04/12	0.6 - 2.40	4/1/13 - 20	4/1 & 10/1	-	820,000	-	405,000	-	415,000	14,314	415,000	4,980	419,980
GO Refunding Bonds - TIF #8	04/04/12	0.6 - 2.90	4/1/13 - 22	4/1 & 10/1	-	3,200,000	-	770,000	2,430,000	-	73,178	-	-	-
Total City GO Debt						\$ 31,064,307	\$ 7,650,000	\$ 6,405,429	\$ 2,430,000	\$ 29,878,878	\$ 980,127	\$ 4,449,909	\$ 862,992	\$ 5,312,901
Utility related GO debt														
Promissory notes: Water	05/02/11	2.5 - 4.0	4/1/16 - 21	4/1 & 10/1	368,000	\$ 193,555	\$ -	\$ 61,642	\$ -	\$ 131,913	\$ 6,509	\$ 64,724	\$ 3,982	\$ 68,706
Promissory notes: Water	04/04/12	2.0 - 3.0	4/1/15 - 22	4/1 & 10/1	607,500	317,853	-	75,937	-	241,916	8,017	78,107	6,086	84,193
Promissory notes: Water	04/22/13	2.00	4/1/14 - 23	4/1 & 10/1	744,520	253,000	-	50,600	-	202,400	4,248	50,600	3,750	54,350
Promissory notes: Water	04/21/14	2.0 - 3.0	4/1/15 - 24	4/1 & 10/1	378,501	192,679	-	21,942	-	170,737	4,683	32,913	4,135	37,048
Promissory notes: Water	04/13/15	2.0 - 3.0	4/1/16 - 25	4/1 & 10/1	515,000	393,210	-	53,936	-	339,274	8,760	56,676	7,664	64,340
Promissory notes: Water	04/04/16	2.0 - 3.0	4/1/17 - 26	4/1 & 10/1	1,595,000	1,376,257	-	182,285	-	1,193,972	27,206	191,400	23,469	214,869
Promissory notes: Water	04/17/17	2.10 - 3.00	4/1/18 - 27	4/1 & 10/1	1,885,000	1,885,000	-	40,000	-	1,825,000	46,575	60,000	45,075	105,075
Promissory notes:	06/28/18	3.00	4/1/20 - 27	4/1 & 10/1	1,410,000	1,410,000	-	160,000	-	1,250,000	55,169	110,000	39,300	149,300
Promissory notes:	08/05/19	3.00 - 4.00	4/1/20 - 29	4/1 & 10/1	1,720,000	-	1,720,000	-	-	1,720,000	-	130,000	62,761	192,761
GO Refunding notes:	06/28/18	3.00	4/1/21 - 22	4/1 & 10/1	51,317	51,317	-	-	-	51,317	1,937	-	1,540	1,540
Total Water GO Debt						6,052,871	1,720,000	646,342	-	7,126,529	163,104	774,420	197,762	972,182
Promissory notes: Sewer	05/02/11	2.5 - 4.0	4/1/16 - 21	4/1 & 10/1	450,000	236,683	-	75,377	-	161,306	7,960	79,146	4,869	84,015
Promissory notes: Sewer	04/04/12	2.0 - 3.0	4/1/15 - 22	4/1 & 10/1	501,300	262,287	-	62,663	-	199,624	6,515	64,453	5,022	69,475
Promissory notes: Sewer	04/22/13	2.00	4/1/14 - 23	4/1 & 10/1	806,028	273,266	-	93,265	-	180,001	5,752	45,000	3,335	48,335
Promissory notes: Sewer	04/21/14	2.0 - 3.0	4/1/15 - 24	4/1 & 10/1	408,750	206,076	-	23,696	-	184,380	5,057	35,544	4,465	40,009
Promissory notes: Sewer	04/13/15	2.0 - 3.0	4/1/16 - 25	4/1 & 10/1	600,000	458,109	-	62,838	-	395,271	10,206	64,865	8,929	73,794
Promissory notes: Sewer	04/04/16	2.0 - 3.0	4/1/17 - 26	4/1 & 10/1	20,000	17,257	-	2,286	-	14,971	341	2,400	294	2,694
Promissory notes: Sewer	04/17/17	2.10 - 3.00	4/1/18 - 27	4/1 & 10/1	65,000	60,000	-	5,000	-	55,000	1,470	5,000	1,320	6,320
GO Refunding notes:	06/28/18	3.00	4/1/21 - 22	4/1 & 10/1	11,359	11,359	-	-	-	11,359	428	-	341	341
Total Sewer GO Debt						1,527,037	-	325,125	-	1,201,912	37,830	296,406	28,575	324,983
Promissory notes: Storm	05/02/11	2.5 - 4.0	4/1/16 - 21	4/1 & 10/1	90,000	47,337	-	15,075	-	32,262	1,592	15,829	974	16,803
Promissory notes: Storm	04/04/12	2.0 - 3.0	4/1/15 - 22	4/1 & 10/1	132,100	69,116	-	16,513	-	52,603	1,743	16,985	1,323	18,308
Promissory notes: Storm	04/22/13	2.00	4/1/14 - 23	4/1 & 10/1	174,760	50,000	-	10,000	-	40,000	839	10,000	741	10,741
Promissory notes: Storm	04/21/14	2.0 - 3.0	4/1/15 - 24	4/1 & 10/1	308,098	156,839	-	17,861	-	138,978	3,812	26,791	3,366	30,157
Promissory notes: Storm	04/13/15	2.0 - 3.0	4/1/16 - 25	4/1 & 10/1	365,000	278,683	-	38,226	-	240,457	6,209	39,460	5,432	44,892
Promissory notes: Storm	04/04/16	2.0 - 3.0	4/1/17 - 26	4/1 & 10/1	135,000	116,486	-	15,429	-	101,057	2,303	16,200	1,986	18,186
Promissory notes: Storm	04/17/17	2.10 - 3.00	4/1/18 - 27	4/1 & 10/1	225,000	200,000	-	25,000	-	175,000	5,025	25,000	4,275	29,275
Promissory notes:	06/28/18	3.00	4/1/20 - 27	4/1 & 10/1	250,000	250,000	-	-	-	250,000	9,438	-	7,500	7,500
GO Refunding notes:	06/28/18	3.00	4/1/21 - 22	4/1 & 10/1	132,324	132,324	-	-	-	132,324	4,995	-	3,970	3,970
Total Storm GO Debt						1,300,785	-	138,104	-	1,162,681	35,956	150,265	29,567	179,832
Total Utility related GO debt						8,880,693	1,720,000	1,109,571	-	9,491,122	236,890	1,221,093	255,904	1,476,997
Total General Obligations debt - City and Utilities						\$ 39,945,000	\$ 9,370,000	\$ 7,515,000	\$ 2,430,000	\$ 39,370,000	\$ 1,217,017	\$ 5,671,002	\$ 1,118,896	\$ 6,789,898
CDA Lease Revenue Bonds														
Parking Lease Revenue Bonds	07/15/14	.45 - 2.95	10/1/15 - 27	4/1 & 10/1	16,710,000	\$ 12,195,000	\$ -	\$ 1,255,000	\$ 10,940,000	\$ -	\$ 293,438	\$ -	\$ -	\$ -
Lease Revenue Bonds - #6	08/01/11	1.0 - 4.0	10/1/12 - 19	4/1 & 10/1	14,555,000	3,930,000	-	3,930,000	-	-	72,378	-	-	-
Lease Revenue Bonds - #7	08/01/11	1.0 - 3.85	9/1/12 - 21	3/1 & 9/1	11,135,000	5,570,000	-	910,000	4,660,000	-	82,609	-	-	-
Lease Revenue Bonds - #7	08/01/12	1.0 - 2.75	9/1/13 - 22	3/1 & 9/1	16,545,000	12,070,000	-	650,000	-	11,410,000	314,482	2,095,000	300,293	2,395,293
Lease Revenue Bonds - #8	08/03/15	2.3 - 2.85	10/1/23 - 27	4/1 & 10/1	11,765,000	11,765,000	-	-	11,765,000	-	302,033	-	-	-
Lease Revenue Bonds - #8	08/03/15	1.3 - 3.65	10/1/16 - 23	4/1 & 10/1	19,705,000	12,275,000	-	2,610,000	9,665,000	-	375,783	-	-	-
Lease Revenue Bonds - #8	07/19/17	1.70 - 3.65	10/1/18 - 29	4/1 & 10/1	17,985,000	17,165,000	-	950,000	16,215,000	-	564,563	-	-	-
Total CDA Lease Revenue Debt						74,970,000	-	10,315,000	53,245,000	11,410,000	2,005,286	2,095,000	300,293	2,395,293
Total debt - City and Utilities and CDA						\$ 114,915,000	\$ 9,370,000	\$ 17,830,000	\$ 55,675,000	\$ 50,780,000	\$ 3,222,303	\$ 7,766,002	\$ 1,419,189	\$ 9,185,191

CITY OF GLENDALE

SUMMARY OF ALL PRINCIPAL AND INTEREST DEBT MATURITIES
2020 - 2029

Year	Principal						Total
	G.O. City Purposes	CDA-Lease Revenue Bonds	G.O. Water Utility	G.O. Sewer Utility	G.O. Storm Water Utility	G.O. TIF Districts	
2020	\$ 2,454,910	\$ 2,095,000	\$ 773,420	\$ 296,407	\$ 150,263	\$ 1,995,000	\$ 7,765,000
2021	2,454,395	4,100,000	792,041	306,231	292,333	-	7,945,000
2022	2,351,545	5,215,000	806,437	227,616	279,402	-	8,880,000
2023	1,945,181	-	797,244	155,860	201,715	-	3,100,000
2024	1,942,848	-	806,727	114,164	106,261	-	2,970,000
2025	1,670,001	-	809,700	79,178	76,121	965,000	3,600,000
2026	1,520,001	-	770,958	12,456	36,585	2,160,000	4,500,000
2027	1,150,000	-	740,000	10,000	20,000	2,260,000	4,180,000
2028	5,245,000	-	410,000	-	-	1,235,000	6,890,000
2029	530,000	-	420,000	-	-	-	950,000
2030	-	-	-	-	-	-	-
	<u>\$ 21,263,881</u>	<u>\$ 11,410,000</u>	<u>\$ 7,126,527</u>	<u>\$ 1,201,912</u>	<u>\$ 1,162,680</u>	<u>\$ 8,615,000</u>	<u>\$ 50,780,000</u>

Margin of indebtedness

Equalized valuation - December 31, 2019	\$ 2,052,116,500
Debt limitation - 5%	\$ 102,605,825
Deduct general obligation long-term debt	\$ 39,370,000
Margin of indebtedness - December 31, 2019	\$ 63,235,825

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Year	Interest						Total
	G.O. City Purposes	CDA-Lease Revenue Bonds	G.O. Water Utility	G.O. Sewer Utility	G.O. Storm Water Utility	G.O. TIF Districts	
2020	\$ 553,669	\$ 300,292	\$ 197,762	\$ 28,493	\$ 29,567	\$ 307,405	\$ 1,417,188
2021	482,136	250,012	167,122	19,904	23,583	276,750	1,219,507
2022	417,724	143,412	144,265	12,806	15,600	276,750	1,010,557
2023	363,953	-	121,729	8,085	8,903	276,750	779,420
2024	314,658	-	99,264	4,471	4,667	276,750	699,810
2025	266,483	-	76,653	1,655	2,257	262,275	609,323
2026	224,654	-	55,285	380	876	193,800	474,995
2027	189,487	-	35,100	120	240	94,600	319,547
2028	94,575	-	18,750	-	-	24,700	138,025
2029	7,950	-	6,300	-	-	-	14,250
2030	-	-	-	-	-	-	-
	<u>\$ 2,915,289</u>	<u>\$ 693,716</u>	<u>\$ 922,230</u>	<u>\$ 75,914</u>	<u>\$ 85,693</u>	<u>\$ 1,989,780</u>	<u>\$ 6,682,622</u>

Total Debt Service	\$ 9,182,188
	9,164,507
	9,890,557
	3,879,420
	3,669,810
	4,209,323
	4,974,995
	4,499,547
	7,028,025
	964,250
	-
	-
	\$ 57,462,622

CITY OF GLENDALE

SUMMARY OF TIF PRINCIPAL AND INTEREST DEBT MATURITIES
2020 - 2028

Year	TIF #7 Principal		
	G.O.	CDA Lease Revenue	Total
2020	\$ 1,995,000	\$ 2,095,000	\$ 4,090,000
2021	-	4,100,000	4,100,000
2022	-	5,215,000	5,215,000
2023	-	-	-
2024	-	-	-
2025	965,000	-	965,000
2026	2,160,000	-	2,160,000
2027	2,260,000	-	2,260,000
2028	1,235,000	-	1,235,000
	<u>\$ 8,615,000</u>	<u>\$ 11,410,000</u>	<u>\$ 20,025,000</u>

Year	TIF #7 Interest		
	G.O.	CDA Lease Revenue	Total
2020	\$ 307,405	\$ 300,292	\$ 607,697
2021	276,750	250,012	526,762
2022	276,750	143,412	420,162
2023	276,750	-	276,750
2024	276,750	-	276,750
2025	262,275	-	262,275
2026	193,800	-	193,800
2027	94,600	-	94,600
2028	24,700	-	24,700
	<u>\$ 1,989,780</u>	<u>\$ 693,716</u>	<u>\$ 2,683,496</u>

Total TIF #7	\$ 22,708,496
Reserve Fund	<u>(2,728,000)</u>
Net Total	<u>\$ 19,980,496</u>

CITY OF GLENDALE
Proprietary Funds

BUDGET SUMMARY
REVENUES, EXPENSES AND CHANGES IN NET ASSETS
2019 and 2020 Budgets

	2019 Budget				2020 Budget			
	Sewer Utility	Storm Water Utility	Water Utility	Total	Sewer Utility	Storm Water Utility	Water Utility	Total
Revenues								
Public charges for services	\$ 1,995,000	\$ 1,131,600	\$ 3,433,000	\$ 6,559,600	\$ 2,040,000	\$ 1,131,600	\$ 3,283,245	\$ 6,454,845
Penalties	13,000	5,500	35,000	53,500	13,000	5,500	50,000	68,500
Total revenues	2,008,000	1,137,100	3,468,000	6,613,100	2,053,000	1,137,100	3,333,245	6,523,345
Expenses								
Operations & maintenance	1,896,400	1,014,200	1,866,950	4,777,550	1,990,873	1,004,893	1,866,950	4,862,716
Depreciation	60,000	81,000	625,000	766,000	60,000	110,000	640,000	810,000
Total operating expenses	1,956,400	1,095,200	2,491,950	5,543,550	2,050,873	1,114,893	2,506,950	5,672,716
Operating Income	51,600	41,900	976,050	1,069,550	2,127	22,207	826,295	850,629
Non-Operating Income								
Investment income	30,000	-	1,500	31,500	30,000	-	7,500	37,500
Interest expense	(45,000)	(34,000)	(160,000)	(239,000)	(30,000)	(34,000)	(200,000)	(264,000)
Grant revenue	-	-	-	-	-	-	-	-
Total non-operating expenses	(15,000)	(34,000)	(158,500)	(207,500)	-	(34,000)	(192,500)	(226,500)
Income (Loss) Before Transfers	36,600	7,900	817,550	862,050	2,127	(11,793)	633,795	624,129
Transfers								
Transfer out - tax equivalent	-	-	(450,000)	(450,000)	-	-	(450,000)	(450,000)
Change in Net Assets	36,600	7,900	367,550	412,050	2,127	(11,793)	183,795	174,129
Net Assets								
Beginning of year	3,197,322	3,766,226	13,481,270	20,444,818	3,018,203	3,641,586	13,588,723	20,248,512
End of year	\$ 3,233,922	\$ 3,774,126	\$ 13,848,820	\$ 20,856,868	\$ 3,020,330	\$ 3,629,793	\$ 13,772,518	\$ 20,422,641

Program Descriptions:

This budget is to allocate funds to examine the City’s sanitary sewer system to identify sources of infiltration and inflow of clear water and to continue with the four-year sewer cleaning program. Plans and specifications for repairs will be developed in 2020.

The Department of Public Works will continue with a four-year sanitary sewer cleaning program. In 2020, the department will work with the Milwaukee Metropolitan Sewerage District (MMSD) to implement new federal standards for sanitary sewer capacity, management, operations and maintenance (CMOM) and DNR’s Compliance Maintenance Annual Report (CMAR).

2020 Budget Highlights:

- N. Lydell Avenue Sanitary Sewer Extension for Bayshore Condominiums.
- Continuation of the Sanitary Sewer Rehabilitation program.
- Work with the Milwaukee Metropolitan Sewerage District (MMSD) to implement new federal standards for sanitary sewer capacity, management, operations and maintenance (CMOM) and DNR’s Compliance Maintenance Annual Report (CMAR).

2019 Accomplishments:

- Successfully continued the Sanitary Sewer Rehabilitation Project.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Linear footage sanitary sewers cleaned	48,281	48,281	81,984	65,527	81,984
Linear footage sanitary sewers televised	48,281	48,281	81,984	65,527	81,984

CITY OF GLENDALE
Enterprise Fund - Sewer Utility

REVENUES, EXPENSES AND CHANGES IN NET ASSETS
Fund 201

	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Revenues					
Public charges for services-Local Sewer	\$ 974,626	\$ 957,681	\$ 975,000	\$ 975,000	\$ 975,000
Public charges for services-Metro Sewer	993,299	1,069,613	1,018,840	1,020,000	1,065,000
Penalties	12,842	14,463	13,000	13,000	13,000
Total revenues	1,980,767	2,041,757	2,006,840	2,008,000	2,053,000
Expenses					
4020 Metropolitan Sewerage District charges	970,561	1,044,101	1,009,842	1,020,000	1,045,000
Maintenance of sewage collection system:					
Salaries and wages	122,706	137,452	156,790	130,000	159,926
Overtime	-	-	575	-	650
1310 Health insurance	8,162	7,863	13,667	12,000	14,624
1330 Social Security & Medicare	3,415	3,541	12,038	8,000	12,284
1340 Wisconsin retirement	3,075	3,140	10,307	9,000	10,839
WRS GASB 68	(9,493)	(9,493)	(9,500)	(9,500)	(9,500)
1350 Life insurance	243	256	145	300	250
1365 Workers compensation	996	1,013	1,700	1,600	1,800
Depreciation	57,614	58,110	60,000	60,000	60,000
Administration, billing and collection:					
Meter expenses, supervision, billing, computer software with fringe benefits	100,282	102,813	104,000	100,000	105,000
3190 Other supplies and expenses	-	-	1,500	5,000	5,000
4010 Consultant Fees	-	15,348	15,000	-	25,000
4151 Engineering services	-	-	20,000	20,000	20,000
5090 Sewer system repairs	532,644	687,215	687,214	600,000	600,000
Total expenses	1,790,205	2,051,359	2,083,278	1,956,400	2,050,873
Operating Income	190,562	(9,602)	(76,438)	51,600	2,127
Non-Operating Income and Transfers					
Investment Income	17,405	32,932	30,000	30,000	30,000
Interest Expense	(52,333)	(44,768)	(38,000)	(45,000)	(30,000)
Gain(Loss) on disposal of assets	420	589	-	-	-
Change in Net Assets	156,054	(20,849)	(84,438)	36,600	2,127
Net Assets - Beginning of year	2,967,436	3,123,490	3,102,641	3,197,322	3,018,203
Net Assets - End of year	\$ 3,123,490	\$ 3,102,641	\$ 3,018,203	\$ 3,233,922	\$ 3,020,330

Budget Justification

Account Number	Description	Justification	2020 Adopted
3190	Other supplies and expense	Uniform cleaning	\$ 5,000
4151	Engineering services		20,000
5090	Contracted services	Clean and televisive system	100,000
		Sewer lining	310,000
		I & I grant related expenses	90,000
		Other expenses	100,000
			<u>600,000</u>
			<u>\$ 625,000</u>

Program Descriptions:

To reduce flooding and improve the water quality of local rivers and creeks consistent with Wisconsin Department of Natural Resources (WDNR) regulations stormwater discharge permit.

2020 Budget Highlights:

- Continue to perform operation and maintenance of the City’s storm sewer system in compliance with the City’s MS4 stormwater discharge
- Implement the Wisconsin Department of Natural Resources’ mandates for an annual storm sewer catch basin cleaning program and an intensive street sweeping program. In addition, the department will perform stormwater pollutant testing, conduct an annual inspection of all storm sewer outfalls, and establish an illicit discharge program. Staff will work with the Department of Natural Resources to update Glendale’s MS4 stormwater discharge permit in 2019.
- Continue to oversee operation and maintenance of the City’s three (3) stormwater detention facilities located at W. Silver Spring Drive & N. Crestwood Boulevard and at W. Olive Street & N. Lydell Avenue.
- Continue to implement operational changes to improve the fall leaf collection program. Weekly progress reports will be submitted to the city administrator and common council. The department will work with the Village of Whitefish Bay and the Wisconsin Department of Natural Resources to identify a cost-effective method to dispose of excess compost material stored at the joint composting site. In 2019, the department coordinated the removal of approximately 9,500 cubic yards of excess compost material.
- Continue to clean storm sewer inlets in compliance with the City’s MS4 storm water discharge permit with the Wisconsin Department of Natural Resources.

2019 Accomplishments:

- Continued rehab of failing storm sewer inlets and pipes
- Serviced and fix failed pump in the Crestwood Storm Sewer Lift Station

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Number of storm inlets cleaned	1689	1,350	740	740	1,600
Number of storm sewer inspections for illicit discharge program	1	1	1	1	1
Fall leaf collection program – cubic yards of leaves collected	12,000	12,000	12,000	12,000	12,000

CITY OF GLENDALE
Enterprise Fund -Storm Water Utility

REVENUES, EXPENSES AND CHANGES IN NET ASSETS
Fund 250

	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Revenues					
Intergovernmental - storm water grants	\$ -	\$ -	\$ -	\$ -	\$ -
Public charges for service-user fees	1,115,787	1,133,402	1,131,600	1,131,600	1,131,600
Penalty	5,379	5,704	5,500	5,500	5,500
Total revenues	1,121,166	1,139,106	1,137,100	1,137,100	1,137,100
Expenses					
1100 Salaries and wages	117,256	121,981	145,000	145,000	147,900
Overtime	3,730	4,943	4,500	3,000	5,000
1310 Health insurance	23,152	22,644	37,000	40,000	40,000
1330 Social Security & Medicare	6,376	6,006	11,437	13,000	11,697
1340 Wisconsin retirement	5,953	5,388	9,792	12,000	10,321
WRS GASB 68	8,988	-	9,000	9,000	9,000
1350 Life insurance	146	132	140	200	175
1365 Workers compensation	3,377	3,076	3,600	5,000	3,800
Fringe Benefits	13,590	14,100	12,000	12,000	12,000
3160 Other supplies and expense	-	-	47,000	50,000	55,000
4030 Depreciation	79,704	81,000	106,000	106,000	110,000
4150 Contracted services	686,375	693,052	578,000	685,000	685,000
4151 Engineering services	-	-	15,000	15,000	25,000
Total expenses	948,647	952,322	978,469	1,095,200	1,114,893
Operating Income	172,519	186,784	158,631	41,900	22,207
Non-Operating Income and Transfers					
Investment Income	690	2,763	-	-	-
Interest Expense	(38,551)	(33,840)	(35,228)	(34,000)	(34,000)
Gain(Loss) on Disposal of Assets	(203)	-	-	-	-
Change in Net Assets	134,455	155,707	123,403	7,900	(11,793)
Net Assets - Beginning of year	3,228,021	3,362,476	3,518,183	3,766,226	3,641,586
Net Assets - End of year	\$ 3,362,476	\$ 3,518,183	\$ 3,641,586	\$ 3,774,126	\$ 3,629,793

Budget Justification

Account Number	Description	Justification	2020 Adopted
3190	Other supplies and expense	Shop supplies	\$ 55,000
4150	Contracted services	Catch basis repair	165,000
		Televising	42,000
		Repair	120,000
		Wisconsin DNR	2,000
		Sweeping	74,000
		Maintenance	32,000
		Miscellaneous/Emergencies	250,000
			685,000
4151	Engineering services		25,000
			<u>\$ 765,000</u>

Program Descriptions:

- The department’s licensed water department staff will continue to perform operation and maintenance of the City’s water distribution system:
 - 79.64 miles of water mains
 - 4,504 water service laterals
 - 5,332 meters
 - 826 fire hydrants
 - 2,086 valves
 - Glendale Standpipe (1 million gallon)
 - Pump Station

2020 Budget Highlights:

- 2020 Capital Improvement Plan
 - North Shore Water Commission Capital Improvements
- Water Tower improvements/repairs as outlined in inspection
- Rehab and paint hydrants
- Perform inspections of watermain pipes that cross the Milwaukee River

2019 Accomplishments:

- Complete Sanitary Survey with WisDNR
- Water Tower inspection

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Miles of water main maintenance	79.6	79.6	79.6	79.6	79.6
Number of water main breaks	39	23	25	31	25
Number of hydrants flushed	240	320	300	300	350

CITY OF GLENDALE
Enterprise Fund -Water Utility

REVENUES, EXPENSES AND CHANGES IN NET ASSETS
Fund 900

	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
<u>Operating Revenues</u>					
Unmetered Sales to General Customers	\$ 6,408	\$ 5,450	\$ 5,749	\$ 7,000	\$ 7,000
Metered Sales					
Residential	1,086,524	1,096,971	1,051,038	1,175,000	1,100,000
Commercial	621,573	618,848	607,757	685,000	625,000
Industrial	352,741	338,413	313,598	370,000	360,000
Public Authority	90,302	86,262	63,808	75,000	75,000
Multifamily Residential	262,012	269,002	274,046	295,000	280,000
Private Fire Protection Service	54,700	55,241	56,375	58,000	58,000
Public Fire Protection Service	663,333	683,536	686,123	680,000	690,000
Total Sales of Water	<u>3,137,593</u>	<u>3,153,723</u>	<u>3,058,494</u>	<u>3,345,000</u>	<u>3,195,000</u>
Other Operating Revenues					
Rental Income	18,245	18,245	18,245	18,000	18,245
Forfeited Discounts	50,997	53,473	51,000	35,000	50,000
Other Water Revenues	116,264	91,639	80,000	70,000	70,000
Total Other Operating Total	<u>185,506</u>	<u>163,357</u>	<u>149,245</u>	<u>123,000</u>	<u>138,245</u>
Total operating revenues	<u>3,323,099</u>	<u>3,317,080</u>	<u>3,207,739</u>	<u>3,468,000</u>	<u>3,333,245</u>
<u>Operating Expenses</u>					
Source of Supply Expenses	593,575	612,753	610,000	620,000	620,000
Transmission & Distribution Expenses					
Maintenance of Pumping Equipment	-	-	-	3,000	3,000
Storage Facilities Expense-Labor	889	165	-	500	500
Storage Expense-Materials	-	161	187	2,500	2,500
Trans & Dist Lines Expense-Labor	181,542	140,541	150,000	155,000	155,000
Trans & Dist Lines Expense-Materials	7,072	11,065	11,000	8,500	8,500
Meter Expense-Labor	529	510	250	3,000	3,000
Meter Expense-Materials	-	65	-	1,000	1,000
Customer Installation Expense-Labor	11,228	8,613	8,500	7,500	7,500
Customer Installation Expense-Materials	-	-	-	500	500
Miscellaneous Expense-Labor	109	271	100	3,000	3,000
Miscellaneous Expense-Materials	-	-	-	2,000	2,000
Rent-Storage Facilities	11,000	11,000	11,000	11,000	11,000
Maint Dist Res & Standpipe-Labor	138	-	400	1,500	1,500
Maint Dist Res & Standpipe-Materials	5	205	-	1,000	1,000
Maint Dist Res & Standpipe-Contractor	1,135	6,520	-	3,000	3,000
Maint Trans Distribution Main-Labor	88,927	85,433	105,000	115,000	115,000
Maint Trans Distribution Main-Materials	11,577	7,271	27,000	25,000	25,000
Maint Trans Distribution Main-Contractor	555,042	496,167	590,000	600,000	600,000
Maint of Services-Labor	1,007	81	250	1,000	1,000
Maint of Services-Materials	2,721	-	1,000	3,500	3,500
Maint of Valves-Contractor	-	342	315	-	-
Maint of Meters-Labor	2,244	6,068	4,000	1,000	1,000
Maint of Meters-Materials	5,721	10,555	10,000	10,000	10,000
Maint of Meter-Contractor	-	9,672	11,000	10,000	10,000
Maint of Hydrants-Labor	2,741	9,882	6,800	6,000	6,000
Maint of Hydrants-Materials	-	5,195	4,500	5,000	5,000
Main of Hydrants-Contractor	-	2,476	6,000	4,000	4,000
Total Transmission & Distribution	<u>883,627</u>	<u>812,258</u>	<u>947,302</u>	<u>983,500</u>	<u>983,500</u>

CITY OF GLENDALE
Enterprise Fund -Water Utility

REVENUES, EXPENSES AND CHANGES IN NET ASSETS (Continued)
Fund 900

	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
Customer Accounts Expenses					
Meter Reading-Labor	6,347	6,127	4,200	10,000	10,000
Meter Reading-Materials	2,215	2,006	2,000	5,500	5,500
Cust Records & Collect Exp-Labor	67,600	79,005	70,000	60,000	60,000
Cust Records & Collect Exp-Materials	4,422	7,545	4,000	4,000	4,000
Cust Records & Collect-Data Process	3,018	6,306	6,500	8,000	8,000
Cust Records & Collect-Rental & Maint	-	688	8,000	15,000	15,000
Total Customer Accounted Expense	83,602	101,677	94,700	102,500	102,500
Administrative & General Expenses					
Administrative Salaries	47,294	46,248	55,000	55,000	55,000
Office Supplies & Expense	2,794	1,789	2,500	4,000	4,000
Outside Services Employed	7,388	11,560	9,000	9,000	9,000
Property Insurance	8,696	9,188	9,000	9,000	9,000
Injuries & Damages Insurance	9,096	11,279	11,500	12,000	12,000
Employee Training-Certification	4,269	1,141	1,000	1,000	1,000
Employee Pens & Benefits-Eye Care/Clothing	323	375	500	450	450
Employee Pens & Benefits-GASB 68	33,377	24,872	35,000	35,000	35,000
Regulator Commission Expense	3,588	3,330	4,000	4,000	4,000
Miscellaneous General Expense-Labor	-	-	-	500	500
Miscellaneous General Expense-Materials	4,174	5,475	6,000	15,000	15,000
Rents	7,500	7,500	7,500	7,500	7,500
Maintenance of General Plant	-	-	-	500	500
Transportation Labor Expense	-	-	-	1,000	1,000
Transportation Material Expense	-	-	-	7,000	7,000
Total Administrative & General Expenses	128,499	122,757	141,000	160,950	160,950
Depreciation	611,489	621,500	625,000	625,000	640,000
Total operating expenses	2,300,792	2,270,945	2,418,002	2,491,950	2,506,950
Operating Income	1,022,307	1,046,135	789,737	976,050	826,295
Non-Operating Revenue (Expenses)					
Investment Income	2,954	16,772	10,000	1,500	7,500
Interest Expense	(117,641)	(139,341)	(160,000)	(160,000)	(200,000)
Total non-operating revenues (expenses)	(114,687)	(122,569)	(150,000)	(158,500)	(192,500)
Income (Loss) Before Transfers	907,620	923,566	639,737	817,550	633,795
Transfers					
Transfers out - tax equivalent	(443,812)	(456,237)	(450,000)	(450,000)	(450,000)
Change in Net Position	463,808	467,329	189,737	367,550	183,795
Net Position - Beginning of year	12,935,178	13,398,986	13,398,986	13,481,270	13,588,723
Net Position - End of year	\$ 13,398,986	\$ 13,866,315	\$ 13,588,723	\$ 13,848,820	\$ 13,772,518

CITY OF GLENDALE
Capital Projects Funds

BUDGET SUMMARY
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
2019 Budget

	General	Parking	TIF #6	TIF #7	TIF #8	Total
Revenues						
Taxes	\$ -	\$ -	\$ 3,330,000	\$ 2,552,000	\$ 6,200,000	\$ 12,082,000
Intergovernmental	500,000	-	60,000	310,000	22,000	892,000
Public charges for services	-	-	-	-	-	-
Special assessments	49,497	1,255,000	-	-	-	1,304,497
Investment income	30,000	293,438	5,000	20,000	200,000	548,438
Miscellaneous	156,854	-	-	-	-	156,854
Total revenues	736,351	1,548,438	3,395,000	2,882,000	6,422,000	14,983,789
Expenditures						
Current:						
General government	-	-	-	-	-	-
Convention and tourism	-	-	-	-	-	-
Total current	-	-	-	-	-	-
Capital outlay	10,185,400	-	1,000	3,200	-	10,189,600
Total expenditures	10,185,400	-	1,000	3,200	-	10,189,600
Excess of revenues over (under) expenditures	(9,449,049)	1,548,438	3,394,000	2,878,800	6,422,000	4,794,189
Other financing sources (uses)						
Proceeds of Long-term debt	2,410,000	-	2,475,000	7,000,000	-	11,885,000
Debt premium	60,000	-	-	-	-	60,000
Debt issuance costs	(60,000)	-	(25,000)	(70,000)	-	(155,000)
Transfers from other funds	-	-	-	-	-	-
Transfers to other funds	(213,298)	(1,548,438)	(4,492,348)	(10,559,969)	(5,645,557)	(22,459,610)
Total Other financing sources (uses)	2,196,702	(1,548,438)	(2,042,348)	(3,629,969)	(5,645,557)	(10,669,610)
Excess of revenues and other financing sources over (under) expenditures and other uses	(7,252,347)	-	1,351,652	(751,169)	776,443	(5,875,421)
Fund balances						
Beginning of year	7,886,519	1,575,984	2,745,704	2,361,133	14,583,917	29,153,257
End of year	\$ 634,172	\$ 1,575,984	\$ 4,097,356	\$ 1,609,964	\$ 15,360,360	\$ 23,277,836

CITY OF GLENDALE
Capital Projects Funds

BUDGET SUMMARY
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
2020 Executive Budget

	General	Parking	TIF #6	TIF #7	TIF #8	Total
<u>Revenues</u>						
Taxes	\$ -	\$ -	\$ -	\$ 1,952,000	\$ 375,000	\$ 2,327,000
Intergovernmental	500,000	-	-	322,269	22,000	844,269
Public charges for services	-	-	-	-	-	-
Special assessments	49,497	-	-	-	-	49,497
Investment income	35,000	-	-	20,000	20,000	75,000
Miscellaneous	156,854	-	-	-	-	156,854
Total revenues	741,351	-	-	2,294,269	417,000	3,452,620
<u>Expenditures</u>						
Current:						
General government	-	-	-	-	-	-
Convention and tourism	-	-	-	-	-	-
Total current	-	-	-	-	-	-
Capital outlay	2,998,388	-	-	3,200	1,400,000	4,401,588
Total expenditures	2,998,388	-	-	3,200	1,400,000	4,401,588
Excess of revenues over (under) expenditures	(2,257,037)	-	-	2,291,069	(983,000)	(948,968)
<u>Other financing sources (uses)</u>						
Proceeds of Long-term debt	2,410,000	-	-	10,200,000	-	12,610,000
Debt premium	60,000	-	-	-	-	60,000
Debt issuance costs	(60,000)	-	-	(120,000)	-	(180,000)
Transfers from other funds	-	-	-	-	-	-
Transfers to other funds	(234,707)	-	-	(14,012,697)	-	(14,247,404)
Total Other financing sources (uses)	2,175,293	-	-	(3,932,697)	-	(1,757,404)
Excess of revenues and other financing sources over (under) expenditures and other uses	(81,744)	-	-	(1,641,628)	(983,000)	(2,706,372)
<u>Fund balances</u>						
Beginning of year	3,777,471	-	-	1,991,207	3,143,471	8,912,149
End of year	\$ 3,695,727	\$ -	\$ -	\$ 349,579	\$ 2,160,471	\$ 6,205,777

Fund Purpose:

To account for the financing and expenses associated with the major equipment purchases, land purchase or construction projects.

Fund Descriptions:

The Capital Projects Fund accounts for projects, major equipment purchases and land purchases that have one or more of the following characteristics: 1) expenditures which take place over two or more years, requiring continuing appropriations beyond a single fiscal year; (2) funding with debt because of significant costs to be shared by current and future beneficiaries; (3) a systematic acquisition over an extended period of time; and (4) scheduled replacement or maintenance of specific elements of physical assets. The Fund is developed in conjunction with the City's 2020 - 2024 Capital Improvement Program. (Please note that the Program's 2020 projects and equipment not only included in the Capital Projects Fund, but are included in the Capital Improvement Fund , TIDs; the Water Utility). This fund is closely coordinated with the Debt Service Fund since long-term financing is involved.

Significant Capital Projects

- Purchase of Police Department less lethal equipment.
- N Apple Blossom Lane water main replacement and street resurfacing (W. Bender Rd. to W. Monrovia Ave.)
- N Apple Blossom Lane water main replacement and street resurfacing (W. Monrovia Ave to Termini)
- W Monrovia Avenue water main replacement and street resurfacing (W. Bittersweet Ln. to N. Apple Blossom Ln.)
- N Apple Blossom Lane water main replacement and street resurfacing (Termini to W. Montclair Ave.)
- W Montclair Avenue water main replacement and street resurfacing (N. Elm Tree Rd. to N. Ironwood Ln.)
- W Montclair Avenue W water main replacement and street resurfacing (N. Ironwood Ln. to N. Apple Blossom Ln.)
- W Montclair Avenue water main replacement and street resurfacing (N. Park Rd. to Jean Nicolet Rd)
- W Montclair Avenue water main replacement and street resurfacing (N. Apple Blossom to N. Park Rd)
- N Mohawk Avenue water main replacement and street resurfacing (W. Marne Ave. to W. Chateau Ave)
- N Mohawk Avenue water main replacement and street resurfacing (W. Chateau Ave. to W. Hampton Ave)
- W Kenboern Drive water main replacement and street resurfacing (N. Longview Dr. to Termini)
- N Bethmaur Lane water main replacement and street resurfacing (Termini to W. Hemlock Rd)
- N Lydell Avenue water main replacement and street resurfacing (W. Fountatinview Dr. north to City Limits)
- 2020 Street Mill and Overlay Program
 - N Apple Blossom Lane (Termini to W. Montclair Ave)
 - W Custer Avenue (STH 57 to N. 13t St)
 - W Custer Avenue (N 27th St To N. Dexter)
 - Begin Alley Maintenance Program

Public Works Equipment Replacement

- Log Grapple
- Brine Maker
- Toro Riding Mower 60"
- Loader Wing
- 1 Ton Chipper Dump Truck
- Hot Patch Heater
- 1 Ton Dump Truck
- Line painter
- Plow package for existing pick-up truck
- Blower and broom attachments for ToolCat
- Ground speed systems for existing plow trucks to regulate salt usage

2019 Accomplishments:

- W. Montclair Avenue Water Main Replacement and Street Resurface (N. Hyacinth Lane east to N. Alberta Lane)
- N. Hyacinth Lane Water Main Replacement and Street Resurface (N. Alberta Lane south W. Montclair Avenue)
- W. Montclair Avenue Water Main Replacement & Street Resurfacing (W. Montclair Avenue east to N. Hyacinth Lane)
- N. Alberta Lane Water Main Replacement & Street Resurfacing (W. Montclair Avenue north to N. Hyacinth Lane)
- N. Elm Tree Road Water Main Replacement & Street Resurfacing (N. Ironwood Lane south to W. Montclair Avenue)
- N. Ironwood Lane Water Main Replacement & Street Resurfacing (W. Montclair Avenue north to N. Elm Tree Road)
- W. Montclair Avenue Water Main Replacement & Street Resurfacing (N. Alberta Lane east to N. Elm Tree Road)
- 2019 Street Mill and Overlay Program
 - N. Ironwood Lane from Termini to W. Lexington Avenue
 - W. Kendall Avenue from N. Sunny Point Road to N. Paradise Lane
 - W. Kendall Avenue from N. Paradise Lane to Milwaukee River Parkway
 - N. Elm Tree Road from W. Montclair Avenue to Termini
 - W. Custer Avenue from Crossover STH 57 to N. 13th Street
 - N. Navajo Road from W. Calumet Road to W. Mall Road
 - W. Custer Avenue from N. Braeburn Lane to N. Bethmaur Lane
 - W. Custer Avenue from N. 27th Street to N. Braeburn Lane
 - W. Custer Avenue from N. Bethmaur Lane to W. Custer Avenue
 - W. Custer Avenue from N. 24th Street to N. Dexter Avenue
 - N. Jean Nicolet Road from W. Fairfield Court to W. Bender Road
- Replacement of two water utility trucks
- Purchase of plow truck with wing
- Purchase of utility vehicle.
- Purchase of wheel loader
- Purchase of Vermeer chipper
- Construction of an additional bike trail extension to Richard E. Maslowski Community Park

**CITY OF GLENDALE
2020 BUDGET**

FUND: General Capital Projects Fund

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
<u>Revenues</u>						
	Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
	Intergovernmental (Grants)	238,261	25,800	260,793	500,000	500,000
	Special assessments	-	-	-	49,497	49,497
	Investment income	36,638	94,202	30,000	35,000	35,000
	Sale of Equipment	-	2,881	-	-	-
	Miscellaneous (Donations)	107,927	-	2,500	156,854	156,854
	Total Revenues	<u>382,826</u>	<u>122,883</u>	<u>293,293</u>	<u>741,351</u>	<u>741,351</u>
<u>Expenditures</u>						
	Capital outlay	3,896,249	2,407,917	8,107,992	10,185,400	2,998,388
	Debt issuance costs	65,800	65,800	47,800	60,000	60,000
	Total Expenditures	<u>3,962,049</u>	<u>2,473,717</u>	<u>8,155,792</u>	<u>10,245,400</u>	<u>3,058,388</u>
	Excess of revenues over (under) expenditures	(3,579,223)	(2,350,834)	(7,862,499)	(9,504,049)	(2,317,037)
<u>Other financing sources (uses)</u>						
	Proceeds of Long-term debt (tax levy)	4,825,000	7,886,415	2,750,000	2,410,000	2,410,000
	Debt premium	56,444	-	-	60,000	60,000
	Transfer from Environmental Funds	-	-	-	-	-
	Transfer to Debt Service Fund	-	-	-	(346,395)	(234,707)
	Total Other financing sources	<u>4,881,444</u>	<u>7,886,415</u>	<u>2,750,000</u>	<u>2,123,605</u>	<u>2,235,293</u>
	Excess of revenues and other financing sources over (under) expenditures and other uses	1,302,221	5,535,581	(5,112,499)	(7,380,444)	(81,744)
<u>Fund balances</u>						
	Beginning of year	<u>2,052,168</u>	<u>3,354,389</u>	<u>8,889,970</u>	<u>7,886,519</u>	<u>3,777,471</u>
	End of year	<u>\$ 3,354,389</u>	<u>\$ 8,889,970</u>	<u>\$ 3,777,471</u>	<u>\$ 506,075</u>	<u>\$ 3,695,727</u>

**CITY OF GLENDALE
2020 BUDGET
General Capital Outlay Detail by Project**

	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
<u>General Government</u>					
City Hall/Police Station Renovation	\$ 396,541	\$ 938,758	\$ 6,500,000	\$ 6,500,000	\$ -
Town Hall Painting/re-roof	-	-	-	-	37,000.00
Voting Equipment	-	-	35,000	-	-
<u>Public Safety</u>					
Police Equipment	54,849	133,011	3,134	7,100	94,510
North Shore Fire Department	125,134	125,001	126,315	126,315	127,628
North Shore Dispatch	-	25,820	-	-	-
<u>Public Works</u>					
W. Edward Lane	490		-	-	-
Glendale Yards	-		-	1,500,000	-
Watermain replacement	1,022,277	285,474	1,749,445	1,875,000	2,746,162
Road Reconstruction	-	1,852,049	-	-	-
N. Sunny Point Lane	968,353		-	-	-
N Pierron Rd	-		-	500,000	-
Street Construction	49,497		-	-	-
Street - Overlays	476,447	9,790	240,000	272,000	529,183
Equipment	-	412,716	450,000	450,000	403,000
Alley Rehabilitation	-	-	-	-	350,000
Upgrade Street Lighting	-	-	-	-	75,000
Property acquisitions (Flood plain)	23,673	4,095	245,000	-	5,000
Bridges	16,886		-	-	-
Sidewalk Replacement	-	38,518	11,190	-	-
Underground Storage Tank Remova	-		20,000	21,500	-
Grant - Traffic Safety	-	44,163	74,423	60,000	350,000
Water Tower Tank	298,727		-	-	-
North Shore Water Commission	74,261	84,382	73,892	73,892	538,059
<u>Community Enrichment Services</u>					
Community Park Construction	1,953,692	45,185	190,000	500,000	-
Library	26,467		199,593	199,593	241,088
<u>Conservation and Development</u>					
Vision Plan Update	11,908	11,908	-	-	-
Master Plan Update	-	-	50,000	50,000	40,000
Bicycle and Pedestrian Plan	-	-	-	-	40,000
Total Capital Outlay	5,499,202	4,010,870	9,967,992	12,135,400	5,576,630
<u>Utility Portion of Projects</u>					
Water Utility	1,481,578	1,481,578	1,250,000	1,950,000	2,050,059
Sewer Utility	8,238	8,238	305,000	-	288,462
Storm Water Utility	113,137	113,137	305,000	-	239,721
Total Utility Portion of Projects	1,602,953	1,602,953	1,860,000	1,950,000	2,578,242
Net Capital Outlay Expenditures	\$ 3,896,249	\$ 2,407,917	\$ 8,107,992	\$10,185,400	\$ 2,998,388

CAPITAL IMPROVEMENT PROGRAM 2020 - 2024

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
<u>Revenues</u>					
Tax Levy	\$ 623,544	\$ 326,400	\$ 301,800	\$ 288,600	\$ 296,600
Intergovernmental Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Donation	\$ -	\$ 500,000	\$ -	\$ -	\$ -
Debt Service - General	\$ 2,358,746	\$ 2,939,603	\$ 1,454,805	\$ 1,531,303	\$ 5,629,303
Debt Service - Water Utility	\$ 1,432,000	\$ 1,451,000	\$ 1,512,000	\$ 1,540,000	\$ 1,394,000
TIF Funding	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
Storm Sewer	\$ 239,721	\$ 167,597	\$ 206,423	\$ 219,579	\$ 200,742
Sanitary Sewer	\$ 288,462	\$ 279,243	\$ 277,724	\$ 294,750	\$ 270,372
Water Utility	\$ 618,059	\$ 160,926	\$ 82,987	\$ 90,000	\$ 90,000
 Total Revenues	\$ 6,560,532	\$ 5,824,769	\$ 3,835,739	\$ 3,964,232	\$ 7,881,017
 Total Additional Debt Service	\$ 3,790,746	\$ 4,390,603	\$ 2,966,805	\$ 3,071,303	\$ 7,023,303

Expenses

Watermain replacement program

APPLE BLOSSOM LN N (W Bender Rd to W Monrovia Ave)	\$ 133,789	\$ -	\$ -	\$ -	\$ -
APPLE BLOSSOM LN N (W Monrovia Ave to Termini)	\$ 100,095	\$ -	\$ -	\$ -	\$ -
MONROVIA AVE W (W Bittersweet Ln to N Apple Blossom Ln)	\$ 262,154	\$ -	\$ -	\$ -	\$ -
APPLE BLOSSOM LN N (Termini to W Montclair Ave)	\$ 114,163	\$ -	\$ -	\$ -	\$ -
MONTCLAIRE AVE W (N Elm Tree Rd to N Ironwood Ln)	\$ 87,147	\$ -	\$ -	\$ -	\$ -
MONTCLAIRE AVE W (N Ironwood Ln to N Apple Blossom Ln)	\$ 104,578	\$ -	\$ -	\$ -	\$ -
MONTCLAIRE AVE W (N Park Rd to Jean Nicolet Rd)	\$ 104,578	\$ -	\$ -	\$ -	\$ -
MONTCLAIRE AVE W (N Apple Blossom to N Park Rd)	\$ 174,294	\$ -	\$ -	\$ -	\$ -
MOHAWK AVE N (W Marne Ave to W Chateau Ave)	\$ 137,218	\$ -	\$ -	\$ -	\$ -
MOHAWK AVE N (W Chateau Ave to W Hampton Ave)	\$ 171,026	\$ -	\$ -	\$ -	\$ -
KENBOERN DR W (N Longview Dr to Termini)	\$ 161,952	\$ -	\$ -	\$ -	\$ -
BETHMAUR LN N (Termini to W. Hemlock Rd)	\$ 195,168	\$ -	\$ -	\$ -	\$ -
LYDELL AVE (W. Fountatinview Dr. north to City Limits)	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
ROCK LEDGE AVE N (N Longview Dr to W Rochelle Ave)	\$ -	\$ 67,209	\$ -	\$ -	\$ -
ROCK LEDGE AVE N (W Rochelle Ave to W Edward Ln)	\$ -	\$ 263,819	\$ -	\$ -	\$ -
ARDARA AVE N (Termini to W Rochelle Ave)	\$ -	\$ 181,314	\$ -	\$ -	\$ -
ROCHELLE AVE W (N Berwyn Ave to Milwaukee River Parkway)	\$ -	\$ 416,551	\$ -	\$ -	\$ -
ROCK PL W (Termini to N Ironwood Ln)	\$ -	\$ 51,283	\$ -	\$ -	\$ -
IRONWOOD LN N (W Glendale Ave to W Rock Pl)	\$ -	\$ 248,130	\$ -	\$ -	\$ -
HUBBARD ST N (Reindl Way to E Fiebrantz Ave)	\$ -	\$ 138,063	\$ -	\$ -	\$ -
GOOD HOPE RD W (N Mohawk Rd to N Seneca Ave)	\$ -	\$ 242,258	\$ -	\$ -	\$ -
NICOLET CT W (W Good Hope Rd to Termini)	\$ -	\$ 140,282	\$ -	\$ -	\$ -
BEECH TREE DR N (W Suelane Rd to W Bernard Ln)	\$ -	\$ -	\$ 245,471	\$ -	\$ -
BEECH TREE DR N (W Bernard Ln to W Rochelle Ave)	\$ -	\$ -	\$ 210,694	\$ -	\$ -
GLEN SHORE DR N (W Bernard Ln to W Edward Ln)	\$ -	\$ -	\$ 139,013	\$ -	\$ -
GLEN SHORE DR N (W Edward Ln to W Green Tree Rd)	\$ -	\$ -	\$ 279,033	\$ -	\$ -
BITTERSWEET LN W (W Clovernook Ln to W Fairfield Ct)	\$ -	\$ -	\$ 206,191	\$ -	\$ -
ELM TREE RD N (W Acacia Rd to W Clovernook Ln)	\$ -	\$ -	\$ 166,932	\$ -	\$ -
ELM TREE RD N (W Clovernook Ln to W Fairfield Ct)	\$ -	\$ -	\$ 184,226	\$ -	\$ -
ACACIA RD W (N Elm Tree Rd to Jean Nicolet Rd)	\$ -	\$ -	\$ 251,607	\$ -	\$ -
CLOVERNOOK LN W (W Bittersweet Ln to N Elm Tree Rd)	\$ -	\$ -	\$ 128,326	\$ -	\$ -
FLINT RD N (W Camden Rd to W Bender Rd)	\$ -	\$ -	\$ -	\$ 140,391	\$ -
FLINT RD N (W Florist Ave to W Camden Rd)	\$ -	\$ -	\$ -	\$ 319,028	\$ -
FLORIST AVE W (N Baker Rd to N Flint Rd)	\$ -	\$ -	\$ -	\$ 503,812	\$ -
CRESTWOOD BLVD N (N Kendall Ave to W Silver Spring Dr)	\$ -	\$ -	\$ -	\$ 148,840	\$ -
CRESTWOOD BLVD N (W Raleigh Ave to W Kendall Ave)	\$ -	\$ -	\$ -	\$ 148,840	\$ -
PARADISE CT W (N Sunny Point Rd to Termini)	\$ -	\$ -	\$ -	\$ 87,709	\$ -
NAVAJO AVE N (W Silver Spring Dr to W Birch Ave)	\$ -	\$ -	\$ -	\$ 316,662	\$ -
BETHMAUR LN N (Lawn Ave to W Custer Ave)	\$ -	\$ -	\$ -	\$ 137,618	\$ -

CAPITAL IMPROVEMENT PROGRAM 2020 - 2024

	2020	2021	2022	2023	2024
SIDNEY PL N (Termini to N Ames Ave)	\$ -	\$ -	\$ -	\$ 195,917	\$ -
CLUBVIEW DR W (N Rock Ledge Ave to River Edge Dr)	\$ -	\$ -	\$ -	\$ -	\$ 431,062
DUNWOOD RD W (River Edge Dr to n Longview Dr)	\$ -	\$ -	\$ -	\$ -	\$ 55,217
ROCK LEDGE AVE N (Termini to W Clubview Dr)	\$ -	\$ -	\$ -	\$ -	\$ 108,267
RIVER EDGE DR (W Clubview Dr to W Dunwood Rd)	\$ -	\$ -	\$ -	\$ -	\$ 109,442
ROCK LEDGE AVE N (W Clubview Dr to W Dunwood Rd)	\$ -	\$ -	\$ -	\$ -	\$ 162,397
WILLOW GLEN LN N (Mill Rd to Termini)	\$ -	\$ -	\$ -	\$ -	\$ 109,442
WILLOW GLEN LN N (W Brantwood Ave to Mill Rd)	\$ -	\$ -	\$ -	\$ -	\$ 236,095
PINE SHORE DR N (Mill Rd to W Brantwood Ave)	\$ -	\$ -	\$ -	\$ -	\$ 240,662
GARDEN GROVE LN N (Mill Rd to W Brantwood Ave)	\$ -	\$ -	\$ -	\$ -	\$ 230,529
Total Watermain Replacement Program	\$ 2,746,162	\$ 1,748,909	\$ 1,811,493	\$ 1,998,817	\$ 1,683,113
Street Mill and Overlay program					
APPLE BLOSSOM LN N (Termini to W. Montclair Ave)	\$ 8,651	\$ -	\$ -	\$ -	\$ -
CUSTER AVE W (STH 58 to N. 13t St)	\$ 110,319	\$ -	\$ -	\$ -	\$ -
CUSTER AVE W (N 27th St To N. Dexter)	\$ 410,213	\$ -	\$ -	\$ -	\$ -
JEAN NICOLET RD (W Fairfield Ct to W Bender Rd)	\$ -	\$ 74,000	\$ -	\$ -	\$ -
BRIDGEWOOD LN N (Termini to W Bender Rd)	\$ -	\$ 44,598	\$ -	\$ -	\$ -
IRONWOOD LN (W Lexington Ave to Termini)	\$ -	\$ 66,332	\$ -	\$ -	\$ -
JEAN NICOLET RD (Frontage Rd to W Daphne Rd)	\$ -	\$ -	\$ 143,655	\$ -	\$ -
GLENDAL AVE W (Crossover STH 57 to N River Park Blvd)	\$ -	\$ -	\$ -	\$ 100,105	\$ -
GLENDAL AVE W (N River Park Blvd to N Elm Tree Rd)	\$ -	\$ -	\$ -	\$ 81,626	\$ -
GLENDAL AVE W (N Elm Tree Rd to N Ironwood Ln)	\$ -	\$ -	\$ -	\$ 31,499	\$ -
GLENDAL AVE W (N Ironwood Ln to N Port Washington Rd)	\$ -	\$ -	\$ -	\$ 53,282	\$ -
Alley Rehabilitation	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ -
Total Street Mill and Overlay Program	\$ 879,183	\$ 534,930	\$ 493,655	\$ 616,512	\$ -
Public Works Equipment Replacement					
Plow Truck with Wing	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ -
Log Grapple	\$ 35,000	\$ -	\$ -	\$ -	\$ -
Brine Maker	\$ 46,000	\$ -	\$ -	\$ -	\$ -
Toro Riding Mower 60"	\$ 12,000	\$ -	\$ -	\$ -	\$ -
Loader Wing	\$ 25,000	\$ -	\$ -	\$ -	\$ -
1 Ton Chipper Dump Truck	\$ 35,000	\$ -	\$ -	\$ -	\$ -
Hot Patch Heater	\$ 20,000	\$ -	\$ -	\$ -	\$ -
1 Ton Dump Truck	\$ 55,000	\$ -	\$ -	\$ -	\$ -
Backhoe/loader	\$ -	\$ -	\$ -	\$ -	\$ -
Leaf Vac Unit (Stormwater)	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Bucket Truck	\$ -	\$ -	\$ 125,000	\$ -	\$ -
Public Works pick up Truck	\$ -	\$ -	\$ 25,000	\$ -	\$ -
Total Public Works Equipment Replacement	\$ 403,000	\$ 215,000	\$ 365,000	\$ 215,000	\$ 40,000
Public Works Projects					
Traffic Safety Program	\$ 220,000	\$ -	\$ -	\$ -	\$ -
Cracksealing	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000
Sidewalk Rehabilitation	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Pavement Markings	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Hydrant Rehabilitation	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Stormwater Management Plan Update	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Catch Basin Maintenance	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
Stormwater Permit Compliance	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Drainage Ditch Maintenance	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000
Sanitary Sewer Rehabilitation	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
River Cross Pipe Inspections	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -

CAPITAL IMPROVEMENT PROGRAM 2020 - 2024

	2020	2021	2022	2023	2024
Upgrade Street Lighting	\$ 75,000	\$ 75,000	\$ 50,000	\$ 50,000	\$ 50,000
Total Public Works Projects	\$ 949,000	\$ 664,000	\$ 604,000	\$ 589,000	\$ 604,000
<u>Police Equipment Replacement</u>					
Police Squads (3 per year w/equipment)	\$ 133,400	\$ 133,400	\$ 133,800	\$ 120,600	\$ 128,600
Less Lethal Equipment	\$ 12,760	\$ -	\$ -	\$ -	\$ -
Squad Laptop Equipment	\$ 81,750	\$ -	\$ -	\$ -	\$ -
Patrol Rifel Sights	\$ -	\$ -	\$ 9,500	\$ -	\$ -
Police Station Remodel	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000
Squad/Body Cameras	\$ -	\$ 105,565	\$ 34,950	\$ 34,950	\$ 34,950
Total Police Equipment Replacement	\$ 227,910	\$ 238,965	\$ 178,250	\$ 155,550	\$ 5,163,550
<u>City Hall Equipment Replacement</u>					
Election Technology Upgrades	\$ 32,384	\$ -	\$ -	\$ -	\$ -
Computer/Server Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -
Total City Hall Equipment Replacement	\$ 32,384	\$ -	\$ -	\$ -	\$ -
<u>North Shore Agreement Capital Improvements</u>					
North Shore Water Commision Capital Improvements	\$ 538,059	\$ 80,926	\$ 52,987	\$ 60,000	\$ 60,000
Dispatch Center Capital Improvements	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000
Fire Department Improvements	\$ 319,746	\$ 319,746	\$ 319,746	\$ 319,746	\$ 319,746
Library Improvements	\$ 241,088	\$ 2,018,293	\$ 6,608	\$ 5,607	\$ 6,608
Total North Shore Agreement Capital Improvements	\$ 1,126,893	\$ 2,446,965	\$ 407,341	\$ 413,353	\$ 414,354
 Total Expenditures	 \$ 6,364,532	 \$ 5,848,769	 \$ 3,859,739	 \$ 3,988,232	 \$ 7,905,017

Purpose:

To account for the accumulation of resources for the payment of general long-term debt principal, interest and related costs of the redevelopment of the public Lydell Parking Garage.

Department Description:

The Finance Department is responsible for administration of this fund. The Glendale Community Development Authority authorizes transactions involving the CDA Lease Revenue Debt that financed the construction of the Lydell Parking Garage.

The Bayshore ownership group provided funding in 2019 to defease the remaining debt payments on the Lydell Parking Garage. The City and Glendale Community Development Authority approved a defeasance agreement for funding the remaining parking structure debt and transferred the ownership of the garage to the developer.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Outstanding Debt at year end	13,435,000	12,195,000	10,940,000	0	0

**CITY OF GLENDALE
2020 BUDGET**

FUND: Parking Capital Projects Fund (400)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
<u>Revenues</u>						
	Special assessments	\$ 695,909	\$ 1,240,000	\$ 10,641,185	\$ 1,255,000	\$ -
	Interest income	312,640	307,746	268,156	293,438	-
	Total Revenues	1,008,549	1,547,746	10,909,341	1,548,438	-
<u>Expenditures</u>						
	Total Expenditures	-	-	-	-	-
	Excess of revenues over (under) expenditures	1,008,549	1,547,746	10,909,341	1,548,438	-
<u>Other financing sources (uses)</u>						
	Transfer from Fund 478	539,091	-	-	-	-
	Transfer to Debt Service Fund	(1,553,815)	(1,548,318)	(12,488,438)	(1,548,438)	-
	Total Other financing sources	(1,014,724)	(1,548,318)	(12,488,438)	(1,548,438)	-
	Excess of revenues and other financing sources over (under) expenditures and other uses	(6,175)	(572)	(1,579,097)	-	-
<u>Fund balances</u>						
	Beginning of year	1,585,844	1,579,669	1,579,097	1,575,984	-
	End of year	\$ 1,579,669	\$ 1,579,097	\$ -	\$ 1,575,984	\$ -

Purpose:

To account for the accumulation of resources for the payment of general long-term debt principal, interest and related costs of the redevelopment of the Silver Spring corridor.

Department Description:

The Finance Department is responsible for administration of this fund. The Glendale Community Development Authority authorizes transactions involving CDA Lease Revenue Debt. The Joint Review Board approves the TIF project plan.

2020 Highlights:

- TIF #6 retired the TIF #6 debt in 2019. TIF #6 closed and the related parcel improvements will move to the general property tax roll.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Outstanding Debt at year end	6,810,000	4,360,000	0	0	0

**CITY OF GLENDALE
2020 BUDGET**

FUND: TIF #6 Capital Projects Fund (476)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
<u>Revenues</u>						
41110	Taxes - TIF Increment	\$ 2,794,324	\$ 2,979,794	\$ 3,291,560	\$ 3,330,000	\$ -
41111	Tax increment guarantee	8,172	-	-	-	-
43414	Computer exemption payment	59,816	60,696	62,164	60,000	-
48111	Interest income	16,086	44,714	5,000	5,000	-
	Total Revenues	2,878,398	3,085,204	3,358,724	3,395,000	-
<u>Expenditures</u>						
Non-personnel services:						
51585	Outlay	3,132	3,167	1,205,628	1,000	-
	Total non-personnel services	3,132	3,167	1,205,628	1,000	-
	Total Expenditures	3,132	3,167	1,205,628	1,000	-
	Excess of revenues over (under) expenditures	2,875,266	3,082,037	2,153,096	3,394,000	-
<u>Other financing sources (uses)</u>						
	Proceeds of Long-term debt	-	-	-	-	-
	Debt issuance costs	-	-	-	-	-
	Transfer to General Fund	-	-	(435,000)	-	-
	Transfer to Debt Service Fund	(2,159,483)	(2,653,408)	(4,492,348)	(4,492,348)	-
	Total Other financing sources	(2,159,483)	(2,653,408)	(4,927,348)	(4,492,348)	-
	Excess of revenues and other financing sources over (under) expenditures and other uses	715,783	428,629	(2,774,252)	(1,098,348)	-
<u>Fund balances</u>						
	Beginning of year	1,629,840	2,345,623	2,774,252	2,745,704	-
	End of year	\$ 2,345,623	\$ 2,774,252	\$ -	\$ 1,647,356	\$ -

Purpose:

To account for the accumulation of resources for the payment of general long-term debt principal, interest and related costs of the redevelopment of the Technology District on the southeast corner of the City.

Department Description:

The Finance Department is responsible for administration of this fund. The Glendale Community Development Authority authorizes transactions involving CDA Lease Revenue Debt. The Joint Review Board approves the TIF project plan.

2020 Highlights:

- TIF #7 will need to refinance lease revenue bonds in 2020 to match revenue streams in early 2020.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Outstanding Debt at year end	24,820,000	22,420,000	18,065,000	20,025,000	16,805,000

**CITY OF GLENDALE
2020 BUDGET**

FUND: TIF #7 Capital Projects Fund (477)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
<u>Revenues</u>						
41110	Taxes - TIF Increment	\$ 2,160,838	\$ 2,250,790	\$ 2,430,831	\$ 2,550,000	\$ 1,950,000
41111	Tax increment guarantee	11,811	2,209	-	2,000	2,000
43414	Computer exemption payment	310,096	314,654	322,269	310,000	322,269
48111	Interest income	51,135	53,278	20,000	20,000	20,000
	Total Revenues	2,533,880	2,620,931	2,773,100	2,882,000	2,294,269
<u>Expenditures</u>						
Non-personnel services:						
51585	Outlay	3,132	3,167	3,200	3,200	3,200
	Total non-personnel services	3,132	3,167	3,200	3,200	3,200
	Total Expenditures	3,132	3,167	3,200	3,200	3,200
	Excess of revenues over (under) expenditures	2,530,748	2,617,764	2,769,900	2,878,800	2,291,069
<u>Other financing sources (uses)</u>						
	Proceeds of Long-term debt	-	-	6,620,000	7,000,000	10,200,000
	Debt issuance costs	-	-	(105,334)	(70,000)	(120,000)
78510	Transfer to Debt Service Fund	(2,282,535)	(3,146,688)	(9,687,803)	(10,559,969)	(14,012,697)
	Total Other financing sources	(2,282,535)	(3,146,688)	(3,173,137)	(3,629,969)	(3,932,697)
	Excess of revenues and other financing sources over (under) expenditures and other uses	248,213	(528,924)	(403,237)	(751,169)	(1,641,628)
<u>Fund balances.</u>						
	Beginning of year	2,675,155	2,923,368	2,394,444	2,361,133	1,991,207
	End of year	\$ 2,923,368	\$ 2,394,444	\$ 1,991,207	\$ 1,609,964	\$ 349,579

Purpose:

To account for the accumulation of resources for the payment of general long-term debt principal, interest and related costs of the redevelopment of the Bayshore Town Center. The Parking Capital Projects fund (Lydell Parking Garage) is also related to TIF #8.

Department Description:

The Finance Department is responsible for administration of this fund. The Glendale Community Development Authority authorizes transactions involving CDA Lease Revenue Debt. The Joint Review Board approves the TIF project plan.

The Bayshore ownership group provided funding in 2019 to fund the remaining TIF #8 debt payments of the City and Community Development Authority. The City and Glendale Community Development Authority approved a defeasance agreement for paying the remaining debt. The developer agreement provides for increment generated to be an eligible developer incentive.

2020 Highlights:

- Phase II infrastructure redevelopment on the north and east sides of the project site.
- Fund Balance will be allocated to the reconstruction of Lydell Avenue.

Benchmark Measurements

	2017 Actual	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Outstanding Debt at year end	61,975,000	56,600,000	56,600,000	0	0

**CITY OF GLENDALE
2020 BUDGET**

FUND: TIF #8 Capital Projects Fund (478)

Account number	Account description	2017	2018	2019 Estimate	2019 Adopted	2020 Adopted
<u>Revenues</u>						
41110	Taxes - TIF Increment	\$ 6,038,240	\$ 6,302,218	\$ 5,910,213	\$ 6,200,000	\$ 375,000
41111	Tax increment guarantee	-	-	-	-	-
43414	Computer exemption payment	22,357	22,685	23,234	22,000	22,000
48111	Interest income	151,576	232,750	200,000	200,000	20,000
48970	Miscellaneous revenue	-	27,030	75,000	-	-
	Total Revenues	6,212,173	6,584,683	6,208,447	\$ 6,422,000	417,000
<u>Expenditures</u>						
Non-personnel services:						
51585	Outlay	152,340	143,116	150,000	150,000	1,025,000
	Developer Incentive	-	-	-	-	375,000
	Total non-personnel services	152,340	143,116	150,000	150,000	1,400,000
	Total Expenditures	152,340	143,116	150,000	150,000	1,400,000
	Excess of revenues over (under) expenditures	6,059,833	6,441,567	6,058,447	\$ 6,272,000	(983,000)
<u>Other financing sources (uses)</u>						
	Proceeds of Long-term debt	17,985,000	-	-	-	-
	Developer contribution for debt	-	-	31,000,000	-	-
	Debt issuance costs	(221,808)	-	-	-	-
	Transfer to Parking Fund	(539,091)	-	-	-	-
78510	Transfer to Debt Service Fund	(24,152,362)	(5,649,217)	(48,545,557)	(5,645,557)	-
	Total Other financing sources	(6,928,261)	(5,649,217)	(17,545,557)	(5,645,557)	-
	Excess of revenues and other financing sources over (under) expenditures and other uses	(868,428)	792,350	(11,487,110)	626,443	(983,000)
<u>Fund balances.</u>						
	Beginning of year	14,706,659	13,838,231	14,630,581	14,583,917	3,143,471
	End of year	\$13,838,231	\$14,630,581	\$ 3,143,471	\$15,210,360	\$ 2,160,471

