

CITY OF GLENDALE

2021 ADOPTED BUDGET

November 9, 2020

CITY OF GLENDALE
Milwaukee County, Wisconsin

2021 Adopted Budget

November 9, 2020

City of Glendale
Milwaukee County, Wisconsin
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November 9, 2020

To the Honorable Mayor Bryan Kennedy, and Common Council:

Transmitted herein is the City of Glendale's 2021 Annual Program Budget.

The Annual Program Budget establishes an operational and financial plan for delivery of the City services and implementation of the City's capital improvement program. It is more than just revenues, expenses, appropriations, and projects. It is a policy document that is defined by the City Council that defines funds to be collected and services, programs, and activities citizens can expect to be provided. It is also the operational guide for departments.

We could not have foreseen the challenges of 2020. Coordinating efforts of the COVID-19 pandemic along with protests in the summer of 2020 are driving forces behind some of the financial strain for 2021. The challenges we have experienced will have an effect on the 2021 Annual Program Budget as well as other budgets in the future.

State shared revenues and transportation aids continue to decline. The inability to charge new user fees without lowering the tax levy make it necessary to remain in the confines of the current revenue structure. The 2021 Adopted Budget strives to maintain essential city services but at no additional costs.

Residential property values have inclined, and there are some minor inflationary increases that affect all consumers, including the City; however, the commercial property values have declined as a result of the current economic climate. Having to meet these challenges, and yet be able to find the necessary resources to meet these challenges and responsibilities with less revenue, continues to be the story of the 2021 City budget.

Addressing the Challenge

The 2021 Adopted Budget is affected by limited local economic growth which results in limited property tax levy increase to fund the 2021 budget. As of January 1, 2020, the value of net new construction during the previous 12 months was \$10,493,100 – approximately 0.51 percent of the City's valuation. Consequently, the City (by State law) is allowed to increase the property tax levy to fund the 2021 operations and capital expenditures. Additionally, the City is able to increase property tax levy by the amount of the North Shore Fire Department expenditure increase as well as utilized unused increases from prior years. The total amount of the levy increases is \$264,928.

Property taxes are the city's primary revenue source. For the 2021 Budget, the total increase in property tax levy has been allocated to the General Fund, Special Revenue Funds and the Debt Service Fund.

The City participates in the State's voluntary expenditure restraint program. This restrictive expenditure program enables the City, if it chooses to participate, to receive an annual incentive payment as a reward for holding expenditures in the General Fund at or below the levels from the previous year adjusted by inflation. The City will continue to participate in this program in 2021 allowing for a 2022 State payment. The City anticipates receiving approximately \$211,589 from the State in 2021, approximately \$70,442 less than 2020.

1. Budget Limitations and Constraints

- The 2021 City budget was prepared with the understanding that non-property tax revenue in 2021 will most likely be more than the 2020 budget. Also, the property taxes can be increased by the total net new construction of 0.51%. With these restrictions, however, the budget does continue to fund all essential services and operations.

2. Alternate Sources of Revenue - Fees

- The 2021 General Fund Budget does not propose or contain any new user fees, or fees for services. In addition, State law requires that any new fee or an increase in an existing fee for specific service, that new revenue must be used to reduce the tax levy limit. However, existing utility fees for the water utility will increase, primarily due to State mandated maintenance programs.
- The 2021 General Fund Budget does include \$329,705 to be used from Fund Balance. This represents 2.11% use of fund balance which is below the 5% allowable per the policy adopted by the Council in 2018. The City budgets conservatively. For example, the 2018 Annual Program Budget projected a use of \$64,706 of fund balance; however, the year end results added \$181,533 to fund balance.

3. Budget Formulation

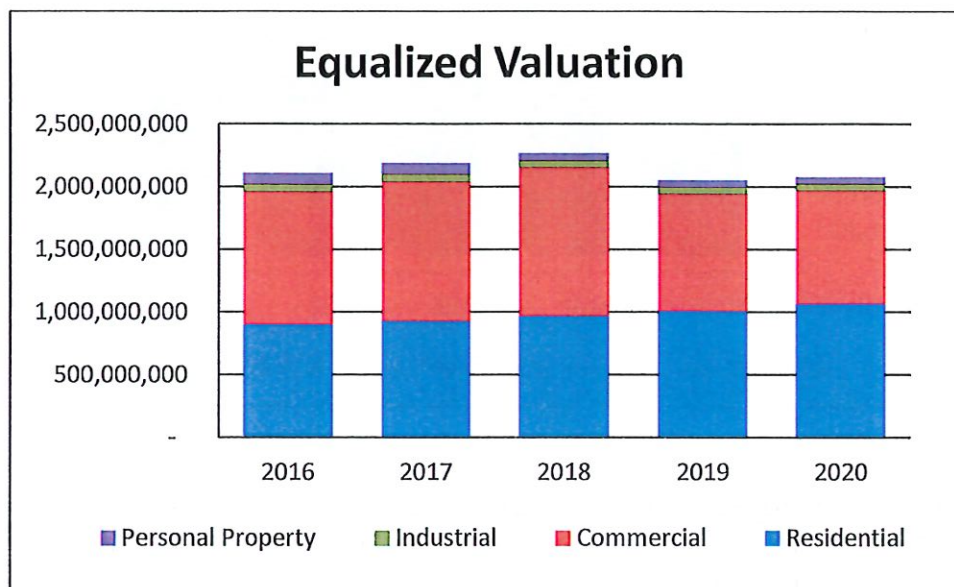
- No employee wage increases are budgeted in specific program areas. The funds allocated for employee wage increases are in the wage reserve account. The allocation of these funds will be redistributed after labor negotiations and employee evaluations are complete.
- The operations and maintenance budget of the City is primarily composed of three service areas: General Government, Public Safety and Public Works. The 2021 budget for General Government is \$1,501,426. This is an increase of \$29,202 from the current year.
- The Public Safety budget for 2021 is \$10,718,431, a slight decrease over 2020 Adopted Budget. The North Shore Fire Department operating budget (Glendale's share) is \$3,637,884, an increase of \$37,073. Though the City percentage of the

North Shore Fire Department formula is lower, the overall payments will increase due to the increase in their budget.

- The Public Works budget for 2021 is \$2,407,595, an increase of \$74,197. The Public Works budget includes the costs for gasoline for all City vehicles, including the Police Department, which consumes 61%. It also includes the costs related to street lighting, traffic signals, and snow plowing and ice removal

4. Tax Base/Valuation Changes

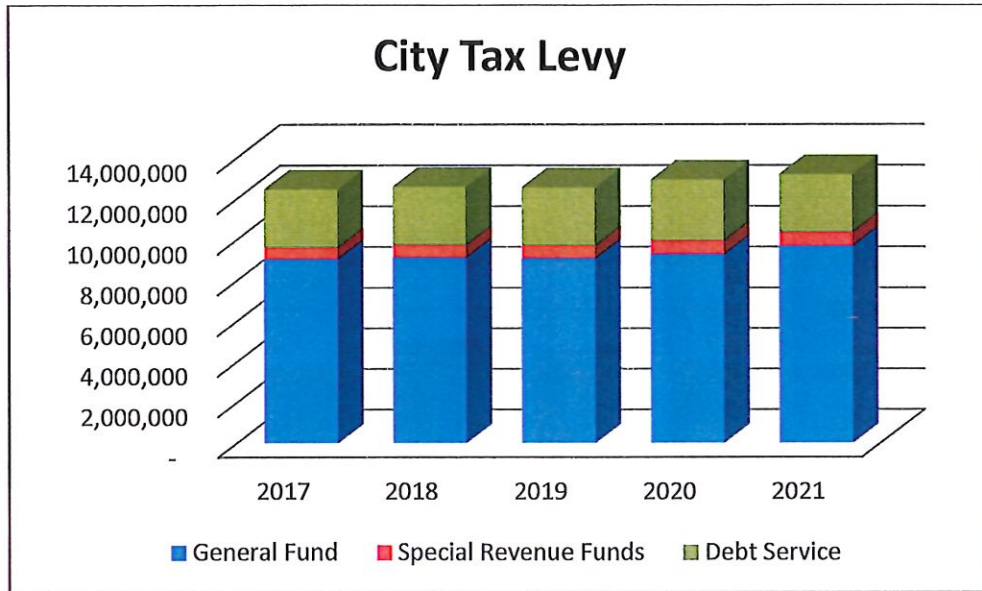
- The Wisconsin Department of Revenue has determined that Glendale's equalized value. The chart below shows the breakout of equalized property valuation over the past 5 years.



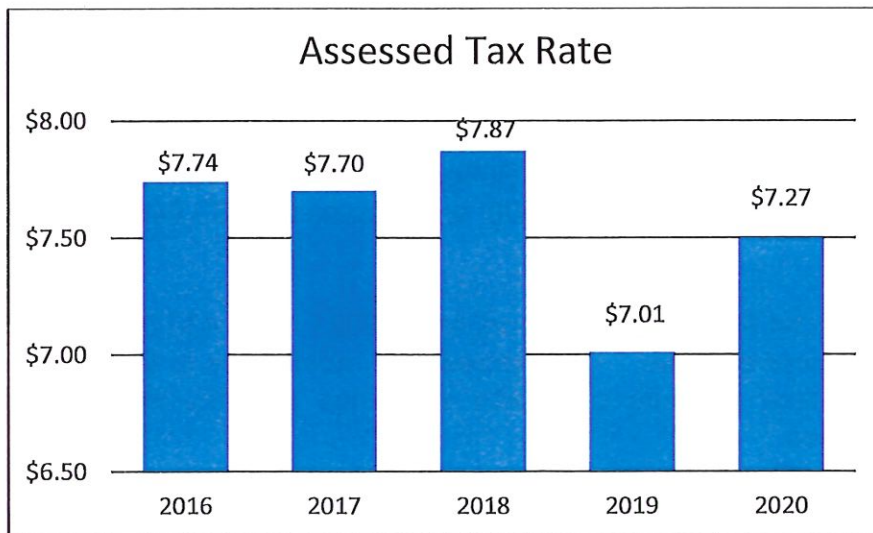
5. Budget Summary and Tax Levy

- The 2020 General Fund Budget, as recommended, for operations and maintenance totals \$15,657,000, an increase of \$260,945, or 1.69% from the 2019 budget.
- The Special Revenue Fund budget for 2021 is \$1,436,097, a decrease of 2.22% from the current year. This decrease is mostly due to the reduction of expenses for one-time payouts of health insurance benefits for past Fire Department employees.
- The Debt Service Fund budget is \$5,239,747, a decrease of \$12,187,350. The higher Debt Service expenses over the past two years were for the refinancing of debt for lower interest rates.

- The total City budget, including all Capital Projects Funds, Debt Service, Special Revenue Funds and Proprietary Funds, is \$29,842,307 a decrease of 26.73% over 2020. The majority of this decrease is due to the reduction in the Debt Service Funding.
- The tax levy for 2021 is projected to be \$13,213,171, an increase of \$264,928 or 2.05%. Below is a chart showing the tax levy distributions over the past 5 years. The chart below shows the minimal increase in overall property taxes since 2017.



- Due to reduced property tax base in 2020, the assessed tax rate increases to \$7.27 per thousand. This is a 3.6% increase over the prior year. This is the second lowest rate in five years.



The 2021 Annual Program Budget is committed to the City's effort of preserving a solid financial position.

Sincerely,

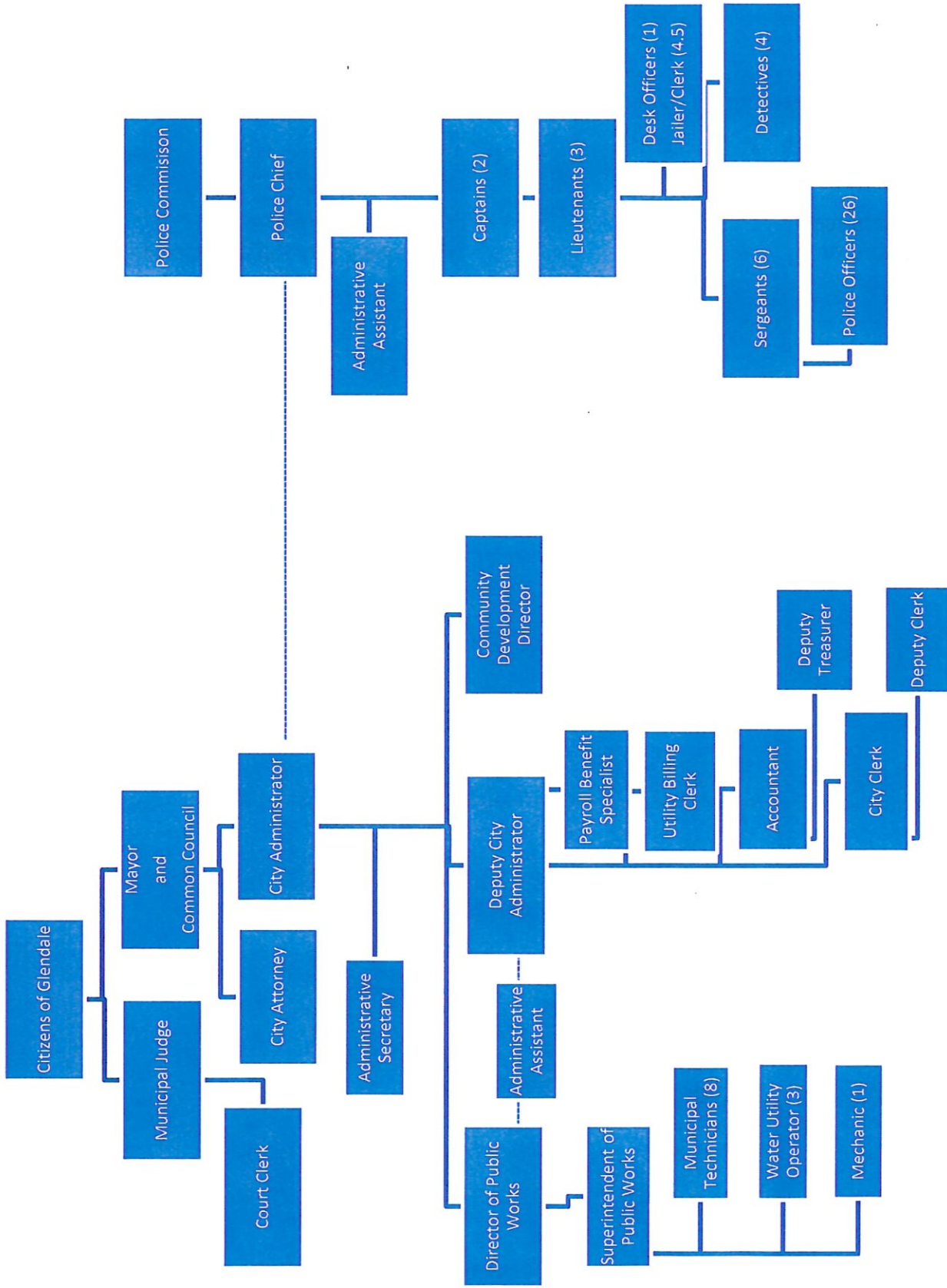
CITY OF GLENDALE

CITY OF GLENDALE

Rachel A. Safstrom
City Administrator

Shawn Lanser
Deputy City Administrator

City of Glendale Organizational Chart



Shared Services: North Shore Health, North Shore Library, North Shore Fire/Emergency Medical Services, North Shore Water, Emergency Government, North Shore Central Dispatch, MADACC
 Contracted Services: Property Assessments, Health Inspection, Building Inspection



2021 Budget Summary

Budgeted Funds	Adopted	Adopted	Change	
	2020	2021	\$	%
Governmental Funds Expenses				
General Fund Expenses	15,396,055	15,657,000	260,945	1.69%
Levy Required	9,275,871	9,690,799	414,928	4.47%
Special Revenue Funds Expenses	1,462,247	1,436,097	(26,150)	-1.79%
Levy Required	675,000	675,000	-	0.00%
Debt Service Funds Expenses	17,427,097	5,239,747	(12,187,350)	-69.93%
Levy Required	2,997,372	2,847,372	(150,000)	-5.00%
Capital Projects Funds Expenses	3,376,588	4,183,389	806,801	23.89%
Levy Required	-	-	-	0.00%
Proprietary Funds Expenses	5,688,216	5,816,756	128,540	2.26%
Levy Required	-	-	-	0.00%
Total Expenses	43,350,203	32,332,989	(11,017,214)	-25.41%
Total Tax Levy	12,948,243	13,213,171	264,928	2.05%
Non-TID Property Tax Base				
Equalized	1,958,815,700	1,956,092,900	(2,722,800)	-0.14%
Equalized Tax Rate*	6.609	6.704		1.43%
Equalized/Assessed Ratio	95.00%	92.25%		
Assessed Tax Rate*	7.013	7.267		3.62%

*per \$1,000 property Valuation

CITY OF GLENDALE
 General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Funds, and Proprietary Funds

BUDGET SUMMARY
REVENUE, OTHER FINANCING SOURCES AND APPROPRIATIONS OF FUND BALANCE
 2021 Annual Program Budget

	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Funds	Proprietary	Total
2021 Revenues:						
Taxes	\$ 10,206,055	\$ 1,550,000	\$ 2,847,372	\$ 2,992,585	\$ -	\$ 17,596,012
Intergovernmental	2,244,273	61,000	-	1,105,578	-	3,410,851
Licenses and permits	738,950	-	-	-	-	738,950
Fines, forfeitures and penalties	395,000	176,000	-	-	-	571,000
Public charges for services	387,091	673,510	-	-	6,475,805	7,536,406
Special assessments	-	-	-	-	-	-
Investment Income	205,000	-	-	60,000	25,500	290,500
Miscellaneous revenues	97,926	20,320	-	-	-	118,246
Total revenues	14,274,295	2,480,830	2,847,372	4,158,163	6,501,305	30,261,965
Other financing sources:						
Proceeds from Long Term Debt	-	-	-	-	-	-
Debt premium	-	-	-	-	-	-
Transfers from other funds	1,053,000	-	2,389,171	-	-	3,442,171
Total other financing sources	1,053,000	-	2,389,171	-	-	3,442,171
Appropriations of fund balance	329,705	120,804	3,204	2,414,397	69,296	2,937,407
Total revenues, other financing sources and appropriations of fund balances	\$ 15,657,000	\$ 2,601,634	\$ 5,239,747	\$ 6,572,560	\$ 6,570,601	\$ 36,641,543
2021 Expenditures:						
General government	\$ 1,501,426	\$ 162,533	\$ -	\$ -	\$ -	\$ 1,663,959
Public safety	10,718,430	17,250	-	-	-	10,735,680
Public works	2,407,595	-	-	-	5,916,634	8,324,229
Health and human services	106,945	769,170	-	-	-	876,115
Culture, recreation and education	512,610	162,144	-	-	-	674,754
Conservation and development	189,361	300,000	-	-	-	489,361
Contingency	220,633	-	-	-	-	220,633
Total current	15,657,000	1,411,097	-	-	5,916,634	22,984,732
Capital outlay	-	25,000	-	4,183,389	-	4,208,389
Debt service	-	-	5,239,747	-	264,000	5,503,747
Total expenditures	15,657,000	1,436,097	5,239,747	4,183,389	6,180,634	32,696,868
Other financing uses:						
Transfers to other funds	-	1,053,000	-	(2,389,171)	450,000	(886,171)
Debt issuance costs	-	-	-	-	-	-
Appropriations to fund balance	-	115,537	-	-	(60,033)	55,504
Total expenditures, other financing uses and appropriations of fund balances	\$ 15,657,000	\$ 2,604,634	\$ 5,239,747	\$ 1,794,218	\$ 6,570,601	\$ 31,866,201
Fund Balance - January 1	5,131,011	1,975,818	99,059	12,485,919	-	19,691,807
Fund Balance - December 31	\$ 4,801,306	\$ 1,970,550	\$ 95,855	\$ 10,071,522	\$ -	\$ 16,939,233
Net Assets - January 1	-	-	-	-	22,166,699	22,166,699
Net Assets - December 31	-	-	-	-	\$ 22,166,699	\$ 22,166,699

CITY OF GLENDALE
 General Fund, Special Revenue Funds and Debt Service Funds

GENERAL PROPERTY TAX LEVIES
 2020 Adopted and 2021 Adopted

Note - Assessed valuation includes the valuation of the Tax Incremental Financing Districts

	2020 Adopted			
	General Fund	Special Revenue Funds	Debt Service Funds	Total
<u>General property tax levy</u>	\$ 9,275,871	\$ 675,000	\$ 2,997,372	\$ 12,948,243
<u>Assessed valuation</u>				<u>\$ 1,934,196,500</u>
<u>Equalized valuation</u> Total				<u>\$ 2,052,116,500</u>
Without TIF increments				<u>\$ 1,958,815,700</u>
<u>Tax rate per \$1,000 assessed valuation</u>	<u>\$ 5.02</u>	<u>\$ 0.38</u>	<u>\$ 1.62</u>	<u>\$ 7.02</u>

	2021 Adopted			
	General Fund	Special Revenue Funds	Debt Service Funds	Total
<u>General property tax levy</u>	\$ 9,690,799	\$ 675,000	\$ 2,847,372	\$ 13,213,171
<u>Assessed valuation</u>				<u>\$ 1,929,155,000</u>
<u>Equalized valuation</u> Total				<u>\$ 2,075,388,000</u>
Without TIF increments				<u>\$ 1,956,092,900</u>
<u>Tax rate per \$1,000 assessed valuation</u>	<u>\$ 5.33</u>	<u>\$ 0.37</u>	<u>\$ 1.57</u>	<u>\$ 7.27</u>

CITY OF GLENDALE
General Fund Summary

	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Revenues					
Taxes	\$ 9,617,034	\$ 9,579,701	\$ 10,073,896	\$ 10,016,127	\$ 10,206,055
Intergovernmental Revenues	2,070,182	2,184,661	2,680,856	2,307,099	2,244,273
Licenses and Permits	709,658	754,702	697,373	672,053	738,950
Fines and Foreitures	510,740	447,868	321,100	390,540	395,000
Charges for Services	434,340	394,769	397,304	540,475	387,091
Investment Income	333,117	527,726	185,000	190,000	205,000
Miscellaneous	154,805	96,812	122,444	76,200	97,926
Other Financing Sources	989,722	1,033,333	833,331	1,020,000	1,053,000
Total Revenues & Other Financing Sources	\$ 14,819,598	\$ 15,019,572	\$ 15,311,304	\$ 15,212,494	\$ 15,327,295
Expenditures					
General Government	\$ 1,443,155	\$ 1,516,467	\$ 1,446,884	\$ 1,472,224	\$ 1,501,426
Public Safety	10,234,614	10,440,256	10,534,053	10,772,436	10,718,430
Public Works	2,245,428	2,256,490	2,354,498	2,333,398	2,407,595
Health & Human Services	91,584	95,240	103,173	103,173	106,945
Community Enrichment Services	492,791	460,781	470,416	470,416	512,610
Conservation & Development	130,493	137,099	182,768	194,069	189,361
Contingency	-	-	130,337	50,337	220,633
Total Expenditure & Other Financing Uses	\$ 14,638,065	\$ 14,906,333	\$ 15,222,129	\$ 15,396,053	\$ 15,657,000
Excess of revenues and other financing sources over (under) expenditures and other uses	\$ 181,533	\$ 113,239	\$ 89,175	\$ (183,559)	\$ (329,705)
Fund Balance - Beginning Year	\$ 4,747,065	\$ 4,928,598	\$ 5,041,837	\$ 4,678,790	\$ 5,131,011
Fund Balance - Ending Year	\$ 4,928,598	\$ 5,041,837	\$ 5,131,011	\$ 4,495,231	\$ 4,801,306

CITY OF GLENDALE
General Fund

REVENUES, OTHER FINANCING SOURCES
AND APPROPRIATION OF FUND BALANCE

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Taxes:						
41110	General property taxes	\$ 9,120,462	\$ 9,087,821	\$ 9,275,871	\$ 9,275,871	\$ 9,690,799
41111	Omitted property taxes - prior years	-	-	-	-	-
41310	Water Utility tax equivalent - current	456,237	451,122	460,000	450,000	475,000
41321	Village of Whitefish Bay tax equivalent	1,055	940	940	975	975
41322	Torah Academy tax equivalent	9,981	10,191	9,082	9,981	9,981
41323	State Property tax equivalent	21,728	21,898	21,096	21,728	21,728
41324	Ohr Ha Torah tax equivalent	3,787	3,866	3,464	3,788	3,788
41325	Lubavitch tax equivalent	3,784	3,863	3,443	3,784	3,784
	PILOT Payment	-	-	300,000	250,000	-
	Total Taxes	\$ 9,617,034	\$ 9,579,701	\$ 10,073,896	\$ 10,016,127	\$10,206,055
Intergovernmental:						
State shared revenues:						
43410	Per capita	\$ 205,465	\$ 205,466	\$ 324,746	\$ 205,465	\$ 205,456
43411	Special Utility tax	83,657	82,607	79,302	79,302	97,498
43413	Expenditure restraint payment	325,222	304,000	282,031	282,031	211,589
43414	Computer exemption payment	307,733	315,180	377,345	337,345	377,345
43415	Personal property aid	-	194,168	192,022	194,168	192,022
43417	Video service provider aid	-	-	19,399	19,400	37,471
State and Federal grants:						
43531	Transportation aids -regular	1,052,315	998,113	1,061,244	1,062,684	999,026
43537	Transportation - connecting streets	57,908	57,868	57,724	57,724	57,975
43538	Transportation - Other	-	12,197	-	-	-
43416	Other grant	25,289	150	212,943	6,880	6,500
43523	Public Safety Grant	12,613	14,912	45,000	33,000	30,000
48915	From NS Municipal Court	-	-	29,100	29,100	29,391
	Total Intergovernmental revenues	\$ 2,070,182	\$ 2,184,661	\$ 2,680,856	\$ 2,307,099	\$ 2,244,273
Licenses and permits:						
Licenses:						
44101	Beverage	\$ 15,455	\$ 15,670	\$ 14,500	\$ 14,445	\$ 15,000
44103	Cigarette	900	900	800	800	800
44104	Tavern operators	10,770	4,050	10,500	12,750	4,100
44107	Dance hall	150	150	150	150	150
44108	Sale of Christmas trees	300	300	200	200	200
44109	Used car dealers	6,000	6,000	6,000	6,000	6,000
44110	Coin operated machines	2,690	2,614	2,355	2,600	2,400
44111	Transient merchant permits	1,000	500	1,165	1,000	1,000
44112	Cable television	193,988	187,356	191,000	195,000	195,000
44114	Second Hand Dealer License	1,000	1,000	1,000	1,000	1,000
44115	Arcade	1,210	740	280	940	700
44201	Special gatherings	365	275	-	300	300
44202	Bicycle	285	180	250	150	200
44203	Publication fees	450	865	750	750	750
44204	Dog and Cat Licenses	4,511	4,772	4,000	4,000	4,000
Permits:						
44301	Building	180,732	284,575	291,636	275,000	285,000
44302	Electrical	111,943	90,619	43,618	95,000	90,000
44303	Plumbing	85,744	67,406	35,729	27,708	50,000
44306	Occupancy	8,846	20,141	19,063	5,000	15,000
44307	HVAC	65,401	39,280	39,271	15,000	35,000
44308	Sign Permits	5,400	5,250	3,775	3,500	4,000
44309	Erosion Control Permit	1,330	2,450	1,436	1,225	1,250
44320	Grease Trap Permits	2,800	35	-	35	-
44325	Boring Permits	-	-	14,700	-	15,000
44350	Chicken Permits	-	100	100	-	100
44901	Utility	5,125	14,615	11,760	5,000	7,500
45103	Parking Permits	3,263	4,859	3,335	4,500	4,500
	Total Licenses and permits	\$ 709,658	\$ 754,702	\$ 697,373	\$ 672,053	\$ 738,950

CITY OF GLENDALE
General Fund

REVENUES, OTHER FINANCING SOURCES
AND APPROPRIATION OF FUND BALANCE

		2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Revenues (continued)						
Fines and forfeitures:						
45101	Court fines and costs	\$ 402,036	\$ 331,567	\$ 230,000	\$ 290,540	\$ 290,000
45104	Parking fines	41,662	49,319	40,000	40,000	40,000
45102	False alarms	62,162	62,565	49,150	55,000	60,000
46213	Bail Processing Fee	4,880	4,417	1,950	5,000	5,000
Total Fines and forfeitures		\$ 510,740	\$ 447,868	\$ 321,100	\$ 390,540	\$ 395,000
Public charges for services:						
General government:						
Space rental and/or administrative charges						
48901	Water Utility	\$ 106,078	\$ 123,026	\$ 110,000	\$ 150,000	\$ 110,000
48902	Sewer Utility	89,953	77,912	95,000	110,000	95,000
48913	Stormwater Utility	58,721	67,824	65,000	77,000	65,000
48904	Water Utility insurance	21,815	18,421	22,000	22,000	22,000
46108	Photocopy reimbursements	3,379	2,146	2,000	2,000	2,000
46107	Special assessment letters	9,350	10,520	10,000	12,000	12,000
46109	Tax Exempt Letter Filing Fee	400	-	400	375	-
49013	TIF reimbursements	13,649	14,449	20,000	70,000	20,000
Protection of persons and property:						
47341	School liaison officer	72,685	57,992	51,509	75,000	42,341
46124	Background checks (CIB)	1,605	1,563	1,727	1,500	1,600
47345	Police Services - OT (non-grant)	14,165	1,137	3,600	-	1,000
46212	Towing	-	142	1,250	100	150
Highway and transportation:						
46311	Sale of materials and services	24,835	11,127	7,500	10,000	10,000
46318	Recycling revenues	-	-	-	-	-
46103	Rezoning fees	1,250	1,000	500	1,000	1,000
46104	Plan Commission Fees	3,900	7,510	6,818	3,500	5,000
Total Public charges for services		\$ 434,340	\$ 394,769	\$ 397,304	\$ 540,475	\$ 387,091
Investment income:						
48111	Investments	\$ 280,219	\$ 475,670	\$ 145,000	\$ 150,000	\$ 160,000
48112	Delinquent property taxes	52,898	52,056	40,000	40,000	45,000
Total Investment income		\$ 333,117	\$ 527,726	\$ 185,000	\$ 190,000	\$ 205,000

CITY OF GLENDALE
General Fund

REVENUES, OTHER FINANCING SOURCES
AND APPROPRIATION OF FUND BALANCE

	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
<u>Revenues (concluded)</u>					
<u>Miscellaneous revenues:</u>					
48903 Insurance reimbursement	\$ 75,628	\$ 39,838	\$ 41,937	\$ 20,000	\$ 40,000
48300 Sale of equipment	20,100	27,319	20,000	20,000	20,000
48301 Sale of land	11,600	-	-	-	-
48201 Rental of land	1,900	1,602	1,205	1,200	1,200
48907 Miscellaneous	20,743	9,847	41,590	14,000	20,000
48930 Workers Compensation Payment	-	2,032	-	-	-
48941 CVMIC work place safety revenue	2,469	2,469	4,916	5,000	5,000
48940 CVMIC Dividend	22,365	13,705	12,796	16,000	11,726
	<u>\$ 154,805</u>	<u>\$ 96,812</u>	<u>\$ 122,444</u>	<u>\$ 76,200</u>	<u>\$ 97,926</u>
Total Miscellaneous revenues					
Total revenues	<u>\$ 13,829,876</u>	<u>\$ 13,986,239</u>	<u>\$ 14,477,973</u>	<u>\$ 14,192,494</u>	<u>\$ 14,274,295</u>
<u>Other financing sources</u>					
<u>Transfers from other funds:</u>					
49017 Hotel room tax fund	\$ 545,722	\$ 589,333	\$ 369,644	\$ 575,000	\$ 575,000
49019 TIF Closing	-	-	463,687	-	-
49050 Transfer In from other funds	-	-	-	-	-
49041 Environmental fund	444,000	444,000	-	445,000	478,000
	<u>\$ 989,722</u>	<u>\$ 1,033,333</u>	<u>\$ 833,331</u>	<u>\$ 1,020,000</u>	<u>\$ 1,053,000</u>
Total other financing sources					
<u>Appropriation of fund balance</u>					
Amount of fund balance appropriation	<u>-</u>	<u>-</u>	<u>-</u>	<u>183,561</u>	<u>329,705</u>
Total revenues, other financing sources and appropriation of fund balance	<u>\$ 14,819,598</u>	<u>\$ 15,019,572</u>	<u>\$ 15,311,304</u>	<u>\$ 15,396,055</u>	<u>\$ 15,657,000</u>

CITY OF GLENDALE
General Fund

EXPENDITURES AND OTHER FINANCING USES

	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Expenditures - current					
General government:					
501 Mayor and Common Council (501)	\$ 39,456	\$ 39,729	\$ 40,253	\$ 41,292	\$ 69,862
502 City Administrator (502)	212,506	176,256	232,737	230,402	239,341
503 Finance (503)	117,372	197,624	218,001	218,588	223,677
504 City Clerk (504)	130,778	147,037	206,946	207,107	154,724
505 City Treasurer (505)	109,045	151,363	85,562	82,704	91,609
506 Human Resources (506)	100,843	97,398	100,479	114,330	128,527
507 City Assessor (507)	49,564	58,069	57,990	58,090	58,200
508 Law - City Attorney (508)	143,073	181,023	145,000	160,000	160,000
509 Special accounting and auditing (509)	33,087	22,180	33,000	33,000	40,000
510 Municipal Court (510)	181,579	127,394	-	-	-
512 Building and Grounds (512)	125,793	107,213	118,362	133,662	135,643
513 Property and liability insurance (513)	148,686	160,685	138,267	144,674	146,368
516 Unclassified (516)	51,373	50,486	70,287	48,375	53,475
Total general government	<u>\$ 1,443,155</u>	<u>\$ 1,516,467</u>	<u>\$ 1,446,884</u>	<u>\$ 1,472,224</u>	<u>\$ 1,501,426</u>
Public safety:					
519 Police Administration (519)	\$ 215,305	\$ 274,229	\$ 275,099	\$ 286,157	\$ 334,170
520 Field Services (520)	4,745,094	4,907,789	4,785,341	4,989,301	4,772,076
521 Support services (521)	1,011,326	921,072	1,070,910	1,089,659	1,138,953
522 Central dispatch (522)	385,380	422,541	436,707	436,707	448,923
523 Fire department (523)	3,500,020	3,567,476	3,646,928	3,646,928	3,684,476
527 Inspection department (527)	371,890	341,549	313,468	318,083	334,233
529 Sealer of weights and measures (529)	5,600	5,600	5,600	5,600	5,600
Total public safety	<u>\$ 10,234,614</u>	<u>\$ 10,440,256</u>	<u>\$ 10,534,053</u>	<u>\$ 10,772,436</u>	<u>\$ 10,718,430</u>
Public works:					
551 Engineering, administration and supervision (551)	\$ 301,169	\$ 309,888	\$ 273,280	\$ 285,364	\$ 296,469
552 Machinery and Equipment - maintenance - Highway Division (552)	338,618	243,290	264,178	285,873	268,977
553 Public Works Facility (553)	61,269	71,312	92,029	90,025	83,039
555 Street and alley maintenance - Highway Division (555)	228,741	214,706	320,223	294,397	312,565
556 Street signs and guide boards - Highway Division (556)	41,800	33,748	33,356	45,236	44,891
558 Snow removal and ice control - Highway Division (558)	287,743	271,098	315,740	301,755	297,459
559 Street Lighting - Highway Division (559)	244,551	305,607	246,799	255,215	254,131
560 Weed cutting and control - Forestry Division (560)	143	159	17,062	5,798	16,168
561 Roadside maintenance - Forestry Division (561)	177,334	233,101	205,436	164,588	231,124
562 Solid waste collection - Highway Division (562)	444,467	454,217	464,764	477,975	478,707
564 Yard waste (564)	119,594	119,364	121,632	127,172	124,085
Total public works	<u>\$ 2,245,428</u>	<u>\$ 2,256,490</u>	<u>\$ 2,354,498</u>	<u>\$ 2,333,398</u>	<u>\$ 2,407,595</u>
Health and human services:					
530 Humane society (530)	\$ 23,427	\$ 21,328	\$ 23,310	\$ 23,310	\$ 22,315
541 Health department (541)	68,157	73,912	79,863	79,863	84,630
Total health and human services	<u>\$ 91,584</u>	<u>\$ 95,240</u>	<u>\$ 103,173</u>	<u>\$ 103,173</u>	<u>\$ 106,945</u>
Culture, recreation and education:					
571 Library (571)	\$ 492,791	\$ 460,781	\$ 470,416	\$ 470,416	\$ 512,610
Conservation and development:					
515 Community development (515)	\$ 130,493	\$ 137,099	\$ 182,768	\$ 194,069	\$ 189,361
Total expenditures - current	<u>14,638,065</u>	<u>14,906,333</u>	<u>15,091,792</u>	<u>15,345,716</u>	<u>15,436,367</u>
591 Contingency (591)	\$ -	\$ -	\$ 130,337	\$ 50,337	\$ 220,633
Total expenditures and other financing uses	<u>\$ 14,638,065</u>	<u>\$ 14,906,333</u>	<u>\$ 15,222,129</u>	<u>\$ 15,396,053</u>	<u>\$ 15,657,000</u>

Purpose:

To represent the constituents of the City of Glendale in implementing the community's vision.

Department Descriptions:

The Common council is comprised of six part-time Alderpersons and one part-time Mayor. The Alderpersons are elected by district and the Mayor is elected at-large. The Mayor and Common Council have the responsibility to establish policy by legislation, to adopt a spending plan, and to carry out the duties as defined by the State Statutes and City Ordinance.

2021 Budget Highlights:

- Per the Council approval in November 2019, Mayor and Council salaries increase as of May 1, 2021.

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Mayor and Common Council (01)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 22,200	\$ 22,475	\$ 22,000	\$ 22,000	\$ 47,967
1330	Social Security & Medicare	1,767	1,788	1,769	1,769	3,669
1365	Workers compensation	68	52	55	55	47
	Total personnel services	24,035	24,315	23,824	23,824	51,683
Non-personnel services:						
1400	Allowances	3,313	4,275	4,500	4,500	4,500
4050	Notices & publications	5,231	3,953	4,500	5,500	5,500
4070	Telephone	-	195	330	338	330
4110	Municipal league dues	6,877	6,991	7,099	7,130	7,849
	Total non-personnel services	15,421	15,414	16,429	17,468	18,179
Total Mayor and Common Council		\$ 39,456	\$ 39,729	\$ 40,253	\$ 41,292	\$ 69,862

Budget Justification

Account Number	Description	Justification	2021 Adopted
1400	Allowances	Mayor \$75 per month	\$ 900
		Aldersperson (6) Maximum of \$600/year per person	3,600
			<u>4,500</u>
4050	Notices & publications	Public notices/meeting minutes	5,500
4110	Municipal league dues	Wisconsin League of Municipalities	6,400
		Intergovernmental Cooperation Council	350
		Glendale Area Business Association	495
		Urban Alliance	604
			<u>7,849</u>
Total			\$ 17,849

Purpose:

To professionally implement all Common Council policy decisions, efficiently direct the City operations, and creates an organizational culture that results in the delivery of excellent municipal services to constituents of Glendale.

Department Descriptions:

Working with the Common Council, the community and City staff, the City Administrator's Office's responsibility is to professionally implement all Common Council policy decisions and efficiently direct the City operation and activities in accordance with sound management principals. In addition, the City Administrator prepares, reviews, and monitors the annual operating budget for the City. The City Administrator also serves as the Executive Director of the City's Community Development Authority, a city agency which is responsible for the continual economic development of Glendale.

2021 Budget Highlights:

- Continue to focus on the long-term fiscal health of the City while working to achieve the goals and objectives set forth by the Common Council.

2020 Accomplishments:

- Oversaw the change in operations due to COVID-19.
- Continue to improve on budget narratives to offer more detailed information to readers.
- Worked with staff to update and present and receive approval for the 2021-2025 Capital Improvement Program.
- Filled vacant City Clerk position.
- Continued weekly updates to the Mayor and Council on city activities.
- Continue monthly electronic newsletter to residents and businesses to keep them informed of ongoing events.

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: City Administrator (02)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 156,382	\$ 129,752	\$ 170,223	\$ 170,223	\$ 172,276
1310	Health insurance	31,041	21,843	31,554	31,554	32,793
1330	Social Security & Medicare	11,601	9,712	13,022	13,022	13,179
1340	Wisconsin retirement	10,376	8,237	11,490	11,490	11,629
1350	Life insurance	166	205	289	289	295
1360	Long term disability	158	158	158	158	158
1365	Workers compensation	411	328	390	390	335
1400	Allowances	-	875	3,000	600	3,000
	Total personnel services	210,135	171,110	230,126	227,726	233,665
Non-personnel services:						
2110	Auto allowance and expense	-	-	250	-	250
2150	Dues & subscriptions	1,140	1,160	1,185	1,500	1,250
2160	Meetings/conferences	1,231	3,596	500	500	3,500
4070	Telephone	-	390	676	676	676
	Total non-personnel services	2,371	5,146	2,611	2,676	5,676
Total City Administrator		\$ 212,506	\$ 176,256	\$ 232,737	\$ 230,402	\$ 239,341

Budget Justification

Account Number	Description	Justification	2021 Adopted
2150	Dues & subscriptions	WCMA	\$ 250
		International City Management Associatio	1,000
2160	Meetings/conferences	League Meetings, ICMA Conference	3,000
		CVMIC meetings	250
		Misc Meetings	250
Total			\$ 4,750

Purpose:

To provide administration of the accounting system, payroll, investment, cash management, cash receipting, accounts payable, debt management, and related information technology. Maintains fixed asset inventory and property insurance replacement value.

Department Description:

The Finance Department is responsible for the accounting and financial reporting of all City operations. The Finance Department oversees the collecting, depositing and investing of all City funds. The Finance Department is also responsible for the collection of property taxes for the City and other overlying taxing jurisdictions, coordinating the annual operating and capital budget process for all City operations, accounts payable and assisting the Human Resources Department with the administration of the City’s payroll and benefits administration.

2021 Highlights:

- Continue to consolidate processes to reduce manual journal entries.
- Realign Water Utility billing to have the entire City on the same billing schedule to increase efficiency for staff and provide more online billing/payment options for residents.

2020 Accomplishments:

- Improved streamlined financial reporting processes while increasing data tracking for future benchmarking.
- Assisted with the oversight of transition of processes due to COVID-19.
- Continued to implement an extensive capital improvement program plan document.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Rate of return on investments	1.62%	2.32%	1.70%	0.40%	0.40%
Journal Entries Posted	249	244	200	220	200
Staff (FTE)	5.0	6.0	6.0	6.0	6.0

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Finance (03)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 93,789	\$ 152,982	\$ 162,381	\$ 162,381	\$ 163,289
1310	Health insurance	7,502	22,031	29,964	29,964	32,793
1330	Social Security & Medicare	6,985	11,142	12,422	12,422	12,492
1340	Wisconsin retirement	6,279	9,822	10,961	10,961	11,022
1350	Life insurance	120	192	284	284	300
1360	Long term disability	158	158	158	158	158
1365	Workers compensation	309	307	345	345	297
	Total personnel services	115,142	196,634	216,515	216,515	220,351
Non-personnel services:						
2150	Dues & subscriptions	540	614	550	637	790
2160	Meetings/conferences	1,558	(19)	500	1,000	2,000
3010	Office supplies	132	200	100	100	200
4070	Telephone	-	195	336	336	336
	Total non-personnel services	2,230	990	1,486	2,073	3,326
Total Finance		\$ 117,372	\$ 197,624	\$ 218,001	\$ 218,588	\$ 223,677

Budget Justification

Account Number	Description	Justification	2021 Adopted
2150	Dues & subscriptions	GFOA (Government Finance Officers) \$200 WGFOA \$25 (x2) WICPA (Wisconsin Institute of CPA's) \$310 Wisconsin CPA License (odd years) \$90 (x2) Wisconsin City/County Managers \$50	\$ 790
2160	Meetings/conferences	Changes in accounting rules/regulations GFOA conference June 27-30 Chicago	2,000
3010	Office supplies		200
		Total	\$ 2,990

Purpose:

To serve as the official records keeper, provide the Council, staff and public with information pertaining to official City business. Maintain and issue licenses and permits, and conduct all elections required to be held by State Statutes and City Ordinance.

Department Descriptions:

The City Clerk oversees the City’s records and maintains and updates the City’s Code of Ordinances. The Clerk is responsible for preparation of agendas, packets and minutes for Council and Committee meetings, publishing all legally-required notice; and administers oaths of office to elected officials and city staff. The Clerk administers all election activities, receiving and managing campaign statements of candidates provide in-person absentee voting at City Hall and at the City’s nursing home facilities.

2021 Budget Highlights:

- Successfully and effectively administer two municipal elections.
- Continue to manage WISVOTE system, keeping all voter records up to date.
- Continue to update new license and permits database to increase efficiency in the process.
- Continue to provide excellent customer service.
- Purchase of Badger Books (electronic poll books), which will reduce wait time at elections, reduce the possibility of human error, further consolidate polling locations (e.g. at City Hall—Aldermanic Districts 2 and 6—regardless of whether the voter is from A.D. 2 or 6, he/she can go to the same line), reduction of inadvertent Election Day Registrations, and large reduction in reconciliation time post-election.

2020 Accomplishments:

- Four elections was been successfully conducted, properly handled, and absentee ballots for the election were maintained.
- Successfully completed annual issuance of licensing including Alcohol, Operator’s (ongoing), Used Cars, Secondhand Dealers, Transient Merchant, Arcade, Dance Hall, and Christmas Trees.
- Provide meeting and agenda support for Common Council, Joint Review Board, Board of Review, Community Development Authority, and Plan Commission; attend all meetings for Common Council and Joint Review Board, taking and preparing minutes.
- Completed 2020 City Board of Review.
- Purchased additional voting privacy booths to replace failing units.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Actual	2021 Budget
Number of Elections	4	1	4	4	2
Total voter participation	17,948	3,879	41,800	41,000	20,000
Percent of vote cast	70.29%	42.75%	55.00%	95.00%	45.00%
Percent of votes cast by absentee ballot	30.00%	18.51%	38.00%	52.00%	45.00%
New registrations	1,681	184	1,275	1,500	200
Cost per vote	\$1.75	\$1.75	\$1.41	\$2.95	\$1.41

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: City Clerk (04)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 72,321	\$ 82,311	\$ 79,713	\$ 83,879	\$ 82,433
1100	Salaries and wages - DPW **	3,320	3,500	5,167	5,000	3,200
1110	Part time wages **	14,695	5,288	33,470	33,470	6,500
1310	Health insurance	14,747	29,947	28,369	28,369	28,053
1330	Social Security & Medicare	5,399	6,197	7,977	12,708	7,048
1340	Wisconsin retirement	4,619	5,411	11,613	10,794	5,780
1350	Life insurance	197	100	115	171	96
1360	Long term disability	128	139	158	156	158
1365	Workers compensation	496	322	384	384	330
1380	Mileage Reimbursement	-	495	200	750	650
1390	Unemployment	19	49	129	-	-
	Total personnel services	115,941	133,759	167,295	175,681	134,248
Non-personnel services:						
2160	Meetings/conferences	448	2,796	150	1,000	2,800
3010	Office Supplies	294	269	4,000	3,950	2,500
3200	Election materials **	5,750	4,938	20,000	18,000	9,000
4130	Rental of equipment	1,767	1,771	2,500	1,800	2,500
4070	Telephone	-	389	676	676	676
5020	Other equipment	3,485	3,115	2,825	3,000	3,000
9000	Outlay	3,093	-	9,500	3,000	-
	Total non-personnel services	14,837	13,278	39,651	31,426	20,476
	** 2 elections scheduled for 2021					
	Total City Clerk	\$ 130,778	\$ 147,037	\$ 206,946	\$ 207,107	\$ 154,724

Budget Justification

Account Number	Description	Justification	2021 Adopted
2160	Meetings/conferences	Clerk and Deputy Clerk continuing education	\$ 2,800
3200	Election materials	2 elections scheduled for 2021	9,000
5020	Other equipment	Maintenance on election equipment	3,000
4130	Equipment rental	Lease General Office Copier, maint. (and supplies), folding/insert equipment	2,500
9000	Outlay	Privacy Booths	-
		Total	\$ 17,300

Purpose:

The mission of the City Treasurer's Office is to provide efficient, courteous service while upholding the fiduciary and statutory responsibilities required of the office.

Department Descriptions:

The Treasurer acts as the City's banker by receiving and disbursing funds, and providing for daily cash requirements. The Treasurer also works with the Finance department to invest public funds, and to maintain an accurate accounting and reporting system.

The Treasurer's Office oversees the entire property tax process, beginning as liaison with The City's contracted assessment firm, and entering and balancing the annual assessment roll. The Treasurer is then responsible for calculating the tax roll, issuing and collecting all tax bills, and timely settlements with the other taxing jurisdictions.

2021 Budget Highlights:

- Continue to research ways to minimize banking costs.
- Look into using more electronic payments to pay vendors.

2020 Accomplishments:

- Continued to scan various permit and sundry files for easy retention and retrieval.
- Reviewed and updated a mailing list of Glendale businesses.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Vendor e-checks issued	368	332	450	360	450
<u>Vendor paper checks issued</u>	<u>2,248</u>	<u>2,551</u>	<u>2,700</u>	<u>2,668</u>	<u>2,700</u>
Total Vendor checks issued	2,616	2,883	3,150	3,028	3,150
Receipts processed	18,306	16,332	16,000	14,400	13,500

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: City Treasurer (05)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 69,195	\$ 107,399	\$ 45,241	\$ 45,241	\$ 47,644
1310	Health insurance	22,327	21,125	21,505	21,505	23,312
1330	Social Security & Medicare	4,949	4,952	3,461	3,461	3,645
1340	Wisconsin retirement	4,540	4,271	3,054	3,054	3,217
1350	Life insurance	399	265	82	82	90
1360	Long term disability	158	92	-	-	-
1365	Workers compensation	203	153	75	75	65
1380	Mileage Reimbursement	-	312	360	250	400
	Total personnel services	101,771	138,569	73,778	73,668	78,373
Non-personnel services:						
2160	Meetings/conferences	-	64	150	300	1,000
3010	Office supplies	392	460	298	400	400
3190	Other supplies and expense	6,882	12,075	11,000	8,000	11,500
4070	Telephone	-	195	336	336	336
	Total non-personnel services	7,274	12,794	11,784	9,036	13,236
Total City Treasurer		\$ 109,045	\$ 151,363	\$ 85,562	\$ 82,704	\$ 91,609

Budget Justification

Account Number	Description	Justification	2021 Adopted
2160	Meetings/conferences	Monthly treas. meetings, Cont. education Courses, Annual State Conference	\$ 1,000
3010	Office supplies	Office supplies Tax bill perforated paper and envelopes	400
3190	Other supplies and expense	Banking fees	11,500
Total			\$ 12,900

Purpose:

The City of Glendale Human Resources Department is responsible for carrying out all the activities essential to the effective administration of the personnel and risk management functions.

Department Descriptions:

Human Resources assists in the resolution of problems when conflicts arise, assures compliance with applicable employment laws, promotes safety awareness in the workplace and protects the City's monetary resources through effective risk management techniques.

2021 Budget Highlights:

- Continue with the State offered health insurance which includes two different plans for the 2021 year. Rates for active employees have increased 4.0% for 2021.
- Review of Employee Safety Manual.
- Complete transition to web-based onboarding platform via Neo Gov for employee benefits, training schedules and employment management.

2020 Accomplishments:

- Safety Training
 - Worked with the City's insurance company, Cities and Village's Mutual Insurance, and offered annual mandatory audiometric testing for the DPW, also bloodborne pathogens, and anti-harassment training for DPW and City Hall staff. Worked with GLPD to offer active shooter training to all City Hall and DPW staff.
- Staffing
 - Successfully staffed positions in City Hall, and City Services Departments. Administered the seasonal staff hiring process at the Richard E. Maslowski Community Park and Department of Public Works.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Number of new employees hired	34	25	5	45	2
Full-time employees hired	9	13	4	6	2
Part-time employees hired	25	12	1	39	0
Number of workers compensation claims filed	11	10	N/A	3	N/A
Total number of lost days due to workers compensation claims	66	15	0	10.5	0

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Human Resources (06)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 57,050	\$ 57,820	\$ 62,746	\$ 62,746	\$ 64,752
1310	Health insurance	20,634	20,821	20,568	22,437	23,312
1330	Social Security & Medicare	4,010	4,040	4,800	4,800	4,954
1340	Wisconsin retirement	3,820	3,898	4,235	4,235	4,371
1350	Life insurance	64	75	78	78	84
1360	Long term disability	138	149	150	162	150
1365	Workers compensation	-	50	132	132	114
	Total personnel services	85,716	86,853	92,709	94,590	97,737
Non-personnel services:						
2150	Dues & subscriptions	529	419	419	600	600
2160	Meetings/conferences	210	509	500	300	900
3190	Other supplies and expense	1,320	1,752	27	750	1,500
4020	Other fees	10,521	5,062	3,836	15,000	24,700
4070	Telephone	-	195	330	340	340
4080	Information Technology	2,547	2,608	2,658	2,750	2,750
	Total non-personnel services	15,127	10,545	7,770	19,740	30,790
Total Human Resources		\$ 100,843	\$ 97,398	\$ 100,479	\$ 114,330	\$ 128,527

Budget Justification

Account Number	Description	Justification	2021 Adopted
2150	Dues & subscriptions	SHRM, MM-SHRM	\$ 600
2160	Meetings/conferences	Continued education courses, Annual State Conference, CVMIC, Beulow Vetter	900
3190	Other supplies and expense		1,500
4020	Other fees	Job Postings Attorney, EAP	2,500 22,200
4080	Information Technology	BS&A Payroll Software	2,750
Total			\$ 30,450

Purpose:

To maintain equitable, market value property assessments in a cost effective manner.

Department Descriptions:

The City Assessor is a contracted position for the service of performing assessment-related valuation of all personal and real property. The current contract is Accurate Appraisal.

2021 Budget Highlights:

- There are no notable changes for 2021.

2020 Accomplishments:

- Improved the accuracy and quality of permit information provided to Accurate Appraisal for assessment purposes.
- Provided digital images of all assessment files to Accurate Appraisal to aid in their compliance with new Department of Revenue records requirements.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Contract cost per assessed property	\$9.47	\$11.36	\$11.36	\$11.36	\$11.36
Assessment Ratio	93.18%	87.49%	96.93%	94.24%	92.88%

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: City Assessor (07)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Non-personnel services:						
3190	Other supplies and expense	\$ 50	\$ -	\$ -	\$ 100	\$ 100
4020	Other fees	45,000	54,000	54,000	54,000	54,000
4200	State Manufacturing Assessment Fee	4,514	4,069	3,990	3,990	4,100
	Total non-personnel services	49,564	58,069	57,990	58,090	58,200
Total City Assessor		\$ 49,564	\$ 58,069	\$ 57,990	\$ 58,090	\$ 58,200

Purpose:

To facilitate the City's vision and operations through superior legal services while minimize claims against the City.

Department Descriptions:

The City Attorney, appointed by the Common Council, is the legal advisor and attorney for the City on a contract basis. Activities include presentation and defense of the City's legal interests and rights and prosecution for civil forfeiture. The City Attor*-ney is responsible for attending Common Council meetings and serving as legal counsel during such meetings. Services are as follows: (1) support the legislative and administrative processes (ordinances, opinions, litigation, contracts, personnel arbitration, legal research, liens); (2) present and defend the City's legal interests and rights before all courts, legislative and administrative tribunals; and (3) prosecute complaints (civil forfeiture).

2021 Budget Highlights:

- Work with Council on end of the year transition of contracted services for City Attorney.

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Law - City Attorney (08)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Non-personnel services:						
4020	Other fees	\$ 143,073	\$ 181,023	\$ 145,000	\$ 160,000	\$ 160,000
	Total non-personnel services	143,073	181,023	145,000	160,000	160,000
Total Law - City Attorney		\$ 143,073	\$ 181,023	\$ 145,000	\$ 160,000	\$ 160,000

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Accounting and auditing (09)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Non-personnel services:						
4020	Other fees	\$ 33,087	\$ 22,180	\$ 33,000	\$ 33,000	\$ 40,000
Total Accounting and Auditing		\$ 33,087	\$ 22,180	\$ 33,000	\$ 33,000	\$ 40,000

Purpose:

To uphold the laws of the City of Glendale as the Judicial Branch of the City.

Department Description:

The North Shore Municipal Court was established in 2013. The Court hears cases for traffic, ordinance violations, code violations and OWI first offenses among others. Court is in session five times per month in the Kenehan Civic Center.

2021 Budget Highlights:

- With the addition of the Village of Bayside to the North Shore Municipal Court, this budget was relocated to a Special Revenue Fund in 2020.

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Municipal Court (10)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 61,748	\$ 62,667	\$ -	\$ -	\$ -
1200	Overtime	13,214	8,018	-	-	-
1330	Social Security & Medicare	5,735	5,423	-	-	-
1340	Wisconsin retirement	3,937	3,567	-	-	-
1350	Life insurance	181	201	-	-	-
1365	Workers compensation	230	173	-	-	-
	Total personnel services	85,045	80,049	-	-	-
Non-personnel services:						
2160	Meetings/conferences	1,994	1,106	-	-	-
3010	Office supplies	1,527	8,726	-	-	-
3190	Other supplies and expense	1,409	1,045	-	-	-
4020	Other fees	1,199	384	-	-	-
4070	Telephone	-	584	-	-	-
4080	Software Support	8,074	10,817	-	-	-
4120	Prisoners subsistence	82,331	24,683	-	-	-
	Total non-personnel services	96,534	47,345	-	-	-
Total Municipal Court		\$ 181,579	\$ 127,394	\$ -	\$ -	\$ -

Budget Justification

Account Number	Description	Justification	2021 Adopted
2160	Meetings/conferences	Judges and Clerks	\$ -
3010	Office supplies		-
3190	Other supplies and expense	Copier lease and maintenance	-
4020	Other fees		-
4080	Software Support	TIPSS & TraCS - Addition of SDC	-
4120	Prisoners subsistence		-
Total			\$ -

Program Descriptions:

To maintain the City Hall Building in an efficient and safe manner. This budget administers the cleaning, utilities, and general maintenance of the City Hall building.

2021 Budget Highlights:

- There are no notable changes in this budget.

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Building and Grounds (12)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 3,486	\$ -	\$ 3,500	\$ 3,500	\$ 3,500
1310	Health Insurance	788	-	1,268	1,268	1,268
1330	Social Security	254	-	268	268	268
1340	Wisconsin Retirement	234	-	236	236	236
1350	Life Insurance	4	-	4	4	4
1365	Workers Compensation	137	-	136	136	117
	Total personnel services:	4,903	0	5,412	5,412	5,393
Non-personnel services:						
3050	Housekeeping and janitorial	441	0	150	750	750
4060	Utilities	70,624	59,451	65,000	65,000	68,000
4070	Telephone	8,665	7,615	5,280	7,500	6,500
4090	Janitorial	39,120	40,120	41,520	45,000	45,000
5060	Buildings	2,040	27	1,000	10,000	10,000
	Total non-personnel services:	120,890	107,213	112,950	128,250	130,250
Total Buildings and Grounds		\$ 125,793	\$ 107,213	\$ 118,362	\$ 133,662	\$ 135,643

Program Descriptions:

To ensure the financial and liability protections of the City through property and various liability insurance policies. The City’s insurance company is Cities and Village’s Mutual Insurance Company (CVMIC). Unlike many other companies, CVMIC is owned by the municipalities.

2021 Budget Highlights:

There are no notable changes for 2021.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Number of Liability Claims	2	1	N/A	0	N/A
Auto Physical Damage Claims	7	4	N/A	4	N/A

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Property and liability insurance (13)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Non-personnel services:						
7010	Official bonds	\$ 432	\$ 517	\$ 393	\$ 525	\$ 525
7030	Liability insurance	125,315	135,459	116,000	116,649	120,939
7040	Property floater	22,582	24,241	21,054	27,000	24,000
7060	Boiler	357	468	820	500	904
	Total non-personnel services:	<u>148,686</u>	<u>160,685</u>	<u>138,267</u>	<u>144,674</u>	<u>146,368</u>
Total Property and liability insurance		<u>\$ 148,686</u>	<u>\$ 160,685</u>	<u>\$ 138,267</u>	<u>\$ 144,674</u>	<u>\$ 146,368</u>

Budget Justification

Account Number	Description	Justification	2021 Adopted
7030	Liability insurance		
		CVMIC premium	\$ 66,987
		Self Insured Retention *	25,000
		Excess Liability	2,194
		Auto	18,475
		Employment Practices	7,295
		UST	554
		Crime	393
		Volunteer	41
			<u>41</u>
	* Sufficient funds available in the internal service fund		
		Total	<u>\$ 120,939</u>

Program Descriptions:

The Unclassified program is for general office supplies and computer services for the City.

2021 Budget Highlights:

- There are no notable changes for 2021.

2020 Accomplishments:

- Significant increase in postage for 2020 due to the high number of absentee ballots issued for three of the four elections.

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Unclassified (16)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Non-personnel services:						
3010	Office supplies	\$ 4,888	\$ 4,604	\$ 4,500	\$ 4,500	\$ 4,500
3040	Postage	21,433	19,329	41,827	25,000	25,000
3190	Other supplies and expense	4,825	3,057	3,000	3,000	3,000
4030	Computer services/expenses	20,147	23,097	20,300	15,000	20,300
4070	Telephone	-	389	660	675	675
8030	Court witness fees	80	20		200	-
	Total non-personnel services:	51,373	50,496	70,287	48,375	53,475
Total Unclassified		\$ 51,373	\$ 50,496	\$ 70,287	\$ 48,375	\$ 53,475

Purpose:

To promote and maintain a safe, harmonious community through crime prevention measures, community partnerships, and enforcement of state and local laws.

Department Descriptions:

The Police Department’s priority is to provide public safety for the citizens of Glendale. They are committed to providing cost effective, state-of-the-art police services within the City and cooperatively in the metropolitan area. The Police Department also continues to be the development of innovative technological systems and mutual aid agreements, and the analysis of department needs for training, staffing and equipment.

2021 Budget Highlights:

- Continue involvement in local and regional partnerships in the areas of enforcement, training and technology. Maintain WILEAG Accreditation.
- Purchase new squad camera and body camera system.
- Purchase cell phones for squads to increase communication capabilities, streamline investigations, and address public records concerns.
- Temporary reduction of staffing levels due to review of Police Department functions in addition to cost restraints.
- Hire a consultant to review Police Department operations.

2020 Accomplishments:

- Maintained staffing levels; completed process to recruit, hire and train two officers due to retirements. Completed process for Supervisor and Detective position promotions.
- Continued involvement in local and regional partnerships in the areas of enforcement, training, and technology. Established mutual aid protocols for North Shore agencies for responding to COVID-19 pandemic and civil disturbance challenges.
- Addressed staffing and enforcement challenges related to COVID-19 pandemic and civil disturbances. Calls for service, enforcement actions and training were all impacted by the COVID-19 public health emergency.
- Assistance for the Democratic National Convention was cancelled due to public health emergency.
- Purchased and installed new laptop computers for squads.
- Evaluated and revised policy manual and practices, including Use of Force, to comply with professionally accepted standards. Maintained WILEAG accredited status.
- Continued update of community outreach programs.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Number of Arrests	2,027	1,899	1,600	1,000	1,600
Number of Traffic Citations	2,304	3,326	3,300	2,500	3,300

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Department (19 - 21)

Department number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
19	Police Administration (19)	\$ 215,305	\$ 274,229	\$ 275,099	\$ 286,157	\$ 334,170
20	Police Field Services (20)	4,745,094	4,907,789	4,785,341	4,989,301	4,772,076
21	Police Support services (21)	1,011,326	921,072	1,070,910	1,089,659	1,138,953
		<u>\$ 5,971,725</u>	<u>\$ 6,103,090</u>	<u>\$ 6,131,350</u>	<u>\$ 6,365,117</u>	<u>\$ 6,245,198</u>

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Administration (19)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 101,890	\$ 110,558	\$ 113,322	\$ 113,322	\$ 113,322
1310	Health insurance	6,878	20,821	22,438	22,438	23,312
1330	Social Security & Medicare	7,665	8,279	8,669	8,457	8,669
1340	Wisconsin retirement	6,468	14,612	14,743	14,748	14,381
1350	Life insurance	218	675	694	694	732
1360	Long term disability	53	158	158	158	158
1365	Workers compensation	4,749	4,048	4,100	4,100	3,526
	Total personnel services	127,921	159,151	164,124	163,917	164,100
Non-personnel services:						
2120	Uniform allowance	29,153	36,678	33,850	33,850	26,750
2140	Training and education	26,154	28,777	29,500	26,440	39,200
2150	Dues, subscriptions, manuals	1,180	1,100	1,350	1,350	1,350
3010	Office supplies	3,020	3,016	2,875	3,175	3,300
3050	Housekeeping and janitorial	765	780	750	900	1,720
3055	Office machine maintenance contracts	6,484	6,521	6,750	6,750	6,750
3190	Other supplies and expense	2,816	3,602	3,500	3,875	4,000
4020	Other Fees	1,165	2,111	800	1,200	41,200
4070	Telephone	2,135	4,192	3,600	3,600	4,700
4120	Prisoners subsistence	-	-	1,000	20,000	20,000
5010	Office Equipment	-	-	-	-	-
5060	Buildings	14,512	28,301	27,000	21,100	21,100
	Total non-personnel services	87,384	115,078	110,975	122,240	170,070
Total Police Administration		\$ 215,305	\$ 274,229	\$ 275,099	\$ 286,157	\$ 334,170

CITY OF GLENDALE

2021 BUDGET

BUDGET JUSTIFICATION

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Administration (19)

Account Number	Description	Justification	2021 Adopted
2120	Uniform allowance	Officers Uniform damage Initial Equipment (1 new officer)	\$ 23,250 500 3,000 <u>26,750</u>
2140	Training and education	In-service HK Armorer, NW 1st Line Supervisor (3) Cellbrite Forensic Training Taser Training Cartridges Training Ammunition	21,000 4,000 6,000 3,000 5,200 <u>39,200</u>
2150	Dues, subscriptions, manuals	Milwaukee County Chiefs' Association Wisconsin Chiefs of Police Association Wileag Accreditation fees FBI NA	135 250 650 315 <u>1,350</u>
3010	Office supplies	Stationary and office supplies	3,300
3050	Housekeeping and janitorial	Rug service & pest control	1,720
3055	Rental/maintenance contracts	Copy & Fax Machine Lease Copy & Fax Machine Maintenance	3,250 3,500 <u>6,750</u>
3190	Other supplies and expense Document Shredding		1,500 2,500 <u>4,000</u>
4020	Other fees	Police Consultant	41,200
4070	Cellular Phone Services		4,700
5060	Buildings	Elevator Generator Building Mechanicals Miscellaneous Fire Protection Systems	1,250 750 17,000 1,000 1,100 <u>21,100</u>
Total			<u>\$ 150,070</u>

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Field Services (20)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 2,963,523	\$ 3,242,505	\$ 3,136,353	\$ 3,136,353	\$ 3,062,634
1200	Full time overtime	208,631	148,649	150,000	246,000	216,000
1310	Health insurance	586,474	559,052	556,020	626,256	651,306
1316	Health insurance Opt Out	5,200	6,000	13,800	13,800	13,800
1318	Health Insurance HRA Contribution	-	-	2,500	-	8,150
1330	Social Security & Medicare	234,626	239,802	251,406	258,750	250,815
1340	Wisconsin retirement	450,769	425,120	427,555	440,044	416,059
1350	Life insurance	5,514	4,818	4,287	4,800	4,800
1360	Long term disability	3,196	3,448	3,432	3,432	3,432
1365	Workers compensation	129,699	98,927	98,000	111,000	84,280
	Total personnel services	4,587,632	4,728,321	4,643,353	4,840,435	4,711,276
Non-personnel services:						
3190	Other supplies and expense	-	-	306	-	300
4070	Telephone	-	7,217	12,532	12,532	12,600
5020	Other equipment	11,062	10,494	8,500	10,400	10,400
5070	Vehicle Maintenance	31,298	34,949	30,000	35,000	35,000
8150	Lab supplies	969	2,660	1,750	2,000	2,500
9000	Outlay	114,133	124,148	88,900	88,934	-
	Total non-personnel services	157,462	179,468	141,988	148,866	60,800
Total Police Field Services		\$ 4,745,094	\$ 4,907,789	\$ 4,785,341	\$ 4,989,301	\$ 4,772,076

Budget Justification

Account Number	Description	Justification	2021 Adopted
3190	Other supplies and expense		\$ 300
5020	Other equipment	Maintenance - equipment	7,200
		Taser Cartridges	3,200
			<u>10,400</u>
5070	Vehicle Maintenance		
8150	Lab supplies	Image Processing	1,250
		Scientific	1,250
			<u>2,500</u>
			<u>-</u>
		Total	\$ 13,200

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Support services (21)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 693,294	\$ 627,593	\$ 627,814	\$ 607,148	\$ 673,073
1200	Full time overtime	15,813	6,789	15,000	30,000	20,000
1110	Part time wages	-	-	11,891	17,278	17,468
1310	Health insurance	122,730	131,299	126,707	120,710	125,538
1316	Health insurance Opt Out	10,600	10,400	14,400	14,400	14,400
1330	Social Security & Medicare	50,459	44,541	50,085	57,119	54,356
1340	Wisconsin retirement	68,716	51,180	83,630	94,892	87,951
1350	Life insurance	1,345	991	1,336	1,140	1,400
1360	Long term disability	933	878	1,018	1,264	1,264
1365	Workers compensation	13,968	8,519	9,676	13,500	8,321
	Total personnel services	977,858	882,190	941,557	957,451	1,003,771
Non-personnel services:						
3010	Office supplies	2,417	2,564	1,250	2,500	2,500
3190	Other supplies and expense	9,258	13,119	12,500	12,500	10,950
4070	Telephone	-	1,168	2,026	2,026	3,550
4080	Police Information Services	21,793	22,031	21,250	22,955	23,910
4150	Contractual services	-	-	92,227	92,227	94,072
4121	Prisoners subsistence	-	-	100	-	200
	Total non-personnel services	33,468	38,882	129,353	132,208	135,182
Total Police Support Services		\$ 1,011,326	\$ 921,072	\$ 1,070,910	\$ 1,089,659	\$ 1,138,953

Budget Justification

Account Number	Description	Justification	2021 Adopted
3010	Office supplies		\$ 2,500
3190	Other supplies and expense	Milwaukee County Radio Fees	10,950
			<u>10,950</u>
4080	Police Information Services	Time System (State Access Fee)	2,900
		Time System (BadgerNet Fee)	-
		ALPR Dues	100
		Mobile Data	5,135
		Livescan Fingerprint Support	4,850
		Tipss Register & Parking	2,480
		FastID Support	175
		Miscellaneous Support & Assistance	4,090
		Cellbrite Link Analysis	-
		Cellbrite Software Contract	4,000
		ERAD Data Sniffer	180
			<u>23,910</u>
		Total	<u>\$ 37,360</u>

Purpose:

The City is a member of the seven member Bayside Communication Center. Bayside Communication Center provides emergency police and fire dispatch services for Bayside, Brown Deer, Fox Point, Glendale, River Hills, Shorewood and Whitefish Bay.

Department Descriptions:

Through consolidated service, reduce redundancies, utilize technology and consolidate staffing to provide a high quality of service to the North Shore.

2021 Budget Highlights:

- Central Dispatch will be replacing the phone system and implementing the Next Generation 911 system. Grant received from Department of Justice to fund part of the project. The project is state mandated to be completed in July 2021.
- Requests for further consideration include disaster recovery technology, replacement server, monitor replacements, replacement chairs, and begin replacing some of the station mechanicals.

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Health and human services (520)
 DEPARTMENT: Central dispatch (22)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
4020	Other fees	\$ 385,380	\$ 422,541	\$ 436,707	\$ 436,707	\$ 448,923
Total Central dispatch		\$ 385,380	\$ 422,541	\$ 436,707	\$ 436,707	\$ 448,923

2021 Executive Summary/Budget Message

Board of Directors, Municipalities, and Citizens,

It is a pleasure to present to you the Preliminary General Operating and Capital Budget, as well as the Stabilization and Debt Service Fund information for 2021. As always the Department is committed to presenting it's Board and the residents we serve with the most cost effective solutions to providing the services deemed appropriate and acceptable for the seven municipalities in the North Shore.

A Lookback at the 2020 Budget

2020 continues to be a big year for the Department. There are continuous changes and transitions the Department is currently making on a monthly, weekly and sometimes daily basis. Like all of the seven municipalities the Department serves, the North Shore Fire Department has continued to do it's very best to adapt to the ever changing environmental impact of COVID-19. In the spring of 2020 the Department incurred significant expenses in unanticipated PPE, cleaning and overtime expenses related to the increase in COVID-19 related calls. The Department and the rest of the Milwaukee County communities changed their approach by the summer of 2020 and those expenses died down. As we head into fall and as the COVID-19 numbers rise the Department will track those unanticipated expenses and submit for reimbursement through any means available to the Department.

Additionally, the Department made a few changes in early 2020 that had a trickle down effect on staffing. The Department determined it was necessary to make a change to Administration and promoted a second Assistant Chief from Battalion Chief. The new Assistant Chief was previously head of the Community Risk Reduction Bureau and held on to all of those supervisory duties as Assistant Chief. This new Assistant Chief took on additional duties previously overseen by the Training Battalion Chief as well in order to allow for the Training Battalion Chief to invest more of their time and energy into improved training initiatives.

The supervision of Department EMS was also given to an Assistant Chief who oversaw a Captain who held the vast majority of EMS oversight. The impact COVID-19 had to Department EMS functions was substantial and as a result of the large amount of responsibility the EMS Captain was forced to take on it was determined it was in the best interest of the Department to promote the EMS Captain to EMS Battalion Chief. The Department recognized some savings at the start of 2020 as a result of the hire of a new inspector as we no longer have a need for three Fire Lieutenant positions. Those positions were reallocated to regular Fire Fighters. This salary savings assisted in offsetting the increase in wages from Battalion Chief to Assistant Chief and Captain to Battalion Chief in the 2020 budget and will be a permanent reallocation of funds in the 2021 budget.

The Department is hopeful that even with all of these changes we will be able to successfully balance the 2020 budget, and will continue to keep the Board of Directors informed along the way.

A Look Ahead to 2021

Staff presents the General Operating, Capital and Debt Budget to the Board of Directors in an effort to balance the organization's commitment to maintain our exceptional all-hazards risk reduction, response and medical programs and service levels while being mindful of our continued commitment to financial stability and responsibility.

The Capital Fund

As it has done in the past the Department started it's budget process by building it's Capital Improvement Budget. In 2020 Staff continued to strive toward better Capital Improvement Planning initiatives by adding one year and making modifications to a few line items in the current plan. The Department is in a state of flux

2021 Executive Summary/Budget Message Cont.

with its vehicle purchases as at least one major vehicle purchase is scheduled on an annual basis. COVID-19 slowed down the building process for these vehicles and the Department just took delivery of one new ambulance scheduled for purchase in 2019. As a result of this the Department decided to act quickly on the purchase of a second ambulance scheduled for 2021 and hopes to sign a contract for it in 2020. Finally, a water tender purchase was scheduled for 2020 but this purchase and the purchase of a new Battalion Chief vehicle was delayed as a result of preparation and timing.

The Department is excited to be completing the Whitefish Bay Fire Station and Shorewood Fire Station in 2020. Station reconstruction projects are the biggest projects the Department will ever undertake since these are the only public infrastructure components the Department owns/rents and is required to maintain.

The Department has one more major fire station earmarked in the Capital Improvement plan in 2022. The Department is currently working on redesign options and hopes to move forward on this project as soon as feasibly possible in order to take advantage of current low interest rates for borrowing which would result in more funds available for the reconstruction project itself.

This preliminary budget document includes the expenditures and revenues used to finance the capital projects between 2021 and 2023. The 2021-2023 Capital Improvement Plan document goes a step further and justifies the services levels we provide as well as presents cost estimates of equipment, age of that equipment and lifespans.

The Debt Service Fund

The Department's Debt Service Fund budget is presented in the preliminary budget document as well. The Debt Service Fund includes the two new debt issuances from 2019 and 2020 as well as the debt issuances from 2010 and 2013. The two newest debt issuances in 2019 and 2020 identify interest only payments as a result of delayed principal payments that coincide with the expiration of the department's older debt issuances which come to an end in 2022 and 2023.

The two newest debt issuances were a direct result of the borrowing for the Whitefish Bay and Shorewood remodel projects. The Department anticipates one additional borrowing in either 2021 or 2022 for our last station project in Glendale.

The General Fund

The North Shore Fire Department continues to be a large part of municipal budgets. Because of this municipal managers and Board members continue to be mindful of increases from the fire department due to the impact these increases have on the remainder of their budget each year. In turn a few of the most significant factors that impact our budget each year include the restrictions placed on municipalities by levy limits and expenditure restraint. For the first time in 2018 some municipalities utilized the levy limit exemption in order to exempt the increase of the North Shore Fire Departments budget for their 2018 budgets. Municipalities have continued to use this exemption since then in order to exempt the Departments increase from levy limits. The Department continues to be mindful of the expenditure restraint limits and return budgets inside the limits currently set to the best of its ability.

Revenues

In 2021 municipalities are estimated to contribute \$13,029,670 to the Departments current \$15,948,426 budget. This municipal increase is 1.5% for 2021. That is approximately 81.7% of the Department's General fund revenue budget. This is important to note since when you consider this number against the expenses side of the budget salaries, wages and other benefits represent approximately 84.4% of the 2021 budget.

2021 Executive Summary/Budget Message Cont.

Since the vast majority of salaries are union negotiated wages the increase to our budget is scheduled for 2.25% for 2021. In the past the Department has cautioned against awarding salary increases below what municipal contributions are since the result might ultimately be a decrease in service if the Department is forced to cut back on staffing as a result of the need to maintain salary levels.

A few of the reasons the Department was able to balance the budget at 1.5% revenue increase for municipalities in 2021 as a result of several factors including a nominal increase to WRS in 2021, a lower the average anticipated increase in health insurance for 2021 and a large decrease in worker compensation rates for 2021.

The second largest impact to the North Shore Fire Department's budget is the revenue received from EMS calls. In 2020 the Department is seeing Ambulance revenue rise and fall as a result of COVID-19 and residents comfortability with using our services . Therefore in putting the 2021 estimate together more weight was placed on data from 2019 and 2020. These two years hovered above and below the \$2,000,000 mark. This was a jump from the \$1.59 million dollars received in 2017 after which the Department implemented a substantial fee increase. Since then the Department has reverted to smaller incremental increases.

The Agreement with Milwaukee County is another substantial amount of money in our budget coming in just under \$160,000 for 2021. It was thought previously that this agreement would lapse and the county would no longer pay municipalities for shared services but the agreement was extended through 2025. Each year the amount will go down to just below \$140,000 in 2025.

Permit fees have been doing well and going up in recent years as a result of ongoing building in the North Shore. With the construction at Bayshore we do anticipate these fees to go up at least an additional \$10,000 in 2021.

Expenses

Salaries and wages as previously stated are earmarked for a 2.25% increase based on the union negotiated contract in 2021.

WRS remained relatively stable and health insurance is the outlier still in the Department's budget that could fluctuate. The current estimate is 7%. WEA Trust is experiencing significant savings in 2021 as a result of employees and dependents inability to go see a doctor for regular visits for a number of months. While Delta Dental did return a premium amount to plan participants in 2020 WEA Trust did no premium return. We are anticipating the real return to be a lower than average increase in 2021.

Striving to Maintain Current Levels of Service

The 2020 estimated CPI increase + .5% allowed for adequate increases in the 2021 budget, but Staff would like to emphasize that the CPI increases only allow Staff to maintain the status quo. The Department has an extremely limited amount of resources available to bring in revenue and the CPI + .5% restriction continues to be significant concern for the Department.

While Staff is presenting a balanced 2021 Budget, we cannot emphasize the importance to the Board of continuing to provide funding over the next several years to meet salary and wage increases if a desire exists to maintain current service levels. The Department has reduced its staff levels by 15% since its peak in the mid-2000's through innovative methods, proactive change and assistance from our neighboring municipalities. The limits to municipal revenue increases continue to challenge the Department to provide the ongoing service and protection that residents are accustomed to.

2021 Executive Summary/Budget Message Cont.

Staff continues to serve at the direction of the Board and looks forward to continue working with the Board in order to face some of the challenges at hand through innovative means and continuous improvement in the services we provide to the seven North Shore Communities.

Respectfully,

Robert C. Whitaker

Robert C. Whitaker
Fire Chief/Administrator

KateLynn Harrigan

KateLynn Harrigan
Finance Director

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (522)
 DEPARTMENT: Fire department (23)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
4160	North Shore Fire Services	\$ 3,455,760	\$ 3,522,364	\$ 3,600,811	\$ 3,600,811	\$ 3,637,884
9000	North Shore Fire - Capital Outlay	44,260	45,112	46,117	46,117	46,592
Total Fire Department		\$ 3,500,020	\$ 3,567,476	\$ 3,646,928	\$ 3,646,928	\$ 3,684,476

NOTE:

NS Capital Service:	\$ 46,592
NS Capital Debt Service:	146,796
NS Fire Operating Cost Share:	3,637,884
NS Capital Bonding:	128,432
Firefighters Retirement Payout:	8,170
	<u>\$ 3,967,874</u>

Purpose:

To provide necessary inspection and enforcement services in the areas of Building, Plumbing, Electrical, HVAC, Property Maintenance and Floodplain Administration to ensure and protect the continued health, safety and general welfare of the citizens.

Department Descriptions:

The Inspection Division oversees the public and private building construction activities within the City. Services provided consist of inspection and enforcement services in the areas of Building, Plumbing, Electrical, HVAC, Property Maintenance and Floodplain Administration. The Departments overall objective is to continually protect the safety, health, and welfare of residents, transients, and the general public through issuance of building permits and inspections while maintaining quality neighborhood aesthetics.

The Inspection Division also encompasses property maintenance as administered by the Public Works Director.

2021 Budget Highlights:

- Work with MMSD to submit revised floodplain mapping to FEMA.

2020 Accomplishments:

- Working through grant program initiated in 2019 to assist in completion of long-term flood mitigation projects.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Property Maintenance Complaints	107	102	75	120	100
Building Permits Issued	400	386	400	400	400
Plumbing Permits Issued	255	227	350	350	350
Electric Permits Issued	436	424	450	450	450
HVAC Permits Issued	205	198	200	200	200

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Inspection department (27)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 48,491	\$ 7,482	\$ 18,500	\$ 20,017	\$ 30,268
1310	Health insurance	6,006	2,082	5,342	6,802	10,568
1330	Social Security & Medicare	3,643	550	1,415	1,531	2,316
1340	Wisconsin retirement	3,289	489	1,249	1,351	2,043
1350	Life insurance	81	16	36	40	40
1360	Long term disability	79	-	20	20	20
1365	Workers compensation	2,596	310	560	560	482
1390	Unemployment	3,338	-	-	-	-
	Total personnel services	67,523	10,929	27,122	30,321	45,737
Non-personnel services:						
2150	Dues & subscriptions	386	-	-	500	500
2160	Meetings/conferences	1,250	-	-	250	1,000
3010	Office supplies	38	114	100	500	500
3190	Other supplies and expense	-	184	250	500	500
4020	Other fees	4,325	-	-	-	-
4070	Telephone	-	584	996	1,012	996
4150	Contractual services	298,368	329,738	285,000	285,000	285,000
	Total non-personnel services	304,367	330,620	286,346	287,762	288,496
Total Inspection department		\$ 371,890	\$ 341,549	\$ 313,468	\$ 318,083	\$ 334,233

Budget Justification

Account Number	Description	Justification	2021 Adopted
2150	Dues & subscriptions		\$ 500
2160	Meetings/conferences		1,000
3010	Office supplies		500
3190	Other supplies and expense		500
4150	Contractual services	Plumbing/Electrical/Building	285,000
Total			\$ 287,500

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (520)
 DEPARTMENT: Sealer of weights and measures (29)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
4020	Other fees	\$ 5,600	\$ 5,600	\$ 5,600	\$ 5,600	\$ 5,600
Total Sealer of weights and measures		\$ 5,600	\$ 5,600	\$ 5,600	\$ 5,600	\$ 5,600

Purpose:

The Department of Public Works is responsible for the construction, operation, and maintenance of all public infrastructure, including city streets, the water distribution system, storm sewer and sanitary sewer systems, stormwater ponds, municipal street trees, traffic signal control devices, street lighting, public buildings, Richard E. Maslowski Community Park, Wingate Park, street regulatory signs, concrete curbs and gutters, sidewalks, boulevard landscape maintenance, and all public works equipment. Additionally, the Department of Public Works is responsible for providing high quality, essential community services including snow plowing and salting, alley snow plowing, fall leaf collection, solid waste, recycling, brush/yard waste collection, street sweeping, water main repairs, sanitary sewer cleaning and repairs, storm sewer inlet cleaning, and pavement marking. The department manages environmental and education programs including Tree City USA, emerald ash borer suppression, Bird City Wisconsin, and urban forestry.

2021 Budget Highlights:

- There are no notable changes in this budget.

2020 Accomplishments:

- Continued with taking more operations in-house, as opposed to contracting them out.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
DNR Capacity Maintenance Annual Report (CMAR) grade	A	A	A	A	A
MMSD annual CMOM submittal	Yes	Yes	Yes	Yes	Yes
Coordinates removal of compost annually (cubic yards)	9,500	9,500	9,500	9,500	9,500
Daily cleaning, refuse removal & mowing of REM Community Park	Yes	Yes	Yes	Yes	Yes

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Engineering, administration and supervision (51)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 217,193	\$ 198,326	\$ 191,128	\$ 191,128	\$ 196,223
1200	Overtime	273	-	750	750	750
1310	Health insurance	44,574	51,521	37,498	53,836	55,989
1330	Social Security & Medicare	15,826	14,088	14,679	14,679	15,068
1340	Wisconsin retirement	11,933	12,738	12,952	12,952	13,297
1350	Life insurance	474	360	467	375	624
1360	Long term disability	332	159	330	330	330
1365	Workers compensation	7,128	6,466	6,227	5,800	4,988
	Total personnel services	297,733	283,658	264,030	279,849	287,269
Non-personnel services:						
2160	Meetings/conferences	415	1,858	-	-	3,000
3010	Office supplies	1,619	2,051	250	2,000	2,000
3190	Other supplies and expense	184	100	-	-	-
4010	Consultant fees	1,218	20,701	7,000	2,500	2,500
4070	Telephone	-	1,520	2,000	1,015	1,700
	Total non-personnel services	3,436	26,230	9,250	5,515	9,200
Total Engineering, administration		\$ 301,169	\$ 309,888	\$ 273,280	\$ 285,364	\$ 296,469

Budget Justification

Account Number	Description	Justification	2021 Adopted
2160	Meetings/conferences	MKE Area Public Works & Engineers WAA, WPRA, MAPWA, MASPA	\$ 3,000
3010	Office supplies		2,000
4010	Consultant fees	Field survey & general consulting (does not include water/sewer survey)	2,500
Total			\$ 7,500

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Public Works Salaries and Wages (11, 52 - 64)

Department number	Account description	Straight time	O.T./Comp. time	2021 Adopted
504	City Clerk (04)	\$ 3,200	\$ 500	\$ 3,700
518	Building and Grounds	3,500	-	\$ 3,500
552	Machinery/Equipment maintenance - Hwy Division (52)	61,118	1,000	\$ 62,118
553	Public Works Facility (53)	14,000	-	\$ 14,000
555	Street and alley maintenance - Highway Division (555)	110,000	-	\$ 110,000
556	Street signs and guide boards - Highway Division (556)	10,000	-	\$ 10,000
558	Snow removal & ice control - Hwy Division (58)	96,000	25,000	\$ 121,000
559	Street Lighting - Hwy Division (59)	2,000	500	\$ 2,500
560	Weed cutting and control - Forestry Division (60)	12,000	-	\$ 12,000
561	Roadside maintenance - Forestry Division (61)	82,424	4,500	\$ 86,924
250 557	Storm sewers	163,125	20,000	\$ 183,125
201-522.01	Sanitary sewers	147,900	1,200	\$ 149,100
	Water Utility	194,065	74,850	268,915
Total		\$ 899,332	\$ 127,550	\$ 1,026,882

Program Descriptions:

Perform routine maintenance of all public works and police vehicles. Repairs that require specialized diagnostic equipment will be performed at private automotive service centers.

2020 Budget Highlights:

- Purchase of equipment (see Capital Projects Fund) to replace failing equipment.
- Vehicle and equipment list was updated to better reflect actuals.
- Reduction in gas, oil, lubricants due to trending costs.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Piece of Public Works Equipment Maintained	N/A	126	126	126	126
Average age of equipment	N/A	14 Years	14 Years	15 Years	15 Years

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Machinery/Equipment maintenance - Hwy Division (52)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 56,337	\$ 60,682	\$ 63,357	\$ 64,276	\$ 61,118
1200	Overtime	207	1,685	150	750	1,000
1310	Health insurance	17,499	20,405	20,924	20,924	22,631
1330	Social Security & Medicare	4,106	4,530	4,858	4,974	4,752
1340	Wisconsin retirement	3,712	4,120	4,287	4,390	4,193
1350	Life insurance	111	125	137	144	150
1365	Workers compensation	2,784	2,426	2,375	2,375	2,043
	Total personnel services	84,756	93,973	96,088	97,833	95,887
Non-personnel services:						
2180	Clothing allowance	-	-	250	200	250
3170	Gas, oil, lubricants, tires	104,881	78,757	90,000	110,000	95,000
3190	Other supplies and expense	-	106	3,500	5,000	3,500
4070	Telephone	-	195	340	340	340
4150	Contractual Services	21,172	7,818	9,000	12,500	9,000
5020	Other equipment	71,872	62,441	65,000	60,000	65,000
9000	Outlay	55,937	-	-	-	-
	Total non-personnel services	253,862	149,317	168,090	188,040	173,090
Total Machinery/Equipment maintenance		\$ 338,618	\$ 243,290	\$ 264,178	\$ 285,873	\$ 268,977

Budget Justification

Account Number	Description	Justification	2021 Adopted
2180	Clothing allowance		\$ 250
3170	Gas, oil, lubricants, tires	Public Works (40%) and Police Department	95,000
3190	Other supplies/expense	Shop towels, rags, oil-dry, sprays, additive chemicals, fees, tests, car wash soap	3,500
4150	Contractual services	Contracted vehicle maintenance & repairs	9,000
5020	Other equipment	Maintenance parts due to advancing age	65,000
Total			\$ 172,750

Program Descriptions:

To maintain the City Services Building in an efficient and safe manner. This budget administers the cleaning, utilities, and general maintenance of the City Services building.

2021 Budget Highlights:

- No notable changes in this budget.

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Public Works Facility (53)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ -	\$ 11,149	\$ 22,679	\$ 22,679	\$ 14,000
1310	Health insurance	-	1,943	6,500	970	3,500
1330	Social Security & Medicare	-	809	1,735	1,735	1,071
1340	Wisconsin retirement	-	526	1,531	1,531	945
1350	Life insurance	-	14	42	10	35
1365	Workers compensation	-	316	742	800	688
	Total personnel services	-	14,757	33,229	27,725	20,239
Non-personnel services:						
3050	Housekeeping and janitorial	\$ 1,295	\$ 347	\$ 2,000	2,000	2,500
3190	Other supplies and expense	3,889	7,254	6,500	4,000	4,000
4060	Utilities	16,329	19,596	20,000	20,000	20,000
4070	Telephone	(138)	-	800	800	800
4180	Heat - Fuel	14,903	12,101	12,000	18,000	18,000
5060	Buildings	24,991	17,257	17,500	17,500	17,500
	Total non-personnel services	61,269	56,555	58,800	62,300	62,800
Total Public Works Facility		\$ 61,269	\$ 71,312	\$ 92,029	\$ 90,025	\$ 83,039

Budget Justification

Account Number	Description	Justification	2021 Adopted
3050	Housekeeping and janitorial	Contracted building maintenance	\$ 2,500
3190	Other supplies and expense	Light bulbs, soap, paper products, eye wa safety box, garage doors & roof	4,000
4060	Utilities		20,000
4070	Telephone		800
4180	Heat - Fuel	Price increase	18,000
5060	Buildings	Garage doors, roof, plumbing, heating	17,500
		Total	\$ 62,800

Program Descriptions:

To maintain the City’s public roads, sidewalks, and street lights in a manner that provides safe travel. The City maintains 63 miles of paved streets by means of crack sealing, patching of asphalt and concrete streets.

2021 Budget Highlights:

- The Department of Public Works will continue to inspect all public sidewalks every 3-4 years and schedules repairs for all defective sidewalks.
- The Department of Public Works will continue to perform street sweeping in compliance with the City’s MS4 storm water discharge permit with the Wisconsin Department of Natural Resources.
- The Department of Public Works will continue with the implement alley repair and replacement program (see Capital Projects).

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Crack sealing (lineal feet)	N/A	1,565	6,000	6,000	6,000
Average street condition rating	7.5	7.5	7.0	7.0	7.5
Percentage of streets rated fair or higher	90%	90%	90%	90%	90%
Local road improvement grant application (LRIP) funding	Yes	Yes	Yes	Yes	Yes
Miles of streets reconstructed	.40	.40	.50	.50	.60
Square footage of sidewalk replaced	7,500	N/A	2,500	2,500	9,500

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Street and alley maintenance - Hwy Division (55)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 136,745	\$ 110,824	\$ 137,698	\$ 113,853	\$ 110,000
1200	Overtime	-	716	300	500	500
1310	Health insurance	36,681	23,433	41,243	41,243	44,608
1330	Social Security & Medicare	9,917	8,193	10,557	8,748	8,453
1340	Wisconsin retirement	9,097	7,172	9,315	7,719	7,459
1350	Life insurance	184	144	210	184	200
1365	Workers compensation	6,837	4,269	4,500	5,750	4,945
	Total personnel services	199,461	154,751	203,823	177,997	176,165
Non-personnel services:						
2180	Clothing allowance	835	1,647	1,400	1,400	1,400
3110	Sand and gravel	-	-	500	500	500
3130	Other road material	12,067	9,967	17,000	17,000	17,000
4150	Contractual services	16,378	48,341	97,500	97,500	117,500
	Total non-personnel services	29,280	59,955	116,400	116,400	136,400
Total Street and Alley maintenance		\$ 228,741	\$ 214,706	\$ 320,223	\$ 294,397	\$ 312,565

Budget Justification

Account Number	Description	Justification	2021 Adopted
2180	Clothing allowance		\$ 1,400
3110	Sand and gravel		500
3130	Other road material		17,000
4150	Contractual services	Contract asphaltting - road patches Sidewalk-replace broken sections Crack sealing, Traffic study	117,500
Total			\$ 136,400

Program Descriptions:

To maintain and install the appropriate traffic control devices to provide a safe and efficient transportation system throughout the City in compliance with the National and State uniform control standards.

The Department of Public Works will continue the maintenance of 19 LED traffic signals and controllers at the following intersections:

- N. Port Washington Road at W. River Woods Parkway
- N. Port Washington Road at W. Lexington Boulevard
- N. Port Washington Road at W. Town Center Way
- N. Port Washington Road at W. Corrigan Drive
- N. Port Washington Road at W. Bender Road
- N. Port Washington Road at W. Henry Clay Street
- N. Green Bay Avenue at W. Silver Spring ramps (north)
- N. Green Bay Avenue at W. Civic Drive
- N. Green Bay Avenue at W. Marne Avenue
- N. Green Bay Avenue at W. Florist Avenue
- N. Green Bay Avenue at W. Bender Road
- N. Green Bay Avenue at W. Mill Road
- N. Green Bay Avenue at W. Green Tree Road
- W. Silver Spring Drive at N. Bethmaur Lane
- W. Silver Spring Drive at N. Crestwood Boulevard
- W. Silver Spring Drive at Pick ‘n Save
- W. Silver Spring Drive at N. Bridgewood Lane
- W. Silver Spring Drive at N. Milwaukee River Parkway
- W. Silver Spring Drive at N. Mohawk Avenue

2021 Budget Highlights:

- Will upgrade signals as part of several HSIP projects along Silver Spring Road and Green Bay Avenue and Good Hope Road.
- Many of the City’s regulatory signs are faded and difficult to read at night. The Department of Public Works continues with a five-year regulatory sign replacement program that complies with Federal Highway Administration guidelines for sign retro reflectivity.
- Continue with replacement of the City’s traffic signal cabinets that are more than 20 years old.

2020 Accomplishments:

- Continued with the aligned timing of signals in accordance with WisDOT along Port Washington Road.
- Many of the City’s traffic signal cabinets are more than 20 years old. This is long past their life expectancy. The Department of Public will focus on replacing these cabinets.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Maintenance of traffic signals at 19 Glendale intersections	Yes	Yes	N/A	Yes	Yes

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Street signs - Hwy Division (56)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 23,314	\$ 21,500	\$ 9,743	\$ 9,743	\$ 10,000
1200	Overtime	95	-	103	-	-
1310	Health insurance	5,573	4,589	6,065	6,065	6,560
1330	Social Security & Medicare	1,739	1,594	753	745	765
1340	Wisconsin retirement	1,532	1,436	665	656	675
1350	Life insurance	43	34	52	52	52
1365	Workers compensation	1,158	858	975	975	839
	Total personnel services	33,454	30,011	18,356	18,236	18,891
Non-personnel services:						
3150	Signs, barricades, and cones	8,346	3,622	10,000	12,000	10,000
4150	Contractual services	-	115	5,000	15,000	16,000
	Total non-personnel services	8,346	3,737	15,000	27,000	26,000
Total Street signs - Hwy Division		\$ 41,800	\$ 33,748	\$ 33,356	\$ 45,236	\$ 44,891

Budget Justification

Account Number	Description	Justification	2021 Adopted
3150	Signs, boards, barricades and cones	Stop signs, street signs, advisory signs	\$ 10,000
4150	Contractual services	Centerline painting Street crosswalks, arrows, stop bars	16,000
Total			\$ 26,000

Program Descriptions:

To provide safe passage on City roads, sidewalks, and parking lots during snow and ice events.

2021 Budget Highlights:

- The Department of Public Works will continue to plow all arterial and residential streets. To reduce road salt, the department will also perform plowing operations during smaller snowstorms.
- In 2020, alley plowing was brought back in-house.
- Decrease in anticipated use of salt due to new pre-treating equipment and applicator calibration.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Tons of salt ordered from WisDOT	1,200	2,000	1,500	1,500	1,400
Tons of salt used	2,100	2,000	1,500	1,500	1,400

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Snow removal & ice control - Hwy Division (58)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 102,589	\$ 96,519	\$ 97,348	\$ 97,348	\$ 96,000
1200	Overtime	9,112	9,601	15,000	25,000	25,000
1310	Health insurance	24,483	27,109	35,264	35,264	36,675
1330	Social Security & Medicare	8,227	7,767	8,595	9,360	9,257
1340	Wisconsin retirement	7,893	6,847	7,583	8,258	8,167
1350	Life insurance	145	156	200	275	275
1365	Workers compensation	5,796	3,943	3,750	4,750	4,085
	Total personnel services	158,245	151,942	167,740	180,255	179,459
Non-personnel services:						
3120	Sand and salt	118,042	99,358	135,000	100,000	100,000
3160	Other materials	5,605	1,417	3,000	4,500	3,000
3190	Other supplies and expense	2,016	-	-	-	-
4150	Contractual services	3,835	18,381	10,000	17,000	15,000
	Total non-personnel services	129,498	119,156	148,000	121,500	118,000
Total Snow removal & ice control		\$ 287,743	\$ 271,098	\$ 315,740	\$ 301,755	\$ 297,459

Budget Justification

Account Number	Description	Justification	2021 Adopted
3120	Sand and salt	2019 \$72.59/Ton 2020 \$73.32/Ton	\$ 100,000
3160	Other materials	Plow blades and Mailbox replacements	3,000
4150	Contractual services	Street plowing/Alley plowing Equipment rental - Loader County radios	15,000
Total			\$ 118,000

Program Descriptions:

To maintain the City’s street lights in a manner that provides for safe travel.

The Department of Public Works will continue to perform maintenance of the City’s street lighting along the following:

- N. Port Washington Road
- W. Olive Street to W. Hampton Avenue
- W. Marne Avenue to W. Bender Road
- W. Daphne Road to W. Good Hope Road (median)
- N. Green Bay Avenue
- W. Marne Avenue to W. Good Hope Road
- N. Lydell Avenue
- W. Estabrook Boulevard to South City Limit
- W. River Woods Parkway
- N. Port Washington Road
- W. Estabrook Boulevard
- N. Port Washington Road to N. Lydell Ave.
- W. Olive Street
- N. Port Washington Road to N. Hubbard St.
- W. Mill Road
- N. Green Bay Avenue to West City Limit
- W. Silver Spring Drive
- N 27th Street to Milwaukee River Parkway
- W. Silver Spring Drive
- N. Port Washington Road to N. Lydell Ave.
- Bender Road Bridge
- Coventry Court

2021 Budget Highlights:

- Will address street lighting as dictated by the Intersection Safety Screening Study.
- Will start to implement more LED replacement lighting.
- Will address failing lighting fixtures along W Silver Spring Drive
- Currently we have the following LED fixtures installed:
 - N Port Washington (W Bender Road to Oak Leaf Trail bridge) and W Silver Spring Drive (N 26th Street to N Lydell Avenue) – 25
 - N Green Bay Avenue (W Good Hope to W Silver Spring Drive) and W Bender Road (N Green Bay Avenue to N Flint Road) – 40
 - N Port Washington Road (W Hampton Avenue to W Olive Street and W Good Hope to W Daphne Road) – 80

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Number of streetlights maintained	485	485	485	485	485
Number of LED streetlights	N/A	135	145	145	165

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Street Lighting - Hwy Division (59)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 2,077	\$ 1,453	\$ 2,500	\$ 3,014	\$ 2,000
1200	Overtime	-	995	650	500	500
1310	Health insurance	440	808	1,092	1,092	1,181
1330	Social Security & Medicare	152	179	241	269	191
1340	Wisconsin retirement	116	186	213	237	169
1350	Life insurance	3	5	8	8	8
1365	Workers compensation	89	100	95	95	82
	Total personnel services	2,877	3,726	4,799	5,215	4,131
Non-personnel services:						
4060	Utilities	172,898	174,965	180,000	187,000	182,500
4150	Contractual services	68,358	126,825	60,000	60,000	64,500
5020	Other equipment	418	91	2,000	3,000	3,000
	Total non-personnel services	241,674	301,881	242,000	250,000	250,000
Total Street Lighting - Hwy Division		\$ 244,551	\$ 305,607	\$ 246,799	\$ 255,215	\$ 254,131

Budget Justification

Account Number	Description	Justification	2021 Adopted
4060	Utilities		\$ 182,500
4150	Contractual services	Electrical shorts, signal checks, general repair Signal maintenance agreement-Silver Spring signal poles	64,500
5020	Other equipment	Street light poles (accidents/knock-downs) Street light bulbs, starters, break-away bases System fuses	3,000
Total			\$ 250,000

Program Descriptions:

To manage the City’s forestry program by trimming street trees to promote good visibility, clearance, and develop healthy tree growth in accordance with the Forestry Plan.

2021 Budget Highlights:

- The Department of Public Works will continue to perform annual planting, pruning, removal and care of all municipal street trees.
- The Department of Public Works will continue with public education and community services regarding forestry, including our annual Arbor Day Proclamation and Tree City USA membership.
- Tree City USA: The Department of Public Works will continue to promote Arbor Day and maintain Glendale’s status as a Tree City USA with the National Arbor Day Foundation.
- The Department of Public Works will coordinate an Arbor Day tree planting ceremony at Parkway School with students from the School and a Department of Natural Resources representative.
- Continue to implement Emerald Ash Borer suppression programs.
 - Work with the WDNR to monitor for any infestations of emerald ash borer and provide public information on the program.
- The Department of Public Works will continue to perform boulevard maintenance, including mowing, weed control, and landscape bed maintenance, along the following:
 - N. Green Bay Avenue
 - W. Olive Street
 - W. Mill Road
 - All municipal cul-de-sacs
 - W. Good Hope Road
 - City Hall
 - N. Port Washington Road
 - All other City-owned land
 - N. Lydell Avenue
- Submit an application to Bird City Wisconsin to maintain Glendale’s status as a Bird City.
- Apply for a WisDNR Urban Forestry Grant

2020 Accomplishments:

- 22nd consecutive year as Tree City USA member
- 6th consecutive year as Bird City Wisconsin member
- Performed more hazard tree removals, in-house, than any previous year

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Annual application to remain a Tree City USA	Yes	Yes	Yes	Yes	Yes
Submit annual application to remain as a Bird City USA	11-18	11-19	11-20	11-20	11-21
Number of Ash Trees Treated	0	42	30	30	50
Number of Ash Trees Felled	30	50	N/A	100	100

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Weed cutting and control - Forestry Division (60)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ -	\$ 138	\$ 13,000	\$ 4,500	\$ 12,000
1310	Health insurance	-	-	1,500	-	1,560
1330	Social Security & Medicare	-	7	995	344	918
1340	Wisconsin retirement	-	9	878	304	810
1350	Life insurance	-	-	10	-	10
1365	Workers compensation	-	5	430	150	370
	Total personnel services	-	159	16,812	5,298	15,668
Non-personnel services:						
3180	Chemicals	\$ 143	\$ -	\$ 250	\$ 500	\$ 500
	Total non-personnel services	143	-	250	500	500
Total Weed cutting and control - Forestry		\$ 143	\$ 159	\$ 17,062	\$ 5,798	\$ 16,168

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Roadside maintenance - Forestry Division (61)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 44,015	\$ 79,815	\$ 81,000	\$ 57,532	\$ 82,424
1110	Part Time wages	21,922	25,586	-	-	25,000
1200	Overtime	1,806	4,884	3,000	4,500	4,500
1310	Health insurance	6,947	19,112	26,000	9,704	10,092
1330	Social Security & Medicare	5,082	8,172	6,426	6,658	8,562
1340	Wisconsin retirement	2,953	5,201	5,670	4,187	5,868
1350	Life insurance	70	113	140	157	157
1365	Workers compensation	2,899	4,016	3,700	2,350	2,021
	Total personnel services	85,694	146,899	125,936	85,088	138,624
Non-personnel services:						
3130	Other road material	5,013	4,415	7,500	7,500	7,500
3190	Other supplies and expense	1,657	610	2,000	2,000	2,000
4150	Contractual services	84,970	81,177	70,000	70,000	83,000
	Total non-personnel services	91,640	86,202	79,500	79,500	92,500
Total Roadside maintenance		\$ 177,334	\$ 233,101	\$ 205,436	\$ 164,588	\$ 231,124

Budget Justification

Account Number	Description	Justification	2021 Adopted
3130	Other road material	Chemicals, fertilizer, bushes and trees, turf and flowers (Irrigation system improvements)	\$ 7,500
3190	Other supplies and expense		2,000
4150	Contractual services	Tree removal & pruning Stump grinding Ash trees - tree trimming More money in CIP to fuel design of program	83,000
Total			\$ 92,500

Program Descriptions:

To serve the public through the collection and disposal of refuse in a safe, cost effective and environmentally responsible manner.

The City will continue to contract with Advanced Disposal Service for refuse collection services. This is the 6th year of a 10-year contract.

2021 Budget Highlights:

- There are no notable changes for 2021.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Tons of refuse collected	3,016	3,081	3,100	3,100	3,100

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Solid waste collection - Hwy Division (62)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
4150	Contractual services	\$ 444,467	\$ 454,217	\$ 464,764	\$ 477,975	\$ 478,707
		<u>\$ 444,467</u>	<u>\$ 454,217</u>	<u>\$ 464,764</u>	<u>\$ 477,975</u>	<u>\$ 478,707</u>

Note: Refer to Environmental Fund for funding details.

Budget Justification

Account Number	Description	Justification	2021 Adopted
4150	Contractual services	Contract 2015-2024	\$ 478,707
		Total	<u>\$ 478,707</u>

Program Descriptions:

The City will continue to contract with Advanced Disposal Service for brush and yard waste collection services. In 2021, the residential brush and yard waste program will begin in early April and end in mid-November.

2021 Budget Highlights:

- There are no notable changes for 2021.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Tons of yard waste collected	1,190	1,092	N/A	1,100	1,200

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Yard Waste (64)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
4150	Contractual services	\$ 119,594	\$ 119,364	\$ 121,632	\$ 127,172	\$ 124,065
		<u>\$ 119,594</u>	<u>\$ 119,364</u>	<u>\$ 121,632</u>	<u>\$ 127,172</u>	<u>\$ 124,065</u>

Budget Justification

Account Number	Description	Justification	2021 Adopted
4150	Contractual services	Contract 2015-2024	\$ 124,065
		Total	<u>\$ 124,065</u>

Purpose:

The City is a member of the nineteen member Milwaukee Area Domestic Animal Control Commission (MADACC). MADACC provides animal regulation and care services which protect the health, public safety, and welfare of people and animals in Milwaukee County.

Department Descriptions:

MADACC member municipalities have chosen for MADACC to provide the following functions for the community:

- Provide effective and cost efficient animal control services by active enforcement of Wisconsin State
- Statutes pertaining to animal welfare for the 19 member communities of Milwaukee County
- Assure safe, temporary shelter, veterinary and humane care for stray, unwanted, abandoned, mistreated and injured animals, including emergency on-call service between hours of operation
- Provide a central location for owners to find and recover their lost pets
- Expedite the return of animals to their rightful owner
- Provide a progressive animal licensing program for Milwaukee County
- Provide and encourage responsible, safe placement opportunities for homeless animals
- Promote and maintain the highest levels of customer service and accountability to the public
- Educate the public about responsible companion animal ownership
- Provide placement of stray and unwanted animals and provide humane euthanasia when necessary

2021 Budget Highlights:

- Expense amounts are based on a three year average of the number of animals in our community.

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Health and human services (524)
 DEPARTMENT: Humane society (30)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
4020	Other fees	\$ 23,427	\$ 21,328	\$ 23,310	\$ 23,310	\$ 22,315
Total Humane society		\$ 23,427	\$ 21,328	\$ 23,310	\$ 23,310	\$ 22,315

North Shore Health Department 2021 Budget Narrative

PROGRAM MANAGER: Health Director/Officer

PROGRAM DESCRIPTION: The North Shore Health Department (NSHD) provides public health services for the seven North Shore communities of Brown Deer, Bayside, Fox Point, Glendale, River Hills, Shorewood, and Whitefish Bay, with a total population of over 65,000. The mission of the Health Department is to work in partnership with the communities we serve to assure, promote, and protect the health and safety of the people in the North Shore. The North Shore Health Department has three strategic priorities and nine long-term goals as part of its strategic plan. The strategic priorities include:

- 1) Advance the quality and performance of the North Shore Health Department;
- 2) Provide high quality public health programs and services; and
- 3) Engage community members, leaders, and stakeholders in initiatives to advance health priorities identified in the Community Health Improvement Plan.

The NSHD has two offices, in Brown Deer and Shorewood, and residents can utilize services at either location, as well as at routinely scheduled community-based clinics. The NSHD is advised by a Board of Health with representatives from each of the seven communities in the North Shore, as well as a medical advisor who is on staff. The Village of Brown Deer serves as the fiscal and administrative agent for the NSHD. The Health Department employs a health director/officer, nurse supervisor, public health manager, administrative assistant, three public health nurses, one sanitarian, and a medical advisor. The 2021 budget includes our regular staffing plan. Staff to support COVID-19 response will be funded by revenues from the WI Department of Health Services and other potential sources, as they become available.

SERVICES PROVIDED: The NSHD provides a variety of state-mandated, grant-funded, and fee-supported public health services. Following are the department's major program areas and examples of services within each.

Communicable Disease Prevention and Control

- Communicable disease and outbreak investigations
- Tuberculosis Program and Case Management
- Immunization Program and Influenza Vaccination Clinics

Chronic Disease Prevention and Management

- Clinical Services, including blood pressure checks, adult health screenings, and Mantoux tuberculin skin tests (TST)
- Elder Referral Program
- Nutrition and Physical Activity
- Tobacco Prevention and Control
- Breastfeeding Friendly Workplace Recognition Program

Environmental Health

- Food Safety and Recreational Licensing through the North Shore Environmental Health Consortium
- Toxic Substances – Lead Hazard Control
- Radon Outreach and Testing Program
- Animal Bite and Rabies Control
- Human Health Hazard and Public Health Nuisance Investigations
- Beach Testing and Monitoring for Atwater, Klode, and Tietjen Beach/Doctors Park

Injury Prevention

- Childhood Injury Prevention and Child Passenger Safety
- Older Adult Fall Prevention
- Mental Health, Resiliency and Suicide Prevention

Public Health Emergency Preparedness

- Planning and exercising mass immunization clinics and medical countermeasure dispensing
- Mass fatality planning
- Planning for shelters and evacuation

North Shore Health Department 2021 Budget Narrative

-Participation in regional emergency healthcare coalition

COVID-19: The World Health Organization declared COVID-19 a pandemic on March 11th, 2020. On March 13th, 2020, the North Shore Health Department received its first case of COVID-19. The Wisconsin Department of Health Services listed COVID-19 as a Category I communicable disease. With that determination, local health departments, including the North Shore Health Department, must investigate and respond to prevent and control the spread of the disease. Disease prevention and control guidance to local health departments is provided by the Wisconsin Department of Health Services and the Centers for Disease Control and Prevention. Based on the nature of the response, NSHD's staff resources in 2020 have been largely directed at preventing and controlling the spread of COVID-19. Some examples of our efforts to include:

***Management of COVID-19 Cases and Contracts**

- *COVID-19 Case Notification and Monitoring;
- *Issuing Isolation Orders for positive cases to educate on the need to be isolated for 10 days following symptom onset;
- *Release from isolation notification and return to work/school guidance;
- *Identification and notification of close contacts to COVID-19 positive cases; and
- *Monitoring close contacts for 14-day quarantine period and providing guidance on the need for testing and treatment should symptoms develop.

***Community Mitigation**

- *Ordered closures of public places to prevent community transmission (no longer in effect);
- *Issued guidelines for safe reopening of businesses and public places;
- *Supported schools to close in spring 2020 and reopening plans in fall 2020;
- *Supported policies to require residents to wear cloth face coverings; and
- *Provided education on individual risks and protective behaviors to prevent spread, including physical distancing, respiratory hygiene, and wearing of cloth face coverings.

***COVID-19 Testing and Vaccination Planning**

- *Developed local and regional COVID-19 testing strategy to support easy access to COVID-19 testing.
- *Hosted two mass COVID-19 sites, one in partnership with Ozaukee Washington Public Health at Concordia University and one at Nicolet High School.
- *Working on preparations and plans for COVID-19 vaccine.

2021 NSHD STAFFING and COVID-19 Surge Staff:

Position (FTE)	2020 Actual	2020 COVID-19 Surge Staff	2021 Est.	2021 COVID-19 Surge Staff (Unknown)
Health Director/Officer	1.0		1.0	
Nursing Supervisor	1.0		1.0	
Public Health Nurses	2.6	8.0	2.6	Unknown
Public Health Manager	1.0		1.0	
Registered Sanitarian - Senior Environmental Health Specialist	1.0		1.0	
Environmental Health Specialist	0.4 – Contracted		0.4 – Contracted	
Public Health Assistant		3.0		Unknown
Administrative Assistant	1.0	1.0	1.0	Unknown
Medical Advisor	.01		.01	
Total	8.01	12	8.01	Unknown

North Shore Health Department
2021 Budget Narrative

DEPARTMENT ACTIVITY MEASURES:

Performance Measures	2019 Actual	2020 To Date (09/2020)	2021 Est
Communicable Disease Prevention and Control			
Disease cases (confirmed, probable)	552	208 (not including COVID-19)	600
Disease investigations (confirmed, probable, suspect)	796	332 (not including COVID-19)	800
COVID-19 (confirmed, probable)	NA	935 (plus 97 City of Milwaukee Cases managed by NSHD)	Unknown
COVID-19 Disease Investigations (confirmed, probable, suspect, not a case)	NA	20,376	Unknown
Food/waterborne outbreak investigations	4	5 Food 1 Waterborne	5 Food 1 Waterborne
Tuberculosis case management	<5 Active TB 23 Confirmed LTBI 13 Suspect/ Probable LTBI	<5 Active TB <5 Confirmed LTBI <5 Suspect LTBI	<5 Active TB <5 Confirmed LTBI <5 Suspect LTBI
Influenza Immunizations	614	21	600
Other Immunizations	156	42	200
Chronic Disease Prevention and Control			
Blood pressure checks	239	3 (stopped due to COVID-19)	Unsure if these will return in 2021
Cholesterol/adult health screens	24	1 (stopped due to COVID-19)	Unsure if these will return in 2021
Elder referral follow-ups	6	5	5
Environmental Health			
Restaurant and retail food licenses issued	168 Restaurant Licenses 74 Retail Food Licenses	156 Restaurant Licenses 76 Retail Food	156 Restaurant Licenses 76 Retail Food
Hotel and pool licenses issued	79 Pool Licenses 10 Hotel Licenses	80 Pool Licenses 12 Hotel Licenses	80 Pool Licenses 12 Hotel Licenses
Elevated lead inquiries (Screening ≥ 5.0 mcg/dL)	20 investigations	5 investigations - No WI DHS alerts were received from Mid-March through end of July. Since then we have had 5 elevated alerts.	20 investigations
Radon outreach and testing	113 kits	18 kits	100 kits
Animal bite control	46 domestic animal investigations	39 domestic animal investigations 2 bats sent to State Lab	40 domestic animal investigations
Beach monitoring	84 samples 4 cautionary advisories 1 beach closure	76 samples (tested 2 times a week June 1 to Sep 3) 2 beach closures (for 4 days)	84 samples
Injury prevention			
Car seat inspections	118	~5 at the start of the year (none since COVID-19)	50
Welcome newborn baby notices	36 visits	15 visits	30 visits

North Shore Health Department 2021 Budget Narrative

OBJECTIVES ACCOMPLISHED IN 2020:

- ✚ Responded to COVID-19 Public Health Emergency:
 - Served as Duty Officer for Milwaukee Unified Emergency Operations Center
 - Hired and trained COVID-19 surge staff
 - Hosted COVID-19 mass testing at Nicolet High School and Concordia University
 - Provided public information through daily briefings, website, monthly newsletters and presentations to community groups
 - Began preparations for vaccination campaign
 - Issued orders and guidelines to prevent community transmission
 - Provided weekly briefings for North Shore EOC and North Shore Village Boards and School Boards
 - Provided bi-weekly briefings for school superintendents
 - Supported local ordinances and resolutions for wearing of face coverings in public
 - Issued weekly school epi reports to support reopening plans
 - Conducted over 891 COVID-19 disease investigations to date

- ✚ Completed and distributed the 2019-2024 North Shore Community Health Improvement Plan in January 2020

- ✚ Hosted two UW-Milwaukee Zilber School of Public Health graduate students for their Field Placement experiences in summer 2020

- ✚ Participated in Democratic National Convention workgroups

- ✚ Hosted North Shore Opioid Fatality Reviews

North Shore Health Department
2021 Budget Narrative

OBJECTIVES TO BE ACCOMPLISHED IN 2021:

- ✦ Continue to respond to COVID-19 public health emergency:
 - Conduct COVID-19 disease investigations and contact tracing
 - Support implementation of mass COVID-19 vaccination campaign
 - Provide education on ways to reduce risk of exposure to COVID-19
 - Disseminate guidelines to reduce community transmission and support safe reopening
 - Continue to support Milwaukee Unified Emergency Operations Center
 - Respond to COVID-19 funding opportunities to increase surge staff

- ✦ Resume normal NSHD operations

- ✦ Continue North Shore Opioid Fatality Review team

- ✦ Convene North Shore Community Health Improvement Steering Committee

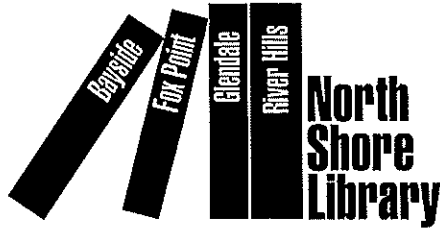
- ✦ Update NSHD Strategic Plan

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Health and human services (524)
 DEPARTMENT: Health department (41)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
4020	Other fees	\$ 68,157	\$ 73,912	\$ 79,863	\$ 79,863	\$ 84,630
Total Humane society		\$ 68,157	\$ 73,912	\$ 79,863	\$ 79,863	\$ 84,630



North Shore Library 2021 Operating Budget Summary

September 21, 2020

I have attached the North Shore Library 2021 Operating Budget as approved by the Library Board on September 18, 2020. This budget reflects a 1.5% increase over 2020.

Library Solvency and the Budget

The Library Board considered four operating budget options for 2021, including a 5.13% increase, a 1.5% increase and two options with frozen wages and drastic hour and service cuts. In January, our elected Community Leaders expressed concern about the solvency of the Library. They raised concerns about the library's ability to increase wages to be competitive those of area libraries as well as the library's dependence on fund balance to supplement the operating budget. A budget estimate was prepared for our Communities outlining the cost of implementing the salary increases as well as a reduction on the dependence on fund balance for operating costs for 2020-2024. This budget assumed a 2% increase each year plus funds to match the previous year's Employee Stabilization input and funds to match the reduction of the Fund Balance use each year. The 5.13% increase would have met this budget objective for our Community Leaders.

1.5% Increase

Due to the pandemic and concerns for our four community's ability to support the 5.13% increase and Glendale's decision to withdraw from participation in the North Shore Library, the Library Board adopted a 1.5% increase that includes significant use of fund balance to support salary increases and operating costs. This budget supports the previously planned wage increases, an 8% increase in health insurance and increases to cover escalating system and utility costs. It provides a 0% increase for training and materials and cuts for serials and programming.

Municipal Support

Municipal support at the 1.5% increase is detailed in the table below. This assumes that the 2020 DOA estimates remain stable until October 10th. There was a significant increase in population for Fox Point (up 255), and slight decreases in population for the other communities which caused the percentages to fluctuate more than usual.

Community	2020 DOA Population Estimate	% Municipal Support of Library	2021 Municipal Support at 1.5%	\$ Increase over 2020
Bayside	4,290	17.07%	162,681.33	487.33
Fox Point	6,826	27.16%	258,849.13	11,224.13
Glendale	12,463	49.59%	472,610.13	2,194.13
River Hills	1,553	6.18%	58,891.40	178.40
TOTAL	25,132	100.00%	953,032.00	14,084.00

Please reach out if you have questions.

Sincerely,
Susan Draeger-Anderson
North Shore Library Director

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
FUNCTION: Culture, recreation and education (526)
DEPARTMENT: Library (71)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
4020	Other fees	\$ 492,791	\$ 460,781	\$ 470,416	\$ 470,416	\$ 512,610
Total Library		\$ 492,791	\$ 460,781	\$ 470,416	\$ 470,416	\$ 512,610

Budget Justification

Purpose:

Development of the Comprehensive Plan and implement same by facilitating high quality development of residential, commercial, industrial, institutional, and conservancy properties, as well as preservation of natural resource features.

Department Descriptions:

Community Development facilitates City development, City planning, economic development, and zoning administration and enforcement, and is actively involved in matters that appear before the Common Council, Community Development Authority, City Plan Commission, Board of Appeals, and Architectural Review Board.

2021 Budget Highlights:

- Community Development will continue to facilitate high quality development projects and administer all of the various related projects and requests that are submitted to the City.
- Continue with consultant to begin review and potential amendments to City’s Master Plan (see Capital Projects Fund).
- Finalize Bicycle and Pedestrian Plan.

2020 Accomplishments:

- Began work on the Bicycle and Pedestrian Plan.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Number of Plans submitted for Plan Commission	36	65	40	51	40
Number of Plans submitted for Architectural Review Board	15	25	30	12	30

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (528)
 DEPARTMENT: Community development (15)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Personnel services:						
1100	Salaries and wages	\$ 89,066	\$ 95,457	\$ 123,542	\$ 133,408	\$ 126,019
1310	Health insurance	20,634	20,821	31,554	31,554	34,016
1330	Social Security & Medicare	6,626	7,197	9,451	10,206	9,640
1340	Wisconsin retirement	5,963	5,834	8,339	9,005	8,506
1350	Life insurance	577	583	699	713	768
1360	Long term disability	158	158	158	158	158
1365	Workers compensation	4,494	3,761	3,725	3,725	3,204
	Total personnel services	127,518	133,811	177,468	188,769	182,311
Non-personnel services:						
2150	Dues & subscriptions	288	-	500	500	500
2160	Meetings/conferences	-	-	250	250	1,000
3010	Office supplies	45	206	500	500	500
3190	Other supplies and expense	1,477	1,872	1,550	1,550	1,550
4070	Telephone	-	250	-	-	-
4010	Consultant fees	1,165	960	2,500	2,500	3,500
	Total non-personnel services	2,975	3,288	5,300	5,300	7,050
Total Community Development		\$ 130,493	\$ 137,099	\$ 182,768	\$ 194,069	\$ 189,361

Budget Justification

Account Number	Description	Justification	2021 Adopted
2150	Dues & subscriptions	Professional Registration, Certifications	\$ 500
2160	Meetings/conferences	Association of Commerce	1,000
3010	Office supplies	General office supplies	500
3190	Other supplies and expense	Copy machine and maintenance	1,550
4010	Consultant fees	Engineering, Landscape, Neighborhood Infrastructure Reviews	3,500
Total			\$ 7,050

Program Descriptions:

To provide for contingency funds for unanticipated 2020 potential increases in costs. The program also contains funds for wage and associated benefit increases not yet determined for non-represented employees.

2021 Budget Highlights:

- The Proposed Budget includes the following changes:
 - The \$137,000 amount of the 2021 Wage Reserve Adjustment includes funds associated with pay and merit increases for all regular non-union full-time employees and Police Labor Association.
 - Amount of \$83,633 is set aside for potential unanticipated increases.

CITY OF GLENDALE

2021 BUDGET

FUND: General Fund (101)
 FUNCTION: Contingency (534)
 DEPARTMENT: Contingency (91)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Non-personnel services:						
8530	Contingency	\$ -	\$ -	\$ 50,337	\$ 50,337	\$ 83,633
8531	Wage Reserve Account	-	-		-	137,000
	Transfer to Park Fund	-	-	80,000	-	-
	Total non-personnel services	-	-	130,337	50,337	220,633
Total Contingency		\$ -	\$ -	\$ 130,337	\$ 50,337	\$ 220,633

CITY OF GLENDALE
Special Revenue Funds

BUDGET SUMMARY
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
2020 Budget

	DARE	Grants	Environmental	Hotel Room Tax	Events	Health and Human Services	Park	North Shore Municipal Court	Total
Revenues									
Taxes	- \$	65,000 \$	-	875,000 \$	20,000 \$	560,000 \$	30,000 \$	-	\$ 1,550,000
Intergovernmental	-	61,000	-	-	-	-	-	-	61,000
Fines and Forfeitures	-	-	-	-	-	-	-	153,780	153,780
Public charges for services	-	700	600,000	-	-	-	72,750	-	673,450
Investment income	-	-	-	-	-	-	-	-	-
Miscellaneous	28,410	-	-	-	13,000	-	-	-	41,410
Total revenues	28,410	126,700	600,000	875,000	33,000	560,000	102,750	153,780	2,479,640
Expenditures									
Current:									
General government	-	-	-	-	-	-	-	136,744	136,744
Public safety	19,000	-	-	-	-	-	-	-	19,000
Health and sanitation	-	143,185	-	-	-	686,338	-	-	829,523
Culture, recreation and education	-	-	-	-	48,000	-	103,980	-	151,980
Convention and tourism	-	-	-	300,000	-	-	-	-	300,000
Total current	19,000	143,185	-	300,000	48,000	686,338	103,980	136,744	1,437,247
Capital outlay	-	-	25,000	-	-	-	-	-	25,000
Total expenditures	19,000	143,185	25,000	300,000	48,000	686,338	103,980	136,744	1,462,247
Excess of revenues over (under) expenditures	-	(16,485)	575,000	575,000	(15,000)	(126,338)	(1,230)	17,036	1,017,393
Other financing sources (uses)	-	-	(445,000)	(575,000)	-	-	80,000	-	(940,000)
Transfers (to) from other funds	-	-	-	-	-	-	-	-	-
Excess of revenues and other financing sources over (under) expenditures and other uses	-	(16,485)	130,000	-	(15,000)	(126,338)	78,770	17,036	77,393
Fund balances:									
Beginning of year	24,685	71,597	85,316	503,356	150,657	23,321	823,004	(14,140)	1,667,796
End of year	\$ 24,685	\$ 81,007	\$ 68,831	\$ 633,356	\$ 150,657	\$ 8,321	\$ 696,666	\$ (15,370)	\$ 1,745,189

CITY OF GLENDALE
Special Revenue Funds

BUDGET SUMMARY
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
2021 Executive Budget

	Police Acquisition	DARE	Grants	Environmental	Hotel Room Tax	Events	Health and Human Services	Park	North Shore Municipal Court	Total
Revenues										
Taxes	\$ -	\$ -	\$ 75,000	\$ -	\$ 875,000	\$ -	\$ 550,000	\$ 50,000	\$ -	\$ 1,550,000
Intergovernmental	-	-	61,000	-	-	-	-	-	-	61,000
Fines and Forfeitures	-	-	1,000	-	-	-	-	-	175,000	176,000
Public charges for services	-	-	-	600,000	-	-	-	73,510	-	673,510
Investment income	-	-	-	-	-	-	-	-	-	-
Miscellaneous	-	20,320	-	-	-	-	-	-	-	20,320
Total revenues	-	20,320	137,000	600,000	875,000	-	550,000	123,510	175,000	2,480,830
Expenditures										
Current:										
General government	-	-	-	-	-	-	-	-	162,533	162,533
Public safety	3,000	14,250	-	-	-	-	-	-	-	17,250
Health and sanitation	-	-	146,000	-	-	-	623,170	-	-	769,170
Culture, recreation and education	-	-	-	-	-	44,093	-	118,051	-	162,144
Convention and tourism	-	-	-	-	300,000	-	-	-	-	300,000
Total current	3,000	14,250	146,000	-	300,000	44,093	623,170	118,051	162,533	1,411,097
Capital outlay	-	-	-	25,000	-	-	-	-	-	25,000
Total expenditures	3,000	14,250	146,000	25,000	300,000	44,093	623,170	118,051	162,533	1,436,097
Excess of revenues over (under) expenditures	(3,000)	6,070	(9,000)	575,000	575,000	(44,093)	(73,170)	5,459	12,467	1,044,733
Other financing sources (uses)										
Transfers (to) from other funds	-	-	-	(478,000)	(575,000)	-	-	-	-	(1,053,000)
Excess of revenues and other financing sources over (under) expenditures and other uses	(3,000)	6,070	(9,000)	97,000	-	(44,093)	(73,170)	5,459	12,467	(8,267)
Fund balances										
Beginning of year	15,593	75,856	67,636	860,749	222,440	44,093	663,763	(107)	25,795	1,975,818
End of year	\$ 12,593	\$ 81,926	\$ 58,636	\$ 957,749	\$ 222,440	\$ -	\$ 590,593	\$ 5,351	\$ 38,262	\$ 1,967,550

Purpose:

These funds account for the proceeds of specific revenue sources that legally restrict expenditures for specified purposes.

Department Descriptions:

The Police Acquisition Fund is the federal asset forfeiture program established in 1984. The revenue source for the funds is through asset seizures from arrests approved by either the Federal Department of Justice or the Department of Treasury. These funds can only be used by the Police Department for specific purposes. Asset Forfeiture funds cannot be used for salaries and overtime expenses. Any funds used comply with federal asset forfeiture restrictions.

Use of these funds is limited to expenses not covered in the budget and used sparingly.

2021 Budget Highlights:

- Anticipated funding of an Officer Wellness Program, replacement firearms, and expenses related to prostitution and narcotics investigations.

2020 Accomplishments:

- Purchased Mission Statement signs and a Department photograph mural for inside the police department and replacement treadmill for the workout room.

CITY OF GLENDALE
Special Revenue Fund - Police Acquisition Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 204

	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
<u>Revenues</u>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous revenue	5,390	-	-	-	-
Total revenues	5,390	-	-	-	-
<u>Expenditures</u>					
Current - public safety	-	-	2,900	-	3,000
Capital outlay	1,690	9,892	-	-	-
Total expenditures	1,690	9,892	2,900	-	3,000
Excess of revenues over (under) expenditures	3,700	(9,892)	(2,900)	-	(3,000)
<u>Fund balances</u>					
Beginning of year	24,685	28,385	18,493	24,685	15,593
End of year	\$ 28,385	\$ 18,493	\$ 15,593	\$ 24,685	\$ 12,593

City of Glendale Special Revenue Fund-Police DARE Fund

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

The Police DARE Fund is funded by donations and fundraising efforts of the Police Department. The proceeds are to cover the expenses of the DARE, Officer Friendly, Citizen Police Academy, and Crime Prevention programs as well as the purchase of new body armor for the officers. Our primary fundraiser is the Stomp Out Crime Run/Walk event.

2021 Budget Highlights:

- Reinstated programs after pandemic levels have reduced.

2020 Accomplishments:

- Due to COVID-19 many programs were postponed.
- Annual Run/Walk event was virtual.

CITY OF GLENDALE
Special Revenue Fund - DARE Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 205

	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
<u>Revenues</u>					
K-9 Revenue	\$ 80,054	\$ 17,337	\$ 5,600	\$ 15,000	\$ 7,000
Crime Prevention Revenue	2,300	4,868	400	4,000	2,000
Run/Walk Revenue	12,761	11,425	2,000	5,000	10,000
Miscellaneous revenue	-	1,439	4,410	4,410	1,320
Total revenues	95,115	35,069	12,410	28,410	20,320
<u>Expenditures</u>					
Current - public safety	7,724	7,608	10,710	-	3,250
K-9 Expense	17,831	51,625	5,000	15,000	7,000
Crime Prevention Expense	8,849	26,688	2,300	4,000	4,000
Total expenses	34,404	85,921	18,010	19,000	14,250
Excess of revenues over (under) expenditures	60,711	(50,852)	(5,600)	9,410	6,070
<u>Fund balances</u>					
Beginning of year	71,597	132,308	81,456	71,597	75,856
End of year	\$ 132,308	\$ 81,456	\$ 75,856	\$ 81,007	\$ 81,926

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

This program funds the Advanced Disposal Contract for Recycling. The City receives a recycling grant which is included in this fund. Yard waste was previously included; however, in fiscal year 2017, the State of Wisconsin changed the parameters of the Expenditure Restraint Program and the funding for yard waste was moved to the General Fund.

CITY OF GLENDALE
Special Revenue Fund - Grant Funds

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 221 & 222

	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Revenues					
Taxes - general property tax	\$ 50,000	\$ 55,456	\$ 65,000	\$ 65,000	\$ 75,000
Public charges for services - recycling	730	1,080	1,000	700	1,000
Intergovernmental - grants	61,419	61,526	61,520	61,000	61,000
Total revenues	112,149	118,062	127,520	126,700	137,000
Expenditures					
Current:					
Recycling	139,877	142,719	145,200	143,185	146,000
Total expenditures	139,877	142,719	145,200	143,185	146,000
Excess of revenues over (under) expenditures	(27,728)	(24,657)	(17,680)	(16,485)	(9,000)
Fund balances					
Beginning of year	137,701	109,973	85,316	85,316	67,636
End of year	<u>\$ 109,973</u>	<u>\$ 85,316</u>	<u>\$ 67,636</u>	<u>\$ 68,831</u>	<u>\$ 58,636</u>

Budget Justification

Account Number	Description	Justification	2021 Adopted
54020	Outlay	Contract 2015-2024	\$ 145,200
		Total	<u>\$ 145,200</u>

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

The environmental remediation fee is similar to a utility fee in that it charges fees for specific programs or services. These fees collected are used for the environmental remediation or “clean up” of the City’s former sanitary landfill site located on West Bender Road and to cover costs associated with refuse collection and disposal. The current fee is \$48 per household. The fee is also charged to non-residential properties based on a residential equivalent calculation.

2021 Highlights:

- Review the calculation process of the quarterly billing of Environmental Fund Fees.

CITY OF GLENDALE
Special Revenue Fund -Environmental Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 260

	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
<u>Revenues</u>					
Public charges for services - user fees	\$ 608,721	\$ 614,251	\$ 613,000	\$ 600,000	\$ 600,000
Penalties	3,517	3,417	3,500	-	-
Commercial revenue - interest on investments	3,589	8,192	-	-	-
Total revenues	615,827	625,860	616,500	600,000	600,000
<u>Expenditures</u>					
Capital outlay-Fees, Engineering Services	17,270	30,524	25,000	25,000	25,000
Capital outlay-Transfer to Capital Projects Fund	-	-	400,000	-	-
Total expenditures	17,270	30,524	425,000	25,000	25,000
Excess of revenues over (under) expenditures	598,557	595,336	191,500	575,000	575,000
<u>Other Financing Sources (Uses)</u>					
Operating Transfer Out- General Fund	(444,000)	(444,000)	-	(445,000)	(478,000)
Excess of revenues over (under) expenditures and other uses	154,557	151,336	191,500	130,000	97,000
<u>Fund balances</u>					
Beginning of year	363,356	517,913	669,249	503,356	860,749
End of year	\$ 517,913	\$ 669,249	\$ 860,749	\$ 633,356	\$ 957,749

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

The Hotel/Motel Room Tax Fund collect funds from the hotels and motels in the City. A portion of this fund is required to be spent on tourism promotion. The remainder of the funds collected is transferred to the General Fund.

2021 Budget Highlights:

- Continue to develop key relationships with Glendale businesses.
- Market all Glendale events with the focus of increasing the occupancy rate at Glendale hotels.
- Assist with Fourth of July and Music in the Glen with fundraising efforts.

2020 Accomplishments:

- Continued implementation of marketing plan and rebranding of Welcome to Glendale.
- Met monthly with representatives from each hotel.
- Continued partnership with Milwaukee County Transit Authority and Bayshore for the “Bayshore to Summerfest” bus flyer.
- Worked to keep Glendale businesses and residents informed of resources during the COVID-19 pandemic.

CITY OF GLENDALE
Special Revenue Fund - Hotel and Motel Room Tax

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 244

	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
<u>Revenues</u>					
Taxes - hotel and motel room tax	\$ 855,489	\$ 916,736	\$ 556,500	\$ 875,000	\$ 875,000
State Grant	-	4,508	-	-	-
Event Activities	-	760	-	-	-
Contributions	-	992	-	-	-
<u>Expenditures</u>					
Current - convention and tourism	156,919	181,584	350,000	300,000	300,000
Excess of revenues over (under) expenditures	698,570	741,412	206,500	575,000	575,000
<u>Other financing sources (uses)</u>					
Transfer to General Fund	(545,722)	(589,333)	(369,644)	(575,000)	(575,000)
Excess of revenues and other financing sources over (under) expenditures and other uses	152,848	152,079	(163,144)	-	-
<u>Fund balances</u>					
Beginning of year	80,657	233,505	385,584	150,657	222,440
End of year	\$ 233,505	\$ 385,584	\$ 222,440	\$ 150,657	\$ 222,440

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

The Glendale Days Fund is for the Fourth of July Celebration as well as the Music in the Glen program. Each year, the City tax levy contributes to these community events.

2021 Highlights:

- Begin process to eliminate this budget. Funding for these events beyond fundraising efforts will be through Welcome to Glendale in the future.

CITY OF GLENDALE
Special Revenue Fund - Events

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 247

	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
<u>Revenues</u>					
Taxes - general property tax	\$ 23,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
Donations - 4th of July	2,900	22,668	880	20,000	-
Donations - Music in the Glen	8,175	11,092	500	13,000	-
Total Revenue	34,075	53,760	21,380	53,000	-
<u>Expenditures</u>					
Staff Charges	-	6,361	-	6,400	-
July 4th Celebration	21,370	41,074	-	35,000	25,257
Music In The Glen	9,352	12,307	363	13,000	18,836
Total Expenditures	30,722	59,742	363	48,000	44,093
Excess of revenues over (under) expenditures	3,353	379	21,017	5,000	(44,093)
<u>Fund balances</u>					
Beginning of year	19,344	22,697	23,076	23,321	44,093
End of year	\$ 22,697	\$ 23,076	\$ 44,093	\$ 28,321	\$ -

City of Glendale

Special Revenue Fund-Health and Human Services

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

In 2021, the Health and Human Services Fund is solely for the payment of retiree health insurance benefits. The fund balance in this account is to cover the cost of the Other Post-Employment Benefits (OPEB) liability.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Number of Retirees on Health Insurance	59	65	66	66	66

CITY OF GLENDALE
Special Revenue Fund - Health and Human Services

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 248

	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
<u>Revenues</u>					
Taxes - general property tax	\$ 540,000	\$ 544,806	\$ 560,000	\$ 560,000	\$ 550,000
<u>Expenditures</u>					
Retiree Health Insurance Cost Addition	602,382	598,980	617,265	646,918	615,000
NSFD Retiree Payouts	13,893	-	39,420	39,420	8,170
Total Expenditures	616,275	598,980	656,685	686,338	623,170
Excess of revenues over (under) expenditures	(76,275)	(54,174)	(96,685)	(126,338)	(73,170)
<u>Fund balances,</u>					
Beginning of year	890,897	814,622	760,448	823,004	663,763
End of year	\$ 814,622	\$ 760,448	\$ 663,763	\$ 696,666	\$ 590,593

City of Glendale

Special Revenue Fund-REM Community Park

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

This program funds the Richard E. Maslowski Community Park opened in June 2017. This fund accounts for the revenues and expenditures associated with Sprecher Brewing Outdoor Oasis, David Hobbs Honda for the People Community Room and the Johnson Controls Stage and Amphitheater.

2021 Highlights:

- Rebound from COVID-19, in regard to rentals, concession sales and special events.
- Again host the GEICO Baseball City Series
- Hold movie nights to further the community engagement opportunities.
- Continue to increase efficiency in high demand times.

2020 Accomplishments:

- Successfully finished the 2020 concessions season just short of less than \$1000 of the 2019 season. This takes into consideration the effect of COVID-19 and cancelling the Root Beer Bash.
- Fine-tuned menu options for greater appeal and increased sales.
- Improved point of sale processes to lower wait time and allow for quicker goods to consumer deliverables.
- Hosted GEICO Baseball City Series, which aired on ESPN. The City Series tournament featured four top ranked 17U club baseball teams from the Midwest.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Number of Community Room Rentals	35	42	40	50	50
Number of Amphitheater Rentals	5	6	5	10	10
Number of Oasis Rentals	0	2	5	5	5

CITY OF GLENDALE
Special Revenue Fund - Richard E. Maslowski Community Park

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 270

	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
<u>Revenues</u>					
City Contribution	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 50,000
Beer	16,879	18,510	15,000	25,000	22,500
Soda / Food	13,553	18,648	14,000	17,000	20,000
Park Rentals	7,470	11,140	13,500	15,000	18,000
Nicolet Contribution	-	5,771	15,500	15,000	11,500
Veteran Memorial Names	-	1,710	855	-	760
Charge to Music in the Glen	-	-	-	750	750
Total revenues	37,902	55,779	88,855	102,750	123,510
<u>Expenditures</u>					
Part Time Wages	10,418	22,518	11,560	17,000	20,000
Full-time Wages	4,618	4,605	28,000	28,881	30,036
Health Insurance	796	1,208	10,900	11,500	11,960
Social Security & Medicare	1,407	2,184	3,026	3,510	3,828
Wisconsin Retirement	105	854	1,890	1,949	2,027
Life Insurance	6	9	50	15	50
Workers Compensation	155	557	1,500	275	1,500
Beer	6,378	6,263	6,000	8,500	8,500
Soda / Food	5,420	11,803	9,500	9,000	9,000
Vending	-	-	-	-	-
Office Supplies	1,047	6,081	3,100	4,000	5,000
Miscellaneous Fees	6,421	6,590	6,810	5,000	6,000
Utilities	20,119	19,777	15,000	12,000	15,000
Telephone	-	140	650	850	850
Janitorial	1,029	41	175	1,000	1,000
Sales Tax	-	2,103	2,200	-	2,500
Building	-	5,691	300	-	-
Bank / Processing Fees	495	588	700	500	800
Total Expenditures	58,414	91,012	101,361	103,980	118,051
Excess of revenues over (under) expenditures	(20,512)	(35,233)	(12,506)	(1,230)	5,459
<u>Other financing sources (uses)</u>					
Transfer from General Fund	-	-	80,000	-	-
Excess of revenues and other financing sources over (under) expenditures and other us:	(20,512)	(35,233)	67,494	(1,230)	5,459
<u>Fund balances,</u>					
Beginning of year	(11,856)	(32,368)	(67,601)	(14,140)	(107)
End of year	\$ (32,368)	\$ (67,601)	\$ (107)	\$ (15,370)	\$ 5,351

Purpose:

To uphold the laws of the City of Glendale as the Judicial Branch of the City.

Department Description:

The North Shore Municipal Court was established in 2013. The Court hears cases for traffic, ordinance violations, code violations and OWI first offenses among others. Court is in session five times per month in the Kenehan Civic Center.

2021 Budget Highlights:

- Continue working toward being paperless.

2020 Accomplishments:

- Successful implementation of the Village of Bayside joining the North Shore Municipal Court.
- Worked with new operational procedures to accommodate restrictions due to COVID-19.
- The Municipal Court continued working toward being paperless, to increase efficiency in the processes.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Cases Resolved	3,059	3,957	3,000	3,000	3,500

CITY OF GLENDALE
Special Revenue Fund - North Shore Municipal Court

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 275

	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
<u>Revenues</u>					
Fines and Forefeitures					
Bayside	\$ -	\$ -	\$ 20,000	\$ 34,320	\$ 35,000
NS Municipal Court	-	-	140,000	119,460	140,000
Total revenues	-	-	160,000	153,780	175,000
<u>Expenditures</u>					
Part Time Wages	-	-	16,000	16,000	20,000
Full-time Wages	-	-	46,667	46,667	47,834
Health Insurance	-	-	-	5,000	20,000
Social Security & Medicare	-	-	4,794	4,794	5,189
Wisconsin Retirement	-	-	3,150	3,033	3,229
Life Insurance	-	-	297	50	396
Workers Compensation	-	-	232	300	300
Glendale Fees	-	-	29,100	29,100	29,685
Training	-	-	1,155	2,000	2,000
Telephone/Internet	-	-	2,600	2,600	2,600
Office Supplies	-	-	4,250	2,000	4,300
Miscellaneous	-	-	1,500	700	2,000
Postage	-	-	2,750	2,500	3,000
TIPPS Software	-	-	21,710	15,000	15,000
Annual Capital	-	-	-	7,000	7,000
Total Expenditures	-	-	134,205	136,744	162,533
Excess of revenues over (under) expenditures	-	-	25,795	17,036	12,467
<u>Fund balances,</u>					
Beginning of year	-	-	-	-	25,795
End of year	\$ -	\$ -	\$ 25,795	\$ 17,036	\$ 38,262

Purpose:

To account for the accumulation of resources for the payment of general long-term debt principal, interest and related costs. It is the City’s mission to manage debt in order to allow for necessary purchases of capital equipment and capital improvement projects.

Department Description:

The Finance Department is responsible for administration of this fund. The Debt Service Fund serves to administer debt service for three types of expenditures: City capital improvement, redevelopment-related projects, and development related projects.

2021 Highlights:

- Continue to update the long term capital plan and financing options for the City.

2020 Accomplishments:

- Continued to monitor outstanding debt levels.
- Refinanced the remaining CDA debt to TIF #7 supported GO debt.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Outstanding GO Debt at year end*	39,945,000	39,370,000	48,900,000	42,532,146	48,426,044
Percent of Statutory Debt Capacity	36%	39%	48%	39%	47%

*State statutory limit on general obligation debt only.

CITY OF GLENDALE
Debt Service Fund
Fund 301
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
<u>Revenues</u>						
41110	Taxes - general property tax	\$ 2,869,965	\$ 2,869,965	\$ 2,997,372	\$ 2,997,372	\$ 2,847,372
	Total revenues	2,869,965	2,869,965	2,997,372	2,997,372	2,847,372
<u>Expenditures</u>						
Debt service:						
58750	Principal	13,943,440	72,395,429	15,859,909	15,859,910	4,215,497
58751	Principal - North Shore Fire Dept.	133,857	135,069	136,000	136,000	138,500
58760	Interest	3,352,151	5,772,915	1,293,321	1,419,189	877,454
58761	Interest - North Shore Fire Dept.	15,911	13,250	11,998	11,998	8,296
	Total expenditures	17,445,359	78,316,663	17,301,228	17,427,097	5,239,747
	Excess of revenues over (under) expenditures	(14,575,394)	(75,446,698)	(14,303,856)	(14,429,725)	(2,392,375)
<u>Other financing sources (uses)</u>						
Transfers from other funds:						
49013	Capital Projects Fund - Parking	1,548,317	12,784,316	-	-	-
49011	Capital Projects Fund	56,444	346,395	414,707	234,707	232,750
49006	Capital Projects Fund TIF #6	2,653,407	4,426,688	-	-	-
49007	Capital Projects Fund TIF #7	3,146,686	9,715,437	13,890,990	14,289,448	2,156,421
49008	Capital Projects Fund TIF #8	5,649,217	48,191,832	-	-	-
	Total transfers from other funds	13,054,071	75,464,668	14,305,697	14,524,155	2,389,171
49101	Proceeds from Long Term Debt (refinance)	1,525,000	-	-	-	-
	Debt premium	8,911	-	-	-	-
	* Debt budgeted in Utility funds (full accrual)					
	Total other financing sources (uses)	14,587,982	75,464,668	14,305,697	14,524,155	2,389,171
	Excess of revenues and other financing sources over (under) expenditures and other uses	12,588	17,970	1,841	94,430	(3,204)
<u>Fund Balance</u>						
	Beginning of year	66,660	79,248	97,218	28,775	99,059
	End of year	\$ 79,248	\$ 97,218	\$ 99,059	\$ 123,205	\$ 95,855

CITY OF GLENDALE
2021 BUDGET
SUMMARY OF GENERAL OBLIGATION PROMISSORY NOTES AND CDA LEASE REVENUE BONDS

City purposes	Date of issue	Interest rate	Principal due	Interest due	Original amount of loan	Balance outstanding Dec. 31, 2019	New loans	Payments	Defeased or Refunded	Balance outstanding Dec. 31, 2020	Interest paid 2020	Scheduled payments for 2021		
												Principal	Interest	
City purposes														
Promissory notes:	05/02/11	2.5 - 4.0	4/1/16 - 21 4/1 & 10/1		\$ 2,077,000	\$ 744,519	\$ -	\$ 365,301	\$ -	\$ 379,218	\$ 22,475	\$ 379,218	\$ 7,565	\$ 386,803
Promissory notes:	04/04/12	2.0 - 3.0	4/1/15 - 22 4/1 & 10/1		1,559,100	620,856	-	200,455	-	430,401	15,619	206,024	9,522	215,546
Promissory notes:	04/22/13	2.00	4/1/14 - 23 4/1 & 10/1		3,998,692	1,277,600	-	289,400	-	988,200	22,224	314,400	16,471	330,871
Promissory notes:	04/21/14	2.0 - 3.0	4/1/15 - 24 4/1 & 10/1		1,664,951	750,903	-	144,753	-	606,150	18,194	144,752	13,288	160,641
Promissory notes:	04/13/15	2.0 - 3.0	4/1/16 - 25 4/1 & 10/1		1,620,000	1,020,000	-	190,000	-	1,015,000	27,325	200,000	23,425	223,425
Promissory notes:	04/04/16	2.0 - 3.0	4/1/17 - 26 4/1 & 10/1		4,250,000	3,050,000	-	370,000	-	3,080,000	69,000	450,000	59,350	509,350
Promissory notes:	04/17/17	2.10 - 3.00	4/1/18 - 27 4/1 & 10/1		2,125,000	1,845,000	-	115,000	-	1,730,000	44,385	115,000	40,935	155,935
Promissory notes:	04/17/17	2.00 - 2.95	4/1/18 - 27 4/1 & 10/1		2,700,000	2,160,000	-	270,000	-	1,890,000	53,528	270,000	47,115	317,115
Promissory notes:	06/28/18	3.00	4/1/20 - 28 4/1 & 10/1		7,315,000	7,315,000	-	-	-	7,315,000	34,707	-	24,900	24,900
Promissory notes:	08/05/19	3.00	4/1/20 - 29 4/1 & 10/1		1,030,000	1,030,000	-	200,000	-	830,000	16,650	-	12,525	287,525
GO Refunding notes:	06/28/18	3.00	4/1/21 - 22 4/1 & 10/1		555,000	555,000	-	-	-	555,000	-	-	-	-
GO Refunding notes:	06/30/10	3.25	4/1/20 - 29 4/1 & 10/1		1,580,000	310,000	-	310,000	-	-	4,340	-	-	-
TIF #7 GO refinancing	03/27/19	3.00 - 5.00	4/1/25 - 28 4/1 & 10/1		6,620,000	6,620,000	-	1,580,000	-	6,620,000	275,750	-	275,750	275,750
TIF #7 GO refinancing	08/31/20	2.5	3/15/21-25 3/1 & 10/1		8,832,146	-	8,832,146	-	-	8,832,146	-	-	1,761,102	1,761,102
GO Refunding Bonds - TIF #7	04/04/12	0.6 - 2.40	4/1/13 - 20 4/1 & 10/1		2,170,000	415,000	-	415,000	-	415,000	4,980	-	-	4,980
Total City GO Debt					\$ 25,878,878	\$ 8,892,146	\$ 4,449,909	\$ -	\$ -	\$ 34,251,115	\$ 862,392	\$ 4,215,495	\$ 377,286	\$ 5,082,782
Utility related GO debts														
Promissory notes: Water	05/02/11	2.5 - 4.0	4/1/16 - 21 4/1 & 10/1		368,000	\$ 131,913	\$ -	\$ 64,724	\$ -	\$ 67,189	\$ 3,982	\$ 67,189	\$ 1,344	\$ 68,533
Promissory notes: Water	04/04/12	2.0 - 3.0	4/1/15 - 22 4/1 & 10/1		607,500	241,914	-	78,107	-	163,807	6,066	80,277	3,710	83,987
Promissory notes: Water	04/22/13	2.00	4/1/14 - 23 4/1 & 10/1		744,520	202,400	-	50,600	-	50,600	3,750	50,600	2,602	53,202
Promissory notes: Water	04/21/14	2.0 - 3.0	4/1/15 - 24 4/1 & 10/1		378,301	170,737	-	32,913	-	137,824	4,135	32,913	3,476	36,389
Promissory notes: Water	04/13/15	2.0 - 3.0	4/1/16 - 25 4/1 & 10/1		515,000	339,274	-	55,678	-	283,598	7,664	55,678	6,551	62,227
Promissory notes: Water	04/04/16	2.0 - 3.0	4/1/17 - 26 4/1 & 10/1		1,595,000	1,193,872	-	191,400	-	1,002,572	23,469	150,366	19,239	169,605
Promissory notes: Water	04/17/17	2.10 - 3.00	4/1/18 - 27 4/1 & 10/1		1,685,000	1,625,000	-	60,000	-	1,765,000	45,075	130,000	42,225	172,225
Promissory notes: Water	06/28/18	3.00	4/1/20 - 27 4/1 & 10/1		1,410,000	1,250,000	-	110,000	-	1,140,000	39,300	120,000	35,850	155,850
Promissory notes:	08/05/19	3.00 - 4.00	4/1/20 - 29 4/1 & 10/1		1,720,000	1,720,000	-	130,000	-	1,590,000	62,761	30,000	50,900	130,900
GO Refunding notes:	06/28/18	3.00	4/1/21 - 22 4/1 & 10/1		51,317	51,317	-	-	-	51,317	1,540	25,000	1,165	26,165
Total Water GO Debt					7,128,527	773,420	-	773,420	-	5,353,107	197,762	782,041	167,122	959,163
Promissory notes: Sewer	05/02/11	2.5 - 4.0	4/1/16 - 21 4/1 & 10/1		450,000	161,306	-	79,146	-	82,160	4,859	82,160	1,643	83,803
Promissory notes: Sewer	04/04/12	2.0 - 3.0	4/1/15 - 22 4/1 & 10/1		501,300	198,625	-	64,453	-	135,172	5,022	66,249	3,062	69,305
Promissory notes: Sewer	04/22/13	2.00	4/1/14 - 23 4/1 & 10/1		806,028	180,000	-	45,000	-	135,000	3,335	45,000	2,514	47,514
Promissory notes: Sewer	04/21/14	2.0 - 3.0	4/1/15 - 24 4/1 & 10/1		408,750	184,380	-	35,543	-	148,837	4,465	35,544	3,754	39,298
Promissory notes: Sewer	04/13/15	2.0 - 3.0	4/1/16 - 25 4/1 & 10/1		600,000	395,271	-	64,865	-	330,406	8,929	64,865	7,632	72,497
Promissory notes: Sewer	04/04/16	2.0 - 3.0	4/1/17 - 26 4/1 & 10/1		20,000	14,971	-	2,400	-	12,571	294	1,888	242	2,128
Promissory notes: Sewer	04/17/17	2.10 - 3.00	4/1/18 - 27 4/1 & 10/1		65,000	55,000	-	5,000	-	50,000	1,320	5,000	1,170	6,170
GO Refunding notes:	06/28/18	3.00	4/1/21 - 22 4/1 & 10/1		11,959	11,959	-	-	-	11,959	341	5,534	258	5,792
Total Sewer GO Debt					1,201,912	286,407	-	286,407	-	905,505	28,975	306,232	20,075	326,307
Promissory notes: Storm	05/02/11	2.5 - 4.0	4/1/16 - 21 4/1 & 10/1		90,000	32,262	-	15,829	-	16,433	974	16,433	329	16,762
Promissory notes: Storm	04/04/12	2.0 - 3.0	4/1/15 - 22 4/1 & 10/1		132,100	52,605	-	16,984	-	35,621	1,323	17,456	807	18,263
Promissory notes: Storm	04/22/13	2.00	4/1/14 - 23 4/1 & 10/1		174,760	40,000	-	10,000	-	30,000	741	10,000	514	10,514
Promissory notes: Storm	04/21/14	2.0 - 3.0	4/1/15 - 24 4/1 & 10/1		308,088	138,878	-	26,791	-	112,187	3,366	26,791	2,930	29,621
Promissory notes: Storm	04/13/15	2.0 - 3.0	4/1/16 - 25 4/1 & 10/1		365,000	240,457	-	39,460	-	200,997	5,432	39,459	4,643	44,102
Promissory notes: Storm	04/04/16	2.0 - 3.0	4/1/17 - 26 4/1 & 10/1		135,000	101,057	-	16,200	-	84,857	1,986	12,728	1,633	14,361
Promissory notes: Storm	04/17/17	2.10 - 3.00	4/1/18 - 27 4/1 & 10/1		225,000	175,000	-	25,000	-	150,000	4,275	25,000	3,525	28,525
Promissory notes:	06/28/18	3.00	4/1/20 - 27 4/1 & 10/1		250,000	250,000	-	-	-	250,000	7,500	80,000	6,500	86,500
GO Refunding notes:	06/28/18	3.00	4/1/21 - 22 4/1 & 10/1		132,324	132,324	-	-	-	132,324	3,970	64,466	3,003	67,469
Total Storm GO Debt					1,162,683	150,264	-	150,264	-	1,012,419	29,567	292,333	23,584	315,917
Total Utility related GO debt					9,491,122	1,220,081	-	1,220,081	-	8,271,031	255,004	1,390,606	210,781	1,601,337
Total General Obligations debt - City and Utilities					\$ 39,370,000	\$ 8,892,146	\$ 5,670,000	\$ -	\$ -	\$ 42,522,146	\$ 1,118,896	\$ 5,606,102	\$ 1,088,057	\$ 6,694,169
CDA Lease Revenue Bonds														
Lease Revenue Bonds - #7	08/01/12	1.0 - 2.75	9/1/13 - 22 3/1 & 9/1		16,545,000	\$ 11,410,000	\$ -	\$ 2,095,000	\$ 9,315,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total CDA Lease Revenue Debt					\$ 16,545,000	\$ 11,410,000	\$ -	\$ 2,095,000	\$ 9,315,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total debt - City and Utilities and CDA					\$ 50,780,000	\$ 8,892,146	\$ 7,765,000	\$ 9,315,000	\$ 42,522,146	\$ 1,435,897	\$ 5,606,102	\$ 1,088,057	\$ 6,694,169	

CITY OF GLENDALE

SUMMARY OF ALL PRINCIPAL AND INTEREST DEBT MATURITIES
2021 - 2029

Year	Principal							Total
	G.O. City Purposes	CDA-Lease Revenue Bonds	G.O. Water Utility	G.O. Sewer Utility	G.O. Storm Water Utility	G.O. TIF Districts	G.O. Total	
2021	\$ 2,454,394	\$ -	\$ 792,041	\$ 306,231	\$ 292,334	\$ 1,761,103	\$ 5,606,103	
2022	2,351,543	-	806,437	227,617	279,403	1,702,895	5,367,895	
2023	1,945,182	-	797,244	155,859	201,715	1,745,467	4,845,467	
2024	1,942,848	-	806,727	114,164	106,261	1,788,856	4,758,856	
2025	1,670,001	-	809,700	79,178	76,121	2,798,825	5,433,825	
2026	1,520,001	-	770,958	12,456	36,585	2,160,000	4,500,000	
2027	1,150,000	-	740,000	10,000	20,000	2,260,000	4,180,000	
2028	5,245,000	-	410,000	-	-	1,235,000	6,890,000	
2029	530,000	-	420,000	-	-	-	950,000	
2030	-	-	-	-	-	-	-	
	\$ 18,808,969	\$ -	\$ 6,353,107	\$ 905,505	\$ 1,012,419	\$ 15,452,146	\$ 42,532,146	

Margin of indebtedness
Equalized valuation - December 31, 202

Debt limitation - 5%

Deduct general obligation long-term debt

Margin of indebtedness - December 31, 2020

Year	Interest							Total Debt Service
	G.O. City Purposes	CDA-Lease Revenue Bonds	G.O. Water Utility	G.O. Sewer Utility	G.O. Storm Water Utility	G.O. TIF Districts	G.O. Total	
2021	\$ 482,136	\$ -	\$ 167,122	\$ 19,904	\$ 23,583	\$ 395,318	\$ 1,088,063	
2022	417,724	-	144,265	12,806	15,600	453,526	1,043,921	
2023	363,953	-	121,729	8,085	8,903	410,984	913,624	
2024	314,658	-	99,264	4,471	4,667	367,565	790,625	
2025	266,483	-	76,553	1,655	2,257	308,121	655,169	
2026	224,654	-	55,285	380	876	193,800	474,995	
2027	189,487	-	35,100	120	240	94,600	319,547	
2028	94,575	-	18,750	-	-	24,700	138,025	
2029	7,950	-	6,300	-	-	-	14,250	
2030	-	-	-	-	-	-	-	
	\$ 2,361,620	\$ -	\$ 724,468	\$ 47,421	\$ 56,126	\$ 2,248,584	\$ 5,438,219	

CITY OF GLENDALE

SUMMARY OF TIF PRINCIPAL AND INTEREST DEBT MATURITIES
2021 - 2028

Year	TIF #7 Principal		Total
	G.O.	CDA Lease Revenue	
2021	\$ 1,761,103	\$ -	\$ 1,761,103
2022	1,702,895	-	1,702,895
2023	1,745,467	-	1,745,467
2024	1,788,856	-	1,788,856
2025	2,798,825	-	2,798,825
2026	2,160,000	-	2,160,000
2027	2,260,000	-	2,260,000
2028	1,235,000	-	1,235,000
	<u>\$ 15,452,146</u>	<u>\$ -</u>	<u>\$ 15,452,146</u>

Year	TIF #7 Interest		Total
	G.O.	CDA Lease Revenue	
2021	\$ 395,318	\$ -	\$ 395,318
2022	453,526	-	453,526
2023	410,954	-	410,954
2024	367,565	-	367,565
2025	308,121	-	308,121
2026	193,800	-	193,800
2027	94,600	-	94,600
2028	24,700	-	24,700
	<u>\$ 2,248,584</u>	<u>\$ -</u>	<u>\$ 2,248,584</u>

Total TIF #7	\$ 17,700,730
Reserve Fund	-
Net Total	<u>\$ 17,700,730</u>

CITY OF GLENDALE
Proprietary Funds

BUDGET SUMMARY
REVENUES, EXPENSES AND CHANGES IN NET ASSETS
2020 and 2021 Budgets

	2020 Budget				2021 Budget			
	Sewer Utility	Storm Water Utility	Water Utility	Total	Sewer Utility	Storm Water Utility	Water Utility	Total
Revenues								
Public charges for services	\$ 2,040,000	\$ 1,131,600	\$ 3,283,245	\$ 6,454,845	\$ 2,040,000	\$ 1,150,000	\$ 3,230,305	\$ 6,420,305
Penalties	-	5,500	50,000	55,500	-	5,500	50,000	55,500
Total revenues	2,040,000	1,137,100	3,333,245	6,510,345	2,040,000	1,155,500	3,280,305	6,475,805
Expenses								
Operations & maintenance	2,010,873	1,009,893	1,882,450	4,903,216	1,972,796	1,081,296	2,052,542	5,106,634
Depreciation	60,000	105,000	640,000	805,000	60,000	110,000	640,000	810,000
Total operating expenses	2,070,873	1,114,893	2,522,450	5,708,216	2,032,796	1,191,296	2,692,542	5,916,634
Operating Income	(30,873)	22,207	810,795	802,129	7,204	(35,796)	587,763	559,171
Non-Operating Income								
Investment income	30,000	-	7,500	37,500	20,000	500	5,000	25,500
Interest expense	(30,000)	(34,000)	(200,000)	(264,000)	(30,000)	(34,000)	(200,000)	(264,000)
Grant revenue	-	-	-	-	-	-	-	-
Total non-operating expenses	-	(34,000)	(192,500)	(226,500)	(10,000)	(33,500)	(195,000)	(238,500)
Income (Loss) Before Transfers	(30,873)	(11,793)	618,295	575,629	(2,796)	(69,296)	392,763	320,671
Transfers								
Transfer out - tax equivalent	-	-	(450,000)	(450,000)	-	-	(450,000)	(450,000)
Change in Net Assets	(30,873)	(11,793)	168,295	125,629	(2,796)	(69,296)	(57,237)	(129,329)
Net Assets								
Beginning of year	3,197,322	3,766,226	13,481,270	20,444,818	3,822,576	4,263,224	14,080,899	22,166,699
End of year	\$ 3,166,449	\$ 3,754,433	\$ 13,649,565	\$ 20,570,447	\$ 3,819,780	\$ 4,193,928	\$ 14,023,662	\$ 22,037,370

Program Descriptions:

This budget is to allocate funds to examine the City’s sanitary sewer system to identify sources of infiltration and inflow of clear water and to continue with the four-year sewer cleaning program. Plans and specifications for repairs were first developed in 2020.

The Department of Public Works will continue with a four-year sanitary sewer cleaning program. In 2021, the department will work with the Milwaukee Metropolitan Sewerage District (MMSD) to implement new federal standards for sanitary sewer capacity, management, operations and maintenance (CMOM) and DNR’s Compliance Maintenance Annual Report (CMAR).

2021 Budget Highlights:

- Continuation of the Sanitary Sewer Rehabilitation program, which includes the lining and CCTV inspections
- Work with the Milwaukee Metropolitan Sewerage District (MMSD) to implement new federal standards for sanitary sewer capacity, management, operations and maintenance (CMOM) and DNR’s Compliance Maintenance Annual Report (CMAR).

2020 Accomplishments:

- Successfully continued the Sanitary Sewer Rehabilitation Project.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Linear footage sanitary sewers cleaned	48,281	48,281	81,984	65,527	81,984
Linear footage sanitary sewers televised	48,281	48,281	81,984	65,527	81,984

CITY OF GLENDALE
Enterprise Fund - Sewer Utility

REVENUES, EXPENSES AND CHANGES IN NET ASSETS
Fund 201

	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Revenues					
Public charges for services-Local Sewer	\$ 957,681	\$ 959,928	\$ 975,000	\$ 975,000	\$ 975,000
Public charges for services-Metro Sewer	1,069,613	1,078,643	1,061,278	1,065,000	1,065,000
Penalties	14,463	14,758	15,000	13,000	14,000
Sale of equipment	-	570	-	-	-
Total revenues	2,041,757	2,053,899	2,051,278	2,053,000	2,054,000
Expenses					
4020 Metropolitan Sewerage District charges	1,044,101	1,063,507	1,058,083	1,045,000	1,075,000
Maintenance of sewage collection system:					
Salaries and wages	137,452	63,389	83,374	159,926	163,125
Overtime	-	471	1,200	650	1,200
1310 Health insurance	7,863	12,308	17,179	14,624	17,866
1330 Social Security & Medicare	3,541	4,745	6,470	12,284	12,571
1340 Wisconsin retirement	3,140	4,093	5,709	10,839	11,092
WRS GASB 68	(9,493)	-	-	(9,500)	-
1350 Life insurance	256	136	85	250	142
1365 Workers compensation	1,013	1,689	1,896	1,800	1,800
Depreciation	58,110	-	60,000	60,000	60,000
Administration, billing and collection:					
Meter expenses, supervision, billing, computer software with fringe benefits	102,813	104,000	105,000	105,000	110,000
3190 Other supplies and expenses		1,669	5,000	5,000	5,000
4010 Consultant Fees	15,348	18,105	75,000	45,000	75,000
4151 Engineering services	-	-	-	20,000	-
5090 Sewer system repairs	687,215	213,333	325,000	600,000	500,000
Total expenses	2,051,359	1,487,445	1,743,996	2,070,873	2,032,796
Operating Income	(9,602)	566,454	307,282	(17,873)	21,204
Non-Operating Income and Transfers					
Investment Income	32,932	46,939	20,000	30,000	20,000
Interest Expense	(44,768)	(35,256)	(30,000)	(30,000)	(30,000)
Gain(Loss) on disposal of assets	589	570	-	-	-
Change in Net Assets	(20,849)	578,707	297,282	(17,873)	11,204
Net Assets - Beginning of year	2,967,436	2,946,587	3,525,294	3,197,322	3,822,576
Net Assets - End of year	\$ 2,946,587	\$ 3,525,294	\$ 3,822,576	\$ 3,179,449	\$ 3,833,780

Budget Justification

Account Number	Description	Justification	2021 Adopted
3190	Other supplies and expense	Uniform cleaning	\$ 5,000
4010	Engineering services		75,000
5090	Contracted services	Clean and televise system	500,000
		Sewer lining	-
		I & I grant related expenses	-
		Other expenses	-
			<u>500,000</u>
			<u>\$ 580,000</u>

Program Descriptions:

To reduce flooding and improve the water quality of local rivers and creeks consistent with Wisconsin Department of Natural Resources (WDNR) regulations stormwater discharge permit.

2021 Budget Highlights:

- Continue to perform operation and maintenance of the City’s storm sewer system in compliance with the City’s MS4 stormwater discharge
- Continue with an annual storm sewer catch basin cleaning program and an intensive street sweeping program. In addition, the department will perform stormwater pollutant testing, conduct an annual inspection of all storm sewer outfalls, and establish an illicit discharge program. Staff will work with the Department of Natural Resources to update Glendale’s MS4 stormwater discharge permit in 2020.
- Continue to oversee operation and maintenance of the City’s three (3) stormwater detention facilities located at W. Silver Spring Drive & N. Crestwood Boulevard and at W. Olive Street & N. Lydell Avenue.
- Continue to implement operational changes to improve the fall leaf collection program. Weekly progress reports will be submitted to the city administrator and common council. The department will work with the Village of Whitefish Bay and the Wisconsin Department of Natural Resources to identify a cost-effective method to dispose of excess compost material stored at the joint composting site.
- Continue to clean storm sewer inlets in compliance with the City’s MS4 storm water discharge permit with the Wisconsin Department of Natural Resources.
- April 1 hire of additional crewperson to run ditching program with a current employee.

2020 Accomplishments:

- Continued rehab of failing storm sewer inlets and pipes
- Serviced and fix failed pump in the Crestwood Storm Sewer Lift Station
- Installed bioswales to clean storm water around the new City Hall campus
- Implemented storm sewer catch basin cleaning and inspection program. This continuing three-year program will utilize in-house staff, as well as a contractor to clean and inspect all City catch basins within that timeframe.
- In 2020, the department coordinated the removal of approximately 9,500 cubic yards of excess compost material.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Number of storm inlets cleaned	1,350	750	1,997	1,997	1,987
Number of storm sewer inspections for illicit discharge program	1	1	1	1	1
Fall leaf collection program – cubic yards of leaves collected	12,000	12,000	12,000	12,000	12,000

CITY OF GLENDALE
Enterprise Fund -Storm Water Utility

REVENUES, EXPENSES AND CHANGES IN NET ASSETS
Fund 250

	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
<u>Revenues</u>					
Intergovernmental - storm water grants	\$ -	\$ -	\$ -	\$ -	\$ -
Public charges for service-user fees	1,133,402	1,143,031	1,145,462	1,131,600	1,150,000
Penalty	5,704	5,819	4,500	5,500	5,500
Total revenues	1,139,106	1,148,850	1,149,962	1,137,100	1,155,500
<u>Expenses</u>					
Storm Water Sewers & Drains Expenses					
1100 Salaries and wages	121,981	24,143	57,000	147,900	147,900
1111 Overtime	4,943	2,585	3,000	5,000	5,000
1310 Health insurance	22,644	8,607	16,000	40,000	40,000
1330 Social security & medicare	6,006	1,916	4,590	11,697	11,697
1340 Wisconsin retirement	5,388	1,847	4,050	10,321	10,321
1199 WRS GASB 68	-	-	-	9,000	9,000
1350 Life insurance	132	51	75	175	-
1365 Workers compensation	3,076	1,054	1,450	3,800	2,500
6100 Fringe Benefits	14,100	-	-	12,000	-
3160 Other supplies and expense	-	7,647	25,000	55,000	55,000
4030 Depreciation	102,856	105,000	110,000	110,000	110,000
4150 Contracted services	693,052	405,742	498,826	685,000	685,000
4151 Engineering services	-	1,500	335	25,000	15,000
Total Storm Water Sewers & Drains Expenses	974,178	560,091	720,326	1,114,893	1,091,418
Yard Waste Expenses					
1100 Salaries and wages	-	48,506	57,000	-	57,000
1111 Full time overtime wages	-	13,693	15,000	-	15,000
1310 Health insurance	-	12,778	16,000	-	16,000
1330 Social security & medicare	-	4,538	5,508	-	5,508
1340 Wisconsin retirement	-	4,072	4,860	-	4,860
1350 Life insurance	-	66	60	-	60
1365 Workers compensation	-	2,211	1,450	-	1,450
Total Yard Waste Expenses	-	85,863	99,878	-	99,878
Total expenses	974,178	645,954	820,204	1,114,893	1,191,296
Operating Income	164,928	502,896	329,758	22,207	(35,796)
<u>Non-Operating Income and Transfers</u>					
8111 Investment Income	2,763	-	500	-	500
8502 Interest Expense	(33,840)	(32,257)	(34,000)	(34,000)	(34,000)
5600 Gain(Loss) on Disposal of Assets	-	-	-	-	-
Change in Net Assets	133,851	470,639	296,258	(11,793)	(69,296)
Net Assets - Beginning of year	3,362,476	3,496,327	3,966,966	3,766,226	4,263,224
Net Assets - End of year	\$ 3,496,327	\$ 3,966,966	\$ 4,263,224	\$ 3,754,433	\$ 4,193,928

CITY OF GLENDALE
Enterprise Fund -Storm Water Utility

REVENUES, EXPENSES AND CHANGES IN NET ASSETS
Fund 250

Budget Justification

Account Number	Description	Justification	2021 Adopted
3160	Other supplies and expense	Shop supplies	\$ 55,000
4150	Contracted services	Catch basis repair	165,000
		Televising	42,000
		Repair	120,000
		Wisconsin DNR	2,000
		Sweeping	74,000
		Maintenance	32,000
		Miscellaneous/Emergencies	250,000
			<u>685,000</u>
4151	Engineering services		<u>15,000</u>
			<u>\$ 755,000</u>

Program Descriptions:

- The department’s licensed water department staff will continue to perform operation and maintenance of the City’s water distribution system:
 - 79.64 miles of water mains
 - 4,504 water service laterals
 - 5,332 meters
 - 826 fire hydrants
 - 2,086 valves
 - Glendale Standpipe (1 million gallon)
 - Pump Station

2021 Budget Highlights:

- 2021 Capital Improvement Plan
 - North Shore Water Commission Capital Improvements
- Water Tower improvements/repairs as outlined in inspection
- Rehab and paint hydrants
- Perform inspections of watermain pipes that cross the Milwaukee River

2020 Accomplishments:

- Complete Sanitary Survey results with WisDNR
- Started AWIA Risk and Resilience Compliance with North Shore Water Commission
- Water tower 5-year inspection
- Completed final connection, testing and SCADA connection for backup generator

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Miles of water main maintenance	79.6	79.6	79.6	79.6	79.6
Number of water main breaks	31	28	26	26	24
Number of hydrants flushed	320	320	300	300	350

CITY OF GLENDALE
Enterprise Fund -Water Utility

REVENUES, EXPENSES AND CHANGES IN NET ASSETS
Fund 900

	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Operating Revenues					
Unmetered Sales to General Customers	\$ 5,450	\$ 5,262	\$ 5,500	\$ 7,000	\$ 5,500
Metered Sales					
Residential	1,096,971	1,065,133	1,075,000	1,100,000	1,100,000
Commercial	618,848	612,902	625,000	625,000	625,000
Industrial	338,413	318,363	355,000	360,000	360,000
Public Authority	86,262	59,573	65,000	75,000	65,000
Multifamily Residential	269,002	279,282	280,000	280,000	285,000
Private Fire Protection Service	55,241	56,454	58,000	58,000	58,000
Public Fire Protection Service	683,536	686,411	690,000	690,000	690,000
Total Sales of Water	3,153,723	3,083,379	3,153,500	3,195,000	3,188,500
Other Operating Revenues					
Rental Income	18,245	18,368	19,439	18,245	20,605
Forfeited Discounts	53,473	56,866	52,575	50,000	50,000
Miscellaneous Revenues	-	6,021	6,200	-	6,200
Other Water Revenues	91,639	2,678	15,000	70,000	15,000
Total Other Operating Total	163,357	83,932	93,214	138,245	91,805
Total operating revenues	3,317,080	3,167,312	3,246,714	3,333,245	3,280,305
Operating Expenses					
<u>Source of Supply Expenses</u>	612,753	605,546	587,000	620,000	600,000
<u>Transmission & Distribution Expenses</u>					
<u>Pumping Expense</u>					
Maintenance of Pumping Equipment	-	-	-	3,000	-
Total Pumping Expense	-	-	-	3,000	-
<u>Storage Facility Expense</u>					
Storage Facilities Expense-Labor	165	-	150	500	150
61-53160 Storage Expense-Materials	161	87	750	2,500	2,500
Total Storage Facility Expense	326	87	900	3,000	2,650
<u>Trans & Dist Lines Expense</u>					
62-51100 Salaries and Wages	140,541	61,992	62,000	155,000	63,240
62-51200 Overtime	-	12,208	10,000	-	10,000
62-51310 Health Insurance	-	20,957	22,000	-	22,880
62-51330 Social Security & Medicare	-	5,392	5,508	-	5,603
62-51340 Wisconsin Retirement	-	5,040	4,860	-	4,944
62-51350 Life Insurance	-	94	81	-	120
62-51365 Worker Compensation	-	2,886	1,680	-	1,750
62-53160 Trans & Dist Lines Expense-Materials	11,065	13,861	10,000	8,500	12,000
Total Trans & Dist Lines Expense	151,606	122,430	116,129	163,500	120,537
<u>Meter Expense</u>					
63-51100 Salaries and Wages	510	114	2,500	3,000	2,500
63-51310 Health Insurance	-	-	500	-	520
63-51330 Social Security & Medicare	-	9	191	-	191
63-51340 Wisconsin Retirement	-	8	169	-	169
63-51350 Life Insurance	-	-	4	-	4
63-51365 Worker Compensation	-	5	28	-	25
63-51375 Meter Expense-Materials	65	6	150	1,000	500
Total Meter Expense	575	142	3,542	4,000	3,909
<u>Customer Installation Expense</u>					
64-51100 Salaries and Wages	8,613	20,454	14,221	7,500	14,505
64-51200 Overtime	-	944	150	-	250
64-51310 Health Insurance	-	6,373	4,700	-	4,888
64-51330 Social Security & Medicare	-	1,565	1,099	-	1,129
64-51340 Wisconsin Retirement	-	1,465	970	-	996
64-51350 Life Insurance	-	32	21	-	37

CITY OF GLENDALE
Enterprise Fund -Water Utility

REVENUES, EXPENSES AND CHANGES IN NET ASSETS
Fund 900

	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
64-51365 Worker Compensation	-	891	366	-	450
64-51375 Customer Installation Expense-Materials	-	-	400	500	500
Total Customer Installation Expense	8,613	31,724	21,927	8,000	22,755
<u>Miscellaneous Expense Trans/Disribution</u>					
65-51100 Salaries and Wages	271	570	2,500	3,000	2,500
65-51310 Health Insurance	-	18	500	-	520
65-51330 Social Security & Medicare	-	41	191	-	191
65-51340 Wisconsin Retirement	-	2	169	-	169
65-51350 Life Insurance	-	1	4	-	4
65-51365 Worker Compensation	-	1	28	-	25
65-51375 Miscellaneous Expense-Materials	-	-	1,250	2,000	2,000
66-53666 Rent-Storage Facilities	11,000	-	11,000	11,000	11,000
Total Miscellaneous Expense Trans/Disribution	11,271	633	15,642	16,000	16,409
<u>Maint Dist Res & Standpipe</u>					
72-51100 Salaries and Wages	-	428	297	1,500	500
72-51310 Health Insurance	-	131	75	-	125
72-51330 Social Security & Medicare	-	31	23	-	38
72-51340 Wisconsin Retirement	-	28	20	-	34
72-51350 Life Insurance	-	1	1	-	2
72-51365 Worker Compensation	-	17	15	-	20
72-53160 Maint Dist Res & Standpipe-Materials	205	1,468	1,000	1,000	1,000
72-54150 Maint Dist Res & Standpipe-Contractor	6,520	702	3,500	3,000	3,000
Total Maint Dist Res & Standpipe	6,725	2,806	4,931	5,500	4,719
<u>Maint Trans Distribution Main</u>					
73-51100 Salaries and Wages	85,433	72,618	119,744	115,000	125,000
73-51200 Overtime	-	2,680	4,000	-	4,000
73-51310 Health Insurance	-	18,930	41,896	-	43,750
73-51330 Social Security & Medicare	-	5,472	9,466	-	9,869
73-51340 Wisconsin Retirement	-	4,739	8,353	-	8,708
73-51350 Life Insurance	-	89	175	-	200
73-51365 Worker Compensation	-	2,872	4,744	-	4,500
73-53160 Maint Trans Distribution Main-Materials	7,271	26,698	82,600	25,000	75,000
73-54150 Maint Trans Distribution Main-Contractor	496,167	600,102	475,000	600,000	600,000
Total Maint Trans Distribution Main	588,871	734,201	745,978	740,000	871,027
<u>Maint of Services</u>					
75-51100 Salaries and Wages	81	143	3,500	1,000	3,500
75-51200 Overtime	-	-	175	-	175
75-51310 Health Insurance	-	-	110	-	114
75-51330 Social Security & Medicare	-	10	282	-	282
75-51340 Wisconsin Retirement	-	2	248	-	248
75-51350 Life Insurance	-	1	3	-	3
75-51365 Worker Compensation	-	1	125	-	130
75-53160 Maint of Services-Materials	-	773	1,500	3,500	3,500
75-54150 Maint of Valves-Contractor	342	315	20,000	-	25,000
Total Maint of Services	423	1,245	25,943	4,500	32,952
<u>Maint of Meters</u>					
76-51100 Salaries and Wages	6,068	2,186	6,700	1,000	3,500
76-51200 Overtime	-	108	100	-	175
76-51310 Health Insurance	-	837	1,718	-	114
76-51330 Social Security & Medicare	-	166	520	-	282
76-51340 Wisconsin Retirement	-	158	459	-	248
76-51350 Life Insurance	-	4	12	-	3
76-51365 Worker Compensation	-	95	285	-	130
76-53160 Maint of Meters-Materials	10,555	144,527	115,000	10,000	100,000
76-54150 Maint of Meter-Contractor	9,672	10,347	25,000	10,000	25,000
Total Maint of Meters	26,295	158,428	149,794	21,000	129,452

CITY OF GLENDALE
Enterprise Fund -Water Utility

REVENUES, EXPENSES AND CHANGES IN NET ASSETS
Fund 900

	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
<u>Maint of Hydrants</u>					
77-51100 Salaries and Wages	9,882	4,795	6,000	6,000	6,120
77-51200 Overtime	-	256	-	-	250
77-51310 Health Insurance	-	1,548	1,800	-	1,875
77-51330 Social Security & Medicare	-	368	459	-	487
77-51340 Wisconsin Retirement	-	262	405	-	430
77-51350 Life Insurance	-	10	12	-	15
77-51365 Worker Compensation	-	201	350	-	375
77-53160 Maint of Hydrants-Materials	5,195	28,558	15,000	5,000	15,000
77-54150 Main of Hydrants-Contractor	2,476	12,260	35,000	4,000	30,000
Total Maint of Hydrants	<u>17,553</u>	<u>48,258</u>	<u>59,026</u>	<u>15,000</u>	<u>54,552</u>
Total Transmission & Distribution	812,258	1,099,954	1,143,812	983,500	1,258,962
<u>Meter Reading-Customer Accounts Expenses</u>					
02-51100 Salaries and Wages	6,127	2,797	4,500	10,000	4,500
02-51200 Overtime	-	22	-	-	-
02-51310 Health Insurance	-	77	140	-	140
02-51330 Social Security & Medicare	-	209	344	-	344
02-51340 Wisconsin Retirement	-	183	304	-	304
02-51350 Life Insurance	-	1	2	-	2
02-51365 Worker Compensation	-	110	175	-	175
02-53160 Meter Reading-Materials	2,006	1,757	2,500	5,500	2,500
Total Customer Accounts Expense	<u>8,133</u>	<u>5,156</u>	<u>7,965</u>	<u>15,500</u>	<u>7,965</u>
<u>Administrative & General Expenses</u>					
20-51100 Salaries and Wages	46,248	23,000	30,000	55,000	30,000
20-51310 Health Insurance	-	4,229	5,700	-	5,700
20-51330 Social Security & Medicare	-	1,700	2,295	-	2,295
20-51340 Wisconsin Retirement	-	1,500	2,025	-	2,025
20-51350 Life Insurance	-	72	90	-	90
20-51365 Worker Compensation	-	58	75	-	75
20-53921 Office Supplies & Expense	1,789	1,491	4,000	4,000	4,000
20-53923 Outside Services Employed	11,560	18,880	12,000	9,000	12,000
Property Insurance	9,188	-	-	9,000	9,000
Injuries & Damages Insurance	11,279	-	-	12,000	12,000
Employee Training-Certification	1,141	520	-	1,000	1,000
Employee Pens & Benefits-Eye Care/Clothing	375	750	1,000	450	450
Employee Pens & Benefits-GASB 68	24,872	-	-	35,000	35,000
20-53928 Regulator Commission Expense	3,330	3,216	4,000	4,000	4,000
20-5393C Miscellaneous General Expense-Labor	-	11,457	12,000	500	12,000
Miscellaneous General Expense-Materials	5,475	10,187	12,000	15,000	15,000
<u>Misc Exp - Administrative Customer Accounts</u>					
30-51100 Salaries and Wages	79,005	-	4,500	60,000	4,500
30-51310 Health Insurance	-	-	140	-	140
30-51330 Social Security & Medicare	-	-	344	-	344
30-51340 Wisconsin Retirement	-	-	304	-	304
30-51350 Life Insurance	-	-	2	-	2
30-51365 Worker Compensation	-	-	175	-	175
30-53902 Cust Records & Collect Exp-Materials	7,545	4,138	3,800	4,000	3,800
30-53903 Cust Records & Collect-Data Process	6,306	6,299	6,750	8,000	6,750
Cust Records & Collect-Rental & Maint	688	-	10,000	15,000	10,000
Rents	7,500	-	-	7,500	-
Maintenance of General Plant	-	-	-	500	-
<u>Transportation Expense</u>					
Transportation Labor Expense	-	-	-	1,000	-
33-5316C Transportation Material Expense	-	24,196	7,000	7,000	7,000
Total Administrative & General Expenses	224,434	116,849	126,165	263,450	185,615

CITY OF GLENDALE
Enterprise Fund -Water Utility

REVENUES, EXPENSES AND CHANGES IN NET ASSETS
Fund 900

	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
Depreciation Expense	556,653	600,000	620,000	640,000	640,000
Total operating expenses	2,206,098	2,422,349	2,476,977	2,506,950	2,684,577
Operating Income	1,110,982	744,963	769,737	826,295	595,728
<u>Non-Operating Revenue (Expenses)</u>					
Investment Income	16,772	5,000	5,000	7,500	5,000
Interest Expense	(139,341)	(170,231)	(175,000)	(200,000)	(200,000)
Total non-operating revenues (expenses)	(122,569)	(165,231)	(170,000)	(192,500)	(195,000)
Income (Loss) Before Transfers	988,413	579,732	599,737	633,795	400,728
<u>Transfers</u>					
Transfers out - tax equivalent	(456,237)	(3,216)	(450,000)	(450,000)	(450,000)
Change in Net Position	532,176	576,516	149,737	183,795	(49,272)
Net Position - Beginning of year	13,398,986	13,931,162	13,931,162	13,481,270	14,080,899
Net Position - End of year	<u>\$ 13,931,162</u>	<u>\$ 14,507,678</u>	<u>\$ 14,080,899</u>	<u>\$ 13,665,065</u>	<u>\$ 14,031,627</u>

CITY OF GLENDALE
Capital Projects Funds

BUDGET SUMMARY
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
2020 and 2021 Budgets

	2020 Budget				2021 Executive Budget			
	General	TIF #7	TIF #8	Total	General	TIF #7	TIF #8	Total
Revenues								
Taxes	\$ -	\$ 1,952,000	\$ 375,000	\$ 2,327,000	\$ -	\$ 2,464,000	\$ 528,585	\$ 2,992,585
Intergovernmental	500,000	322,269	22,000	844,269	575,000	507,344	23,234	1,105,578
Public charges for services	-	-	-	-	-	-	-	-
Special assessments	49,497	-	-	49,497	-	-	-	-
Investment income	35,000	20,000	20,000	75,000	35,000	10,000	15,000	60,000
Miscellaneous	156,854	-	-	156,854	-	-	-	-
Total revenues	741,351	2,294,269	417,000	3,452,620	610,000	2,981,344	566,819	4,158,163
Expenditures								
Current:								
General government	-	-	375,000	375,000	-	-	-	-
Convention and tourism	-	-	-	-	-	-	-	-
Total current	-	-	375,000	375,000	-	-	-	-
Capital outlay	2,998,388	3,200	1,025,000	4,026,588	3,604,989	3,400	575,000	4,183,389
Total expenditures	2,998,388	3,200	1,400,000	4,401,588	3,604,989	3,400	575,000	4,183,389
Excess of revenues over (under) expenditures	(2,257,037)	2,291,069	(983,000)	(948,968)	(2,994,989)	2,977,944	(8,181)	(25,226)
Other financing sources (uses)								
Proceeds of Long-term debt	2,410,000	10,200,000	-	12,610,000	-	-	-	-
Debt premium	60,000	-	-	60,000	-	-	-	-
Debt issuance costs	(60,000)	(120,000)	-	(180,000)	-	-	-	-
Transfers from other funds	-	-	-	-	-	-	-	-
Transfers to other funds	(234,707)	(14,012,697)	-	(14,247,404)	(232,750)	(2,156,421)	-	(2,389,171)
Total Other financing sources (uses)	2,175,293	(3,932,697)	-	(1,757,404)	(232,750)	(2,156,421)	-	(2,389,171)
Excess of revenues and other financing sources over (under) expenditures and other uses	(81,744)	(1,641,628)	(983,000)	(2,706,372)	(3,227,739)	821,523	(8,181)	(2,414,397)
Fund balances								
Beginning of year	7,886,519	2,361,133	14,583,917	24,831,569	10,044,012	164,950	2,276,957	12,485,919
End of year	\$ 7,804,775	\$ 719,505	\$ 13,600,917	\$ 22,125,197	\$ 6,816,273	\$ 986,473	\$ 2,268,776	\$ 10,071,522

Fund Purpose:

To account for the financing and expenses associated with the major equipment purchases, land purchase or construction projects.

Fund Descriptions:

The Capital Projects Fund accounts for projects, major equipment purchases and land purchases that have one or more of the following characteristics: 1) expenditures which take place over two or more years, requiring continuing appropriations beyond a single fiscal year; (2) funding with debt because of significant costs to be shared by current and future beneficiaries; (3) a systematic acquisition over an extended period of time; and (4) scheduled replacement or maintenance of specific elements of physical assets. The Fund is developed in conjunction with the City's 2020 - 2024 Capital Improvement Program. (Please note that the Program's 2021 projects and equipment not only included in the Capital Projects Fund, but are included in the Capital Improvement Fund, TIDs; the Water Utility). This fund is closely coordinated with the Debt Service Fund since long-term financing is involved.

Significant Capital Projects

- 2021 Watermain Program
 - N Braeburn Lane (26th Street) (W Custer Avenue to 575 ft S of W Silver Spring Drive)
 - N Bethmaur Lane (01) (25th Street) (W Custer Avenue to W Rohr Avenue)
 - N 25th Street (BETHMAUR LN N (01)) (W Rohr Avenue to 26th/Rohr Easement)
 - N 26th Street (BRAEBURN LN N) (W Rohr Avenue to 26th/Rohr Easement)
 - W Rohr Avenue (N 26th Street to N 25th Street)
 - 26th/Rohr Easement (155 ft E of N 26th Street to N 25th Street)
 - 26th/Rohr Alley (N 26th Street to 155 ft E of N 26th Street)
 - W Custer Avenue (N 26th Street to N 25th Street)
 - W Brentwood Lane (Termini to N Jean Nicolet Road)
 - N Elm Tree Road (W Daphne Road to W Apple Tree Road)
 - N Elm Tree Road (W Apple Tree Road to W Acacia Road)
- 2021 Alley Reconstruction Program
 - East of N Milwaukee River Parkway (W La Salle Avenue to N Sunset Lane)
 - South of W Silver Spring Drive (N Navajo Avenue to N Lydell Avenue)
 - N of W Silver Spring Drive (N Crestwood Boulevard to West to Alley)
 - East of N Argyle Avenue (W Kendall Avenue to SE to Alley)
- 2021 Roadway Program
 - W Custer Avenue (STH 57 to N 13th Street)
 - W Custer Avenue (N 27th Street to N 26th Street)
 - W Custer Avenue (N 26th Street to N 25th Street)
 - W Custer Avenue (N 25th Street to N Shasta Drive)
 - W Custer Avenue (N Shasta Drive to N 24th Street)
 - W Custer Avenue (N 24th Street to N Dexter Avenue)
- Public Works Equipment Replacement
 - Plow Truck w/Wing
 - Prentice Loader
 - Leaf Vac Unit
 - Skid Loader

- Purchase of body cameras for the Police Department.
- Purchase of 4 police squads.

2020 Accomplishments:

- Purchased of Police Department less lethal equipment
- N Apple Blossom Lane water main replacement and street resurfacing (Termini to W Montclair Avenue)
- W Montclair Avenue water main replacement and street resurfacing (N Elm Tree Road to N Jean Nicolet Road)
- N Mohawk Avenue water main replacement and street resurfacing (W Marne Avenue to W Hampton Avenue)
- W Kenboern Drive water main replacement and street resurfacing (N Longview Drive to Termini)
- N Bethmaur Lane water main replacement and street resurfacing (Termini to W Hemlock Road)
- N Lydell Avenue reconstruction (W Silver Spring Drive north to City Limits)
- W Silver Spring reconstruction (N Port Washington Road east to City Limits)
- N Port Washington Road intersection reconstruction (W Henry Clay Street and W Lexington Boulevard)
- Alley reconstruction project
 - N Stanton Drive to W Kendall Avenue
 - N Bethmaur Lane to Termini
 - W Como Place to N Dexter Avenue

Public Works Equipment Replacement

- Log Grapple
- Brine Maker
- Toro Riding Mower 60"
- Loader Wing
- 1 Ton Chipper Dump Truck
- Hot Patch Heater
- 1 Ton Dump Truck
- Line painter
- Plow package for existing pick-up truck
- Blower and broom attachments for ToolCat

CITY OF GLENDALE
2021 BUDGET

FUND: General Capital Projects Fund

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
<u>Revenues</u>						
41110	Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
43300	Intergovernmental (Grants)	51,593	58,915	129,511	500,000	575,000
42000	Special assessments	-	181,470	-	49,497	-
48111	Investment income	142,074	35,000	35,000	35,000	35,000
48300	Sale of Equipment	-	-	-	-	-
48907	Miscellaneous	1,054,961	50	22,775	156,854	-
	Total Revenues	1,248,628	275,435	187,286	741,351	610,000
<u>Expenditures</u>						
58000	Capital outlay	3,119,274	1,882,888	2,489,433	2,998,388	3,604,989
53190	Debt issuance costs	137,340	162,888	125,000	60,000	-
	Total Expenditures	3,256,614	2,045,776	2,614,433	3,058,388	3,604,989
	Excess of revenues over (under) expenditures	(2,007,986)	(1,770,341)	(2,427,147)	(2,317,037)	(2,994,989)
<u>Other financing sources (uses)</u>						
49101	Proceeds of Long-term debt (tax levy)	7,120,000		6,000,000	2,410,000	-
49160	Debt premium	144,843	47,800	-	60,000	-
49050	Transfer from Environmental Funds	-	-	400,000	-	-
78510	Transfer to Debt Service Fund	(56,444)	(346,395)	(414,707)	(234,707)	(232,750)
	Total Other financing sources	7,208,399	(298,595)	5,985,293	2,235,293	(232,750)
	Excess of revenues and other financing sources over (under) expenditures and other uses	5,200,413	(2,068,936)	3,558,146	(81,744)	(3,227,739)
<u>Fund balances</u>						
	Beginning of year	3,354,389	8,554,802	6,485,866	7,886,519	10,044,012
	End of year	\$ 8,554,802	\$ 6,485,866	\$ 10,044,012	\$ 7,804,775	\$ 6,816,273

**CITY OF GLENDALE
2021 BUDGET
General Capital Outlay Detail by Project**

	2018	2019	2020 Estimate	2020 Adopted	2021 Executive
<u>General Government</u>					
City Hall/Police Station Renovation	\$ 1,159,948	\$ 5,938,595	\$ 84,840	\$ -	\$ -
Town Hall Painting/re-roof	-	-	45,513	37,000	-
Voting Equipment	-	-	45,000	-	-
<u>Public Safety</u>					
Police Equipment	133,011	43,141	69,557	94,510	344,000
North Shore Fire Department	125,001	126,315	127,628	127,628	275,228
North Shore Dispatch	25,820	-	-	-	30,835
<u>Public Works</u>					
Watermain replacement	275,502	1,667,563	2,500,000	2,746,162	1,317,000
Road Reconstruction	1,838,125	84,668	-	-	200,000
Street Construction	94,368	-	-	-	-
Street - Overlays	10,240	306,253	400,000	529,183	1,905,000
Equipment	192,446	268,184	400,000	403,000	405,000
Equipment - Stormwater	220,270	-	-	-	400,000
Alley Rehabilitation	-	-	-	350,000	350,000
Upgrade Street Lighting	-	-	15,000	75,000	75,000
Property acquisitions (Flood plain)	4,837	29,853	557,683	5,000	-
Bridges	114,510	-	-	-	-
Sidewalk Replacement	38,518	11,190	-	-	75,000
Underground Storage Tank Remova	-	9,477	-	-	-
Grant - Traffic Safety	-	76,968	25,000	350,000	400,000
Intersection Traffic Study	43,163	-	-	-	20,000
North Shore Water Commission	84,382	57,002	6,658	538,059	80,926
<u>Community Enrichment Services</u>					
Community Park Construction	124,711	195,290	-	-	-
Library	-	15,635	6,500	241,088	10,000
<u>Conservation and Development</u>					
Master Plan Update	39,280	50,895	26,054	-	-
Bicycle and Pedestrian Plan	-	-	40,000	40,000	-
Library Plan	-	-	-	-	40,000
Total Capital Outlay	<u>4,524,132</u>	<u>8,881,029</u>	<u>4,349,433</u>	<u>5,536,630</u>	<u>5,927,989</u>
<u>Utility Portion of Projects</u>					
Water Utility	1,151,038	1,724,565	1,250,000	2,050,059	1,371,000
Sewer Utility	15,740	-	305,000	288,462	250,000
Storm Water Utility	238,080	-	305,000	239,721	702,000
Total Utility Portion of Projects	<u>1,404,858</u>	<u>1,724,565</u>	<u>1,860,000</u>	<u>2,578,242</u>	<u>2,323,000</u>
Net Capital Outlay Expenditures	<u>\$ 3,119,274</u>	<u>\$ 7,156,464</u>	<u>\$ 2,489,433</u>	<u>\$ 2,958,388</u>	<u>\$ 3,604,989</u>

CAPITAL IMPROVEMENT PROGRAM 2021 - 2025

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Revenues					
Tax Levy	\$ 290,200	\$ 238,600	\$ 254,611	\$ 283,413	\$ 277,413
Intergovernmental Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Sale	\$ 27,000	\$ 27,000	\$ 27,000	\$ 36,000	\$ 36,000
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Donation	\$ -	\$ 500,000	\$ -	\$ -	\$ -
Debt Service - General	\$ 3,258,374	\$ 3,787,557	\$ 1,692,494	\$ 6,518,696	\$ 1,148,696
Debt Service - Water Utility	\$ 1,371,000	\$ 544,000	\$ 1,116,000	\$ 1,435,000	\$ 1,397,000
TIF Funding	\$ -	\$ -	\$ -	\$ -	\$ -
Storm Sewer	\$ 302,250	\$ 212,250	\$ 302,250	\$ 212,250	\$ 302,250
Sanitary Sewer	\$ 250,000	\$ 285,000	\$ 250,000	\$ 250,000	\$ 250,000
Water Utility	\$ 110,926	\$ 82,987	\$ 90,000	\$ 90,000	\$ 125,000
Total Revenues	\$ 5,609,750	\$ 5,677,394	\$ 3,732,355	\$ 8,825,359	\$ 3,536,359
Total Additional Debt Service	\$ 4,629,374	\$ 4,331,557	\$ 2,808,494	\$ 7,953,696	\$ 2,545,696

Expenses

Watermain replacement program

ELM TREE RD N (W Daphne Rd to W Apple Tree Rd)	\$ 168,000	\$ -	\$ -	\$ -	\$ -
ELM TREE RD N (W Apple Tree Rd to W Acacia Rd)	\$ 112,000	\$ -	\$ -	\$ -	\$ -
BRENTWOOD LN (Termini to N Jean Nicolet Rd)	\$ 263,000	\$ -	\$ -	\$ -	\$ -
BETHMAUR LN N (W Custer Ave to W Rohr Ave)	\$ 254,000	\$ -	\$ -	\$ -	\$ -
N 25th St (W Rohr Ave to 26th)	\$ 167,000	\$ -	\$ -	\$ -	\$ -
N 26th St (W Custer to Rohr Easement)	\$ 390,000	\$ -	\$ -	\$ -	\$ -
26th St Rohr Easement / Alley	\$ 150,000	\$ -	\$ -	\$ -	\$ -
CUSTER AVE (N26th to N 25th)	\$ 93,000	\$ -	\$ -	\$ -	\$ -
HUBBARD ST N (Reindl Way to E Fiebrantz Ave)	\$ -	\$ 156,000	\$ -	\$ -	\$ -
GOOD HOPE RD W (N Mohawk Rd to N Seneca Ave)	\$ -	\$ 271,000	\$ -	\$ -	\$ -
NICOLET CT W (W Good Hope Rd to Termini)	\$ -	\$ 157,000	\$ -	\$ -	\$ -
BRAEBURN LN (W Custer Ave to W Silver Spring Dr)	\$ -	\$ -	\$ 236,000	\$ -	\$ -
PARADISE CT W (N Sunny Point Rd to Termini)	\$ -	\$ 95,000	\$ -	\$ -	\$ -
NAVAJO AVE N (W Silver Spring Dr to W Birch Ave)	\$ -	\$ -	\$ 344,000	\$ -	\$ -
FOXDALE RD (Termini to N Seneca Ave)	\$ -	\$ -	\$ 320,000	\$ -	\$ -
CRESTWOOD BLVD N (N Kendall Ave to W Silver Spring Dr)	\$ -	\$ -	\$ 157,000	\$ -	\$ -
CRESTWOOD BLVD N (W Raleigh Ave to W Kendall Ave)	\$ -	\$ -	\$ 157,000	\$ -	\$ -
FLINT RD N (W Camden Rd to W Bender Rd)	\$ -	\$ -	\$ -	\$ 154,000	\$ -
FLINT RD N (W Florist Ave to W Camden Rd)	\$ -	\$ -	\$ -	\$ 349,000	\$ -
FLORIST AVE W (N Baker Rd to N Flint Rd)	\$ -	\$ -	\$ -	\$ 554,000	\$ -
ROCK PL W (Termini to N Ironwood Ln)	\$ -	\$ -	\$ -	\$ 59,000	\$ -
IRONWOOD LN N (W Glendale Ave to W Rock Pl)	\$ -	\$ -	\$ -	\$ 286,000	\$ -
BITTERSWEET LN W (W Clovernook Ln to W Fairfield Ct)	\$ -	\$ -	\$ -	\$ 242,000	\$ -
CLOVERNOOK LN W (W Bittersweet Ln to N Elm Tree Rd)	\$ -	\$ -	\$ -	\$ -	\$ 149,000
ELM TREE RD (W Acacia to W Fairfield Ct)	\$ -	\$ -	\$ -	\$ -	\$ 415,000
GLEN SHORE DR N (W Bernard Ln to W Edward Ln)	\$ -	\$ -	\$ -	\$ -	\$ 297,000
GLEN SHORE DR N (W Edward Ln to W Green Tree Rd)	\$ -	\$ -	\$ -	\$ -	\$ 164,000
ACACIA RD W (N Elm Tree Rd to Jean Nicolet Rd)	\$ -	\$ -	\$ -	\$ -	\$ 327,000
SIDNEY PL N (Termini to N Ames Ave)	\$ -	\$ -	\$ -	\$ -	\$ 229,000
ROCK LEDGE AVE N (Termini to W Clubview Dr)	\$ -	\$ -	\$ -	\$ -	\$ -
ROCK LEDGE AVE N (W Clubview Dr to W Dunwood Rd)	\$ -	\$ -	\$ -	\$ -	\$ -
ROCHELLE AVE W (N Berwyn Ave to Milwaukee River Parkwa)	\$ -	\$ -	\$ -	\$ -	\$ -
BEECH TREE DR N (W Suelane Rd to W Bernard Ln)	\$ -	\$ -	\$ -	\$ -	\$ -
Total Watermain Replacement Program	\$ 1,317,000	\$ 679,000	\$ 1,214,000	\$ 1,644,000	\$ 1,581,000

Street Mill and Overlay program

APPLE BLOSSOM LN N (Termini to W. Montclair Ave)	\$ -	\$ -	\$ -	\$ -	\$ -
CUSTER AVE W (STH 58 to N. 13t St)	\$ 137,000	\$ -	\$ -	\$ -	\$ -
CUSTER AVE W (N 27th St To N. Dexter)	\$ 118,000	\$ -	\$ -	\$ -	\$ -
JEAN NICOLET RD (W Fairfield Ct to W Bender Rd)	\$ -	\$ -	\$ 72,000.00	\$ -	\$ -
BRIDGEWOOD LN N (Termini to W Bender Rd)	\$ -	\$ -	\$ 43,000.00	\$ -	\$ -

CAPITAL IMPROVEMENT PROGRAM 2021 - 2025

	2021	2022	2023	2024	2025
IRONWOOD LN (W Lexington Ave to Termini)	\$ -	\$ -	\$ 64,000.00	\$ -	\$ -
GLENDALE AVE W (Crossover STH 57 to N River Park Blvd)	\$ -	\$ -	\$ -	\$ 16,000	\$ -
GLENDALE AVE W (N River Park Blvd to N Elm Tree Rd)	\$ -	\$ -	\$ -	\$ 81,000	\$ -
GLENDALE AVE W (N Elm Tree Rd to N Ironwood Ln)	\$ -	\$ -	\$ -	\$ 31,000	\$ -
GLENDALE AVE W (N Ironwood Ln to N Port Washington Rd)	\$ -	\$ -	\$ -	\$ 52,000	\$ -
PORT WASHINGTON RD (As part of the I-43 expansion)	\$ 1,650,000	\$ 1,420,000	\$ -	\$ -	\$ -
Alley Rehabilitation	\$ 350,000	\$ -	\$ 350,000	\$ 350,000	\$ 350,000
Total Street Mill and Overlay Program	\$ 2,255,000	\$ 1,420,000	\$ 529,000	\$ 530,000	\$ 350,000

Public Works Equipment Replacement

Plow Truck with Wing	\$ 185,000	\$ -	\$ 185,000	\$ 185,000	\$ 185,000
Prentice Loader	\$ 90,000	\$ -	\$ -	\$ -	\$ -
Skid Loader	\$ 40,000	\$ -	\$ -	\$ -	\$ -
Leaf Vac Unit (Stormwater)	\$ 90,000	\$ -	\$ 90,000	\$ -	\$ 90,000
Bucket Truck	\$ -	\$ 225,000	\$ -	\$ -	\$ -
Public Works pick up Truck	\$ -	\$ 35,000	\$ -	\$ 30,000	\$ -
Plow Truck with Wing/Rolloff	\$ -	\$ -	\$ 185,000	\$ -	\$ -
Floating Pickup Turck/Alley Plow Package	\$ -	\$ -	\$ 35,000	\$ -	\$ -
Toro Riding Mower 60"	\$ -	\$ -	\$ 20,000	\$ -	\$ -
Backhoe/Loader	\$ -	\$ -	\$ -	\$ 135,000	\$ -
Water Utility Pickup Truck	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Total Public Works Equipment Replacement	\$ 405,000	\$ 260,000	\$ 515,000	\$ 350,000	\$ 310,000

Public Works Projects

Traffic Safety Program	\$ -	\$ -	\$ -	\$ -	\$ -
Cracksealing	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000
Sidewalk Rehabilitation	\$ 75,000	\$ 75,000	\$ 75,000	\$ 100,000	\$ 100,000
Pavement Markings	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Hydrant Rehabilitation	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Stormwater Management Plan Update	\$ -	\$ -	\$ -	\$ -	\$ -
Catch Basin Maintenance	\$ 101,000	\$ 101,000	\$ 101,000	\$ 101,000	\$ 101,000
Stormwater Permit Compliance	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Drainage Ditch Maintenance	\$ 86,250	\$ 86,250	\$ 86,250	\$ 86,250	\$ 86,250
Sanitary Sewer Rehabilitation	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
River Cross Pipe Inspections	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Upgrade Street Lighting	\$ 75,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Total Public Works Projects	\$ 731,250	\$ 656,250	\$ 656,250	\$ 681,250	\$ 681,250

Police Equipment Replacement

Police Squads (3 per year w/equipment)	\$ 175,200	\$ 123,600	\$ 134,000	\$ 170,800	\$ 164,800
Exercise Equipment	\$ -	\$ -	\$ 20,000	\$ -	\$ -
Service Pistols	\$ -	\$ -	\$ 60,210	\$ -	\$ -
Patrol Rifel Sights	\$ -	\$ -	\$ 5,588	\$ -	\$ -
Police Station Remodel	\$ -	\$ -	\$ 150,000	\$ 5,000,000	\$ -
Squad/Body Cameras	\$ 105,565	\$ 34,950	\$ 34,950	\$ 34,950	\$ 34,950
Total Police Equipment Replacement	\$ 280,765	\$ 158,550	\$ 404,748	\$ 5,205,750	\$ 199,750

North Shore Agreement Capital Improvements

North Shore Water Commision Capital Improvements	\$ 80,926	\$ 52,987	\$ 60,000	\$ 60,000	\$ 60,000
Dispatch Center Capital Improvements	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000
Fire Department Improvements	\$ 319,746	\$ 319,746	\$ 319,746	\$ 319,746	\$ 319,746
Library Improvements	\$ 192,063	\$ 2,102,861	\$ 5,611	\$ 6,613	\$ 6,613
Total North Shore Agreement Capital Improvements	\$ 620,735	\$ 2,503,594	\$ 413,357	\$ 414,359	\$ 414,359

Total Expenditures

\$ 5,609,750	\$ 5,677,394	\$ 3,732,355	\$ 8,825,359	\$ 3,536,359
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Purpose:

To account for the accumulation of resources for the payment of general long-term debt principal, interest and related costs of the redevelopment of the public Lydell Parking Garage.

Department Description:

The Finance Department is responsible for administration of this fund. The Glendale Community Development Authority authorizes transactions involving the CDA Lease Revenue Debt that financed the construction of the Lydell Parking Garage.

The Bayshore ownership group provided funding in 2019 to defease the remaining debt payments on the Lydell Parking Garage. The City and Glendale Community Development Authority approved a defeasance agreement for funding the remaining parking structure debt and transferred the ownership of the garage to the developer.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Outstanding Debt at year end	12,195,000	0	0	0	0

**CITY OF GLENDALE
2021 BUDGET**

FUND: Parking Capital Projects Fund (400)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
<u>Revenues</u>						
	Special assessments	\$ 1,240,000	\$ 1,255,000	\$ -	\$ -	\$ -
	Miscellaneous	-	9,684,338	-	-	-
	Interest income	307,746	309,928	-	-	-
	Total Revenues	1,547,746	11,249,266	-	-	-
<u>Expenditures</u>						
	Total Expenditures	-	-	-	-	-
	Excess of revenues over (under) expenditures	1,547,746	11,249,266	-	-	-
<u>Other financing sources (uses)</u>						
	Transfer from Fund 478	-	-	-	-	-
	Transfer to Debt Service Fund	(1,548,318)	(12,784,316)	-	-	-
	Total Other financing sources	(1,548,318)	(12,784,316)	-	-	-
	Excess of revenues and other financing sources over (under) expenditures and other uses	(572)	(1,579,097)	-	-	-
<u>Fund balances</u>						
	Beginning of year	1,579,669	1,579,097	-	-	-
	End of year	\$ 1,579,097	\$ -	\$ -	\$ -	\$ -

Purpose:

To account for the accumulation of resources for the payment of general long-term debt principal, interest and related costs of the redevelopment of the Silver Spring corridor.

Department Description:

The Finance Department is responsible for administration of this fund. The Glendale Community Development Authority authorizes transactions involving CDA Lease Revenue Debt. The Joint Review Board approves the TIF project plan.

2021 Highlights:

- TIF #6 retired the TIF #6 debt in 2019. TIF #6 closed and the related parcel improvements will move to the general property tax roll.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Outstanding Debt at year end	4,360,000	0	0	0	0

**CITY OF GLENDALE
2021 BUDGET**

FUND: TIF #6 Capital Projects Fund (476)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
<u>Revenues</u>						
41110	Taxes - TIF Increment	\$ 2,979,794	\$ 3,291,560	\$ -	\$ -	-
41111	Tax increment guarantee	-	-	-	-	-
43414	Computer exemption payment	60,696	62,164	-	-	-
43415	Personal property aid	-	45,876	-	-	-
48111	Interest income	44,714	17,899	-	-	-
	Total Revenues	<u>3,085,204</u>	<u>3,417,499</u>	-	-	-
<u>Expenditures</u>						
Non-personnel services:						
51585	Outlay	3,167	11,202	-	-	-
	Total non-personnel services	<u>3,167</u>	<u>11,202</u>	-	-	-
	Total Expenditures	<u>3,167</u>	<u>11,202</u>	-	-	-
	Excess of revenues over (under) expenditures	3,082,037	3,406,297	-	-	-
<u>Other financing sources (uses)</u>						
	Proceeds of Long-term debt	-	-	-	-	-
	Debt issuance costs	-	-	-	-	-
	Transfer to General Fund	-	-	-	-	-
	Payable to overlying districts	-	(1,753,862)	-	-	-
	Transfer to Debt Service Fund	(2,653,407)	(4,436,999)	-	-	-
	Total Other financing sources	<u>(2,653,407)</u>	<u>(6,190,861)</u>	-	-	-
	Excess of revenues and other financing sources over (under) expenditures and other uses	428,630	(2,784,564)	-	-	-
<u>Fund balances.</u>						
	Beginning of year	2,345,623	2,774,253	-	-	-
	End of year	<u>\$ 2,774,253</u>	<u>\$ (10,311)</u>	\$ -	\$ -	-

Purpose:

To account for the accumulation of resources for the payment of general long-term debt principal, interest and related costs of the redevelopment of the Technology District on the southeast corner of the City.

Department Description:

The Finance Department is responsible for administration of this fund. The Glendale Community Development Authority authorizes transactions involving CDA Lease Revenue Debt. The Joint Review Board approves the TIF project plan.

2020 Accomplishments:

- Refinanced TIF #7 lease revenue bonds in 2020 to match revenue streams in early 2020.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Outstanding Debt at year end	22,420,000	18,065,000	16,805,000	16,805,000	15,452,146

**CITY OF GLENDALE
2021 BUDGET**

FUND: TIF #7 Capital Projects Fund (477)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
<u>Revenues</u>						
41110	Taxes - TIF Increment	\$ 2,250,790	\$ 2,430,831	\$ 1,945,017	\$ 1,950,000	\$ 2,464,000
41111	Tax increment guarantee	2,209	-	-	2,000	-
43414	Computer exemption payment	314,654	322,269	322,269	322,269	322,269
43415	Personal property aid	-	34,652	109,684	-	185,075
48111	Interest income	53,278	20,000	10,000	20,000	10,000
	Total Revenues	<u>2,620,931</u>	<u>2,807,752</u>	<u>2,386,970</u>	<u>2,294,269</u>	<u>2,981,344</u>
<u>Expenditures</u>						
Non-personnel services:						
51585	Outlay	3,167	3,390	3,400	3,200	3,400
	Total non-personnel services	<u>3,167</u>	<u>3,390</u>	<u>3,400</u>	<u>3,200</u>	<u>3,400</u>
	Total Expenditures	<u>3,167</u>	<u>3,390</u>	<u>3,400</u>	<u>3,200</u>	<u>3,400</u>
	Excess of revenues over (under) expenditures	2,617,764	2,804,362	2,383,570	2,291,069	2,977,944
<u>Other financing sources (uses)</u>						
	Proceeds of Long-term debt	-	6,620,000	8,832,146	10,200,000	-
	Debt premium	-	842,187	-	-	-
	Debt issuance costs	-	(105,334)	-	(120,000)	-
78510	Transfer to Debt Service Fund	(3,146,686)	(9,715,437)	(13,890,990)	(14,012,697)	(2,156,421)
	Total Other financing sources	<u>(3,146,686)</u>	<u>(2,358,584)</u>	<u>(5,058,844)</u>	<u>(3,932,697)</u>	<u>(2,156,421)</u>
	Excess of revenues and other financing sources over (under) expenditures and other uses	(528,922)	445,778	(2,675,274)	(1,641,628)	821,523
<u>Fund balances.</u>						
	Beginning of year	<u>2,923,368</u>	<u>2,394,446</u>	<u>2,840,224</u>	<u>2,361,133</u>	<u>164,950</u>
	End of year	<u>\$ 2,394,446</u>	<u>\$ 2,840,224</u>	<u>\$ 164,950</u>	<u>\$ 719,505</u>	<u>\$ 986,473</u>

Purpose:

To account for the accumulation of resources for the payment of general long-term debt principal, interest and related costs of the redevelopment of the Bayshore Town Center. The Parking Capital Projects fund (Lydell Parking Garage) is also related to TIF #8.

Department Description:

The Finance Department is responsible for administration of this fund. The Glendale Community Development Authority authorizes transactions involving CDA Lease Revenue Debt. The Joint Review Board approves the TIF project plan.

The Bayshore ownership group provided funding in 2019 to fund the remaining TIF #8 debt payments of the City and Community Development Authority. The City and Glendale Community Development Authority approved a defeasance agreement for paying the remaining debt. The developer agreement provides for increment generated to be an eligible developer incentive.

2021 Highlights:

- Phase II infrastructure redevelopment on the north and east sides of the project site.

2020 Accomplishments:

- Completed the reconstruction of Lydell Avenue and Silver Spring Drive.

Benchmark Measurements

	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Outstanding Debt at year end	56,600,000	0	0	0	0

**CITY OF GLENDALE
2021 BUDGET**

FUND: TIF #8 Capital Projects Fund (478)

Account number	Account description	2018	2019	2020 Estimate	2020 Adopted	2021 Adopted
<u>Revenues</u>						
41110	Taxes - TIF Increment	\$ 6,322,218	\$ 5,910,213	\$ 395,571	\$ 375,000	\$ 528,585
43414	Computer exemption payment	22,685	23,234	23,234	22,000	23,234
43415	Personal property aid	-	97,334	-	-	-
48111	Interest income	232,750	200,000	20,000	20,000	15,000
48970	Miscellaneous revenue	27,030	95,110	264,696	-	-
	Total Revenues	<u>6,604,683</u>	<u>6,325,891</u>	<u>703,501</u>	<u>\$ 417,000</u>	<u>566,819</u>
<u>Expenditures</u>						
Non-personnel services:						
51587	Outlay	143,115	308,245	2,173,335	1,025,000	150,000
58515	Developer Incentive	-	-	320,540	375,000	425,000
	Total non-personnel services	<u>143,115</u>	<u>308,245</u>	<u>2,493,875</u>	<u>1,400,000</u>	<u>575,000</u>
	Total Expenditures	<u>143,115</u>	<u>308,245</u>	<u>2,493,875</u>	<u>1,400,000</u>	<u>575,000</u>
	Excess of revenues over (under) expenditures	6,461,568	6,017,646	(1,790,374)	\$ (983,000)	(8,181)
<u>Other financing sources (uses)</u>						
	Developer contribution for debt	-	31,590,936	-	-	-
78510	Transfer to Debt Service Fund	(5,649,217)	(48,191,833)	-	-	-
	Total Other financing sources	<u>(5,649,217)</u>	<u>(16,600,897)</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Excess of revenues and other financing sources over (under) expenditures and other uses	812,351	(10,583,251)	(1,790,374)	(983,000)	(8,181)
<u>Fund balances.</u>						
	Beginning of year	<u>13,838,231</u>	<u>14,650,582</u>	<u>4,067,331</u>	<u>14,583,917</u>	<u>2,276,957</u>
	End of year	<u>\$14,650,582</u>	<u>\$ 4,067,331</u>	<u>\$ 2,276,957</u>	<u>\$13,600,917</u>	<u>\$ 2,268,776</u>

The annual budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the annual budget document in understanding these terms, a budget glossary has been included in the document.

ACCRUAL ACCOUNTING: The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at that time or not).

APPROPRIATION: An authorization made by the Common Council which permits officials to incur obligations against and to make expenditures of governmental resources for specific purposes. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

ASSESSED VALUATION: A valuation set upon real estate and certain personal property by the City Assessor as a basis for levying property taxes.

ASSETS: Property owned by a government which has a monetary value.

AUDIT: A comprehensive examination of the manner in which the City's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the Common Council's appropriations.

BALANCED BUDGET: A plan of financial operation where total revenues match total expenditures. It is a goal of the Council to propose and approve a balanced budget annually.

BOND: (Debt Instrument): A written promise to pay a specified sum of money (called the principal amount or face value) at a specified future due date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (called the interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures. The difference between a note and a bond is that the latter is issued for a longer period (over 10 years) and requires greater legal formality.

BOND ANTICIPATION NOTES (BAN's): Short term note issued to finance projects on an interim basis which will be refunded by future bond issues.

BUDGET: A financial plan for a specified period (year) that matches with all planned revenues and expenditures with various City services.

BUDGET ADJUSTMENT: A legal procedure requiring Common Council action to revise a budget appropriation.

BUDGET CALENDAR: The schedule of key dates or milestones which the City department follow in the preparation, adoption, and administration of the budget.

BUDGET MESSAGE: The opening section of the budget which provides the Common Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Administrator.

BUDGET RESOLUTION: The official enactment by the Common Council establishing the legal authority for the Alderpersons to obligate and expend resources.

CASH BASIS: The method of accounting under which revenues are recorded when received in cash and expenditures are recorded when paid.

CHARGE FOR SERVICE: User charge for services provided by the City.

COMMITTED FUND BALANCE: Net financial resources of a governmental fund that are spendable or available for appropriation, but which have been earmarked by the chief executive officer or the legislative body for some specific purpose.

CONTINGENCY ACCOUNT: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

COST CENTER: A fund, major program, department, or other activity for which control of expenditures is desirable.

DEBT: A financial obligation resulting from the borrowing of money. Debts of governments include bonds, notes, and land contracts.

DEBT SERVICE: Amount necessary for the payment of principal, interest, and related costs of the general long-term debt of the City.

DEBT SERVICE FUND: Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt principal, interest, and related costs.

DEFICIT: The excess of an entity's liabilities over its assets (see Fund Balance). The excess of expenditures or expenses over revenues during a single accounting period.

DEPARTMENT: A major administrative subset of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area. A department is often comprised of several divisions.

DEPRECIATION: (1) Expiration in the service life of fixed assets, other than wasting assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence. (2) The portion of the cost of a fixed asset, other than a wasting asset, charged as an expense during a particular period. In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

ENCUMBRANCE: The commitment of appropriated funds to purchase an item for service. To encumber funds means to set aside or commit funds for a future expenditure.

EQUALIZED VALUE: The State's estimate of the full value of property; used to apportion property tax levies of counties, school districts, and municipalities among tax districts.

EXPENDITURE: Use of financial resource for current operating expenses, debt service, capital outlay, and intergovernmental transfers.

FIXED ASSETS: Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

FUND: An accounting entity with a self-balancing set of accounts containing its own assets, liabilities, and fund balance. A fund is established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE: The difference between revenues and expenditures. The beginning fund balance represents the residual funds brought forward from the previous year (ending balance).

GENERAL FUND: The general fund is the general accounting fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS/NOTES: Bonds/Notes that finance public projects such as streets, sewers, buildings, and improvements. The repayment of these bonds is backed by the "full faith and credit" of the issuing government.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES: Criteria used by auditors to determine if financial statements are fairly presented.

GOVERNMENT FINANCE OFFICERS ASSOCIATION: A professional organization which provides guidance and training of government accounting, auditing, and financial management.

GOVERNMENTAL ACCOUNTING, AUDITING AND FINANCIAL REPORTING: A publication of GFOA which provides practical guidance to implement pronouncements issued by the Governmental Accounting Standards Board.

GOVERNMENT FUND: Account for the operations and maintenance of typical activities, including debt service and capital projects.

IN LIEU OF TAXES: A contribution by benefactors of City services who are tax exempt, i.e.: certain utilities, non-profit organizations, who chose or must pay a "tax equivalent amount".

INVESTMENT INCOME: Income earned on idle funds which are not immediately needed by the City.

INTERGOVERNMENTAL REVENUE: Revenue received from another government in the form of grants and shared revenues. Typically, these contributions are made to local governments from the State and Federal governments and are made for specified purposes.

INTRAFUND TRANSFER: Amounts transferred within a fund from one expenditure category to another, i.e., an adjustment to the appropriation.

LIABILITY: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

LINE ITEM: A basis for distinguishing types of revenues and expenditures.

MISCELLANEOUS REVENUES: Revenues which are not required to be accounted for elsewhere.

MODIFIED ACCRUAL BASIS: The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g., bond issue proceeds) are recognized when they become both "measurable" and "available to finance expenditures of the current period: "Available means collectible in the current period or soon enough thereafter to be sued to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditure either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

NON-SPENDABLE FUND BALANCE: For governmental funds and expendable trust funds, the portion of fund balance that is not available for appropriation because it is either legally restricted (e.g., encumbrances) or not spendable (e.g., long-term receivables).

OPERATING TRANSFER: Routine and/or recurring transfers of assets between funds.

OTHER CONTRACTUAL SERVICES: Services rendered to the Village by private firms, individuals, or other government agencies. Examples include equipment maintenance, janitorial services, and professional services.

PERSONAL SERVICES: Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees, as well as the fringe benefit costs associated with City employment.

PROGRAM BUDGET: A budget which structures budget choices and information in terms of programs and their related work activities, (i.e., repairing roads, treating water, etc.), provides information on what each program is committed to accomplish in the long run (goals) and in the short run (objectives), and measures the degree of achievement of program objectives (performance measures).

PROPRIETARY FUND: Account for activity for which a fee is charged to users for goods and services.

RESERVED RETAINED EARNINGS: Generally, a portion of retained earnings reflecting the excess of restricted assets over related liabilities.

RETAINED EARNINGS: Net income and losses of all prior periods adjusted for transfers and amounts of depreciation charged to contributed capital.

REVENUE: Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

GLOSSARY

SALARIES: Items of expenditure in the operating budget for salaries and wages paid for services performed by City employees.

SHARED REVENUES: Revenues levied by one government but shared on a predetermined basis, often in proportion to the amount collected at the local level, with another government or class of governments.

SPECIAL ASSESSMENT: A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

SPECIAL REVENUE FUNDS: Special revenue funds are used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes.

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people.

TAX INCREMENTAL DISTRICT: A district created by local governments under State Statute whereby public improvement expenditures within the district are financed by the levy on the incremental increase in property values.

TAX LEVY: The total amount to be raised by general property taxes for operating and debt services purposes specified in the Common Council Adopted Budget.

TAX RATE: The amount of tax levied for each \$1,000 of valuation. The equalized (full) value tax rate is calculated using the equalized value of the Village. The assessed value tax rate is calculated using assessed value.

TRAINING/CONFERENCES: Items of expenditure for travel and training costs incurred by the City on behalf of employees. These include mileage, meals, conferences, conventions and in and out of state travel.

UNASSIGNED FUND BALANCE: In a governmental or expendable trust fund, the balance of net financial resources that are spendable or available for appropriation. In a nonexpendable or pension trust fund, the portion of fund balance that is not legally restricted.

USER CHARGE/FEE: The payment for direct receipt of a public service by the party benefiting from the service.

RESOLUTION NO. 20-18

**RESOLUTION ADOPTING THE 2021 ANNUAL PROGRAM BUDGET
AND ESTABLISHING THE 2020 TAX LEVY**

WHEREAS, Chapter 3.1 of the Code of Ordinances of the City of Glendale requires an annual budget appropriating monies to finance activities for the City for the ensuing fiscal year; and

WHEREAS, the Common Council has duly considered and discussed a budget for the 2021 as proposed by the City Administrator; and

WHEREAS, the Common Council held a public hearing on the 2021 Annual Program Budget as required; and

WHEREAS, the 2021 budget requires a tax levy to partially finance the appropriations.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Glendale that budgeted revenue estimates and expenditure appropriations for the 2021 City's General Fund; Special Revenue Funds—Police Acquisition, DARE, Grants, Environmental, Hotel Room Tax, Glendale Days Celebration, Health and Human Services, Park, Municipal Court; Debt Service Fund; Capital Projects Funds—General, TIF #7 Technology Center, TIF #8 Bayshore Project; and Proprietary Funds—Sewer Utility, Storm Water Utility, Water Utility are hereby adopted as set forth in the attachment and established in program category detail in the budget document.

BE IT FURTHER RESOLVED that the property tax levy required to finance the 2021 Budget is \$13,213,171.

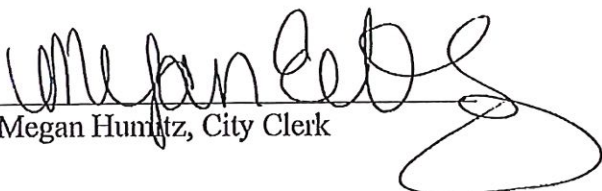
PASSED AND ADOPTED by the Common Council of the City of Glendale, this 9th day of November, 2020.

CITY OF GLENDALE



Bryan Kennedy, Mayor

Countersigned:



Megan Humitz, City Clerk

CITY OF GLENDALE
NOTICE OF PUBLIC HEARING
PROPOSED 2021 BUDGET

Notice is hereby given that a public hearing will be held on November 9, 2020, at 6:00 PM in the City Hall located at 5909 N. Milwaukee River Parkway, Glendale, Wisconsin or on-line via Zoom, on the City of Glendale 2021 Proposed Budget in accordance with Wisconsin Statue 65.90 (3). Any resident or taxpayer of the City of Glendale will have and opportunity to present written or oral comments concerning the proposed budget.

GENERAL FUND	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	Increase (Decrease)
Revenues					
Taxes	\$ 9,579,701	\$ 10,016,127	\$ 10,073,896	\$ 10,206,055	
Intergovernmental revenues	2,184,661	2,307,099	2,680,856	2,244,273	
Licenses and permits	754,702	672,053	697,373	738,950	
Fines and forfeitures	447,868	390,540	321,100	395,000	
Public charges for services	394,769	540,475	397,304	387,091	
Investment income	527,726	190,000	185,000	205,000	
Miscellaneous revenues	96,812	76,200	122,444	97,926	
Other financing sources	1,033,333	1,020,000	833,331	1,053,000	
Total Revenues	15,019,572	15,212,494	15,311,304	15,327,295	0.75%
Expenditures					
General government	1,516,467	1,472,224	1,446,884	1,501,426	
Public safety	10,440,256	10,772,436	10,534,053	10,718,430	
Public works	2,256,490	2,333,398	2,354,498	2,407,595	
Health and human services	95,240	103,173	103,173	106,945	
Culture, recreation and education	460,781	470,416	470,416	512,610	
Conservation and development	137,099	194,069	182,768	189,361	
Contingency	-	50,337	130,337	220,633	
Total Expenditures	14,906,333	15,396,053	15,222,129	15,657,000	1.69%
Excess of revenues over (under) expenditures	113,239	(183,559)	89,175	(329,705)	
Fund Balance, January 1	4,928,598	4,678,790	5,041,837	5,131,011	
Fund Balance, December 31	<u>\$ 5,041,837</u>	<u>\$ 4,495,231</u>	<u>\$ 5,131,011</u>	<u>\$ 4,801,306</u>	

	2021 Total Revenues	2021 Total Expenditures	Excess (Deficit)	Balance January 1	Balance December 31	Property Tax Contribution
GENERAL FUND	\$ 15,327,295	\$ 15,657,000	\$ (329,705)	\$ 5,131,011	\$ 4,801,306	\$ 9,690,799
SPECIAL REVENUE FUNDS						
Police Acquisition	-	3,000	(3,000)	15,593	12,593	-
Grants	137,000	146,000	(9,000)	67,636	58,636	75,000
Police DARE	20,320	14,250	6,070	75,856	81,926	-
REM Park	123,510	118,051	5,459	(107)	5,351	50,000
Environmental	600,000	503,000	97,000	860,749	957,749	-
Hotel Room Tax	875,000	875,000	-	222,440	222,440	-
Glendale Days Celebration	-	44,093	(44,093)	44,093	-	-
Health and Human Services	550,000	623,170	(73,170)	663,763	590,593	550,000
North Shore Municipal Court	175,000	162,533	12,467	25,795	38,262	-
DEBT SERVICE FUND	5,236,543	5,239,747	(3,204)	99,059	95,855	2,847,372
CAPITAL PROJECTS FUND						
Capital Projects Fund	610,000	3,837,739	(3,227,739)	10,044,012	6,816,273	-
TIF #7 - Technology Center	2,981,344	2,159,821	821,523	164,950	986,473	-
TIF #8 - Bayshore Project	566,819	575,000	(8,181)	2,276,957	2,268,776	-
ENTERPRISE FUNDS						
Sewer Utility	2,074,000	2,062,796	11,204	3,822,576	3,833,780	-
Storm Water Utility	1,156,000	1,225,296	(69,296)	4,263,224	4,193,928	-
Water Utility	3,285,305	3,342,542	(57,237)	14,080,899	14,023,662	-

The City of Glendale's property tax requirements are summarized as follows:

	2020	2021	Percent Increase (Decrease)
General Fund	\$ 9,275,871	\$ 9,690,799	4.47%
Special Revenue Funds	675,000	675,000	0.00%
Debt Service Fund	2,997,372	2,847,372	-5.00%
Total Levy Requirement	12,948,243	13,213,171	2.05%
Equalized Tax Rate*	6.609	6.938	4.98%
Assessed Tax Rate*	7.013	7.497	6.90%

*per \$1,000 property valuation

The City of Glendale's outstanding general obligation debt at December 31, 2020 is \$42,532,146

Details of the 2021 Proposed Budget are on file and available for review at City Hall.

Rachel A. Safstrom City Administrator