



CITY OF GLENDALE

2018 ADOPTED BUDGET

November 13, 2017

City of Glendale
Milwaukee County, Wisconsin
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Milwaukee County, Wisconsin

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Milwaukee County, Wisconsin

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November 13, 2017

To the Honorable Mayor Bryan Kennedy, and Common Council:

Transmitted herein is the City of Glendale's 2018 Annual Program Budget.

The Annual Program Budget establishes an operational and financial plan for delivery of the City services and implementation of the City's capital improvement program. It is more than just revenues, expenses, appropriations, and projects. It is a policy document that is defined by the City Council that defines funds to be collected and services, programs, and activities citizens can expect to be provided. It is also the operational guide for departments.

With the Governor and State Legislature continuing to make significant changes to the way the State distributes tax revenue to cities, schools and counties and the subsequent reactions from the citizenry, particularly in terms of taxes, has presented a major challenge to Glendale and all communities in preparing a budget that strives to maintain essential city services but at no additional costs. Residential property values have slightly inclined, and there are some minor inflationary increases that affect all consumers, including the City. Having to meet these challenges, and yet be able to find the necessary resources to meet these challenges and responsibilities with less revenue, continues to be the story of the 2018 City budget.

Addressing the Challenge

The 2018 Annual Program Budget is affected by limited local economic growth which results in limited property tax levy increase to fund the 2018 budget. These factors are a result of a continued sluggish state and county economy.

As of January 1, 2017, the value of net new construction during the previous 12 months was \$16,317,000 – approximately 0.77 percent of the City's valuation. Consequently, the City (by State law) is allowed to increase the property tax levy to fund the 2018 operations and capital expenditures. Additionally, the City is able to increase property tax levy by the amount of the North Shore Fire Department expenditure increase allowing the total property tax increase to be \$121,677. Property taxes are the city's primary revenue source. For the 2018 Budget, the total increase in property tax levy has been allocated to the General Fund and Special Revenue Fund.

The City participates in the State's voluntary expenditure restraint program. This restrictive expenditure program enables the City, if it chooses to participate, to receive an annual incentive payment as a reward for holding expenditures in the General Fund at or below the levels from the previous year adjusted by inflation. The Wisconsin Department of Revenue had changed the formula for calculating the program. The

program now will include General Fund expenditures as well as property tax supported expenditures in other funds to calculate the allowable increase in expenditures. The City will continue to participate in this program in 2018 allowing for a 2019 State payment. The City anticipates receiving approximately \$343,683 from the State in 2018, the same as 2017.

1. Budget Limitations and Constraints

- The 2018 City budget was prepared with the understanding that non-property tax revenue in 2018 will be less than the 2017 budget. Also, the property taxes can be increased by the total net new construction of 0.77%. With these restrictions, however, the budget does continue to fund all essential services and operations.

2. Alternate Sources of Revenue - Fees

- The 2018 General Fund Budget does not propose or contain any new user fees, or fees for services. In addition, a new State law requires that any new fee or an increase in an existing fee for specific service, that new revenue must be used to reduce the tax levy limit. However, existing utility fees for the water utility will increase, primarily due to State mandated maintenance programs.
- The 2018 General Fund Budget does include \$64,706 to be used from Fund Balance.

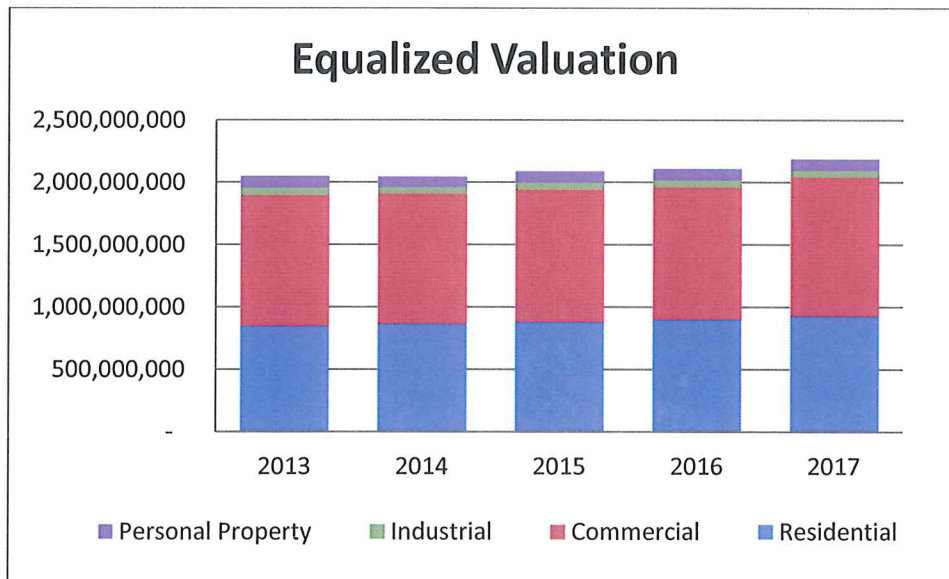
3. Budget Formulation

- Other than the settled Labor Association contract with the Police Officers, no employee wage increases are budgeted in specific program areas. The funds allocated for employee wage increases are in the wage reserve account. The allocation of these funds will be redistributed after employee evaluations are complete.
- The operations and maintenance budget of the City is primarily composed of three service areas: General Government, Public Safety and Public Works. The 2018 budget for General Government is \$1,457,438. This is a decrease of \$33,338 from the current year primarily due to the continued vacancy of the Deputy Clerk/Treasurer position.
- The Public Safety budget for 2018 is \$10,182,065, an increase of \$247,641. The North Shore Fire Department operating budget (Glendale's share) is \$3,455,758, an increase of \$64,142.
- The Public Works budget for 2018 is \$2,200,324, an increase of \$74,242. The Public Works budget includes the costs for gasoline for all City vehicles, including the Police Department, which consumes 61%. It also includes the costs related to street lighting, traffic signals, and snow plowing and ice removal.
- There is no additional staffing included in the 2018 budget.

- The departmental request from the Police Department includes traffic calming signage and three unmarked squads. The recommendation from the Police Chief included two traffic calming signs per district. These two requests have been funded in the Capital Projects Fund.

4. Tax Base/Valuation Changes

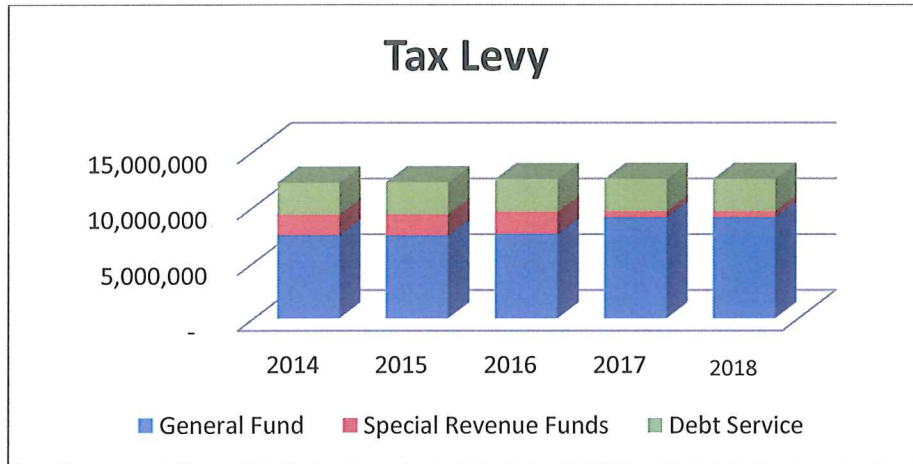
- The Wisconsin Department of Revenue has determined that Glendale's equalized value (estimated market value of all taxable properties within the City) has increased by 3.76%. Specifically, residential property values are up by 3.1%; Commercial are up 4.8% and Industrial increased 1.1%. The chart below shows the breakout of equalized property valuation over the past 5 years.



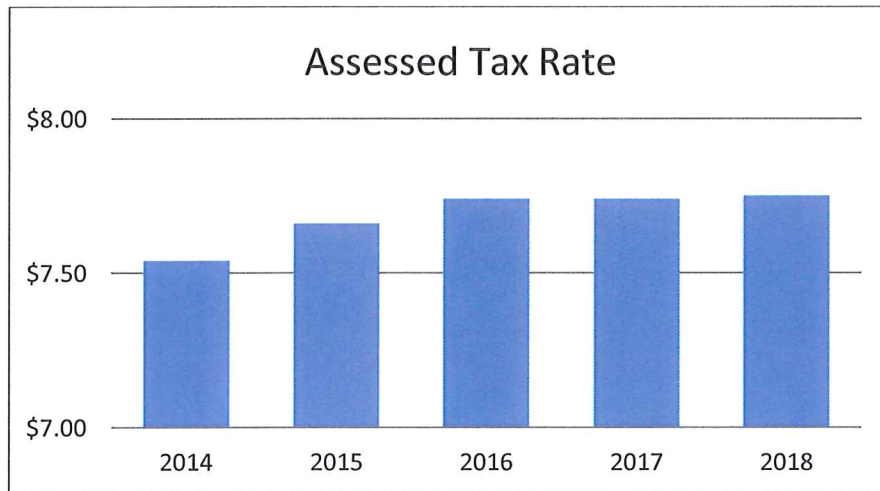
5. Budget Summary and Tax Levy

- The 2018 General Fund Budget, as recommended, for operations and maintenance totals \$14,679,432, an increase of \$332,800, or 2.32% from the 2017 budget. The Special Revenue Fund budget for 2018 is \$2,216,912, an increase of 8.80% from the current year.
- The Debt Service Fund budget is \$25,615,258, a decrease of \$8,553,070. The 2017 budget included a refinancing of 2007 TIF 8 debt. Debt Service tax levies have a limited exemption from the State levy limitations.
- The total City budget, including all Capital Projects Funds, Debt Service, Special Revenue Funds and Proprietary Funds, is \$80,632,328.

- The tax levy will be \$12,611,902, an increase of \$121,677 or 0.97%. Below is a chart showing the tax levy distributions over the past 5 years.



- With the additional tax levy from net new construction and the increased amount for the Fire Department, the assessed tax rate is still able to decrease to \$7.71 per \$1,000. The chart below shows the assessed tax rate over the past 5 years.



The 2018 Annual Program Budget is committed to the City's effort of preserving a solid financial position.

Sincerely,

CITY OF GLENDALE

Rachel A. Reiss
City Administrator

CITY OF GLENDALE

Shawn Lanser
Deputy City Administrator



2018 Budget Summary

Budgeted Funds	Adopted 2017	Adopted 2018	Change \$	%
Governmental Funds Expenses				
General Fund Expenses	14,346,632	14,679,432	332,800	2.32%
Levy Required	9,053,115	9,128,937	75,822	0.84%
Special Revenue Funds Expenses	2,037,675	2,216,912	179,237	8.80%
Levy Required	567,145	613,000	45,855	8.09%
Debt Service Funds Expenses	34,168,328	25,615,258	(8,553,070)	-25.03%
Levy Required	2,869,965	2,869,965	-	0.00%
Capital Projects Funds Expenses	21,522,354	31,890,832	10,368,478	48.18%
Levy Required	-	-	-	0.00%
Enterprise Funds Expenses	6,245,002	6,132,893	(112,109)	-1.80%
Levy Required	-	-	-	0.00%
Total Expenses	78,319,991	80,535,327	2,215,336	2.83%
Total Tax Levy	12,490,225	12,611,902	121,677	0.97%
Non-TID Property Tax Base Equalized	1,709,084,900	1,766,644,800	57,559,900	3.37%
Equalized Tax Rate*	7.311	7.139		-2.36%
Equalized/Assessed Ratio	94.50%	92.61%		
Assessed Tax Rate*	7.737	7.709		-0.37%

*per \$1,000 property Valuation

CITY OF GLENDALE
 General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Funds, and Proprietary Funds

BUDGET SUMMARY
REVENUE, OTHER FINANCING SOURCES AND APPROPRIATIONS OF FUND BALANCE
 2018 Adopted

	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Funds	Proprietary	Total
2018 Revenues:						
Taxes	\$ 9,592,735	\$ 1,413,000	\$ 2,869,965	\$ 11,504,000	\$ -	\$ 25,379,700
Intergovernmental	2,059,375	61,000	-	871,000	-	2,991,375
Licenses and permits	665,850	-	-	-	-	665,850
Fines, forfeitures and penalties	436,000	-	-	-	-	436,000
Public charges for services	501,426	671,925	-	-	6,568,100	7,741,451
Special assessments	-	-	-	435,501	-	435,501
Investment Income	190,000	-	-	547,933	31,500	769,433
Miscellaneous revenues	94,340	50,000	-	156,854	-	301,194
Total revenues	<u>13,539,726</u>	<u>2,195,925</u>	<u>2,869,965</u>	<u>13,515,288</u>	<u>6,599,600</u>	<u>38,720,504</u>
Other financing sources:						
Proceeds from Long Term Debt	-	-	-	15,335,000	-	15,335,000
Debt premium	-	-	-	75,000	-	75,000
Transfers from other funds	1,075,000	-	22,710,927	853,996	-	24,639,923
Total other financing sources	<u>1,075,000</u>	<u>-</u>	<u>22,710,927</u>	<u>16,263,996</u>	<u>-</u>	<u>40,049,923</u>
Appropriations of fund balance	<u>64,706</u>	<u>20,987</u>	<u>34,366</u>	<u>2,193,549</u>	<u>-</u>	<u>2,313,608</u>
Total revenues, other financing sources and appropriations of fund balances	<u>\$ 14,679,432</u>	<u>\$ 2,216,912</u>	<u>\$ 25,615,258</u>	<u>\$ 31,972,833</u>	<u>\$ 6,599,600</u>	<u>\$ 81,084,035</u>
2018 Expenditures:						
General government	\$ 1,457,438	\$ -	\$ -	\$ -	\$ -	\$ 1,457,438
Public safety	10,182,065	40,000	-	-	-	10,222,065
Public works	2,200,324	-	-	-	5,505,000	7,705,324
Health and human services	92,294	677,880	-	-	-	770,174
Culture, recreation and education	460,900	94,361	-	-	-	555,261
Conservation and development	130,199	200,000	-	-	-	330,199
Contingency	156,212	-	-	-	-	156,212
Total current	<u>14,679,432</u>	<u>1,012,241</u>	<u>-</u>	<u>-</u>	<u>5,505,000</u>	<u>21,196,673</u>
Capital outlay	-	25,000	-	7,442,596	-	7,467,596
Debt service	-	-	25,615,258	-	222,893	25,838,151
Total expenditures	<u>14,679,432</u>	<u>1,037,241</u>	<u>25,615,258</u>	<u>7,442,596</u>	<u>5,727,893</u>	<u>54,502,420</u>
Other financing uses:						
Transfers to other funds	-	1,075,000	-	23,564,923	420,000	25,059,923
Debt issuance costs	-	-	-	170,000	-	170,000
Appropriations to fund balance	<u>-</u>	<u>104,671</u>	<u>-</u>	<u>795,314</u>	<u>-</u>	<u>899,985</u>
Total expenditures, other financing uses and appropriations of fund balances	<u>\$ 14,679,432</u>	<u>\$ 2,216,912</u>	<u>\$ 25,615,258</u>	<u>\$ 31,972,833</u>	<u>\$ 6,147,893</u>	<u>\$ 80,632,328</u>
Fund Balance - January 1	4,678,790	1,342,722	73,047	23,818,762		29,913,321
Fund Balance - December 31	<u>\$ 4,614,084</u>	<u>\$ 1,426,406</u>	<u>\$ 38,681</u>	<u>\$ 22,420,527</u>		<u>\$ 28,499,698</u>
Net Assets - January 1					19,609,255	19,609,255
Net Assets - December 31					<u>\$ 20,060,962</u>	<u>\$ 20,060,962</u>

CITY OF GLENDALE
 General Fund, Special Revenue Funds and Debt Service Funds

GENERAL PROPERTY TAX LEVIES
 2017 Final and 2018 Adopted

Note - Assessed valuation includes the valuation of the Tax Incremental Financing Districts

	2017 Adopted			
	General Fund	Special Revenue Funds	Debt Service Funds	Total
<u>General property tax levy</u>	\$ 9,053,115	\$ 567,145	\$ 2,869,965	\$ 12,490,225
<u>Assessed valuation</u>				<u>\$ 1,992,325,000</u>
<u>Equalized valuation</u> Total				<u>\$ 2,109,206,100</u>
Without TIF increments				<u>\$ 1,709,084,900</u>
<u>Tax rate per \$1,000 assessed valuation</u>	<u>\$ 5.62</u>	<u>\$ 0.35</u>	<u>\$ 1.78</u>	<u>\$ 7.75</u>

	2018 Adopted			
	General Fund	Special Revenue Funds	Debt Service Funds	Total
<u>General property tax levy</u>	\$ 9,128,937	\$ 613,000	\$ 2,869,965	\$ 12,611,902
<u>Assessed valuation</u>				<u>\$ 2,026,753,736</u>
<u>Equalized valuation</u> Total				<u>\$ 2,188,482,600</u>
Without TIF increments				<u>\$ 1,766,644,800</u>
<u>Tax rate per \$1,000 assessed valuation</u>	<u>\$ 5.58</u>	<u>\$ 0.38</u>	<u>\$ 1.75</u>	<u>\$ 7.71</u>

CITY OF GLENDALE
General Fund Summary

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Revenues					
Taxes	\$ 8,064,067	\$ 4,766,852	\$ 9,496,931	\$ 9,495,586	\$ 9,592,735
Intergovernmental Revenues	1,981,807	538,938	2,016,771	1,919,189	2,059,375
Licenses and Permits	547,685	296,832	609,731	561,470	665,850
Fines and Foreitures	438,605	267,918	455,675	395,000	436,000
Charges for Services	379,114	216,365	482,300	380,094	501,426
Intergovernmental Charges	101,048	73,828	180,000	205,000	190,000
Miscellaneous	33,596	41,506	70,742	89,827	94,340
Other Financing Sources	1,098,064	415,381	1,023,000	1,075,668	1,075,000
Total Revenues & Other Financing Sources	\$ 12,643,986	\$ 6,617,620	\$ 14,335,150	\$ 14,121,834	\$ 14,614,726
Expenditures					
General Government	\$ 1,450,048	\$ -	\$ 1,412,626	\$ 1,490,776	\$ 1,457,438
Public Safety	9,212,305	5,087,414	10,057,640	9,934,424	10,182,065
Public Works	1,986,859	1,152,733	2,122,058	2,126,082	2,200,324
Health & Human Services	-	43,251	92,979	116,698	92,294
Community Enrichment Services	-	236,301	450,977	451,860	460,900
Conservation & Developmenet	127,169	63,030	128,099	130,154	130,199
Contingency	-	-	-	96,638	156,212
Total Expenditure & Other Financing Uses	\$ 12,776,381	\$ 6,582,729	\$ 14,264,379	\$ 14,346,632	\$ 14,679,432
Excess of revenues and other financing sources over (under) expenditures and other uses	\$ (132,395)		\$ 70,771	\$ (224,798)	\$ (64,706)
Fund Balance - Beginning Year	\$ 4,740,414		\$ 4,608,019	\$ 4,740,414	\$ 4,678,790
Fund Balance - Ending Year	\$ 4,608,019		\$ 4,678,790	\$ 4,515,616	\$ 4,614,084

CITY OF GLENDALE

General Fund

**REVENUES, OTHER FINANCING SOURCES
AND APPROPRIATION OF FUND BALANCE**

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Taxes:						
41110	General property taxes	\$ 7,564,507	\$ 4,526,558	\$ 9,053,115	\$ 9,053,115	\$ 9,128,937
41111	Omitted property taxes - prior years	3,781	705	705	-	-
41310	Water Utility tax equivalent - current	413,413	202,500	405,000	405,000	420,000
41311	Water Utility tax equivalent - past	45,000	-	-	-	-
41321	Village of Whitefish Bay tax equivalent	969	-	975	975	975
41322	Torah Academy tax equivalent	10,036	10,019	10,019	10,000	10,019
41323	State Property tax equivalent	22,802	23,517	23,517	22,932	23,517
41324	Ohr Ha Torah tax equivalent	3,559	3,553	3,600	3,564	3,801
	Lubavitch tax equivalent	-	-	-	-	5,486
	Total Taxes	\$ 8,064,067	\$ 4,766,852	\$ 9,496,931	\$ 9,495,586	\$ 9,592,735
Intergovernmental:						
State shared revenues:						
43410	Per capita	\$ 205,466	\$ -	\$ 205,465	\$ 205,465	\$ 205,465
43411	Special Utility tax	88,110	-	84,585	84,585	84,585
43413	Expenditure restraint payment	342,299	-	343,683	343,683	343,683
43414	Computer exemption payment	240,068	-	303,275	230,000	307,733
State and Federal grants:						
43531	Transportation aids -regular	1,049,027	504,228	1,008,458	991,573	1,053,121
43537	Transportation - connecting streets	56,837	28,796	57,591	57,003	57,908
43416	Other grant	-	5,914	13,714	6,880	6,880
	Total Intergovernmental revenues	\$ 1,981,807	\$ 538,938	\$ 2,016,771	\$ 1,919,189	\$ 2,059,375
Licenses and permits:						
Licenses:						
44101	Beverage	\$ 16,140	\$ 16,135	\$ 16,135	\$ 16,000	\$ 16,000
44102	Food	26,325	-	-	27,100	-
44103	Cigarette	1,000	900	915	1,000	1,000
44104	Tavern operators	14,903	1,988	4,000	4,800	14,900
44107	Dance hall	450	300	300	300	300
44108	Sale of Christmas trees	300	-	300	300	300
44109	Used car dealers	7,500	6,000	6,000	4,500	6,000
44112	Cable television	205,980	100,734	200,000	210,000	210,000
44115	Arcade	1,210	960	1,250	1,250	1,250
44201	Special gatherings	190	140	240	120	200
44110	Coin operated machines	3,155	2,955	3,100	3,100	3,100
44111	Transient merchant permits	500	1,500	1,500	1,000	1,500
44114	Coins/Metals	600	400	400	-	400
44202	Bicycle	-	40	130	-	150
44203	Publication fees	480	505	505	500	500
Permits:						
44301	Building	163,088	102,132	246,200	170,000	260,000
44302	Electrical	53,399	23,196	62,000	67,000	80,000
44303	Plumbing	36,730	14,337	35,000	42,000	42,000
44306	Occupancy	4,248	2,237	3,000	4,800	4,800
44307	HVAC	-	10,975	15,000	-	12,000
44309	Erosion Control Permit	-	630	451	-	450
44321	Well Permits	-	1,855	2,205	-	-
44901	Utility	8,045	6,045	7,300	5,000	7,000
45103	Parking Permits	3,442	2,868	3,800	2,700	4,000
	Total Licenses and permits	\$ 547,685	\$ 296,832	\$ 609,731	\$ 561,470	\$ 665,850

CITY OF GLENDALE

General Fund

**REVENUES, OTHER FINANCING SOURCES
AND APPROPRIATION OF FUND BALANCE**

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues (continued)</u>					
Fines and forfeitures:					
45101 Court fines and costs	\$ 364,401	\$ 220,009	\$ 359,000	\$ 335,000	\$ 350,000
45104 Parking fines	35,204	23,204	40,675	30,000	35,000
45102 False alarms	39,000	21,700	50,000	30,000	45,000
46213 Bail Processing Fee	-	3,005	6,000	-	6,000
Total Fines and forfeitures	<u>\$ 438,605</u>	<u>\$ 267,918</u>	<u>\$ 455,675</u>	<u>\$ 395,000</u>	<u>\$ 436,000</u>
Public charges for services:					
General government:					
Space rental and/or administrative charges					
48901 Water Utility	\$ 127,448	\$ 60,000	\$ 120,000	\$ 115,000	\$ 125,000
48902 Sewer Utility	80,994	40,000	104,000	80,000	100,000
48913 Stormwater Utility	48,799	25,000	60,000	40,000	67,000
48904 Water Utility insurance	22,027	11,000	22,000	18,500	22,000
46108 Photocopy reimbursements	111	1,232	1,800	100	1,500
46107 Special assessment letters	13,393	5,665	12,000	12,000	12,000
46109 Tax Exempt Letter Filing Fee	375	-	-	-	375
49013 TIF reimbursements	22,824	12,000	45,000	15,000	70,000
Protection of persons and property:					
47341 School liaison officer	38,822	49,753	95,000	72,794	74,251
46124 Background checks (CIB)	2,484	1,064	1,500	1,000	1,500
47351 Overtime reimbursements	197	-	-	6,000	6,000
Health and sanitation:					
44204 Dog and cat license fees	4,495	2,783	4,300	4,200	4,300
Highway and transportation:					
46311 Sale of materials and services	6,285	3,140	10,000	8,000	10,000
46318 Recycling revenues	-	783	-	-	-
Planning:					
46103 Rezoning fees	4,010	250	500	1,000	1,000
46104 Board of Appeals fees	6,850	3,695	6,200	6,500	6,500
Total Public charges for services	<u>\$ 379,114</u>	<u>\$ 216,365</u>	<u>\$ 482,300</u>	<u>\$ 380,094</u>	<u>\$ 501,426</u>
Investment income:					
48111 Investments	\$ 61,324	\$ 73,828	\$ 140,000	\$ 165,000	\$ 150,000
48112 Delinquent personal property taxes	39,724	-	40,000	40,000	40,000
Total Investment income	<u>\$ 101,048</u>	<u>\$ 73,828</u>	<u>\$ 180,000</u>	<u>\$ 205,000</u>	<u>\$ 190,000</u>

CITY OF GLENDALE

General Fund

**REVENUES, OTHER FINANCING SOURCES
AND APPROPRIATION OF FUND BALANCE**

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues (concluded)</u>					
Miscellaneous revenues:					
48903 Insurance reimbursement	\$ 1,104	\$ 1,104	\$ 25,000	\$ 20,000	\$ 20,000
48300 Sale of equipment/land	-	-	-	25,000	30,000
48201 Rental of land	1,900	601	1,200	1,200	1,200
48907 Miscellaneous	5,958	15,259	20,000	14,860	14,000
CVMIC work place safety revenue	-	-	-	5,000	5,000
48940 CVMIC Dividend	24,634	24,542	24,542	23,767	24,140
Total Miscellaneous revenues	\$ 33,596	\$ 41,506	\$ 70,742	\$ 89,827	\$ 94,340
Total revenues	\$ 11,545,922	\$ 6,202,239	\$ 13,312,150	\$ 13,046,166	\$ 13,539,726
<u>Other financing sources</u>					
Transfers from other funds:					
49017 Hotel room tax fund	\$ 590,939	\$ 185,381	\$ 563,000	\$ 615,668	\$ 600,000
49019 TIF closing	49,194	-	-	-	-
49041 Environmental fund	457,931	230,000	460,000	460,000	475,000
Total other financing sources	\$ 1,098,064	\$ 415,381	\$ 1,023,000	\$ 1,075,668	\$ 1,075,000
<u>Appropriation of fund balance</u>					
Amount of fund balance appropriation	-	-	-	224,798	64,706
Total revenues, other financing sources and appropriation of fund balance	\$ 12,643,986	\$ 6,617,620	\$ 14,335,150	\$ 14,346,632	\$ 14,679,432

CITY OF GLENDALE
General Fund

EXPENDITURES AND OTHER FINANCING USES

		2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Expenditures - current</u>						
General government:						
501	Mayor and Common Council (501)	\$ 36,881	\$ 21,368	\$ 40,127	\$ 37,679	\$ 39,216
502	City Administrator (502)	224,023	107,731	220,131	213,267	222,161
503	Finance (503)	107,448	56,796	114,383	111,498	116,905
504	City Clerk (504)	151,209	74,977	113,528	132,025	110,001
505	City Treasurer (505)	124,709	62,909	116,883	135,117	98,229
506	Human Resources (506)	136,514	52,229	102,207	168,912	124,675
507	City Assessor (507)	49,668	42,737	49,487	50,050	49,850
508	Law - City Attorney (508)	141,985	72,419	155,000	160,000	160,000
509	Special accounting and auditing (509)	31,101	4,638	33,000	33,000	33,000
510	Municipal Court (510)	156,402	77,276	166,036	142,397	191,256
512	Building and Grounds (512)	106,250	56,775	123,140	126,100	126,250
513	Property and liability insurance (513)	110,919	84,253	131,104	133,131	138,295
514	Employee benefits (514)	1,510	-	-	-	-
516	Unclassified (516)	71,429	16,933	47,600	47,600	47,600
	Total general government	<u>\$ 1,450,048</u>		<u>\$ 1,412,626</u>	<u>\$ 1,490,776</u>	<u>\$ 1,457,438</u>
Public safety:						
519	Police Administration (519)	\$ 211,262	\$ 109,274	\$ 213,346	\$ 211,700	\$ 211,992
520	Field Services (520)	4,562,542	2,349,833	4,643,181	4,587,041	4,694,652
521	Support services (521)	802,853	567,989	1,158,584	1,050,683	1,039,096
522	Central dispatch (522)	-	188,898	365,629	365,629	385,380
523	Fire department (523)	3,352,127	1,717,528	3,435,054	3,435,054	3,500,017
526	Hydrant rental (526)	-	-	-	-	-
527	Inspection department (527)	277,921	148,292	236,246	278,717	345,328
529	Sealer of weights and measures (529)	5,600	5,600	5,600	5,600	5,600
	Total public safety	<u>\$ 9,212,305</u>	<u>\$ 5,087,414</u>	<u>\$ 10,057,640</u>	<u>\$ 9,934,424</u>	<u>\$ 10,182,065</u>
Public works:						
551	Engineering, administration and supervision (551)	\$ 257,637	\$ 120,818	\$ 250,946	\$ 249,874	\$ 318,094
552	Machinery and Equipment - maintenance - Highway Division (552)	243,448	188,898	250,688	292,688	315,259
553	Public Works Facility (553)	48,314	26,476	57,210	56,700	57,500
555	Street and alley maintenance - Highway Division (555)	181,834	124,588	234,070	202,477	199,784
556	Street signs and guide boards - Highway Division (556)	43,209	24,564	53,724	47,034	47,335
558	Snow removal and ice control - Highway Division (558)	326,690	189,277	275,874	279,074	277,699
559	Street Lighting - Highway Division (559)	240,457	127,758	242,803	232,803	233,202
560	Weed cutting and control - Forestry Division (560)	-	-	212	212	212
561	Roadside maintenance - Forestry Division (561)	187,339	69,320	181,071	181,760	167,450
562	Solid waste collection - Highway Division (562)	457,931	223,838	459,000	467,000	465,000
563	Recycling (563)	-	-	-	-	-
564	Yard waste (564)	-	57,196	116,460	116,460	118,789
	Total public works	<u>\$ 1,986,859</u>	<u>\$ 1,152,733</u>	<u>\$ 2,122,058</u>	<u>\$ 2,126,082</u>	<u>\$ 2,200,324</u>
Health and human services:						
530	Humane society (530)	\$ -	\$ 9,676	\$ 25,829	\$ 25,829	\$ 23,801
541	Health department (541)	-	33,575	67,150	90,869	68,493
	Total health and human services	<u>\$ -</u>	<u>\$ 43,251</u>	<u>\$ 92,979</u>	<u>\$ 116,698</u>	<u>\$ 92,294</u>
Culture, recreation and education:						
571	Library (571)	\$ -	\$ 236,301	\$ 450,977	\$ 451,860	\$ 460,900
Conservation and development:						
515	Community development (515)	\$ 127,169	\$ 63,030	\$ 128,099	\$ 130,154	\$ 130,199
	Total expenditures - current	<u>12,776,381</u>	<u>6,582,729</u>	<u>14,264,379</u>	<u>14,249,994</u>	<u>14,523,220</u>
591	Contingency	\$ -	\$ -	\$ -	\$ 96,638	\$ 156,212
	Total expenditures and other financing uses	<u>\$ 12,776,381</u>	<u>\$ 6,582,729</u>	<u>\$ 14,264,379</u>	<u>\$ 14,346,632</u>	<u>\$ 14,679,432</u>

Purpose:

To represent the constituents of the City of Glendale in implementing the community's vision.

Department Descriptions:

The Common council is comprised of six part-time Alderpersons and one part-time Mayor. The Alderpersons are elected by district and the Mayor is elected at-large. The Mayor and Common Council have the responsibility to establish policy by legislation, to adopt a spending plan, and to carry out the duties as defined by the State Statutes and City Ordinance.

2018 Budget Highlights:

- Increase of yearly allowances for each Alderperson from \$500 to \$600.
- Increase dues to add Urban Alliance.

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Mayor and Common Council (01)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ 22,200	\$ 11,100	\$ 23,100	\$ 22,200	\$ 22,000
1330	Social Security & Medicare	1,767	884	1,767	1,769	1,769
1365	Workers compensation	60	26	60	60	53
	Total personnel services	<u>24,027</u>	<u>12,010</u>	<u>24,927</u>	<u>24,029</u>	<u>23,822</u>
Non-personnel services:						
1400	Allowances	2,050	646	3,900	3,900	4,500
4050	Notices & publications	4,653	2,510	4,800	3,500	4,000
4110	Municipal league dues	6,151	6,202	6,500	6,250	6,894
	Total non-personnel services	<u>12,854</u>	<u>9,358</u>	<u>15,200</u>	<u>13,650</u>	<u>15,394</u>
Total Mayor and Common Council		<u>\$ 36,881</u>	<u>\$ 21,368</u>	<u>\$ 40,127</u>	<u>\$ 37,679</u>	<u>\$ 39,216</u>

Budget Justification

Account Number	Description	Justification	2018 Adopted
1400	Allowances	Mayor	\$ 900
		Alderman (6)	Maximum of \$600/ year per Alderman
			<u>3,600</u>
			4,500
4050	Notices & publications	Public notices/meeting minutes	4,000
4110	Municipal league dues	Wisconsin League of Municipalities	5,950
		Intergovernmental Cooperation Council	350
		Urban Alliance	594
			<u>6,894</u>
Total			<u>\$ 15,394</u>

Purpose:

To professionally implement all Common Council policy decisions, efficiently direct the City operations, and creates an organizational culture that results in the delivery of excellent municipal services to constituents of Glendale.

Department Descriptions:

Working with the Common Council, the community and City staff, the City Administrator's Office's responsibility is to professionally implement all Common Council policy decisions and efficiently direct the City operation and activities in accordance with sound management principals. In addition, the City Administrator prepares, reviews, and monitors the annual operating budget for the City. The City Administrator also serves as the Executive Director of the City's Community Development Authority, a city agency which is responsible for the continual economic development of Glendale.

2018 Budget Highlights:

- Increase of auto allowance expense for support staff to make daily trips to the park (\$600).
- Continue to focus on the long-term fiscal health of the City while working to achieve the goals and objectives set forth by the Common Council.

2017 Accomplishments:

- Implemented budget narratives to offer more detailed information to readers.
- Worked with staff to update and present the 2018-2022 Capital Improvement Program.
- Implemented weekly updates to the Mayor and Council on city activities.
- Coordinated the staffing and daily operations of the Richard E. Maslowski Community Park and Sprecher Brewing Outdoor Oasis.

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: City Administrator (02)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ 189,962	\$ 81,338	\$ 164,943	\$ 160,284	\$ 163,830
1310	Health insurance	5,617	10,155	23,542	24,423	28,996
1330	Social Security & Medicare	12,900	6,080	12,618	12,109	12,533
1340	Wisconsin retirement	12,647	5,429	11,216	10,899	10,977
1350	Life insurance	1,040	63	165	205	180
1360	Long term disability	92	79	158	158	158
1365	Workers compensation	425	156	389	389	387
1400	Allowances	-	3,500	3,500	-	-
	Total personnel services	222,683	106,800	216,531	208,467	217,061
Non-personnel services:						
2110	Auto allowance and expense	-	310	600	-	600
2150	Dues & subscriptions	1,340	180	1,500	1,500	1,500
2160	Meetings/conferences	-	441	1,500	3,300	3,000
	Total non-personnel services	1,340	931	3,600	4,800	5,100
Total City Administrator		\$ 224,023	\$ 107,731	\$ 220,131	\$ 213,267	\$ 222,161

Budget Justification

Account Number	Description	Justification	2018 Adopted
2150	Dues & subscriptions	International City Management Association WCMA	\$ 1,500
2160	Meetings/conferences	League Meetings, ICMA Conference North Shore and Regional ASPA meetings CVMIC meetings	3,000
Total			\$ 4,500

Purpose:

To provide administration of the accounting system, payroll, investment, cash management, cash receipting, accounts payable, debt management, and related information technology. Maintains fixed asset inventory and property insurance replacement value.

Department Description:

The Finance Department is responsible for the accounting and financial reporting of all City operations. The Finance Department oversees the collecting, depositing and investing of all City funds. The Finance Department is also responsible for the collection of property taxes for the City and other overlying taxing jurisdictions, coordinating the annual operating and capital budget process for all City operations, accounts payable and assisting the Human Resources Department with the administration of the City’s payroll and benefits administration.

2018 Highlights:

- Improve streamlined financial reporting processes while increasing data tracking for future benchmarking.
- Develop an alternate office transition plan during the City Hall remodeling project.
- Continue to implement an extensive capital improvement program plan document.

2017 Accomplishments:

- Implemented ability to pay for most items billed by the City via credit card in the 4th quarter of 2017.
- Refinanced Community Development Authority TIF#8 bonds to reduce future interest payments by over \$7,000,000. (See Debt Service Fund)
- Continued to expand and detail financial information presented in the annual City Budget.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Rate of return on investments	1.13%	0.85%	0.75%	0.70%	0.70%
Journal Entries Posted	370	306	275	275	230
Staff (FTE)	5.7	6.0	6.0	5.5	5.0

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Finance (03)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ 85,695	\$ 45,818	\$ 91,906	\$ 87,410	\$ 92,176
1310	Health insurance	8,425	3,587	7,174	8,226	8,362
1330	Social Security & Medicare	6,347	3,403	7,031	6,687	7,051
1340	Wisconsin retirement	5,651	3,116	6,250	5,944	6,176
1350	Life insurance	104	57	114	113	114
1360	Long term disability	145	79	158	158	158
1365	Workers compensation	240	116	233	233	218
	Total personnel services	106,607	56,176	112,866	108,771	114,255
Non-personnel services:						
2150	Dues & subscriptions	530	535	617	627	550
2160	Meetings/conferences	270	25	800	2,000	2,000
3010	Office supplies	41	60	100	100	100
	Total non-personnel services	841	620	1,517	2,727	2,650
Total Finance		\$ 107,448	\$ 56,796	\$ 114,383	\$ 111,498	\$ 116,905

Budget Justification

Account Number	Description	Justification	2018 Adopted
2150	Dues & subscriptions	GFOA (Government Finance Officers) \$200 WICPA (Wisconsin Institute of CPA's) \$295 Wisconsin CPA License (every two years) \$82 Wisconsin City/County Managers \$50	\$ 550
2160	Meetings/conferences	Changes in accounting rules/regulations Includes GFOA conference May 6-8 St Louis MO	2,000
3010	Office supplies		100
Total			\$ 2,650

Purpose:

To serve as the official records keeper, provide the Council, staff and public with information pertaining to official City business. Maintain and issue licenses and permits, and conduct all elections required to be held by State Statutes and City Ordinance.

Department Descriptions:

The City Clerk oversees the City's records and maintains and updates the City's Code of Ordinances. The Clerk is responsible for preparation of agendas, packets and minutes for Council and Committee meetings, publishing all legally-required notice; and administers oaths of office to elected officials and city staff. The Clerk administers all election activities, receiving and managing campaign statements of candidates provide in-person absentee voting at City Hall and at the City's nursing home facilities.

2018 Budget Highlights

- Successfully and effectively administer four municipal elections.
- Work with Administration to identify areas of need due to reduction in staff, secure support as needed to effectively run elections.
- Properly train support staff for election work.
- Investigate consolidating current voting locations; work with Milwaukee County Election Commission and City of Milwaukee to update assignment of voting tabulators and memory sticks to possible new locations.
- Mail postcards/letters to affected voters and advertise the changes in voting locations so as to reach non-registered residents.
- Continue to manage WISVOTE system, keeping all voter records up to date.
- Continue to tweak new license and permits database.
- Work with Treasurer; continue cross training.
- Continue to provide excellent customer service.

2017 Accomplishments:

- Two elections have been successfully conducted, properly handled and maintained absentee ballots for each election.
- Successfully completed annual issuance of licensing including Alcohol, Operator's, (ongoing), Used Cars, Secondhand Dealers, Transient Merchant, Arcade, Dance Hall and Christmas Trees.
- Provide meeting and agenda support for Common Council and Plan Commission, attend all Common Council meetings, taking and preparing minutes.
- Reduced the number of outdated election files, continued to redesign supply carriers to improve functionality for poll workers.
- Efficiently completed 2017 City wide Assessment Board of Review.
- Purge inactive voter records per the four-year retention cycle.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Number of Elections	2	4	2	2	4
Total voter participation	4,173	19,931	4,200	4,287	18,000
Percent of vote cast	22.04%	53.22%	22.00%	21.73%	45.00%
Percent of votes cast by absentee ballot	17.46%	36.92%	18.00%	13.80%	30.00%
New registrations	40	1,377	40	52	700
Cost per vote	\$1.04	\$1.28	N/A	\$2.31	\$1.75

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: City Clerk (04)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ 88,492	\$ 45,152	\$ 72,250	\$ 81,724	\$ 59,553
1100	Salaries and wages - DPW **	-	3,000	3,000	3,000	3,000
1110	Part time wages **	18,903	5,480	5,480	7,700	19,000
	Full time overtime	-	-	-	430	-
1310	Health insurance	22,650	9,858	14,150	18,381	8,362
1330	Social Security & Medicare	6,390	3,220	6,176	6,252	6,239
1340	Wisconsin retirement	5,731	3,002	5,117	5,557	4,191
1350	Life insurance	190	114	217	201	210
1360	Long term disability	191	108	190	208	157
1365	Workers compensation	528	248	547	547	540
	Total personnel services	143,075	70,182	107,127	124,000	101,251
Non-personnel services:						
2160	Meetings/conferences	1,636	368	1,150	1,150	1,150
3010	Office Supplies	-	26	26	-	-
3200	Election materials **	2,257	1,190	1,200	750	3,000
4130	Equipment rental	1,298	386	1,200	3,300	1,600
5020	Other equipment	2,847	2,825	2,825	2,825	3,000
5138	Mileage	96	-	-	-	-
	Total non-personnel services	8,134	4,795	6,401	8,025	8,750
	** 4 elections scheduled for 2018					
Total City Clerk		\$ 151,209	\$ 74,977	\$ 113,528	\$ 132,025	\$ 110,001

Budget Justification

Account Number	Description	Justification	2018 Adopted
2160	Meetings/conferences	Clerk continuing education	\$ 1,150
3200	Election materials	4 elections scheduled for 2018	3,000
5020	Other equipment	Maintenance on election equipment	3,000
4130	Equipment rental	Lease General Office Copier, maintenance (and supplies), folding/insert equipment	1,600
		Total	\$ 8,750

Purpose:

The mission of the City Treasurer's Office is to provide efficient, courteous service while upholding the fiduciary and statutory responsibilities required of the office.

Department Descriptions:

The Treasurer acts as the City's banker by receiving and disbursing funds, and providing for daily cash requirements. The Treasurer also works with the Finance Director to invest public funds, and to maintain an accurate accounting and reporting system.

The Treasurer's Office oversees the entire property tax process, beginning as liaison with The City's contracted assessment firm, and entering and balancing the annual assessment roll. The Treasurer is then responsible for calculating the tax roll, issuing and collecting all tax bills, and timely settlements with the other taxing jurisdictions.

2018 Budget Highlights:

- Research ways to minimize banking costs.

2017 Accomplishments:

- Began using the ACH payment process whenever possible, which costs \$0.55 per transaction versus approximately \$14.00 per wire transfer.
- Continued to scan various permit and sundry files for easy retention and retrieval.
- Continued to house clean and prepare for the anticipated remodeling and temporary relocation of City Hall offices.
- Implemented electronic payment options.
- Reviewed and updated a mailing list of Glendale businesses.
- Completed set-up of an Access license database and transference of its use to the City Clerk.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Vendor e-checks issued	287	277	N/A	300	400
<u>Vendor paper checks issued</u>	<u>2,010</u>	<u>2,139</u>	N/A	<u>2,200</u>	<u>2,200</u>
Total Vendor checks issued	2,297	2,416	N/A	2,500	2,600
Receipts processed	20,937	20,488	N/A	20,600	20,600

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: City Treasurer (05)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ 81,062	\$ 41,336	\$ 73,738	\$ 83,213	\$ 61,042
1310	Health insurance	31,362	15,226	26,233	30,464	20,634
1330	Social Security & Medicare	5,732	2,850	5,641	6,366	4,670
1340	Wisconsin retirement	5,349	2,811	5,014	5,658	4,090
1350	Life insurance	281	200	398	386	391
1360	Long term disability	192	107	191	212	158
1365	Workers compensation	226	105	218	218	144
	Total personnel services	124,204	62,635	111,433	126,517	91,129
Non-personnel services:						
2160	Meetings/conferences	-	-	-	300	300
3010	Office supplies	242	41	450	800	800
3190	Other supplies and expense	263	233	5,000	6,500	5,000
4030	Computer services/expenses	-	-	-	1,000	1,000
	Total non-personnel services	505	274	5,450	8,600	7,100
Total City Treasurer		\$ 124,709	\$ 62,909	\$ 116,883	\$ 135,117	\$ 98,229

Budget Justification

Account Number	Description	Justification	2018 Adopted
2160	Meetings/conferences	Monthly treas. meetings, Continued education Courses, Annual State Conference	\$ 300
3010	Office supplies	Office supplies and new endorsement stamp Tax bill perforated paper and envelopes Includes treasurer's office copier costs:	800
3190	Other supplies and expense	Banking fees	5,000
4030	Computer services/expenses	G.C.S. Software support and maintenance	1,000
Total			\$ 7,100

Purpose:

The City of Glendale Human Resources Department is responsible for carrying out all the activities essential to the effective administration of the personnel and risk management functions.

Department Descriptions:

Human Resources assists in the resolution of problems when conflicts arise, assures compliance with applicable employment laws, promotes safety awareness in the workplace and protects the City’s monetary resources through effective risk management techniques.

2018 Budget Highlights:

- Continue with the State offered healing insurance which includes two different plans for the 2018 year. Rates for active employees have increased 1.7% for 2018.
- Review of Employee Safety Manual to be completed in 2018.

2017 Accomplishments:

- Compensation Manual and Evaluation System
 - Created a plan for evaluations and pay increases. Each non-represented employee will receive an annual review of their job performance.
- Safety Training
 - Worked with the City’s insurance company, Cities and Village’s Mutual Insurance, and offered annual mandatory audiometric testing for the DPW, and seasonal summer help safety training orientation.
- Employee Handbook Updates
 - Worked with departments to present and receive approval of several updates to the Employee Handbook.
- Staffing
 - Successfully staffed positions in City Hall, and City Services Departments. Created and staffed new positions at the Richard E. Maslowski Community Park.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Number of new employees hired	9	29	N/A	24	12
Full-time employees hired	5	7	N/A	9	1
Part-time employees hired	4	22	N/A	15	11
Number of workers compensation claims filed	7	13	N/A	15	N/A
Total number of lost days due to workers compensation claims	0	16	N/A	0	0

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Human Resources (06)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ 73,278	\$ 16,354	\$ 46,364	\$ 89,812	\$ 56,069
1310	Health insurance	20,969	5,078	15,232	20,310	20,634
1330	Social Security & Medicare	5,315	1,198	3,547	6,871	4,289
1340	Wisconsin retirement	5,021	1,112	3,153	6,107	3,757
1350	Life insurance	82	14	47	90	59
1360	Long term disability	145	40	100	158	235
1365	Workers compensation	213	-	120	214	132
	Total personnel services	105,023	23,796	68,563	123,562	85,175
Non-personnel services:						
2150	Dues & subscriptions	405	345	350	1,000	350
2160	Meetings/conferences	959	-	200	1,200	800
3190	Other supplies and expense	108	295	600	750	750
4020	Other fees	27,547	27,793	30,000	40,000	35,000
4080	Information Technology	2,472	-	2,494	2,400	2,600
	Total non-personnel services	31,491	28,433	33,644	45,350	39,500
Total Human Resources		\$ 136,514	\$ 52,229	\$ 102,207	\$ 168,912	\$ 124,675

Budget Justification

Account Number	Description	Justification	2018 Adopted
2150	Dues & subscriptions	SHRM, MM-SHRM	\$ 350
2160	Meetings/conferences	Continued education courses, Annual State Conference, CVMIC, Beulow Vetter	800
3190	Other supplies and expense		750
4020	Other fees	Attorney, EAP	35,000
4080	Information Technology	BS&A Payroll Software	2,600
Total			\$ 39,500

Purpose:

To maintain equitable, market value property assessments in a cost effective manner.

Department Descriptions:

The City Assessor is a contracted position for the service of performing assessment-related valuation of all personal and real property. The current contract is Accurate Appraisal.

2018 Budget Highlights:

- There are no notable changes for 2018.

2017 Accomplishments:

- Improved the accuracy and quality of permit information provided to Accurate Appraisal for assessment purposes.
- Provided digital images of all assessment files to Accurate Appraisal to aid in their compliance with new Department of Revenue records requirements.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Contract cost per assessed property	\$8.83	\$8.83	N/A	\$8.83	\$8.83
Assessment Ratio	97.5%	95.3%	N/A	94.5%	92.61%

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: City Assessor (07)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ -	\$ -	\$ -	\$ -	\$ -
	Total personnel services	-	-	-	-	-
Non-personnel services:						
3190	Other supplies and expense	59	85	85	100	100
4020	Other fees	45,000	38,250	45,000	45,000	45,000
4200	State Manufacturing Assessment Fee	4,609	4,402	4,402	4,950	4,750
	Total non-personnel services	49,668	42,737	49,487	50,050	49,850
Total City Assessor		\$ 49,668	\$ 42,737	\$ 49,487	\$ 50,050	\$ 49,850

Purpose:

To facilitate the City's vision and operations through superior legal services while minimize claims against the City.

Department Descriptions:

The City Attorney, appointed by the Common Council, is the legal advisor and attorney for the City on a contract basis. Activities include presentation and defense of the City's legal interests and rights and prosecution for civil forfeiture. The City Attorney is responsible for attending Common Council meetings and serving as legal counsel during such meetings. Services are as follows: (1) support the legislative and administrative processes (ordinances, opinions, litigation, contracts, personnel arbitration, legal research, liens); (2) present and defend the City's legal interests and rights before all courts, legislative and administrative tribunals; and (3) prosecute complaints (civil forfeiture).

2018 Budget Highlights:

- There are no notable changes for 2018.

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Law - City Attorney (08)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ -	\$ -	\$ -	\$ -	\$ -
	Total personnel services	-	-	-	-	-
Non-personnel services:						
4020	Other fees	141,985	72,419	155,000	160,000	160,000
	Total non-personnel services	141,985	72,419	155,000	160,000	160,000
Total Law - City Attorney		\$ 141,985	\$ 72,419	\$ 155,000	\$ 160,000	\$ 160,000

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Accounting and auditing (09)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Non-personnel services:						
4020	Other fees	\$ 31,101	\$ 4,638	\$ 33,000	\$ 33,000	\$ 33,000
Total Accounting and Auditing		\$ 31,101	\$ 4,638	\$ 33,000	\$ 33,000	\$ 33,000

Purpose:

To uphold the laws of the City of Glendale as the Judicial Branch of the City.

Department Description:

The North Shore Municipal Court was established in 2013. The Court hears cases for traffic, ordinance violations, code violations and OWI first offenses among others. Court is in session five times per month in the Kenehan Civic Center.

2018 Budget Highlights:

- Increase in prisoners subsistence due to substantial increase in charges from Milwaukee County.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Cases Resolved	2,468	2,405	N/A	2,500	2,500

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Municipal Court (10)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ 57,594	\$ 30,271	\$ 60,662	\$ 70,282	\$ 60,782
1200	Overtime	4,222	0	6,500	-	7,000
1330	Social Security & Medicare	4,729	2,316	5,138	5,377	5,185
1340	Wisconsin retirement	3,161	1,520	4,567	3,181	4,541
1350	Life insurance	161	89	177	177	177
1365	Workers compensation	168	77	154	154	160
	Total personnel services	70,035	34,273	77,198	79,171	77,845
Non-personnel services:						
2160	Meetings/conferences	2,149	1,274	2,000	1,800	1,800
3010	Office supplies	1,045	226	2,000	2,000	1,750
3190	Other supplies and expense	1,616	622	1,500	1,500	1,500
4020	Other fees	600	206	2,100	1,500	1,500
4080	Software Support	6,298	6,426	6,238	6,426	6,861
4120	Prisoners subsistence	74,659	34,249	75,000	50,000	100,000
	Total non-personnel services	86,367	43,003	88,838	63,226	113,411
Total Municipal Court		\$ 156,402	\$ 77,276	\$ 166,036	\$ 142,397	\$ 191,256

Budget Justification

Account Number	Description	Justification	2018 Adopted
2160	Meetings/conferences	Judges and Clerks	\$ 1,800
3010	Office supplies		1,750
3190	Other supplies and expense		1,500
		Copier lease and maintenance	-
4020	Other fees		1,500
4080	Software Support	TiPSS & TraCS	6,861
4120	Prisoners subsistence		100,000
Total			\$ 113,411

Program Descriptions:

To maintain the City's municipal facilities in an efficient and safe manner. This budget administers the cleaning, utilities, and general maintenance of the City Hall and Police Station buildings.

2018 Budget Highlights:

- There are no notable changes for 2018.

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Building and Grounds (12)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Non-personnel services:						
3050	Housekeeping and janitorial	\$ 1,487	\$ 518	\$ 740	\$ 700	\$ 750
4060	Utilities	52,465	28,132	62,000	65,000	65,000
4070	Telephone	8,452	4,456	8,400	8,000	8,500
4090	Janitorial	35,684	19,560	42,000	42,400	42,000
5060	Buildings	8,162	4,109	10,000	10,000	10,000
	Total non-personnel services:	<u>106,250</u>	<u>56,775</u>	<u>123,140</u>	<u>126,100</u>	<u>126,250</u>
Total Buildings and Grounds		<u>\$ 106,250</u>	<u>\$ 56,775</u>	<u>\$ 123,140</u>	<u>\$ 126,100</u>	<u>\$ 126,250</u>

Program Descriptions:

To ensure the financial and liability protections of the City through property and various liability insurance policies. The City’s insurance company is Cities and Village’s Mutual Insurance Company (CVMIC). Unlike many other companies, CVMIC is owned by the municipalities.

2018 Budget Highlights:

There are no notable changes for 2018.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Number of Liability Claims	2	6	N/A	5	5

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Property and liability insurance (13)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Non-personnel services:						
7010	Official bonds	\$ 376	\$ 438	\$ 400	\$ 400	\$ 400
7030	Liability insurance	89,449	83,347	109,135	110,231	112,379
7040	Property floater	20,617	-	21,069	22,000	25,000
7060	Boiler	477	468	500	500	516
	Total non-personnel services:	110,919	84,253	131,104	133,131	138,295
Total Property and liability insurance		\$ 110,919	\$ 84,253	\$ 131,104	\$ 133,131	\$ 138,295

Budget Justification

Account Number	Description	Justification	2018 Adopted
7030	Liability insurance	CVMIC premium	\$ 64,526
		Self Insured Retention *	25,000
		Excess Liability	1,300
		Auto	11,858
		Employment Practices	8,613
		UST	350
		Crime	469
		Volunteer	263
			<hr/>
	* Sufficient funds available in the internal service fund		
		Total	<u>\$ 112,379</u>

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
FUNCTION: General government (518)
DEPARTMENT: Employee benefits (14)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
6030	Health and hospital insurance PD-VEBA	1,510		-	-	-
		<u>\$ 1,510</u>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Program Descriptions:

The Unclassified program is for general office supplies and computer services for the City.

2018 Budget Highlights:

- There are no notable changes for 2018.

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Unclassified (516)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Non-personnel services:						
3010	Office supplies	\$ 4,014	\$ 2,434	\$ 4,500	\$ 4,500	\$ 4,500
3040	Postage	20,093	6,691	25,000	25,000	25,000
3190	Other supplies and expense	21,184	2,607	3,000	3,000	3,000
4030	Computer services/expenses	21,903	5,111	15,000	15,000	15,000
5191	Uncollectable Taxes	4,175	-	-	-	-
8030	Court witness fees	60	90	100	100	100
	Total non-personnel services:	<u>71,429</u>	<u>16,933</u>	<u>47,600</u>	<u>47,600</u>	<u>47,600</u>
Total Unclassified		<u>\$ 71,429</u>	<u>\$ 16,933</u>	<u>\$ 47,600</u>	<u>\$ 47,600</u>	<u>\$ 47,600</u>

Purpose:

To promote and maintain a safe, harmonious community through crime prevention measures, community partnerships, and enforcement of state and local laws.

Department Descriptions:

The Police Department’s priority is to provide public safety for the citizens of Glendale. They are committed to providing cost effective, state-of-the-art police services within the City and cooperatively in the metropolitan area. The Police Department also continues to be the development of innovative technological systems and mutual aid agreements, and the analysis of department needs for training, staffing and equipment.

2018 Budget Highlights:

- Maintain staffing levels
- Implement traffic calming program by aldermanic district (See Capital Projects)
- Replace/update security camera recorders and playback system
- Evaluate and re-invent community outreach programs

2017 Accomplishments:

- Maintain staffing levels; recruit, hire and train four officers as replacements due to recent retirements and resignations.
- Replaced all halogen-bulb light bars with LED equipped units. This project was subsidized by a grant from CVMIC.
- Replaced ten desktop computers in areas that require 24/7 usage.
- Replaced existing digital evidence recording and archival system (interview and squad cameras) with high definition, network based applications.
- Enhanced preparedness with acquisition of ballistic shields, less-lethal weapons and tactics, and standardized body armor carriers.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Number of Arrests	1,569	1,782	NA	2,000	2,000
Number of Traffic Citations	1,279	1,860	NA	2,600	2,200

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
FUNCTION: Public Safety (520)
DEPARTMENT: Police Department (19 - 21)

Department number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
19	Police Administration (19)	\$ 211,262	\$ 109,274	\$ 213,346	\$ 211,700	\$ 211,992
20	Police Field Services (20)	4,562,542	2,349,833	4,643,181	4,587,041	4,694,652
21	Police Support services (21)	802,853	567,989	1,158,584	1,050,683	1,039,096
		<u>\$ 5,576,657</u>	<u>\$ 3,027,096</u>	<u>\$ 6,015,111</u>	<u>\$ 5,849,424</u>	<u>\$ 5,945,740</u>

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Administration (19)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ 111,252	\$ 56,780	\$ 113,665	\$ 113,472	\$ 113,770
1330	Social Security & Medicare	8,273	4,136	8,695	8,681	8,703
1365	Workers compensation	4,464	2,071	4,332	4,332	4,044
	Total personnel services	123,989	62,987	126,692	126,485	126,517
Non-personnel services:						
2120	Uniform allowance	37,573	11,934	30,000	30,050	33,050
2140	Training and education	19,025	17,561	30,000	30,880	27,880
2150	Dues, subscriptions, manuals	1,570	1,339	1,354	1,385	1,245
3010	Office supplies	3,217	2,830	3,100	3,100	3,100
3050	Housekeeping and janitorial	741	402	900	1,000	1,000
3055	Office machine maintenance contracts	5,374	2,858	5,300	4,400	4,400
3190	Other supplies and expense	1,464	1,100	2,500	3,000	3,500
4020	Other Fees	1,179	604	1,000	1,200	1,200
4070	Cellular Phone	2,345	1,382	2,500	2,500	2,500
5010	Office Equipment	493	-	-	-	-
5060	Buildings	14,292	6,277	10,000	7,700	7,600
	Total non-personnel services	87,273	46,287	86,654	85,215	85,475
Total Police Administration		\$ 211,262	\$ 109,274	\$ 213,346	\$ 211,700	\$ 211,992

CITY OF GLENDALE

2018 BUDGET

BUDGET JUSTIFICATION

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Administration (19)

Account Number	Description	Justification	2018 Adopted
2120	Uniform allowance	Officers Uniform damage Initial Equipment (4 new officers)	\$ 22,550 500 10,000 <u>33,050</u>
2140	Training and education	In-service Special training Cellbrite Forensic Training Taser Training Cartridges Training Ammunition	13,880 6,000 3,000 5,000 <u>27,880</u>
2150	Dues, subscriptions, manuals	Milwaukee County Chiefs' Association Wisconsin Chiefs of Police Association Wileag Accreditation fees FBI NA MOCIC	135 290 650 170 - <u>1,245</u>
3010	Office supplies	Stationary and office supplies	3,100
3050	Housekeeping and janitorial	Rug service & pest control	1,000
3055	Rental/maintenance contracts	Copy & Fax Machine Lease Copy & Fax Machine Maintenance	3,200 1,200 <u>4,400</u>
3190	Other supplies and expense Shredding		1,500 2,000 <u>3,500</u>
4020	Other fees	Accurint	1,200
4070	Cellular Phone Services		2,500
5060	Buildings	Elevator Generator Building Mechanicals Additional Floor Care Garage Door Maintenance Miscellaneous Fire Protection Systems	1,200 700 2,000 - 1,000 1,000 1,700 <u>7,600</u>
Total			<u>\$ 85,475</u>

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Field Services (20)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$2,923,121	\$1,428,004	\$2,878,709	\$2,878,709	\$3,003,549
	Full time overtime	269,449	93,461	212,000	165,000	169,000
1310	Health insurance	626,248	294,746	593,199	590,919	619,848
	Health insurance Opt Out	4,600	1,200	2,400	2,400	2,400
1330	Social Security & Medicare	235,374	112,011	236,439	232,844	242,700
1340	Wisconsin retirement	329,182	203,469	426,517	420,036	456,213
1350	Life insurance	4,607	2,503	5,320	5,130	4,923
1360	Long term disability	3,288	2,062	4,221	3,300	4,458
1365	Workers compensation	118,275	50,777	114,800	116,844	113,211
	Total personnel services	4,514,144	2,188,233	4,473,605	4,415,182	4,616,302
Non-personnel services:						
3190	Other supplies and expense	-	-	300	300	300
5020	Other equipment	5,434	3,376	7,000	10,400	10,400
5070	Vehicle Maintenance	40,486	22,354	26,000	26,000	26,000
8150	Lab supplies	2,478	1,594	2,000	2,000	2,000
9000	Outlay	-	134,276	134,276	133,159	39,650
	Total non-personnel services	48,398	161,600	169,576	171,859	78,350
Total Police Field Services		\$4,562,542	\$2,349,833	\$4,643,181	\$4,587,041	\$4,694,652

Budget Justification

Account Number	Description	Justification	2018 Adopted
3190	Other supplies and expense		\$ 300
5020	Other equipment	Maintenance - equipment	7,200
		Taser Cartridges	3,200
			<u>10,400</u>
5070	Vehicle Maintenance		26,000
8150	Lab supplies	Image Processing	1,000
		Scientific	1,000
			<u>2,000</u>
9000	Capital Outlay	3 squads (@27,250) 1 @35,000 & equip set-up (@8,200)	35,450
		2 Taser replacements (@1,600)	3,200
		Laptop for Detectives	1,000
		Traffic Calming	-
		Building Security	-
			<u>39,650</u>
Total			\$ 78,350

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Support services (21)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ 519,416	\$ 383,351	\$ 757,638	\$ 678,022	\$ 677,389
	Full time overtime	24,486	9,203	26,000	26,000	27,000
	Part time wages	1,336	1,205	-	18,000	18,500
1310	Health insurance	108,245	62,078	160,697	130,231	128,606
	Health insurance Opt Out	5,200	4,800	4,800	4,800	4,800
1330	Social Security & Medicare	39,990	27,721	59,697	55,235	53,886
1340	Wisconsin retirement	40,292	34,682	83,947	76,633	79,319
1350	Life insurance	1,023	774	1,998	1,128	1,953
1360	Long term disability	734	548	1,307	768	1,107
1365	Workers compensation	7,358	6,505	7,200	3,906	8,906
	Total personnel services	748,080	530,867	1,103,284	994,723	1,001,466
Non-personnel services:						
3010	Office supplies	2,987	130	2,300	2,500	2,500
3190	Other supplies and expense	512	156	4,000	4,500	9,900
4080	Police Information Services	51,274	36,836	49,000	48,960	25,230
	Total non-personnel services	54,773	37,122	55,300	55,960	37,630
Total Police Support Services		\$ 802,853	\$ 567,989	\$ 1,158,584	\$ 1,050,683	\$ 1,039,096

Budget Justification

Account Number	Description	Justification	2018 Adopted
3010	Office supplies		\$ 2,500
3190	Other supplies and expense	Milwaukee County Radio Fees	7,900
		50 Replacement Narcan Doses	2,000
4080	Police Information Services	Time System (State Access Fee)	2,500
		Time System (BadgerNet Fee)	1,200
		ALPR Dues	100
		Mobile Data	7,200
		Livescan Fingerprint Support	4,850
		Tipss Register & Parking	2,350
		FastID Support	150
		Miscellaneous Support & Assistance	2,000
		Cellbrite Link Analysis	1,000
		Cellbrite Software Contract	3,700
		ERAD Data Sniffer	180
			<hr/> 25,230
		Total	\$ 37,630

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
FUNCTION: Health and human services (524)
DEPARTMENT: Central dispatch (22)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
4020	Other fees	\$ -	\$ 188,898	\$ 365,629	\$ 365,629	\$ 385,380
Total Central dispatch		\$ -	\$ 188,898	\$ 365,629	\$ 365,629	\$ 385,380

Note: Moved from Special Revenue Grant Fund

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (522)
 DEPARTMENT: Fire department (23)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
4160	North Shore Fire Services	\$ 3,352,127	\$ 1,695,808	\$ 3,391,616	\$ 3,391,616	\$ 3,455,758
9000	North Shore Fire - Capital Outlay	-	21,720	43,438	43,438	44,259
Total Fire Department		<u>\$ 3,352,127</u>	<u>\$ 1,717,528</u>	<u>\$ 3,435,054</u>	<u>\$ 3,435,054</u>	<u>\$ 3,500,017</u>

NOTE:

NS Capital Service:	\$ 44,259	Special Revenue Fund-Capital Improvement in prior years
NS Capital Debt Service:	149,769	Debt Service Fund
NS Fire Operating Cost Share:	3,455,758	
NS Capital Bonding:	125,001	General Capital Projects Fund
Firefighters Retirement Payout:	<u>13,893</u>	Special Revenue Fund-Health & Human Services
	<u>\$ 3,788,680</u>	

Purpose:

To provide necessary inspection and enforcement services in the areas of Building, Plumbing, Electrical, HVAC, Property Maintenance and Floodplain Administration to ensure and protect the continued health, safety and general welfare of the citizens.

Department Descriptions:

The Inspection Department oversees the public and private building construction activities within the City. Services provided consist of inspection and enforcement services in the areas of Building, Plumbing, Electrical, HVAC, Property Maintenance and Floodplain Administration. Additionally, we consult with property owners, developers, contractors, and the general public contractors to ensure, inform, educate and promote safe construction practices. The Departments overall objective is to continually protect the safety, health, and welfare of residents, transients, and the general public through issuance of building permits and inspections while maintaining quality neighborhood aesthetics.

The Inspection Department also encompasses Code Enforcement activities and works closely with other City Departments including Public Works, Zoning, Police, City Attorney, and Fire and Health Departments.

2018 Budget Highlights:

- Maintains majority of non-personnel expenditures at 2017 levels.

2017 Accomplishments:

- Implementation of property maintenance module in department software.
- Successful in securing federal, state and local grant funding to assist in completion of fourth phase of long-term flood mitigation projects.
- Designed and implemented revised permit forms and fee schedule.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Property Maintenance Complaints	50	125	N/A	150	50
Building Permits Issued	490	455	N/A	400	400
Plumbing Permits Issued	474	360	N/A	350	350
Electric Permits Issued	661	475	N/A	450	450
HVAC Permits Issued	258	233	N/A	200	200

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Inspection department (27)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ 71,677	\$ 36,637	\$ 73,393	\$ 73,392	\$ 73,393
1310	Health insurance	8,425	4,113	8,226	8,226	8,362
1330	Social Security & Medicare	5,397	2,744	5,615	5,615	5,615
1340	Wisconsin retirement	4,727	2,491	4,991	4,991	4,917
1350	Life insurance	87	52	124	96	124
1360	Long term disability	145	79	158	158	158
1365	Workers compensation	3,084	1,426	2,989	2,989	3,509
	Total personnel services	93,542	47,542	95,496	95,467	96,078
Non-personnel services:						
2150	Dues & subscriptions	900	100	450	450	500
2160	Meetings/conferences	2,542	405	1,500	2,500	2,750
3010	Office supplies	189	171	300	300	500
3190	Other supplies and expense	4,285	-	500	1,000	500
4150	Contractual services	176,463	100,074	138,000	179,000	245,000
	Total non-personnel services	184,379	100,750	140,750	183,250	249,250
Total Inspection department		\$ 277,921	\$ 148,292	\$ 236,246	\$ 278,717	\$ 345,328

Budget Justification

Account Number	Description	Justification	2018 Adopted
2150	Dues & subscriptions		500
2160	Meetings/conferences		2,750
3010	Office supplies		500
3190	Other supplies and expense		500
4150	Contractual services	Plumbing/Electrical/Building	245,000
Total			\$ 249,250

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
FUNCTION: Public Works (520)
DEPARTMENT: Sealer of weights and measures (29)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
4020	Other fees	\$ 5,600	\$ 5,600	\$ 5,600	\$ 5,600	\$ 5,600
Total Sealer of weights and measures		\$ 5,600	\$ 5,600	\$ 5,600	\$ 5,600	\$ 5,600

Purpose:

The Department of Public Works is responsible for the construction, operation, and maintenance of all public infrastructure, including city streets, the water distribution system, storm sewer and sanitary sewer systems, stormwater ponds, municipal street trees, traffic signal control devices, street lighting, public buildings, Richard E. Maslowski Community Park, Wingate Park, street regulatory signs, concrete curbs and gutters, sidewalks, boulevard landscape maintenance, and all public works equipment. Additionally, the Department of Public Works is responsible for providing high quality, essential community services including snow plowing and salting, alley snow plowing, fall leaf collection, solid waste, recycling, brush/yard waste collection, street sweeping, water main repairs, sanitary sewer cleaning and repairs, storm sewer inlet cleaning, and pavement marking. The department manages environmental and education programs including Tree City USA, gypsy moth and emerald ash borer suppression, mosquito/West Nile Virus suppression, Bird City Wisconsin, and urban forestry.

2018 Highlights:

- Allocated funds for sick leave payout to retiring Public Works Director.

2017 Accomplishments:

- Richard E. Maslowski Community Park Project
- PP/II Reduction Project
- Rail replacement on Bender Road Bridge

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
DNR Capacity Maintenance Annual Report (CMAR) grade	A	A	N/A	A	A
MMSD annual CMOM submittal	Yes	Yes	N/A	Yes	Yes
Coordinates removal of compost annually (cubic yards)	10,500	9,500	N/A	9,500	9,500
Daily cleaning, refuse removal & mowing of REM Community Park	N/A	N/A	N/A	Yes	Yes

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Engineering, administration and supervision (51)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ 180,254	\$ 81,765	\$ 170,479	\$ 173,877	\$ 229,813
1200	Overtime	244	75	-	-	-
1310	Health insurance	42,502	22,338	44,119	40,619	46,428
1330	Social Security & Medicare	13,312	5,977	13,042	13,302	14,459
1340	Wisconsin retirement	11,891	5,565	11,593	11,823	12,663
1350	Life insurance	834	505	1,021	875	750
1360	Long term disability	350	99	232	232	232
1365	Workers compensation	4,401	2,027	5,260	4,246	8,549
	Total personnel services	253,788	118,351	245,746	244,974	312,894
Non-personnel services:						
2160	Meetings/conferences	489	180	800	800	1,500
3010	Office supplies	2,693	791	2,900	2,900	2,700
4010	Consultant fees	667	1,496	1,500	1,200	1,000
	Total non-personnel services	3,849	2,467	5,200	4,900	5,200
Total Engineering, administration		\$ 257,637	\$ 120,818	\$ 250,946	\$ 249,874	\$ 318,094

Budget Justification

Account Number	Description	Justification	2018 Adopted
2160	Meetings/conferences	Milwaukee Area Public Works and Engineers WAA, WPRA, MAPWA, MASPA	\$ 1,500
3010	Office supplies		2,700
4010	Consultant fees	Field survey services & general consulting (does not include water/sewer survey)	1,000
Total			\$ 5,200

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Public Works Salaries and Wages (11, 52 - 64)

Department number	Account description	Straight time	O.T./Comp. time	2018 Adopted
504	City Clerk (04)	\$ 3,000	\$ -	\$ 3,000
552	Machinery/Equipment maintenance - Hwy Division (52)	55,390	-	55,390
555	Street and alley maintenance - Highway Division (555)	95,000	500	96,000
556	Street signs and guide boards - Highway Division (556)	20,000	-	20,000
558	Snow removal & ice control - Hwy Division (58)	92,000	20,000	132,000
559	Street Lighting - Hwy Division (59)	3,500	-	3,500
561	Roadside maintenance - Forestry Division (61)	50,000	-	50,000
250 557	Storm sewers	60,000	-	60,000
201-522.01	Sanitary sewers	60,000	-	60,000
Total		\$ 438,890	\$ 20,500	\$ 479,890

Program Descriptions:

Perform routine maintenance of all public works and police vehicles. Repairs that require specialized diagnostic equipment will be performed at private automotive service centers.

2018 Budget Highlights:

- Purchase of equipment (see Capital Projects Fund) to replace failing equipment.
- Reduction in gas, oil, lubricants due to trending costs.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Piece of Public Works Equipment Maintained	N/A	N/A	N/A	126	126
Average age of equipment	N/A	N/A	N/A	14 Years	14 Years

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Machinery/Equipment maintenance - Hwy Division (52)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ 52,929	\$ 27,541	\$ 55,390	\$ 55,390	\$ 55,390
		\$ 19	\$ 20			
1310	Health insurance	18,771	8,764	20,310	20,310	25,658
1330	Social Security & Medicare	3,837	2,000	4,237	4,237	4,237
1340	Wisconsin retirement	3,487	1,874	3,767	3,767	3,711
1350	Life insurance	90	55	88	88	88
1365	Workers compensation	2,057	1,072	2,249	2,249	2,648
	Total personnel services	81,190	41,326	86,041	86,041	91,732
Non-personnel services:						
2180	Clothing allowance	375	-	125	125	125
3170	Gas, oil, lubricants, tires	77,152	38,500	92,000	134,000	105,000
3190	Other supplies and expense	4,187	1,899	2,040	2,040	4,000
4150	Contractual Services	33,006	155	15,402	15,402	15,402
5020	Other equipment	47,538	29,992	55,080	55,080	56,000
9000	Outlay	-	-	-	-	43,000
	Total non-personnel services	162,258	70,546	164,647	206,647	223,527
Total Machinery/Equipment maintenance		\$ 243,448	\$ 111,872	\$ 250,688	\$ 292,688	\$ 315,259

Budget Justification

Account Number	Description	Justification	2018 Adopted
2180	Clothing allowance		\$ 125
3170	Gas, oil, lubricants, tires	Public Works (40%) and Police Department (60%)	105,000
3190	Other supplies/expense	Shop towels, rags, oil-dry, sprays, additives, chemicals, fees, tests, car wash soap	4,000
4150	Contractual services	Contracted vehicle maintenance & repairs	15,402
5020	Other equipment	Maintenance parts due to advancing age of equipment.	56,000
9000	Outlay	2 Trucks	43,000
Total			\$ 223,527

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Public Works Facility (53)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Non-personnel services:						
3050	Housekeeping and janitorial	\$ 1,436	\$ 894	\$ 1,600	\$ 2,000	\$ 2,000
3190	Other supplies and expense	2,814	2,516	3,300	2,000	3,000
4060	Utilities	22,069	9,628	23,810	22,000	24,000
4070	Telephone	370	184	500	700	500
4180	Heat - Fuel	7,719	7,783	19,000	21,000	19,000
5060	Buildings	13,906	5,471	9,000	9,000	9,000
	Total non-personnel services	48,314	26,476	57,210	56,700	57,500
Total Public Works Facility		\$ 48,314	\$ 26,476	\$ 57,210	\$ 56,700	\$ 57,500

Budget Justification

Account Number	Description	Justification	2018 Adopted
3050	Housekeeping and janitorial	Contracted building maintenance	\$ 2,000
3190	Other supplies and expense	Light bulbs, soap, paper products, eye wash, safety box, garage doors & roof	3,000
4060	Utilities		24,000
4070	Telephone		500
4180	Heat - Fuel	Price increase	19,000
5060	Buildings	Garage doors, roof, plumbing	9,000
Total			<u>\$ 57,500</u>

Program Descriptions:

To maintain the City’s public roads, sidewalks, and street lights in a manner that provides safe travel. The City maintains 63 miles of paved streets by means of crack sealing, patching of asphalt and concrete streets.

2018 Budget Highlights:

- The Department of Public Works will continue to inspect all public sidewalks every 3-4 years and schedules repairs for all defective sidewalks.
- The Department of Public Works will continue to perform street sweeping in compliance with the City’s MS4 storm water discharge permit with the Wisconsin Department of Natural Resources.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Crack sealing (square feet)	32,000	32,000	N/A	33,600	33,000
Average street condition rating	7.5	7.5	7.5	7.6	7.5
Percentage of streets rated fair or higher	90%	90%	N/A	90%	90%
Local road improvement grant application (LRIP) funding	N/A	N/A	N/A	N/A	Yes
Miles of streets reconstructed	.35	.33	.40	.40	.23
Square footage of sidewalk replaced	N/A	N/A	N/A	7,500	2,500

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Street and alley maintenance - Hwy Division (55)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ 103,058	\$ 68,107	\$ 122,250	\$ 100,000	\$ 95,000
	Overtime	20	-	-	500	500
1310	Health insurance	28,266	21,046	28,977	28,977	31,709
1330	Social Security & Medicare	7,454	4,896	9,352	7,688	7,306
1340	Wisconsin retirement	6,735	4,631	8,313	6,834	6,399
1350	Life insurance	278	195	240	240	240
1365	Workers compensation	4,318	2,650	4,084	4,084	4,542
	Total personnel services	150,129	101,525	173,216	148,323	145,696
Non-personnel services:						
2180	Clothing allowance	476	540	875	875	875
3110	Sand and gravel	23	-	566	566	500
3130	Other road material	14,647	21,023	22,000	15,300	15,300
4150	Contractual services	16,559	1,500	37,413	37,413	37,413
	Total non-personnel services	31,705	23,063	60,854	54,154	54,088
Total Street and Alley maintenance		\$ 181,834	\$ 124,588	\$ 234,070	\$ 202,477	\$ 199,784

Budget Justification

Account Number	Description	Justification	2018 Adopted
2180	Clothing allowance		\$ 875
3110	Sand and gravel		500
3130	Other road material		15,300
4150	Contractual services	Contract asphaltting - road patches Sidewalk-replace broken sections Crack sealing	37,413
Total			\$ 54,088

Program Descriptions:

To maintain and install the appropriate traffic control devices to provide a safe and efficient transportation system throughout the City in compliance with the National and State uniform control standards.

The Department of Public Works will continue the maintenance of 19 LED traffic signals and controllers at the following intersections:

- N. Port Washington Road at W. River Woods Parkway
- N. Port Washington Road at W. Lexington Boulevard
- N. Port Washington Road at W. Town Center Way
- N. Port Washington Road at W. Corrigan Drive
- N. Port Washington Road at W. Bender Road
- N. Port Washington Road at W. Henry Clay Street
- N. Green Bay Avenue at W. Silver Spring ramps (north)
- N. Green Bay Avenue at W. Civic Drive
- N. Green Bay Avenue at W. Marne Avenue
- N. Green Bay Avenue at W. Florist Avenue
- N. Green Bay Avenue at W. Bender Road
- N. Green Bay Avenue at W. Mill Road
- N. Green Bay Avenue at W. Green Tree Road
- W. Silver Spring Drive at N. Bethmaur Lane
- W. Silver Spring Drive at N. Crestwood Boulevard
- W. Silver Spring Drive at Pick ‘n Save
- W. Silver Spring Drive at N. Bridgewood Lane
- W. Silver Spring Drive at N. Milwaukee River Parkway
- W. Silver Spring Drive at N. Mohawk Avenue

2018 Budget Highlights:

- Installation of I-43/Glendale Avenue Pedestrian Lights (see Capital Projects).
- Many of the City’s regulatory signs are faded and difficult to read at night. The Department of Public Works continues with a five-year regulatory sign replacement program that complies with Federal Highway Administration guidelines for sign retro reflectivity.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Maintenance of traffic signals at 19 Glendale intersections	Yes	Yes	N/A	Yes	Yes

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Street signs - Hwy Division (56)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ 22,498	\$ 14,352	\$ 29,650	\$ 20,000	\$ 20,000
1310	Health insurance	4,532	2,622	4,200	3,784	5,379
1330	Social Security & Medicare	1,668	1,057	2,268	1,530	1,530
1340	Wisconsin retirement	1,462	976	2,016	1,360	1,340
1350	Life insurance	40	17	50	50	50
1365	Workers compensation	953	559	960	930	956
	Total personnel services	31,153	19,583	39,144	27,654	29,255
Non-personnel services:						
3150	Signs, barricades, and cones	12,056	4,981	10,500	15,300	14,000
4150	Contractual services	-	-	4,080	4,080	4,080
	Total non-personnel services	12,056	4,981	14,580	19,380	18,080
Total Street signs - Hwy Division		\$ 43,209	\$ 24,564	\$ 53,724	\$ 47,034	\$ 47,335

Budget Justification

Account Number	Description	Justification	2018 Adopted
3150	Signs, boards, barricades and cones	Stop signs, street signs, advisory signs	\$ 14,000
4150	Contractual services	Centerline painting Street crosswalks, arrows, stop bars	4,080
Total			\$ 18,080

Program Descriptions:

To provide safe passage on City roads, sidewalks, and parking lots during snow and ice events.

2018 Budget Highlights:

- The Department of Public Works will continue to plow all arterial and residential streets. In an effort to reduce road salt, the department will perform plowing operations during smaller snowstorms. In 2018, Lance Wallace Tree Service will provide contractual snow plowing of all alleys.
- Decrease in anticipated purchase of salt due to low usage in 2017.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Tons of salt ordered from WisDOT	1,400	1,500	N/A	1,600	1,400
Tons of salt used	1,400	1,400	N/A	1,400	1,400

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Snow removal & ice control - Hwy Division (58)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ 79,610	\$ 70,853	\$ 90,000	\$ 92,796	\$ 92,000
	Overtime	13,383	9,487	14,000	14,000	14,000
1310	Health insurance	16,578	21,056	27,503	27,503	35,226
1330	Social Security & Medicare	6,863	5,854	7,956	8,170	8,109
1340	Wisconsin retirement	5,675	5,463	7,072	7,262	7,102
1350	Life insurance	104	152	120	120	120
1365	Workers compensation	3,595	3,022	3,742	3,742	4,398
	Total personnel services	125,808	115,887	150,393	153,593	160,955
Non-personnel services:						
3120	Sand and Salt	185,258	66,147	100,951	100,951	93,744
3160	Other materials	1,733	3,665	5,150	5,150	5,000
4150	Contractual services	13,891	3,578	19,380	19,380	18,000
	Total non-personnel services	200,882	73,390	125,481	125,481	116,744
Total Snow removal & ice control		\$ 326,690	\$ 189,277	\$ 275,874	\$ 279,074	\$ 277,699

Budget Justification

Account Number	Description	Justification	2018 Adopted
3120	Sand and salt	2016 \$61.63/Ton 2017 \$60.09/Ton	\$ 93,744
3160	Other materials	Plow blades	5,000
4150	Contractual services	Street plowing/Alley plowing Equipment rental - Loader	18,000
Total			\$ 116,744

Program Descriptions:

To maintain the City’s street lights in a manner that provides for safe travel.

The Department of Public Works will continue to perform maintenance of the City’s street lighting along the following:

- N. Port Washington Road
- W. Olive Street to W. Hampton Avenue
- W. Marne Avenue to W. Bender Road
- W. Daphne Road to W. Good Hope Road (median)
- N. Green Bay Avenue
- W. Marne Avenue to W. Good Hope Road
- N. Lydell Avenue
- W. Estabrook Boulevard to South City Limit
- W. River Woods Parkway
- N. Port Washington Road
- W. Estabrook Boulevard
- N. Port Washington Road to N. Lydell Ave.
- W. Olive Street
- N. Port Washington Road to N. Hubbard St.
- W. Mill Road
- N. Green Bay Avenue to West City Limit
- W. Silver Spring Drive
- N 27th Street to Milwaukee River Parkway
- W. Silver Spring Drive
- N. Port Washington Road to N. Lydell Ave.
- Bender Road Bridge
- Coventry Court

2018 Budget Highlights:

- There are no significant changes to this program budget.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Number of street lights maintained	485	485	N/A	485	485

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Street Lighting - Hwy Division (59)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ 2,619	\$ 1,345	\$ 3,500	\$ 3,500	\$ 3,500
1310	Health insurance	643	320	990	990	1,020
1330	Social Security & Medicare	193	99	268	268	268
1340	Wisconsin retirement	188	92	238	238	235
1350	Life insurance	5	2	12	12	12
1365	Workers compensation	124	54	113	113	167
	Total personnel services	3,772	1,912	5,121	5,121	5,202
Non-personnel services:						
4060	Utilities	180,855	78,165	187,000	187,000	187,000
4150	Contractual services	55,387	47,681	48,000	38,000	38,000
5020	Other equipment	443	-	2,682	2,682	3,000
	Total non-personnel services	236,685	125,846	237,682	227,682	228,000
Total Street Lighting - Hwy Division		\$ 240,457	\$ 127,758	\$ 242,803	\$ 232,803	\$ 233,202

Budget Justification

Account Number	Description	2018 Adopted
4060	Utilities	\$ 187,000
4150	Contractual services	38,000
5020	Other equipment	3,000
Total		\$ 228,000

Program Descriptions:

To manage the City’s forestry program by trimming street trees to promote good visibility, clearance, and develop healthy tree growth in accordance with the Forestry Plan.

2018 Budget Highlights:

- The Department of Public Works will continue to perform annual planting, pruning, removal and care of all municipal street trees.
- The Department of Public Works will continue with public education and community services regarding forestry, including our annual Arbor Day Proclamation and Tree City USA membership.
- Tree City USA: The Department of Public Works will continue to promote Arbor Day and maintain Glendale’s status as a Tree City USA with the National Arbor Day Foundation.
- The Department of Public Works will coordinate an Arbor Day tree planting ceremony at City Hall with students from Parkway School and a Department of Natural Resources representative.
- Emerald Ash Borer and Gypsy Moth Suppression Programs
 - Work with the WDNR to monitor for any infestations of emerald ash borer and provide public information on the program.
 - Conduct Aerial spraying for gypsy moth egg masses per WDNR requirements and provide public information on the program.
- The Department of Public Works will continue to perform boulevard maintenance, including mowing, weed control, and landscape bed maintenance, along the following:

▪ N. Green Bay Avenue	▪ W. Olive Street
▪ W. Mill Road	▪ All municipal cul-de-sacs
▪ W. Good Hope Road	▪ City Hall
▪ N. Port Washington Road	▪ All other City-owned land
▪ N. Lydell Avenue	
- Submit an application to Bird City Wisconsin to maintain Glendale’s status as a Bird City.

2017 Accomplishments:

- 19th consecutive year as Tree City USA member
- 3rd consecutive year as Bird City Wisconsin member

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Annual application for continued status as a Tree City USA	Yes	Yes	N/A	Yes	Yes
Submits annual application for continued status as a Bird City USA	11-15	11-16	N/A	11-17	11-15
Number of Ash Trees Treated	N/A	200	N/A	N/A	200

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Weed cutting and control - Forestry Division (60)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Non-personnel services:						
3180	Chemicals	-	-	212	212	212
	Total non-personnel services	-	-	212	212	212
Total Weed cutting and control - Forestry		\$ -	\$ -	\$ 212	\$ 212	\$ 212

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Roadside maintenance - Forestry Division (61)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ 41,539	\$ 19,412	\$ 43,000	\$ 41,500	\$ 50,000
	Part Time wages	11,316	1,440	9,800	10,000	10,000
	Overtime	642	3,674	6,812	-	-
1310	Health insurance	9,593	5,367	12,079	12,079	15,470
1330	Social Security & Medicare	3,993	1,795	4,560	3,940	4,590
1340	Wisconsin retirement	2,797	1,499	3,337	2,822	3,350
1350	Life insurance	60	30	50	50	50
1365	Workers compensation	2,044	927	1,633	1,633	2,391
	Total personnel services	71,984	34,144	81,271	72,024	85,851
Non-personnel services:						
3130	Other road material	5,468	2,356	4,150	5,916	5,599
3190	Other supplies and expense	1,935	8	650	800	1,000
4150	Contractual services	107,952	32,812	95,000	103,020	75,000
	Total non-personnel services	115,355	35,176	99,800	109,736	81,599
Total Roadside maintenance		\$ 187,339	\$ 69,320	\$ 181,071	\$ 181,760	\$ 167,450

Budget Justification

Account Number	Description	2018 Adopted
3130	Other road material	\$ 5,599
3190	Other supplies and expense	1,000
4150	Contractual services	75,000

Total \$ 81,599

Program Descriptions:

To serve the public through the collection and disposal of refuse in a safe, cost effective, and environmentally responsible manner.

The City will continue to contract with Advanced Disposal Service for refuse collection services. This is the 3rd year of a 10 year contract.

2018 Budget Highlights:

There are no notable changes for 2018.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Tons of refuse collected	2,615	2,577	N/A	2,500	2,500

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Solid waste collection - Hwy Division (62)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
4020	Other fees	\$ 457,931	\$ 223,838	\$ 459,000	\$ 467,000	\$ 465,000
		<u>\$ 457,931</u>	<u>\$ 223,838</u>	<u>\$ 459,000</u>	<u>\$ 467,000</u>	<u>\$ 465,000</u>

Note: Refer to Environmental Fund for funding details.

Budget Justification

Account Number	Description	Justification	2018 Adopted
4020	Other fees	Contract 2015-2024	\$ 465,000
		Total	<u>\$ 465,000</u>

Program Descriptions:

The City will continue to contract with Advanced Disposal Service for brush and yard waste collection services. In 2018, the residential brush and yard waste program will begin in late March and end in mid-November.

2018 Budget Highlights:

There are no notable changes for 2018.

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Yard Waste (64)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
4020	Other fees	\$ -	\$ 57,196	\$ 116,460	\$ 116,460	\$ 118,789
		<u>\$ -</u>	<u>\$ 57,196</u>	<u>\$ 116,460</u>	<u>\$ 116,460</u>	<u>\$ 118,789</u>

Note: Moved from Special Revenue Grant Fund

Budget Justification

Account Number	Description	Justification	2018 Adopted
4020	Other fees	Contract 2015-2024	\$ 118,789
		Total	<u>\$ 118,789</u>

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Health and human services (524)
 DEPARTMENT: Humane society (30)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
4020	Other fees	\$ -	\$ 9,676	\$ 25,829	\$ 25,829	\$ 23,801
Total Humane society		\$ -	\$ 9,676	\$ 25,829	\$ 25,829	\$ 23,801

Note: Moved from Special Revenue Grant Fund

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Health and human services (524)
 DEPARTMENT: Health department (41)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
4020	Other fees	\$ -	\$ 33,575	\$ 67,150	\$ 90,869	\$ 68,493
Total Humane society		\$ -	\$ 33,575	\$ 67,150	\$ 90,869	\$ 68,493

Note: Moved from Special Revenue Grant Fund

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Culture, recreation and education (526)
 DEPARTMENT: Library (71)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
4020	Other fees	\$ -	\$ 236,301	\$ 450,977	\$ 451,860	\$ 460,900
Total Library		\$ -	\$ 236,301	\$ 450,977	\$ 451,860	\$ 460,900

Note: Moved from Special Revenue Grant Fund

Purpose:

Development of the Comprehensive Plan and implement same by facilitating high quality development of residential, commercial, industrial, institutional, and conservancy properties, as well as preservation of natural resource features.

Department Descriptions:

Community Development facilitates City development, City planning, economic development, and zoning administration and enforcement, and is actively involved in matters that appear before the Common Council, Community Development Authority, City Plan Commission, Board of Appeals, and Architectural Review Board.

2018 Budget Highlights:

- Community Development will continue to facilitate high quality development projects and administer all of the various related projects and requests that are submitted to the City. The City’s Vision Plan will provide a guide for the future that will be helpful toward identifying future priorities and work with the Comprehensive Plan.

2017 Accomplishments:

- Community Development facilitated about \$25 million of land development projects and administrated all of the various related projects and requests submitted to the City.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Number of Plans submitted for Plan Commission	42	51	N/A	48	48
Number of Plans submitted for Architectural Review Board	27	30	N/A	30	30

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (528)
 DEPARTMENT: Community development (15)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Personnel services:						
1100	Salaries and wages	\$ 87,129	\$ 43,679	\$ 87,446	\$ 87,534	\$ 87,534
1310	Health insurance	20,969	10,155	20,310	20,310	20,634
1330	Social Security & Medicare	6,445	3,142	6,690	6,696	6,696
1340	Wisconsin retirement	5,751	2,970	5,946	5,952	5,865
1350	Life insurance	526	288	577	557	577
1360	Long term disability	145	79	158	158	158
1365	Workers compensation	3,754	1,700	3,697	3,697	4,185
	Total personnel services	124,719	62,013	124,824	124,904	125,649
Non-personnel services:						
2150	Dues & subscriptions	915	265	675	1,200	1,000
2160	Meetings/conferences	-	-	400	1,500	1,000
3010	Office supplies	-	17	250	500	500
3190	Other supplies and expense	1,535	735	1,550	1,550	1,550
4010	Consultant fees	-	-	400	500	500
	Total non-personnel services	2,450	1,017	3,275	5,250	4,550
Total Community Development		\$ 127,169	\$ 63,030	\$ 128,099	\$ 130,154	\$ 130,199

Budget Justification

Account Number	Description	Justification	2018 Adopted
2150	Dues & subscriptions	Professional Registration, Certifications, and materials	\$ 1,200
2160	Meetings/conferences	Association of Commerce meetings and conferences	1,000
3010	Office supplies	General office supplies and presentation exhibits	500
3190	Other supplies and expense	Copy machine and maintenance	1,550
4010	Consultant fees	Engineering, Landscape, Neighborhood Infrastructure Reviews	500
Total			\$ 4,750

Program Descriptions:

To provide for contingency funds for unanticipated 2017 potential increases in costs. The program also contains funds for wage and associated benefit increases not yet determined for non-represented employees.

2018 Budget Highlights:

- The Proposed Budget includes the following changes:
 - The \$60,000 amount of the 2018 Wage Reserve Adjustment includes funds associated with pay and merit increases for all regular non-union full-time employees.
 - Amount of \$40,520 is set aside for potential unanticipated increases. In the past years, no transfers were necessary and the original Reserve for Contingency amount went unspent.

CITY OF GLENDALE

2018 BUDGET

FUND: General Fund (101)
 FUNCTION: Contingency (534)
 DEPARTMENT: Contingency (91)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Non-personnel services:						
8530	Contingency	\$ -	\$ -	\$ -	\$ 96,638	\$ 96,212
	Wage Reserve Account	-	-	-	-	60,000
	Total non-personnel services	-	-	-	96,638	156,212
<hr/>						
Total Contingency		\$ -	\$ -	\$ -	\$ 96,638	\$ 156,212

CITY OF GLENDALE
Special Revenue Funds

BUDGET SUMMARY
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
2017 Budget

	Special Assessments	Grants	Library	Central Dispatch	Environmental	Hotel Room Tax	MADACC	Glendale Days Celebration	Health and Human Services	Public Safety Capital Improvements	Total
Revenues											
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 835,668	\$ -	\$ 23,000	\$ 544,145	\$ -	\$ 1,402,813
Intergovernmental	-	59,000	-	-	-	-	-	-	-	-	59,000
Public charges for services	-	7,000	-	-	600,000	-	-	-	-	-	607,000
Investment income	-	-	-	-	1,500	-	-	-	-	-	1,500
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-
Total revenues	-	66,000	-	-	601,500	835,668	-	23,000	544,145	-	2,070,313
Expenditures											
Current:											
Public safety	-	-	-	-	-	-	-	-	-	-	-
Health and sanitation	-	136,262	-	-	-	-	-	-	544,145	-	680,407
Culture, recreation and education	-	-	-	-	-	-	-	23,000	-	-	23,000
Convention and tourism	-	-	-	-	-	220,000	-	-	-	-	220,000
Total current	-	136,262	-	-	-	220,000	-	23,000	544,145	-	923,407
Capital outlay	-	-	-	-	25,000	-	-	-	-	-	25,000
Total expenditures	-	136,262	-	-	25,000	220,000	-	23,000	544,145	-	948,407
Excess of revenues over (under) expenditures	-	(70,262)	-	-	576,500	615,668	-	-	-	-	1,121,906
Other financing sources (uses)											
Transfers (to) from other funds	(13,600)	-	-	-	(460,000)	(615,668)	-	-	-	-	(1,089,268)
Excess of revenues and other financing sources over (under) expenditures and other uses	(13,600)	(70,262)	-	-	116,500	-	-	-	-	-	32,638
Fund balances											
Beginning of year	13,600	211,267	-	-	(33,162)	-	-	14,254	1,174,392	-	1,380,351
End of year	\$ -	\$ 141,005	\$ -	\$ -	\$ 83,338	\$ -	\$ -	\$ 14,254	\$ 1,174,392	\$ -	\$ 1,412,989

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CITY OF GLENDALE
Special Revenue Funds

BUDGET SUMMARY
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
2018 Adopted Budget

	Police Acquisition	DARE	Grants	Environmental	Hotel Room Tax	Glendale Days Celebration	Health and Human Services	Park	Total
Revenues									
Taxes	\$ -	\$ -	\$ 50,000	\$ -	\$ 800,000	\$ 23,000	\$ 540,000	\$ -	\$ 1,413,000
Intergovernmental	-	-	61,000	-	-	-	-	-	61,000
Public charges for services	-	-	7,000	600,000	-	-	-	64,925	671,925
Investment income	-	-	-	-	-	-	-	-	-
Miscellaneous	-	40,000	-	-	-	10,000	-	-	50,000
Total revenues	-	40,000	118,000	600,000	800,000	33,000	540,000	64,925	2,195,925
Expenditures									
Current:									
Public safety	-	40,000	-	-	-	-	-	-	40,000
Health and sanitation	-	-	138,987	-	-	-	538,893	-	677,880
Culture, recreation and education	-	-	-	-	-	33,000	-	61,361	94,361
Convention and tourism	-	-	-	-	200,000	-	-	-	200,000
Total current	-	40,000	138,987	-	200,000	33,000	538,893	61,361	1,012,241
Capital outlay	-	-	-	25,000	-	-	-	-	25,000
Total expenditures	-	40,000	138,987	25,000	200,000	33,000	538,893	61,361	1,037,241
Excess of revenues over (under) expenditures	-	-	(20,987)	575,000	600,000	-	1,107	3,564	1,158,684
Other financing sources (uses)									
Transfers (to) from other funds	-	-	-	(475,000)	(600,000)	-	-	-	(1,075,000)
Excess of revenues and other financing sources over (under) expenditures and other uses	-	-	(20,987)	100,000	-	-	1,107	3,564	83,684
Fund balances									
Beginning of year	20,985	69,100	143,450	135,126	-	10,847	963,135	79	1,342,722
End of year	\$ 20,985	\$ 69,100	\$ 122,463	\$ 235,126	\$ -	\$ 10,847	\$ 964,242	\$ 3,643	\$ 1,426,406

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

In 2018, several funds are no longer utilized. They are included in the 2018 proposed budget for historical purposes. They are described below:

Special Assessment Fund: In 2007, there was a special assessment for sewer work on Sunny Point properties. The final payment was received in 2017 and the fund will be closed at the end of the fiscal year.

Library Fund: In prior years, this fund was accounted for as a special revenue fund since it was a separate governmental entity. For fiscal year 2017, the State of Wisconsin changed the parameters of the Expenditure Restraint Program and the funding for the Library was moved to the General Fund.

Central Dispatch Fund: In prior years, this fund was accounted for as a special revenue fund since it was a separate governmental entity. For fiscal year 2017, the State of Wisconsin changed the parameters of the Expenditure Restraint Program and the funding for the Central Dispatch was moved to the General Fund.

MADACC Fund: In prior years, this fund was accounted for as a special revenue fund since it was a separate governmental entity. For fiscal year 2017, the State of Wisconsin changed the parameters of the Expenditure Restraint Program and the funding for MADACC was moved to the General Fund.

Public Safety Capital Improvement Fund: In prior years, this fund was separated from the operations budget since capital requests fluctuate significantly from year to year. For fiscal year 2017, the State of Wisconsin changed the parameters of the Expenditure Restraint Program and the funding for Public Safety Capital Improvements was moved to the General Fund and Capital Projects Fund.

ETIF #1 Fund: Environmental TIF #1 closed in 2016.

CITY OF GLENDALE
Special Revenue Fund -Special Assessment Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 239

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>					
Special assessments collected	\$ -	\$ -	\$ -	\$ -	\$ -
Commercial revenue:					
Interest on special assessments	-	-	-	-	-
Interest on investments	83	-	-	-	-
Total revenues	83	-	-	-	-
<u>Expenditures</u>					
Excess of revenues over (under) expenditures	83	-	-	-	-
<u>Other financing sources (uses)</u>					
Transfers to Debt Service Fund	(13,500)	(13,600)	(13,600)	(13,600)	-
Excess of revenues and other financing sources over (under) expenditures and other uses	(13,417)	(13,600)	(13,600)	(13,600)	-
<u>Fund balances</u>					
Beginning of year	27,058	13,641	13,641	13,600	-
End of year	\$ 13,641	\$ 41	\$ 41	\$ -	\$ -

CITY OF GLENDALE
Special Revenue Fund - Library Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>					
Taxes - general property tax	\$ 447,000	\$ -	\$ -	\$ -	\$ -
Miscellaneous revenue	-	-	-	-	-
Total revenues	447,000	-	-	-	-
<u>Expenditures</u>					
Current - education and recreation - library	446,699	-	-	-	-
Excess of revenues over (under) expenditures	301	-	-	-	-
<u>Fund balances</u>					
Beginning of year	4,390	-	-	-	-
End of year	\$ 4,691	\$ -	\$ -	\$ -	\$ -

CITY OF GLENDALE
Special Revenue Fund - Central Dispatch Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 203

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>					
Taxes - general property tax	\$ 356,000	\$ -	\$ -	\$ -	\$ -
Miscellaneous - Refund	-	-	-	-	-
<u>Expenditures</u>					
Current - protection of persons and property - Police Department - Central dispatch	363,518	-	-	-	-
Excess of revenues over (under) expenditures	(7,518)	-	-	-	-
<u>Fund balances.</u>					
Beginning of year	16,262	-	-	-	-
End of year	\$ 8,744	\$ -	\$ -	\$ -	\$ -

CITY OF GLENDALE
Special Revenue Fund - MADACC

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 246

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>					
Taxes - general property tax	\$ 32,000	\$ -	\$ -	\$ -	-
<u>Expenditures</u>					
Contribution to Humane Society	29,864	-	-	-	-
Excess of revenues over (under) expenditures	2,136	-	-	-	-
<u>Fund balances,</u>					
Beginning of year	8,944	-	-	-	-
End of year	<u>\$ 11,080</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>

CITY OF GLENDALE
Special Revenue Fund - Public Safety Capital Improvements

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 249

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>					
Taxes - general property tax	\$ 130,276	\$ -	\$ -	\$ -	\$ -
Grant	-	-	-	-	-
Sale of equipment	-	-	-	-	-
Total Revenues	130,276	-	-	-	-
<u>Expenditures</u>					
Police Department	101,926	-	-	-	-
North Shore Fire Department	42,932	-	-	-	-
Total expenditures	144,858	-	-	-	-
Excess of revenues over (under) expenditures	(14,582)		-	-	-
<u>Fund balances.</u>					
Beginning of year	11,003			-	-
End of year	\$ (3,579)		\$ -	\$ -	\$ -

Detail Police Department

Justification	2018 Adopted
Squad Replacements	
3 squads at \$26,000	\$ -
Transfer equipment and set-up (3 at 8,200)	-
Taser replacements	
4 at 1,400	-
Rifle lights and sling replacements	
For all squad rifles	-
Squad Cam Software Upgrade	
Security and function upgrade per L3 quote	-
Desktop workstations	
Replace 24/7 units (10 at \$1,200)	-
Dispatch Center Capital Contribution	-
	\$ -

**CITY OF GLENDALE
2018 BUDGET**

FUND: ETIF #1 Special Revenue Fund (291)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>						
41110	Taxes - TIF Increment	\$ -	\$ -	\$ -	\$ -	-
43414	Computer exemption payment	-	-	-	-	-
48111	Interest income	-	-	-	-	-
	Total Revenues	-	-	-	-	-
<u>Expenditures</u>						
Non-personnel services:						
74010	Consultant fees	4,000	-	-	-	-
74015	Refund of increment	334,796	-	-	-	-
74050	Overlying taxing districts	184,286	-	-	-	-
	Total non-personnel services	523,082	-	-	-	-
	Total Expenditures	523,082	-	-	-	-
	Excess of revenues over (under) expenditures	(523,082)	-	-	-	-
<u>Other financing sources (uses)</u>						
	Transfer to General Fund	(49,194)	-	-	-	-
	Excess of revenues and other financing sources over (under) expenditures and other uses	(572,276)	-	-	-	-
<u>Fund balances</u>						
	Beginning of year	\$ 572,276	\$ -	\$ -	\$ -	-
	End of year	\$ -	\$ -	\$ -	\$ -	-

City of Glendale

Special Revenue Fund-Police Acquisition Fund

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

The Police Acquisition Fund is the federal asset forfeiture program established in 1984. The revenue source for the fund is from the Federal Department of Justice or the Department of Treasury. These funds can only be used by the Police Department for specific purposes. The City does not anticipate funds being received or spent from this account unless notification is given from the Federal Government.

CITY OF GLENDALE
Special Revenue Fund - Police Acquisition Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 204

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>					
Intergovernmental	\$ 9,876	\$ -	\$ -	\$ -	\$ -
Miscellaneous revenue	-	-	-	-	-
Total revenues	9,876	-	-	-	-
<u>Expenditures</u>					
Current - public safety	-	-	-	-	-
Capital outlay	3,484	-	-	-	-
Total expenditures	3,484	-	-	-	-
Excess of revenues over (under) expenditures	6,392	-	-	-	-
<u>Fund balances.</u>					
Beginning of year	14,593	20,985	20,985	-	20,985
End of year	<u>\$ 20,985</u>	<u>\$ 20,985</u>	<u>\$ 20,985</u>	<u>\$ -</u>	<u>\$ 20,985</u>

City of Glendale Special Revenue Fund-Police DARE Fund

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

The Police DARE Fund is funded by donations and fundraising efforts of the Police Department. The proceeds are to cover the expenses of the DARE, Officer Friendly, Crime Prevention, Mobile Eyes programs as well as the purchase of new body armor for the officers.

CITY OF GLENDALE
Special Revenue Fund - DARE Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 205

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>					
Miscellaneous revenue	\$ 46,084	\$ 748	\$ 40,000	\$ -	\$ 40,000
Total revenues	46,084	748	40,000	-	40,000
<u>Expenditures</u>					
Current - public safety	39,954	-	40,000	-	40,000
Excess of revenues over (under) expenditures	6,130	748	-	-	-
<u>Fund balances.</u>					
Beginning of year	62,970	69,100	69,100	-	69,100
End of year	\$ 69,100	\$ 69,848	\$ 69,100	\$ -	\$ 69,100

Program Descriptions:

To serve the public through the collection and disposal of recyclables in a safe, cost effective and environmentally responsible manner.

2018 Budget Highlights:

There are no notable changes for 2018.

2017 Accomplishments:

- Implemented an Electronic Recycling Program
- Conducted annual appliance and electronic recycling event 8-19-17.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Spring Recycling Grant Application submittal	4-1-15	4-1-16	N/A	4-1-17	4-1-18
Fall Recycling Grant Application submittal	9-27-15	9-27-16	N/A	9-15-17	9-15-18
Tons of recyclables collected	1,175	1,200	N/A	1,300	1,300
Coordinates DNR outreach requirement for recycling in newsletter & website	Yes	Yes	N/A	Yes	Yes
Manages electronic recycling drop off center	N/A	N/A	N/A	Yes	Yes

CITY OF GLENDALE
Special Revenue Fund - Grant Funds

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 221 & 222

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Revenues					
Taxes - general property tax	\$ 191,801	\$ -	\$ -	\$ -	\$ 50,000
Intergovernmental - grants	58,336	61,445	61,445	59,000	61,000
Public charges for services - recycling	-	-	7,000	7,000	7,000
Total revenues	250,137	61,445	68,445	66,000	118,000
Expenditures					
Current:					
Recycling	126,643	67,825	136,262	136,262	138,987
Yard waste	111,861	-	-	-	-
Total expenditures	238,504	67,825	136,262	136,262	138,987
Excess of revenues over (under) expenditures	11,633	(6,380)	(67,817)	(70,262)	(20,987)
Fund balances					
Beginning of year	199,634	211,267	211,267	211,267	143,450
End of year	\$ 211,267	\$ 204,887	\$ 143,450	\$ 141,005	\$ 122,463

Budget Justification

Account Number	Description	Justification	2018 Adopted
54020	Outlay	Contract 2015-2024	\$ 138,987
		Total	<u>\$ 138,987</u>

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

The environmental remediation fee is similar to a utility fee in that it charges fees for specific programs or services. These fees collected are used for the environmental remediation or “clean up” of the City’s former sanitary landfill site located on West Bender Road and to cover costs associated with refuse collection and disposal. The current fee is \$48 per household. The fee is also charged to non-residential properties based on a residential equivalent calculation.

CITY OF GLENDALE
Special Revenue Fund -Environmental Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 260

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>					
Public charges for services - user fees	\$ 598,974	\$ 304,582	\$ 600,000	\$ 600,000	\$ 600,000
Penalties	2,962	-	-	-	-
Commercial revenue - interest on investments	-	1,690	-	1,500	-
Total revenues	601,936	306,272	600,000	601,500	600,000
<u>Expenditures</u>					
Capital outlay-Fees, Engineering Services	13,717	6,934	12,000	25,000	25,000
Capital outlay-Transfer to Capital Projects Fund	-	-	200,000	-	-
Total expenditures	13,717	6,934	212,000	25,000	25,000
Excess of revenues over (under) expenditures	588,219	299,338	388,000	576,500	575,000
<u>Other Financing Sources (Uses)</u>					
Operating Transfer Out- General Fund	(457,931)	-	(460,000)	(460,000)	(475,000)
Excess of revenues over (under) expenditures and other uses	130,288	299,338	(72,000)	116,500	100,000
<u>Fund balances,</u>					
Beginning of year	76,838	207,126	207,126	(33,162)	135,126
End of year	\$ 207,126	\$ 506,464	\$ 135,126	\$ 83,338	\$ 235,126

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

The Hotel/Motel Room Tax Fund collect funds from the hotels and motels in the City. A portion of this fund is required to be spent on tourism promotion. The remainder of the funds collected are transferred to the General Fund.

CITY OF GLENDALE
Special Revenue Fund - Hotel and Motel Room Tax

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 244

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>					
Taxes - hotel and motel room tax	\$ 761,149	\$ 301,340	\$ 743,000	\$ 835,668	\$ 800,000
<u>Expenditures</u>					
Current - convention and tourism	170,210	115,960	180,000	220,000	200,000
Excess of revenues over (under) expenditures	590,939	185,380	563,000	615,668	600,000
<u>Other financing sources (uses)</u>					
Transfer to General Fund	(590,939)	(185,381)	(563,000)	(615,668)	(600,000)
Excess of revenues and other financing sources over (under) expenditures and other uses	-	-	-	-	-
<u>Fund balances</u>					
Beginning of year	-	-	-	-	-
End of year	\$ -	\$ -	\$ -	\$ -	\$ -

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

The Glendale Days Fund is for the Fourth of July Celebration as well as the Music in the Glen program. Each year, the City tax levy contributes to these community events.

CITY OF GLENDALE
Special Revenue Fund - Glendale Days

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 247

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>					
Taxes - general property tax	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000
Donations - Music in the Glen	-	4,825	5,775	-	10,000
Total Revenue	23,000	27,825	28,775	23,000	33,000
<u>Expenditures</u>					
July 4th Celebration	19,994	18,019	20,016	20,000	20,000
Music In The Glen	672	372	12,000	3,000	13,000
Total Expenditures	20,666	18,391	32,016	23,000	33,000
Excess of revenues over (under) expenditures	2,334	4,609	(3,241)	-	-
<u>Fund balances.</u>					
Beginning of year	11,754	14,088	14,088	14,254	10,847
End of year	\$ 14,088	\$ 18,697	\$ 10,847	\$ 14,254	\$ 10,847

City of Glendale

Special Revenue Fund-Health and Human Services

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

In 2018, the Health and Human Services Fund is solely for the payment of retiree health insurance benefits. The fund balance in this account is to cover the cost of the Other Post-Employment Benefits (OPEB) liability.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Number of Retirees on Health Insurance	58	56	N/A	57	61

CITY OF GLENDALE
Special Revenue Fund - Health and Human Services

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 248

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>					
Taxes - general property tax	\$ 814,746	\$ 544,145	\$ 544,145	\$ 544,145	\$ 540,000
<u>Expenditures</u>					
Board of Health	85,083	-	-	-	-
Retiree Health Insurance Cost Addition	803,186	280,486	502,000	544,145	525,000
NSFD Retiree Payouts	5,036	-	-	-	13,893
Total Expenditures	893,305	280,486	502,000	544,145	538,893
Excess of revenues and other financing sources over (under) expenditures and other uses	(78,559)	263,659	42,145	-	1,107
<u>Fund balances.</u>					
Beginning of year	999,549	920,990	920,990	1,174,392	963,135
End of year	\$ 920,990	\$ 1,184,649	\$ 963,135	\$ 1,174,392	\$ 964,242

Health Department related costs moved to General Fund

City of Glendale

Special Revenue Fund-REM Community Park

Purpose:

These funds account for the proceeds of specific revenue sources that are legally restrict to the expenditures for a specified purpose.

Department Descriptions:

This program funds the Richard E. Maslowski Community Park opened in June 2017. This fund accounts for the revenues and expenditures associated with Sprecher Brewing Outdoor Oasis, David Hobbs Honda for the People Community Room and the Johnson Controls Stage and Amphitheater. It is anticipated that the fund revenues will offset future maintenance costs.

2018 Highlights:

- Increase the use of the David Hobbs Honda for the People Community Room.

2017 Accomplishments:

- Successfully opened the Sprecher Brewing Outdoor Oasis.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Number of Community Room Rentals	N/A	N/A	N/A	5	25

CITY OF GLENDALE
Special Revenue Fund - Richard E. Maslowski Community Park

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Fund 270

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Revenues					
Beer	\$ -	2,288	\$ 18,700	\$ -	\$ 40,000
Soda / Food	-	1,561	14,200	-	19,000
Vending Machine	-	26	350	-	625
Nicolet Contribution	-	-	150	-	300
Park Rentals	-	-	1,000	-	5,000
Total revenues	-	3,875	34,400	-	64,925
Expenditures					
Part Time Wages	-	105	10,000	-	17,000
Social Security & Medicare	-	8	765	-	1,377
Workers Compensation	-	10	300	-	350
Beer	-	5,411	9,300	-	17,984
Soda / Food	-	6,221	8,000	-	16,000
Vending	-	434	440	-	900
Office Supplies	-	95	95	-	190
Miscellaneous Fees	-	1,248	2,750	-	2,560
Utilities	-	478	2,500	-	4,500
Janitorial	-	171	171	-	500
Total Expenditures	-	14,181	34,321	-	61,361
Excess of revenues over (under) expenditures	-	(10,306)	79	-	3,564
Fund balances,					
Beginning of year	-		-	-	79
End of year	\$ -		\$ 79	\$ -	\$ 3,643

Purpose:

To account for the accumulation of resources for the payment of general long-term debt principal, interest and related costs. It is the City’s mission to manage debt in order to allow for necessary purchases of capital equipment and capital improvement projects.

Department Description:

The Finance Department is responsible for administration of this fund. The Debt Service Fund serves to administer debt service for three types of expenditures: City capital improvement, redevelopment-related projects, and development related projects.

2018 Highlights:

- Refinance TIF #6 and TIF #7 lease revenue bonds with GO bonds to reduce interest rates on outstanding debt.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Outstanding GO Debt at year end*	33,340,000	33,845,000	36,230,000	36,230,000	48,115,000
Percent of Statutory Debt Capacity	31%	32%	33%	33%	44%

*State statutory limit on general obligation debt only.

CITY OF GLENDALE
Debt Service Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>						
41110	Taxes - general property tax	\$ 2,900,876	\$ 2,869,965	\$ 2,869,965	\$ 2,869,965	\$ 2,869,965
	Total revenues	2,900,876	2,869,965	2,869,965	2,869,965	2,869,965
<u>Expenditures</u>						
Debt service:						
58750	Principal	12,070,000	4,615,000	28,946,949	30,071,949	22,207,594
58751	Principal - North Shore Fire Dept.	127,337	74,756	130,944	130,944	133,665
58760	Interest	4,369,116	2,126,199	3,946,868	3,946,868	3,257,629
58761	Interest - North Shore Fire Dept.	20,183	-	18,567	18,567	16,370
	Bank fees (moved to Treasurer Dept.)	8,431	-	-	-	-
	Total expenditures	16,595,067	6,815,955	33,043,328	34,168,328	25,615,258
	Excess of revenues over (under) expenditures	(13,694,191)	(3,945,990)	(30,173,363)	(31,298,363)	(22,745,293)
<u>Other financing sources (uses)</u>						
Transfers from other funds:						
49042	Special Revenue-Special Assessments	13,500	13,600	13,600	13,600	-
49013	Capital Projects Fund - Parking	1,551,165	159,408	1,553,815	1,553,815	1,548,318
49011	Capital Projects Fund	-	-	-	-	213,298
49006	Capital Projects Fund TIF #6	2,827,784	390,698	2,159,482	2,159,482	6,583,408
49007	Capital Projects Fund TIF #7	2,227,072	619,630	2,282,534	2,282,534	8,716,686
49008	Capital Projects Fund TIF #8	5,660,849	1,833,975	24,152,362	24,152,362	5,649,217
	Total transfers from other funds	12,280,370	3,017,311	30,161,793	30,161,793	22,710,927
49101	Proceeds from Long Term Debt (refinance)	-	-	-	1,125,000	-
	Reimburse advances - Water Utility *	568,359	-	-	-	-
	Reimburse advances - Sewer Utility *	472,393	-	-	-	-
	Reimburse advances - Storm Utility *	359,785	-	-	-	-
48921	Reimburse North Shore Fire Department	11,570	11,570	11,570	11,570	-
	Debt issuance costs	-	-	-	-	-
	* Debt budgeted in Utility funds (full accrual)					
	Total other financing sources (uses)	13,692,477	3,028,881	30,173,363	31,298,363	22,710,927
	Excess of revenues and other financing sources over (under) expenditures and other uses	(1,714)	(917,109)	-	-	(34,366)
<u>Fund Balance</u>						
	Beginning of year	74,761	73,047	73,047	69,781	73,047
	End of year	\$ 73,047	\$ (844,062)	\$ 73,047	\$ 69,781	\$ 38,681

CITY OF GLENDALE

SUMMARY OF GENERAL OBLIGATION PROMISSORY NOTES AND CDA LEASE REVENUE BONDS

2018 BUDGET

City purposes	Date of issue	Interest rate	Principal due	Interest due	Original amount of loan	Balance outstanding Dec. 31, 2016	New loans	Payments	Refunded	Balance outstanding Dec. 31, 2017	Interest paid 2017	Scheduled payments for 2018		
												Principal	Interest	Total
Promissory notes:	04/02/07	4.00	4/1/08 - 17	4/1 & 10/1	1,727,000	\$ 221,058	\$ -	\$ 221,058	\$ -	\$ -	\$ 4,421	\$ -	\$ -	\$ -
Promissory notes:	04/03/08	3.25 - 4.0	4/1/09 - 18	4/1 & 10/1	901,600	215,740	-	106,260	-	109,480	6,505	109,480	2,190	111,670
Promissory notes:	04/12/10	1.55 - 4.65	4/1/12 - 20	4/1 & 10/1	2,165,900	1,092,173	-	261,974	-	830,199	27,881	269,354	21,617	290,971
Promissory notes:	05/02/11	2.5 - 4.0	4/1/16 - 21	4/1 & 10/1	2,077,000	1,756,926	-	327,031	-	1,429,895	58,727	337,469	48,759	386,228
Promissory notes:	04/04/12	2.0 - 3.0	4/1/15 - 22	4/1 & 10/1	1,559,100	1,194,382	-	189,319	-	1,005,063	28,203	189,319	24,417	213,736
Promissory notes:	04/22/13	2.00	4/1/14 - 23	4/1 & 10/1	3,909,692	2,425,199	-	368,932	-	2,056,267	43,362	382,534	36,119	418,653
Promissory notes:	04/21/14	2.0 - 3.0	4/1/15 - 24	4/1 & 10/1	1,664,651	1,004,220	-	72,375	-	931,845	23,974	84,439	22,406	106,845
Promissory notes:	04/13/15	2.0 - 3.0	4/1/16 - 25	4/1 & 10/1	1,820,000	1,575,000	-	90,000	-	1,485,000	35,725	95,000	33,875	128,875
Promissory notes:	04/04/16	2.0 - 3.0	4/1/17 - 26	4/1 & 10/1	4,250,000	4,250,000	-	315,000	-	3,935,000	130,354	135,000	81,850	216,850
Promissory notes:	04/17/17	2.10 - 3.00	4/1/18 - 27	4/1 & 10/1	2,125,000	-	2,125,000	-	-	2,125,000	-	165,000	76,867	241,867
Promissory notes:	04/17/17	2.00 - 2.95	4/1/18 - 27	4/1 & 10/1	2,700,000	-	2,700,000	-	-	2,700,000	-	270,000	95,354	365,354
TIF #7 GO refinancing	06/03/09	4.00	4/1/19	4/1 & 10/1	2,380,000	-	-	-	-	2,380,000	-	-	95,200	95,200
TIF #7 GO refinancing	08/30/10	3.25	4/1/20	4/1 & 10/1	1,580,000	1,580,000	-	-	-	1,580,000	51,350	-	51,350	51,350
GO Refunding Bonds (WRS)	04/02/07	5.40	4/1/18 - 27	4/1 & 10/1	730,000	730,000	-	-	-	730,000	39,420	55,000	37,935	92,355
GO Refunding Bonds (WRS)	04/04/12	0.6 - 1.85	4/1/13 - 18	4/1 & 10/1	2,265,000	775,000	-	385,000	-	390,000	10,103	390,000	3,608	393,608
GO Refunding Bonds - TIF #6	04/04/12	0.6 - 2.15	4/1/13 - 19	4/1 & 10/1	2,420,000	1,435,000	-	255,000	-	1,180,000	25,032	750,000	16,183	766,183
GO Refunding Bonds - TIF #7	04/04/12	0.6 - 2.40	4/1/13 - 20	4/1 & 10/1	2,170,000	1,285,000	-	230,000	-	1,055,000	24,740	235,000	20,842	255,842
GO Refunding Bonds - TIF #8	04/04/12	0.6 - 2.90	4/1/13 - 22	4/1 & 10/1	7,515,000	4,700,000	-	745,000	-	3,955,000	101,010	755,000	88,439	843,439
Total City GO Debt						\$ 26,619,698	\$ 4,825,000	\$ 3,566,949	\$ -	\$ 27,877,749	\$ 706,007	\$ 4,222,595	\$ 757,011	\$ 4,979,606
Utility related GO debt														
Promissory notes: Water	4/2/2007	4.00	4/1/08 - 17	4/1 & 10/1	417,750	\$ 53,472	\$ -	\$ 53,472	\$ -	\$ -	\$ 1,069	\$ -	\$ -	\$ -
Promissory notes: Water	04/03/08	3.25-4.0	4/1/09 - 18	4/1 & 10/1	675,920	161,738	-	79,662	-	82,076	4,877	82,076	1,642	83,718
Promissory notes: Water	04/12/10	1.55 - 4.65	4/1/12 - 20	4/1 & 10/1	202,400	102,061	-	24,481	-	77,580	2,605	25,171	1,928	27,099
Promissory notes: Water	05/02/11	2.5 - 4.0	4/1/16 - 21	4/1 & 10/1	368,000	311,290	-	57,943	-	253,347	10,405	59,792	8,639	68,431
Promissory notes: Water	04/04/12	2.0 - 3.0	4/1/15 - 22	4/1 & 10/1	607,500	465,389	-	73,768	-	391,621	10,989	73,768	9,514	83,282
Promissory notes: Water	04/22/13	2.00	4/1/14 - 23	4/1 & 10/1	744,520	354,200	-	50,600	-	303,600	5,850	50,600	4,704	55,304
Promissory notes: Water	04/21/14	2.0 - 3.0	4/1/15 - 24	4/1 & 10/1	378,501	228,335	-	16,457	-	211,878	5,451	19,199	5,095	24,294
Promissory notes: Water	04/13/15	2.0 - 3.0	4/1/16 - 25	4/1 & 10/1	515,000	443,666	-	24,358	-	419,308	10,065	26,098	9,561	35,659
Promissory notes: Water	04/04/16	2.0 - 3.0	4/1/17 - 26	4/1 & 10/1	1,595,000	1,595,000	-	63,800	-	1,531,200	49,189	154,943	30,578	185,521
Promissory notes: Water	04/17/17	2.10 - 3.00	4/1/18 - 27	4/1 & 10/1	1,885,000	-	1,885,000	-	-	1,885,000	-	20,000	69,561	89,561
Total Water GO Debt						3,715,151	1,885,000	444,541	-	5,155,610	100,500	511,647	141,222	652,869
Promissory notes: Sewer	4/2/2007	4.00	4/1/08 - 17	4/1 & 10/1	207,500	26,560	-	26,560	-	-	531	-	-	-
Promissory notes: Sewer	04/03/08	3.25 - 4.0	4/1/09 - 18	4/1 & 10/1	260,400	62,310	-	30,690	-	31,620	1,879	31,620	632	32,252
Promissory notes: Sewer	04/12/10	1.55 - 4.65	4/1/12 - 20	4/1 & 10/1	44,800	22,591	-	5,419	-	17,172	577	5,571	427	5,998
Promissory notes: Sewer	05/02/11	2.5 - 4.0	4/1/16 - 21	4/1 & 10/1	450,000	380,653	-	70,854	-	309,799	12,724	73,116	10,564	83,680
Promissory notes: Sewer	04/04/12	2.0 - 3.0	4/1/15 - 22	4/1 & 10/1	501,300	384,031	-	60,872	-	323,159	9,068	60,872	7,851	68,723
Promissory notes: Sewer	04/22/13	2.00	4/1/14 - 23	4/1 & 10/1	806,028	455,600	-	90,467	-	365,133	10,532	91,867	8,598	100,465
Promissory notes: Sewer	04/21/14	2.0 - 3.0	4/1/15 - 24	4/1 & 10/1	408,750	246,582	-	17,772	-	228,810	5,887	20,734	5,502	26,236
Promissory notes: Sewer	04/13/15	2.0 - 3.0	4/1/16 - 25	4/1 & 10/1	600,000	516,892	-	28,378	-	488,514	11,726	30,405	11,139	41,544
Promissory notes: Sewer	04/04/16	2.0 - 3.0	4/1/17 - 26	4/1 & 10/1	20,000	20,000	-	800	-	19,200	617	1,943	383	2,326
Promissory notes: Sewer	04/17/17	2.10 - 3.00	4/1/18 - 27	4/1 & 10/1	65,000	-	65,000	-	-	65,000	-	5,000	2,343	7,343
Total Sewer GO Debt						2,115,219	65,000	331,812	-	1,848,407	53,541	321,128	47,439	368,567
Promissory notes: Storm	04/02/07	4.00	4/1/08 - 17	4/1 & 10/1	147,750	18,912	-	18,912	-	-	378	-	-	-
Promissory notes: Storm	04/03/08	3.25 - 4.0	4/1/09 - 18	4/1 & 10/1	962,080	230,212	-	113,388	-	116,824	6,941	116,824	2,336	119,160
Promissory notes: Storm	04/12/10	1.55 - 4.65	4/1/12 - 20	4/1 & 10/1	521,900	263,174	-	63,126	-	200,048	6,718	64,904	4,970	69,874
Promissory notes: Storm	05/02/11	2.5 - 4.0	4/1/16 - 21	4/1 & 10/1	90,000	76,131	-	14,171	-	61,960	2,545	14,623	2,113	16,736
Promissory notes: Storm	04/04/12	2.0 - 3.0	4/1/15 - 22	4/1 & 10/1	132,100	101,198	-	16,041	-	85,157	2,390	16,041	2,069	18,110
Promissory notes: Storm	04/22/13	2.00	4/1/14 - 23	4/1 & 10/1	174,760	70,000	-	10,000	-	60,000	1,156	10,000	930	10,930
Promissory notes: Storm	04/21/14	2.0 - 3.0	4/1/15 - 24	4/1 & 10/1	308,098	185,863	-	13,396	-	172,467	4,437	15,628	4,147	19,775
Promissory notes: Storm	04/13/15	2.0 - 3.0	4/1/16 - 25	4/1 & 10/1	365,000	314,442	-	17,264	-	297,178	7,133	18,497	6,776	25,273
Promissory notes: Storm	04/04/16	2.0 - 3.0	4/1/17 - 26	4/1 & 10/1	135,000	135,000	-	5,400	-	129,600	4,163	13,114	2,588	15,702
Promissory notes: Storm	04/17/17	2.10 - 3.00	4/1/18 - 27	4/1 & 10/1	225,000	-	225,000	-	-	225,000	-	25,000	8,303	33,303
Total Storm GO Debt						1,394,932	225,000	271,698	-	1,348,234	35,861	294,631	34,232	328,863
Total Utility related GO debt						7,225,302	2,175,000	1,048,051	-	8,352,251	189,902	1,127,406	222,893	1,350,299
Total General Obligations debt - City and Utilities						\$ 33,845,000	\$ 7,000,000	\$ 4,615,000	\$ -	\$ 36,230,000	\$ 895,909	\$ 5,350,001	\$ 979,904	\$ 6,329,905
CDA Lease Revenue Bonds														
Parking Lease Revenue Bonds	07/15/14	.45 - 2.95	10/1/15 - 27	4/1 & 10/1	16,710,000	\$ 14,670,000	\$ -	\$ 1,235,000	\$ -	\$ 13,435,000	\$ 318,815	\$ 1,240,000	\$ 308,318	\$ 1,548,318
Lease Revenue Bonds - #6	08/01/11	1.0 - 4.0	10/1/12 - 19	4/1 & 10/1	14,555,000	7,265,000	-	1,635,000	-	5,630,000	244,450	1,700,000	187,225	1,887,225
Lease Revenue Bonds - #7	08/01/11	1.0 - 3.85	9/1/12 - 21	3/1 & 9/1	11,135,000	7,750,000	-	655,000	-	7,095,000	270,002	1,525,000	252,973	1,777,973
Lease Revenue Bonds - #7	08/01/12	1.0 - 2.75	9/1/13 - 22	3/1 & 9/1	16,545,000	13,330,000	-	620,000	-	12,710,000	336,242	640,000	326,323	966,323
Lease Revenue Bonds - #8	08/03/15	2.3 - 2.85	10/1/23 - 27	4/1 & 10/1	11,765,000	-	-	-	-	11,765,000	302,033	-	302,033	302,033
Lease Revenue Bonds - #8	08/03/15	1.3 - 3.65	10/1/16 - 23	4/1 & 10/1	19,705,000	17,350,000	-	2,515,000	-	14,835,000	472,297	2,560,000	429,543	2,989,543
Lease Revenue Bonds - #8	07/19/17	1.70 - 3.65	10/1/18 - 29	4/1 & 10/1	17,985,000	-	17,985,000	-	-	17,985,000	-	820,000	694,203	1,514,203
Lease Revenue Bonds - #8	06/26/07	6.22 - 6.97	10/1/09 - 29	4/1 & 10/1	19,900,000	18,720,000	-	735,000	17,985,000	-	1,297,022	-	-	-
Total CDA Lease Revenue Debt						90,850,000	17,985,000	7,395,000	17,985,000	83,455,000	3,240,861	8,485,000	2,500,618	10

CITY OF GLENDALE

SUMMARY OF ALL PRINCIPAL AND INTEREST DEBT MATURITIES

2018 - 2029

Year	Principal						Total
	G.O. City Purposes	CDA-Lease Revenue Bonds	G.O. Water Utility	G.O. Sewer Utility	G.O. Storm Water Utility	G.O. TIF Districts	
2018	\$ 2,482,594	\$ 8,485,000	\$ 511,647	\$ 321,128	\$ 294,631	\$ 1,740,000	\$ 13,835,000
2019	2,292,161	10,315,000	512,203	330,849	204,787	3,985,000	17,640,000
2020	2,294,022	10,495,000	559,969	302,284	218,725	2,785,000	16,655,000
2021	2,144,395	10,315,000	567,041	300,697	147,867	810,000	14,285,000
2022	1,841,545	10,395,000	570,120	221,791	131,544	830,000	13,990,000
2023	1,715,181	5,350,000	547,244	155,860	111,715	-	7,880,000
2024	1,717,848	5,415,000	551,727	114,164	106,261	-	7,905,000
2025	1,370,001	5,515,000	539,700	79,178	76,121	-	7,580,000
2026	1,195,001	5,670,000	495,958	12,456	36,585	-	7,410,000
2027	675,000	5,855,000	300,000	10,000	20,000	-	6,860,000
2028	-	1,305,000	-	-	-	-	1,305,000
2029	-	4,340,000	-	-	-	-	4,340,000
	\$ 17,727,748	\$ 83,455,000	\$ 5,155,609	\$ 1,848,407	\$ 1,348,236	\$ 10,150,000	\$ 119,685,000

Margin of indebtedness

Equalized valuation - December 31, 2017	\$ 2,188,482,600
Debt limitation - 5%	\$ 109,424,130
Deduct general obligation long-term debt	\$ 36,230,000
Margin of indebtedness - December 31, 2017	<u>\$ 73,194,130</u>

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Year	Interest						Total
	G.O. City Purposes	CDA-Lease Revenue Bonds	G.O. Water Utility	G.O. Sewer Utility	G.O. Storm Water Utility	G.O. TIF Districts	
2018	\$ 484,995	\$ 2,500,616	\$ 141,221	\$ 47,437	\$ 34,232	\$ 272,013	\$ 3,480,514
2019	369,257	2,185,246	107,183	37,664	24,578	191,064	2,914,992
2020	309,288	1,912,814	94,562	28,324	19,132	86,075	2,450,195
2021	247,635	1,606,371	79,208	19,817	14,280	35,005	2,002,316
2022	193,987	1,317,132	63,670	12,806	10,682	12,035	1,610,312
2023	149,663	1,013,683	49,279	8,085	7,553	-	1,228,263
2024	106,858	867,403	36,114	4,471	4,667	-	1,019,513
2025	68,028	715,960	24,003	1,655	2,257	-	811,903
2026	35,459	569,557	12,610	380	876	-	618,882
2027	10,192	391,991	3,600	120	240	-	406,143
2028	-	206,042	-	-	-	-	206,042
2029	-	158,410	-	-	-	-	158,410
	\$ 1,975,362	\$ 13,445,225	\$ 611,450	\$ 160,759	\$ 118,497	\$ 596,192	\$ 16,907,485

Total Debt Service	\$ 17,315,514
	20,554,992
	19,105,195
	16,287,316
	15,600,312
	9,108,263
	8,924,513
	8,391,903
	8,028,882
	7,266,143
	1,511,042
	4,498,410
	-
	<u>\$ 136,592,485</u>

CITY OF GLENDALE

SUMMARY OF TIF PRINCIPAL AND INTEREST DEBT MATURITIES

2018 - 2029

Year	TIF #6 Principal			TIF #7 Principal			TIF #8 Principal			Total TIF Debt Service	
	G.O.	CDA Lease Revenue	Total	G.O.	CDA Lease Revenue	Total	G.O.	CDA Lease Revenue	Total		
2018	\$ 750,000	\$ 1,700,000	\$ 2,450,000	\$ 235,000	\$ 2,165,000	\$ 2,400,000	\$ 755,000	\$ 4,620,000	\$ 5,375,000		
2019	430,000	3,930,000	4,360,000	2,785,000	1,570,000	4,355,000	770,000	4,815,000	5,585,000		
2020	-	-	-	1,995,000	5,580,000	7,575,000	790,000	4,915,000	5,705,000		
2021	-	-	-	-	5,275,000	5,275,000	810,000	5,040,000	5,850,000		
2022	-	-	-	-	5,215,000	5,215,000	830,000	5,180,000	6,010,000		
2023	-	-	-	-	-	-	-	5,350,000	5,350,000		
2024	-	-	-	-	-	-	-	5,415,000	5,415,000		
2025	-	-	-	-	-	-	-	5,515,000	5,515,000		
2026	-	-	-	-	-	-	-	5,670,000	5,670,000		
2027	-	-	-	-	-	-	-	5,855,000	5,855,000		
2028	-	-	-	-	-	-	-	1,305,000	1,305,000		
2029	-	-	-	-	-	-	-	4,340,000	4,340,000		
	<u>\$ 1,180,000</u>	<u>\$ 5,630,000</u>	<u>\$ 6,810,000</u>	<u>\$ 5,015,000</u>	<u>\$ 19,805,000</u>	<u>\$ 24,820,000</u>	<u>\$ 3,955,000</u>	<u>\$ 58,020,000</u>	<u>\$ 61,975,000</u>		
Year	TIF #6 Interest			TIF #7 Interest			TIF #8 Interest			Total TIF Debt Service	
Year	G.O.	CDA Lease Revenue	Total	G.O.	CDA Lease Revenue	Total	G.O.	CDA Lease Revenue	Total		
2018	\$ 16,183	\$ 187,225	\$ 203,408	\$ 167,391	\$ 579,295	\$ 746,686	\$ 88,439	\$ 1,734,096	\$ 1,822,535	\$ 12,997,629	
2019	4,622	127,725	132,347	113,264	521,705	634,969	73,178	1,535,816	1,608,994	16,676,310	
2020	-	-	-	30,655	477,940	508,595	55,420	1,434,874	1,490,294	15,278,889	
2021	-	-	-	-	293,487	293,487	35,005	1,312,884	1,347,889	12,766,376	
2022	-	-	-	-	143,412	143,412	12,035	1,173,720	1,185,755	12,554,167	
2023	-	-	-	-	-	-	-	1,013,683	1,013,683	6,363,683	
2024	-	-	-	-	-	-	-	867,403	867,403	6,282,403	
2025	-	-	-	-	-	-	-	715,960	715,960	6,230,960	
2026	-	-	-	-	-	-	-	569,557	569,557	6,239,557	
2027	-	-	-	-	-	-	-	391,991	391,991	6,246,991	
2028	-	-	-	-	-	-	-	206,042	206,042	1,511,042	
2029	-	-	-	-	-	-	-	158,410	158,410	4,498,410	
	<u>\$ 20,805</u>	<u>\$ 314,950</u>	<u>\$ 335,755</u>	<u>\$ 311,310</u>	<u>\$ 2,015,839</u>	<u>\$ 2,327,149</u>	<u>\$ 264,077</u>	<u>\$ 11,114,436</u>	<u>\$ 11,378,513</u>	<u>\$ 107,646,417</u>	
(Includes East Parking Special Assessment debt)											
	Total TIF #6	\$ 7,145,755		Total TIF #7	\$ 27,147,149		Total TIF #8	\$ 73,353,513		Total Reserve Funds	(16,200,193)
	Reserve Fund	(1,455,500)		Reserve Fund	(2,728,000)		Reserve Fund	(12,016,693)		Net Total TIF	\$ 91,446,224
	Net Total	<u>\$ 5,690,255</u>		Net Total	<u>\$ 24,419,149</u>		Net Total	<u>\$ 61,336,820</u>			

CITY OF GLENDALE
Proprietary Funds

BUDGET SUMMARY
REVENUES, EXPENSES AND CHANGES IN NET ASSETS
2017 and 2018 Budgets

	2017 Budget				2018 Budget			
	Sewer Utility	Storm Water Utility	Water Utility	Total	Sewer Utility	Storm Water Utility	Water Utility	Total
Revenues								
Public charges for services	\$ 1,940,000	\$ 1,131,600	\$ 3,426,600	\$ 6,498,200	\$ 1,950,000	\$ 1,131,600	\$ 3,433,000	\$ 6,514,600
Penalties	13,000	-	25,000	38,000	13,000	5,500	35,000	53,500
Total revenues	1,953,000	1,131,600	3,451,600	6,536,200	1,963,000	1,137,100	3,468,000	6,568,100
Expenses								
Operations & maintenance	2,256,158	979,671	2,009,650	5,245,479	1,880,900	1,017,650	1,905,450	4,804,000
Depreciation	60,000	81,000	550,000	691,000	60,000	81,000	560,000	701,000
Total operating expenses	2,316,158	1,060,671	2,559,650	5,936,479	1,940,900	1,098,650	2,465,450	5,505,000
Operating Income	(363,158)	70,929	891,950	599,721	22,100	38,450	1,002,550	1,063,100
Non-Operating Income								
Investment income	25,000	2,000	2,000	29,000	30,000	-	1,500	31,500
Interest expense	(53,541)	(35,861)	(70,121)	(159,523)	(47,439)	(34,232)	(141,222)	(222,893)
Grant revenue	227,000	-	-	227,000	-	-	-	-
Total non-operating expenses	198,459	(33,861)	(68,121)	96,477	(17,439)	(34,232)	(139,722)	(191,393)
Income (Loss) Before Transfers	(164,699)	37,068	823,829	696,198	4,661	4,218	862,828	871,707
Transfers								
Transfer out - tax equivalent	-	-	(405,000)	(405,000)	-	-	(420,000)	(420,000)
Change in Net Assets	(164,699)	37,068	418,829	792,675	4,661	4,218	442,828	451,707
Net Assets								
Beginning of year	3,432,758	2,997,546	12,935,178	19,365,482	3,206,965	2,982,203	13,420,087	19,609,255
End of year	\$ 3,268,059	\$ 3,034,614	\$ 13,354,007	\$ 20,158,157	\$ 3,211,626	\$ 2,986,421	\$ 13,862,915	\$ 20,060,962

Program Descriptions:

This budget is to allocate funds to examine the City’s sanitary sewer system to identify sources of infiltration and inflow of clear water and to continue with the four-year sewer cleaning program. Plans and specifications for repairs will be developed in 2018.

The Department of Public Works will continue with a four-year sanitary sewer cleaning program. In 2018, the department will work with the Milwaukee Metropolitan Sewerage District (MMSD) to implement new federal standards for sanitary sewer capacity, management, operations and maintenance (CMOM) and DNR’s Compliance Maintenance Annual Report (CMAR).

2018 Budget Highlights:

- N. Lydell Avenue Sanitary Sewer Extension for Bayshore Condominiums.
- Continuation of the Sanitary Sewer Rehabilitation program.
- Work with the Milwaukee Metropolitan Sewerage District (MMSD) to implement new federal standards for sanitary sewer capacity, management, operations and maintenance (CMOM) and DNR’s Compliance Maintenance Annual Report (CMAR).

2017 Accomplishments:

- Successfully continued the Sanitary Sewer Rehabilitation Project.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Linear footage sanitary sewers cleaned	174,707	169,705	N/A	135,000	150,000
Linear footage sanitary sewers televised	174,707	168,305	N/A	0	150,000

CITY OF GLENDALE
Enterprise Fund - Sewer Utility

REVENUES, EXPENSES AND CHANGES IN NET ASSETS

Fund 201

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>					
Public charges for services-Local Sewer	\$ 909,690	\$ 455,316	\$ 950,000	\$ 950,000	\$ 950,000
Public charges for services-Metro Sewer	986,958	462,748	990,000	990,000	1,000,000
Penalties	11,919	6,536	13,000	13,000	13,000
Total revenues	1,908,567	924,600	1,953,000	1,953,000	1,963,000
<u>Expenses</u>					
4020 Metropolitan Sewerage District service charges	975,662	380,690	990,000	990,000	1,000,000
Maintenance of sewage collection system:					
Salaries and wages	124,267	25,438	130,000	131,809	130,000
1310 Health insurance	9,432	3,681	10,000	16,452	12,000
1330 Social Security & Medicare	3,122	1,897	7,000	10,083	8,000
1340 Wisconsin retirement	2,850	1,667	8,000	8,963	9,000
1350 Life insurance	213	117	300	201	300
1365 Workers compensation	900	590	1,650	1,650	1,600
Depreciation	57,548	30,000	60,000	60,000	60,000
Administration, billing and collection:					
Meter expenses, supervision, accounting, billing, computer and collection with fringe benefits	109,268	50,000	100,000	100,000	100,000
4150 Contracted services	1,231,189	39,868	997,000	997,000	620,000
Total expenses	2,514,451	533,948	2,303,950	2,316,158	1,940,900
Operating Income	(605,884)	390,652	(350,950)	(363,158)	22,100
<u>Non-Operating Income and Transfers</u>					
Investment Income	50,752	15,000	30,000	25,000	30,000
Interest Expense	(58,850)	-	(53,541)	(53,541)	(47,439)
Gain(Loss) on disposal of assets	(37)	-	-	-	-
Grant revenue	-	-	-	227,000	-
Change in Net Assets	(614,019)	405,652	(374,491)	(164,699)	4,661
Net Assets - Beginning of year	3,581,456	2,967,437	3,581,456	3,432,758	3,206,965
Net Assets - End of year	\$ 2,967,437	\$ 3,373,089	\$ 3,206,965	\$ 3,268,059	\$ 3,211,626

Program Descriptions:

To reduce flooding and improve the water quality of local rivers and creeks consistent with Wisconsin Department of Natural Resources (WDNR) regulations stormwater discharge permit.

2018 Budget Highlights:

- Continue to perform operation and maintenance of the City’s storm sewer system in compliance with the City’s MS4 stormwater discharge
- Implement the Wisconsin Department of Natural Resources’ mandates for an annual storm sewer catch basin cleaning program and an intensive street sweeping program. In addition, the department will perform stormwater pollutant testing, conduct an annual inspection of all storm sewer outfalls, and establish an illicit discharge program. Staff will work with the Department of Natural Resources to renew Glendale’s MS4 stormwater discharge permit in 2018.
- Continue to oversee operation and maintenance of the City’s three (3) stormwater detention facilities located at W. Silver Spring Drive & N. Crestwood Boulevard and at W. Olive Street & N. Lydell Avenue.
- Continue to implement operational changes to improve the fall leaf collection program. Weekly progress reports will be submitted to the city administrator and common council. The department will work with the Village of Whitefish Bay and the Wisconsin Department of Natural Resources to identify a cost-effective method to dispose of excess compost material stored at the joint composting site. In 2017, the department coordinated the removal of approximately 9,500 cubic yards of excess compost material.
- Continue to clean storm sewer inlets in compliance with the City’s MS4 storm water discharge permit with the Wisconsin Department of Natural Resources.
- Mosquito/West Nile Virus Suppression Program - work with the North Shore Health Department to sample various storm sewer catch basins for mosquito larvae. When specific mosquito larvae are present, the Department of Public Works will place mosquito larvicide tablets in each storm sewer catch basin and storm water detention pond to reduce the mosquito population and risk of West Nile Virus.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Number of storm inlets cleaned	1,325	1,300	N/A	1,350	1,350
Number of storm sewer inspections for illicit discharge program	1	1	N/A	1	1
Fall leaf collection program – cubic yards of leaves collected	12,000	12,000	N/A	12,000	12,000

CITY OF GLENDALE
Enterprise Fund -Storm Water Utility

REVENUES, EXPENSES AND CHANGES IN NET ASSETS
Fund 250

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>					
Intergovernmental - storm water grants	\$ 43,212	\$ -	\$ -	\$ -	\$ -
Public charges for service-user fees	974,063	551,620	1,131,600	1,131,600	1,131,600
Penalty	5,259	2,824	5,500	-	5,500
Total revenues	1,022,534	554,444	1,137,100	1,131,600	1,137,100
<u>Expenses</u>					
1100 Salaries and wages	143,976	7,954	140,000	46,634	145,000
Overtime	11,775	-	-	-	-
1310 Health insurance	38,756	2,266	38,000	20,310	40,000
1330 Social Security & Medicare	8,670	574	8,800	3,568	9,000
1340 Wisconsin retirement	8,284	541	8,500	3,171	8,500
1350 Life insurance	129	9	130	102	150
1365 Workers compensation	4,735	310	650	886	5,000
Fringe Benefits	17,947	-	10,000	-	10,000
4030 Depreciation	78,638	40,500	81,000	81,000	81,000
4150 Contracted services	516,065	226,449	905,000	905,000	800,000
Total expenses	828,975	278,603	1,192,080	1,060,671	1,098,650
Operating Income	193,559	275,841	(54,980)	70,929	38,450
<u>Non-Operating Income and Transfers</u>					
Investment Income	183	-	-	2,000	-
Interest Expense	(38,305)	-	(35,861)	(35,861)	(34,232)
Gain(Loss) on Disposal of Assets	(458)	-	-	-	-
Change in Net Assets	154,979	275,841	(90,841)	37,068	4,218
Net Assets - Beginning of year	3,073,044	3,228,023	3,073,044	2,997,546	2,982,203
Net Assets - End of year	\$ 3,228,023	\$ 3,503,864	\$ 2,982,203	\$ 3,034,614	\$ 2,986,421

Program Descriptions:

- The department’s licensed water department staff will continue to perform operation and maintenance of the City’s water distribution system:
 - 79.64 miles of water mains
 - 4,504 water service laterals
 - 5,332 meters
 - 826 fire hydrants
 - 2,086 valves
 - Glendale Standpipe (1 million gallon)
 - Pump Station

2018 Budget Highlights:

- 2018 Capital Improvement Plan
 - North Shore Water Commission Capital Improvements

2017 Accomplishments:

- Water Tower Pump Upgrade Project
- Combined the Water Utility bank accounts with the City accounts to streamline payment processing.
- Installed meter reading equipment of the Water Utility tower that enables Sensus water meters to transmit usage data.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Miles of water main maintenance	79.6	79.6	N/A	79.6	79.6
Number of water main breaks	28	34	N/A	30	25
Number of hydrants flushed	310	240	N/A	250	250

CITY OF GLENDALE
Enterprise Fund -Water Utility

REVENUES, EXPENSES AND CHANGES IN NET ASSETS
Fund 900

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Operating Revenues</u>					
Unmetered Sales to General Customers	\$ 3,359	\$ 5,493	\$ 7,000	\$ 3,000	\$ 7,000
Metered Sales					
Residential	1,129,482	516,065	1,140,000	1,190,000	1,175,000
Commercial	667,923	285,615	665,000	685,000	685,000
Industrial	339,117	146,022	365,000	365,000	370,000
Public Authority	68,579	24,247	70,000	75,000	75,000
Multifamily Residential	272,617	127,082	280,000	295,000	295,000
Private Fire Protection Service	53,982	27,176	57,000	57,000	58,000
Public Fire Protection Service	661,694	330,699	675,000	675,000	680,000
Total Sales of Water	<u>3,196,753</u>	<u>1,462,399</u>	<u>3,259,000</u>	<u>3,345,000</u>	<u>3,345,000</u>
Other Operating Revenues					
Rental Income	18,245	9,184	18,000	16,600	18,000
Forfeited Discounts	55,120	10,931	35,000	25,000	35,000
Other Water Revenues	116,627	3,130	68,130	65,000	70,000
Total Other Operating Total	<u>189,992</u>	<u>23,245</u>	<u>121,130</u>	<u>106,600</u>	<u>123,000</u>
Total operating revenues	<u>3,386,745</u>	<u>1,485,644</u>	<u>3,380,130</u>	<u>3,451,600</u>	<u>3,468,000</u>
<u>Operating Expenses</u>					
Source of Supply Expenses	618,206	274,155	615,000	640,000	620,000
Transmission & Distribution Expenses					
Maintenance of Pumping Equipment	-	-	-	6,000	3,000
Storage Facilities Expense-Labor	-	-	-	500	500
Storage Expense-Materials	-	-	-	2,500	2,500
Trans & Dist Lines Expense-Labor	160,294	76,218	155,000	120,000	155,000
Trans & Dist Lines Expense-Materials	6,957	4,290	8,500	8,000	8,500
Meter Expense-Labor	562	774	3,000	8,000	3,000
Meter Expense-Materials	-	-	1,000	1,400	1,000
Customer Installation Expense-Labor	2,910	92	5,000	20,000	7,500
Customer Installation Expense-Materials	-	-	500	500	500
Miscellaneous Expense-Labor	260	-	2,000	4,000	3,000
Miscellaneous Expense-Materials	878	-	2,000	1,500	2,000
Rent-Storage Facilities	11,000	5,500	11,000	11,000	11,000
Maint Dist Res & Standpipe-Labor	498	92	1,000	2,000	1,500
Maint Dist Res & Standpipe-Materials	207	-	1,500	4,500	2,000
Maint Dist Res & Standpipe-Contractor	5,624	-	8,000	10,000	8,000
Maint Trans Distribution Main-Labor	120,593	37,858	115,000	110,000	115,000
Maint Trans Distribution Main-Materials	41,523	6,898	20,000	30,000	25,000
Maint Trans Distribution Main-Contractor	825,457	223,601	650,000	725,000	650,000
Maint of Services-Labor	-	513	1,000	6,500	1,000
Maint of Services-Materials	6,818	1,774	3,500	2,500	3,500
Maint of Valves-Contractor	-	-	1,000	2,500	1,000
Maint of Meters-Labor	1,304	1,008	1,500	1,000	1,000
Maint of Meters-Materials	1,913	2,451	5,000	10,000	10,000
Maint of Meter-Contractor	7,605	8,921	15,000	25,000	20,000
Maint of Hydrants-Labor	2,967	1,678	4,000	15,000	6,000
Maint of Hydrants-Materials	7,277	658	5,000	10,000	5,000
Main of Hydrants-Contractor	-	-	4,000	4,000	4,000
Total Transmission & Distribution	<u>1,204,647</u>	<u>372,326</u>	<u>1,023,500</u>	<u>1,141,400</u>	<u>1,050,500</u>

CITY OF GLENDALE
Enterprise Fund -Water Utility

REVENUES, EXPENSES AND CHANGES IN NET ASSETS (Continued)
Fund 900

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
Customer Accounts Expenses					
Meter Reading-Labor	7,666	4,770	9,000	10,000	10,000
Meter Reading-Materials	-	3,751	5,500	5,500	5,500
Cust Records & Collect Exp-Labor	50,585	-	60,000	60,000	60,000
Cust Records & Collect Exp-Materials	2,514	1,237	3,000	5,000	4,000
Cust Records & Collect-Data Process	3,055	3,021	8,000	11,000	8,000
Cust Records & Collect-Rental & Maint	-	-	15,000	15,000	15,000
Total Customer Accounted Expense	<u>63,820</u>	<u>12,779</u>	<u>100,500</u>	<u>106,500</u>	<u>102,500</u>
Administrative & General Expenses					
Administrative Salaries	88,867	14,766	55,000	55,000	55,000
Office Supplies & Expense	1,367	1,413	4,000	4,100	4,000
Outside Services Employed	7,619	-	8,500	9,000	9,000
Property Insurance	8,976	-	9,000	8,000	9,000
Injuries & Damages Insurance	11,674	-	12,000	8,700	12,000
Employee Training-Certification	-	120	750	1,000	1,000
Employee Pens & Benefits-Eye Care/Clothing	197	125	450	450	450
Employee Pens & Benefits-GASB 68	6,417	-	6,500	-	6,500
Regulator Commission Expense	3,446	-	4,000	4,000	4,000
Miscellaneous General Expense-Labor	-	-	500	500	500
Miscellaneous General Expense-Materials	17,276	2,251	15,000	15,000	15,000
Rents	7,500	3,750	7,500	7,500	7,500
Maintenance of General Plant	-	-	500	500	500
Transportation Labor Expense	-	-	1,000	1,000	1,000
Transportation Material Expense	-	5,247	7,000	7,000	7,000
Total Administrative & General Expenses	<u>153,339</u>	<u>27,672</u>	<u>131,700</u>	<u>121,750</u>	<u>132,450</u>
Depreciation	526,124	270,000	550,000	550,000	560,000
Total operating expenses	<u>2,566,136</u>	<u>956,932</u>	<u>2,420,700</u>	<u>2,559,650</u>	<u>2,465,450</u>
Operating Income	820,609	528,712	959,430	891,950	1,002,550
<u>Non-Operating Revenue (Expenses)</u>					
Investment Income	1,822	281	600	2,000	1,500
Interest Expense	(82,877)	(64,789)	(70,121)	(70,121)	(141,222)
Total non-operating revenues (expenses)	<u>(81,055)</u>	<u>(64,508)</u>	<u>(69,521)</u>	<u>(68,121)</u>	<u>(139,722)</u>
Income (Loss) Before Transfers	739,554	464,204	889,909	823,829	862,828
<u>Transfers</u>					
Transfers out - tax equivalent	(445,848)	(202,500)	(405,000)	(405,000)	(420,000)
Change in Net Position	293,706	261,704	484,909	418,829	442,828
Net Position - Beginning of year	<u>12,641,472</u>	<u>12,935,178</u>	<u>12,935,178</u>	<u>12,935,178</u>	<u>13,420,087</u>
Net Position - End of year	<u>\$ 12,935,178</u>	<u>\$ 13,196,882</u>	<u>\$ 13,420,087</u>	<u>\$ 13,354,007</u>	<u>\$ 13,862,915</u>

CITY OF GLENDALE
Capital Projects Funds

BUDGET SUMMARY
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
2017 Budget

	General	Parking	TIF #6	TIF #7	TIF #8	Total
Revenues						
Taxes	\$ -	\$ -	\$ 2,822,000	\$ 2,182,000	\$ 6,092,000	\$ 11,096,000
Intergovernmental	-	-	56,000	312,000	22,500	390,500
Public charges for services	-	-	-	-	-	-
Special assessments	-	-	-	-	-	-
Investment income	-	-	20,000	20,000	200,000	240,000
Miscellaneous	-	-	-	-	-	-
Total revenues	-	-	2,898,000	2,514,000	6,314,500	11,726,500
Expenditures						
Current:						
General government	-	-	-	-	-	-
Convention and tourism	-	-	2,970	2,970	8,920	14,860
Total current	-	-	2,970	2,970	8,920	14,860
Capital outlay	4,825,000	-	1,000	1,000	500,000	5,327,000
Total expenditures	4,825,000	-	3,970	3,970	508,920	5,341,860
Excess of revenues over (under) expenditures	(4,825,000)	-	2,894,030	2,510,030	5,805,580	6,384,640
Other financing sources (uses)						
Proceeds of Long-term debt	4,825,000	-	-	-	18,490,000	23,315,000
Debt premium	65,000	-	-	-	-	65,000
Debt issuance costs	(65,000)	-	-	-	(275,000)	(340,000)
Transfers from other funds	-	-	-	-	-	-
Transfers to other funds	-	-	(2,159,482)	(2,282,534)	(24,152,362)	(28,594,378)
Total Other financing sources (uses)	4,825,000	-	(2,159,482)	(2,282,534)	(5,937,362)	(5,554,378)
Excess of revenues and other financing sources over (under) expenditures and other uses	-	-	734,548	227,496	(131,782)	830,262
Fund balances						
Beginning of year	2,052,168	-	1,531,755	2,267,268	14,840,901	20,692,092
End of year	\$ 2,052,168	\$ -	\$ 2,266,303	\$ 2,494,764	\$ 14,709,119	\$ 21,522,354

CITY OF GLENDALE
Capital Projects Funds

BUDGET SUMMARY
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
2018 Adopted Budget

	General	Parking	TIF #6	TIF #7	TIF #8	Total
Revenues						
Taxes	\$ -	\$ -	\$ 2,902,000	\$ 2,262,000	\$ 6,340,000	\$ 11,504,000
Intergovernmental	500,000	-	47,000	303,000	21,000	871,000
Public charges for services	-	-	-	-	-	-
Special assessments	49,497	386,004	-	-	-	435,501
Investment income	30,000	282,933	15,000	20,000	200,000	547,933
Miscellaneous	156,854	-	-	-	-	156,854
Total revenues	736,351	668,937	2,964,000	2,585,000	6,561,000	13,515,288
Expenditures						
Current:						
General government	-	-	-	-	-	-
Convention and tourism	-	-	-	-	-	-
Total current	-	-	-	-	-	-
Capital outlay	6,736,596	-	3,000	3,000	700,000	7,442,596
Total expenditures	6,736,596	-	3,000	3,000	700,000	7,442,596
Excess of revenues over (under) expenditures	(6,000,245)	668,937	2,961,000	2,582,000	5,861,000	6,072,692
Other financing sources (uses)						
Proceeds of Long-term debt	5,860,000	-	2,475,000	7,000,000	-	15,335,000
Debt premium	75,000	-	-	-	-	75,000
Debt issuance costs	(75,000)	-	(25,000)	(70,000)	-	(170,000)
Transfers from other funds	-	853,996	-	-	-	853,996
Transfers to other funds	(213,298)	(1,548,318)	(6,583,408)	(8,716,686)	(6,503,213)	(23,564,923)
Total Other financing sources (uses)	5,646,702	(694,322)	(4,133,408)	(1,786,686)	(6,503,213)	(7,470,927)
Excess of revenues and other financing sources over (under) expenditures and other uses	(353,543)	(25,385)	(1,172,408)	795,314	(642,213)	(1,398,235)
Fund balances,						
Beginning of year	3,057,081	1,592,650	2,347,670	2,907,366	13,913,995	23,818,762
End of year	\$ 2,703,538	\$ 1,567,265	\$ 1,175,262	\$ 3,702,680	\$ 13,271,782	\$ 22,420,527

Fund Purpose:

To account for the financing and expenses associated with the major equipment purchases, land purchase or construction projects.

Fund Descriptions:

The Capital Projects Fund accounts for projects, major equipment purchases and land purchases that have one or more of the following characteristics: 1) expenditures which take place over two or more years, requiring continuing appropriations beyond a single fiscal year; (2) funding with debt because of significant costs to be shared by current and future beneficiaries; (3) a systematic acquisition over an extended period of time; and (4) scheduled replacement or maintenance of specific elements of physical assets. The Fund is developed in conjunction with the City's 2018 - 2022 Capital Improvement Program. (Please note that the Program's 2018 projects and equipment not only included in the Capital Projects Fund, but are included in the Capital Improvement Fund , TIDs; the Water Utility. This fund is closely coordinated with the Debt Service Fund since long-term financing is involved.

Significant Capital Projects

- N. Pierron Road Street Reconstruction with Utilities (W. Daisy Lane southerly to W. Good Hope Road)
- W. Apple Tree Road Water Main Replacement and Street Resurface (N. River Road east to N. Jean Nicolet Road)
- W. Appletree Road Water Main Replacement & Street Resurfacing (N. Braeburn Lane easterly to N. Atwahl Drive.)
- 2018 Street Resurfacing Program
 - N. Sunset Lane from N. Milwaukee River Parkway to W. La Salle Avenue
 - N. Sievers Place from N. River Forest Drive to W. La Salle Avenue
 - W. Riverview Drive from N. River Forest Drive to terminus
 - N. Glen Park Road from W. Civic Drive to W. Florist Avenue
 - W. Civic Drive from N. Green Bay Avenue to N. Glen Park Road
 - N. Elm Tree Road from W. Eula Court to W. Rock Place
- Replacement of three unmarked squads.
- Purchase of traffic calming devices.
- Replacement of two public works trucks.
- Construction of a bike trail extension to Richard E. Maslowski Community Park.
- Purchase of movie equipment for Richard E. Maslowski Community Park.

2017 Accomplishments:

- Street Reconstruction with utilities of N. Sunny Point Road from N. Milwaukee River Parkway North to the cul-de-sac.
- Street Overlay
 - W. Eula Court, from N. Elm Tree Road west to Terminus
 - N. Seneca Avenue, from Good Hope Road to W. Mall Road
 - W. Kenboern Drive, 2400 block east to the cul-de-sac
 - W. Hemlock Road, from N. Green Bay Road East to N. Longview Avenue

- W. Clovernook Lane, from N. Bittersweet Lane East to N. Elm Tree Road
- N. Bridgewood Lane, from W. Bender Road South to cul-de-sac
- Street Resurfacing with Water Main Replacement
 - W. Acacia Road, from N. Bethmaur Lane East to N. Atwahl Drive
 - N. Ironwood Lane, N. Elm Tree Road, W. Elmwood Lane

**CITY OF GLENDALE
2018 BUDGET**

FUND: General Capital Projects Fund

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>						
	Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
	Intergovernmental (Grants)	327,555	-	5,000	-	500,000
	Special assessments	-	-	-	-	49,497
	Investment income	71,345	-	30,000	-	30,000
	Miscellaneous (Donations)	128,495	92,280	156,854	-	156,854
	Total Revenues	<u>527,395</u>	<u>92,280</u>	<u>191,854</u>	<u>-</u>	<u>736,351</u>
<u>Expenditures</u>						
	Capital outlay	4,960,318	1,956,091	4,202,586	4,825,000	6,736,596
	Debt issuance costs	46,800	65,800	65,800	65,000	75,000
	Total Expenditures	<u>5,007,118</u>	<u>2,021,891</u>	<u>4,268,386</u>	<u>4,890,000</u>	<u>6,811,596</u>
	Excess of revenues over (under) expenditures	(4,479,723)	(1,929,611)	(4,076,532)	(4,890,000)	(6,075,245)
<u>Other financing sources (uses)</u>						
	Proceeds of Long-term debt (tax levy)	4,250,000	4,825,000	4,825,000	4,825,000	5,860,000
	Debt premium	178,475	56,445	56,445	65,000	75,000
	Transfer from Environmental Funds	-	-	200,000	-	-
	Transfer to Debt Service Fund	-	-	-	-	(213,298)
	Total Other financing sources	<u>4,428,475</u>	<u>4,881,445</u>	<u>5,081,445</u>	<u>4,890,000</u>	<u>5,721,702</u>
	Excess of revenues and other financing sources over (under) expenditures and other uses	(51,248)	2,951,834	1,004,913	-	(353,543)
<u>Fund balances.</u>						
	Beginning of year	<u>2,103,416</u>	<u>2,052,168</u>	<u>2,052,168</u>	<u>2,052,168</u>	<u>3,057,081</u>
	End of year	<u>\$ 2,052,168</u>	<u>\$ 5,004,002</u>	<u>\$ 3,057,081</u>	<u>\$ 2,052,168</u>	<u>\$ 2,703,538</u>

**CITY OF GLENDALE
2018 BUDGET
General Capital Outlay Detail by Project**

	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>General Government</u>					
City Hall/Police Station Renovation	\$ -	\$ 67,804	\$ 500,000	\$ 500,000	\$ 4,500,000
<u>Public Safety</u>					
Police Equipment	-	51,469	62,653	62,653	164,100
North Shore Fire Department	125,223	125,134	125,134	-	125,001
<u>Public Works</u>					
W. Edward Lane	859,818	490	-	-	-
Milwaukee River Parkway	600,000	-	-	-	-
Watermain replacement	523,609	245,103	1,253,180	1,253,180	-
Port Washington Road Watermain	521,685	-	-	-	-
N. Sunny Point Lane	15,544	293,412	1,253,667	1,253,667	-
W Apple Tree (Braeburn to Atwahl)	-	-	-	-	581,227
N Pierron Rd	-	-	-	-	892,185
W Apple Tree (River to Jean Nicolet)	-	-	-	-	555,526
Street Construction	-	49,497	49,497	-	-
Street - Overlays	329,244	24,550	466,874	428,000	400,000
Equipment	-	-	-	-	415,000
Pedestrian Lights	84,843	-	-	-	17,000
Property acquisitions (Flood plain)	185,775	23,673	23,673	-	250,000
Bridges	1,154	2,882	251,000	251,000	-
Forestry	10,665	-	-	-	-
Saniatary Sewer Repairs	344,690	-	-	-	-
Water Tower Tank	549,955	286,716	410,000	410,000	-
North Shore Water Commission	-	28,005	96,500	96,500	90,208
<u>Community Enrichment Services</u>					
Community Park Construction	2,880,777	1,317,180	1,865,408	2,700,000	512,000
Library	-	-	-	-	69,349
<u>Conservation and Development</u>					
Developer Incentive	150,000	-	-	-	-
Vision Plan Update	-	-	20,000	45,000	25,000
Total Capital Outlay	7,182,982	2,515,915	6,377,586	7,000,000	8,596,596
<u>Utility Portion of Projects</u>					
Water Utility	1,695,375	559,824	1,885,000	1,885,000	1,250,000
Sewer Utility	361,852	-	65,000	65,000	305,000
Storm Water Utility	165,437	-	225,000	225,000	305,000
Total Utility Portion of Projects	2,222,664	559,824	2,175,000	2,175,000	1,860,000
Net Capital Outlay Expenditures	\$ 4,960,318	\$ 1,956,091	\$ 4,202,586	\$ 4,825,000	\$ 6,736,596

Purpose:

To account for the accumulation of resources for the payment of general long-term debt principal, interest and related costs of the redevelopment of the public Lydell Parking Garage.

Department Description:

The Finance Department is responsible for administration of this fund. The Glendale Community Development Authority authorizes transactions involving the CDA Lease Revenue Debt that financed the construction of the Lydell Parking Garage.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Outstanding Debt at year end	15,895,000	14,670,000	13,435,000	13,435,000	12,195,000

**CITY OF GLENDALE
2018 BUDGET**

FUND: Parking Capital Projects Fund (400)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>						
	Special assessments	\$ 734,222	\$ 695,909	\$ 695,909	\$ -	\$ 386,004
	Interest income	320,857	325,621	325,621	-	282,933
	Total Revenues	<u>1,055,079</u>	<u>1,021,530</u>	<u>1,021,530</u>	<u>-</u>	<u>668,937</u>
<u>Expenditures</u>						
	Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Excess of revenues over (under) expenditures	1,055,079	1,021,530	1,021,530	-	668,937
<u>Other financing sources (uses)</u>						
	Transfer from Fund 478	490,778	-	539,091	-	853,996
	Transfer to Debt Service Fund	(1,551,165)	(159,408)	(1,553,815)	-	(1,548,318)
	Total Other financing sources	<u>(1,060,387)</u>	<u>(159,408)</u>	<u>(1,014,724)</u>	<u>-</u>	<u>(694,322)</u>
	Excess of revenues and other financing sources over (under) expenditures and other uses	(5,308)	862,122	6,806	-	(25,385)
<u>Fund balances,</u>						
	Beginning of year	<u>1,591,152</u>	<u>1,585,844</u>	<u>1,585,844</u>	<u>-</u>	<u>1,592,650</u>
	End of year	<u>\$ 1,585,844</u>	<u>\$ 2,447,966</u>	<u>\$ 1,592,650</u>	<u>\$ -</u>	<u>\$ 1,567,265</u>

Purpose:

To account for the accumulation of resources for the payment of general long-term debt principal, interest and related costs of the redevelopment of the Silver Spring corridor.

Department Description:

The Finance Department is responsible for administration of this fund. The Glendale Community Development Authority authorizes transactions involving CDA Lease Revenue Debt. The Joint Review Board approves the TIF project plan.

2018 Highlights:

- Refinance TIF #6 lease revenue bonds with GO bonds to reduce interest rates on outstanding debt.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Outstanding Debt at year end	11,175,000	8,700,000	6,810,000	6,810,000	4,360,000

**CITY OF GLENDALE
2018 BUDGET**

FUND: TIF #6 Capital Projects Fund (476)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>						
41110	Taxes - TIF Increment	\$ 2,837,521	\$ 2,794,325	\$ 2,794,325	\$ 2,820,000	\$ 2,900,000
41111	Tax increment guarantee	8,191	8,171	8,171	2,000	2,000
43414	Computer exemption payment	65,290	-	59,816	56,000	47,000
48111	Interest income	19,847	-	18,000	20,000	15,000
	Total Revenues	2,930,849	2,802,496	2,880,312	2,898,000	2,964,000
<u>Expenditures</u>						
Personnel services:						
1100	Salaries and wages	-	-	-	2,000	-
1310	Health insurance	-	-	-	250	-
1330	Social Security & Medicare	-	-	-	350	-
1340	Wisconsin retirement	-	-	-	300	-
1350	Life insurance	-	-	-	50	-
1360	Long term disability	-	-	-	10	-
1365	Workers compensation	-	-	-	10	-
	Total personnel services	-	-	-	2,970	-
Non-personnel services:						
51585	Outlay	4,980	150	3,000	1,000	3,000
	Total non-personnel services	4,980	150	3,000	1,000	3,000
	Total Expenditures	4,980	150	3,000	3,970	3,000
	Excess of revenues over (under) expenditures	2,925,869	2,802,346	2,877,312	2,894,030	2,961,000
<u>Other financing sources (uses)</u>						
	Proceeds of Long-term debt	-	-	-	-	2,475,000
	Debt issuance costs	-	-	-	-	(25,000)
	Transfer to Debt Service Fund	(2,827,784)	(390,698)	(2,159,482)	(2,159,482)	(6,583,408)
	Total Other financing sources	(2,827,784)	(390,698)	(2,159,482)	(2,159,482)	(4,133,408)
	Excess of revenues and other financing sources over (under) expenditures and other uses	98,085	2,411,648	717,830	734,548	(1,172,408)
<u>Fund balances.</u>						
	Beginning of year	1,531,755	1,629,840	1,629,840	1,531,755	2,347,670
	End of year	\$ 1,629,840	\$ 4,041,488	\$ 2,347,670	\$ 2,266,303	\$ 1,175,262

Purpose:

To account for the accumulation of resources for the payment of general long-term debt principal, interest and related costs of the redevelopment of the Technology District on the southeast corner of the City.

Department Description:

The Finance Department is responsible for administration of this fund. The Glendale Community Development Authority authorizes transactions involving CDA Lease Revenue Debt. The Joint Review Board approves the TIF project plan.

2018 Highlights:

- Refinance TIF #7 lease revenue bonds with GO bonds to reduce interest rates on outstanding debt.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Outstanding Debt at year end	27,750,000	26,325,000	24,820,000	24,820,000	22,420,000

**CITY OF GLENDALE
2018 BUDGET**

FUND: TIF #7 Capital Projects Fund (477)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>						
41110	Taxes - TIF Increment	\$ 2,197,413	\$ 2,160,838	\$ 2,160,838	\$ 2,180,000	\$ 2,260,000
41111	Tax increment guarantee	-	11,811	11,811	2,000	2,000
43414	Computer exemption payment	404,846	-	310,096	312,000	303,000
48111	Interest income	37,680	-	35,000	20,000	20,000
	Total Revenues	2,639,939	2,172,649	2,517,745	2,514,000	2,585,000
<u>Expenditures</u>						
Personnel services:						
1100	Salaries and wages	-	-	-	2,000	-
1310	Health insurance	-	-	-	250	-
1330	Social Security & Medicare	-	-	-	350	-
1340	Wisconsin retirement	-	-	-	300	-
1350	Life insurance	-	-	-	50	-
1360	Long term disability	-	-	-	10	-
1365	Workers compensation	-	-	-	10	-
	Total personnel services	-	-	-	2,970	-
Non-personnel services:						
51585	Outlay	4,980	150	3,000	1,000	3,000
	Total non-personnel services	4,980	150	3,000	1,000	3,000
	Total Expenditures	4,980	150	3,000	3,970	3,000
	Excess of revenues over (under) expenditures	2,634,959	2,172,499	2,514,745	2,510,030	2,582,000
<u>Other financing sources (uses)</u>						
	Proceeds of Long-term debt	-	-	-	-	7,000,000
	Debt issuance costs	-	-	-	-	(70,000)
78510	Transfer to Debt Service Fund	(2,227,072)	(619,630)	(2,282,534)	(2,282,534)	(8,716,686)
	Total Other financing sources	(2,227,072)	(619,630)	(2,282,534)	(2,282,534)	(1,786,686)
	Excess of revenues and other financing sources over (under) expenditures and other uses	407,887	1,552,869	232,211	227,496	795,314
<u>Fund balances</u>						
	Beginning of year	2,267,268	2,675,155	2,675,155	2,267,268	2,907,366
	End of year	\$ 2,675,155	\$ 4,228,024	\$ 2,907,366	\$ 2,494,764	\$ 3,702,680

Purpose:

To account for the accumulation of resources for the payment of general long-term debt principal, interest and related costs of the redevelopment of the Bayshore Town Center. The Parking Capital Projects fund (Lydell Parking Garage) is also related to TIF #8.

Department Description:

The Finance Department is responsible for administration of this fund. The Glendale Community Development Authority authorizes transactions involving CDA Lease Revenue Debt. The Joint Review Board approves the TIF project plan.

2018 Highlights:

- Phase II infrastructure redevelopment on the north and east sides of the project site.

Benchmark Measurements

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Outstanding Debt at year end	71,735,000	67,225,000	61,975,000	61,975,000	56,600,000

**CITY OF GLENDALE
2018 BUDGET**

FUND: TIF #8 Capital Projects Fund (478)

Account number	Account description	2016	06/30/17 Actual	2017 Estimate	2017 Adopted	2018 Adopted
<u>Revenues</u>						
41110	Taxes - TIF Increment	\$ 6,013,254	\$ 6,038,240	\$ 6,038,240	\$ 6,090,000	\$ 6,340,000
41111	Tax increment guarantee	-	-	-	2,000	-
43414	Computer exemption payment	22,462	-	22,357	22,500	21,000
48111	Interest income	259,086	-	200,000	200,000	200,000
Total Revenues		6,294,802	6,038,240	6,260,597	6,314,500	6,561,000
<u>Expenditures</u>						
Personnel services:						
1100	Salaries and wages	-	-	-	6,000	-
1310	Health insurance	-	-	-	750	-
1330	Social Security & Medicare	-	-	-	1,050	-
1340	Wisconsin retirement	-	-	-	900	-
1350	Life insurance	-	-	-	150	-
1360	Long term disability	-	-	-	30	-
1365	Workers compensation	-	-	-	40	-
Total personnel services		-	-	-	8,920	-
Non-personnel services:						
51585	Outlay	282,567	67,977	125,000	500,000	700,000
Total non-personnel services		282,567	67,977	125,000	500,000	700,000
Total Expenditures		282,567	67,977	125,000	508,920	700,000
Excess of revenues over (under) expenditures		6,012,235	5,970,263	6,135,597	5,805,580	5,861,000
<u>Other financing sources (uses)</u>						
	Proceeds of Long-term debt	-	-	17,985,000	18,490,000	-
	Debt issuance costs	-	-	(221,808)	(275,000)	-
	Transfer to Parking Fund	(490,778)	-	(539,091)	-	(853,996)
78510	Transfer to Debt Service Fund	(5,660,849)	(1,833,975)	(24,152,362)	(24,152,362)	(5,649,217)
Total Other financing sources		(6,151,627)	(1,833,975)	(6,928,261)	(5,937,362)	(6,503,213)
Excess of revenues and other financing sources over (under) expenditures and other uses		(139,392)	4,136,288	(792,664)	(131,782)	(642,213)
<u>Fund balances.</u>						
Beginning of year		14,846,051	14,706,659	14,706,659	14,840,901	13,913,995
End of year		\$14,706,659	\$18,842,947	\$13,913,995	\$14,709,119	\$ 13,271,782