

# CONTESTED PARKING CITATION FORM

If you wish to contest a parking citation in the North Shore Municipal Court:

- 1) Fully complete the information requested on this form.
- 2) **Forms that are submitted without the required information will be denied.**
- 3) Present the completed form along with the citation to the Clerk of Court or email the [glendalepd@glendalewi.gov](mailto:glendalepd@glendalewi.gov) to receive a court date. The Court Clerk's office is located in the lobby of the Glendale Police Department and is generally open from 7:30am to 3:30pm Monday through Friday.

REQUIRED INFORMATION		
Parking Citation Number		
Date Citation Issued		
Plate/VIN Number		
Your Name		
Your Street Address		
City	State	Zip
Your Date of Birth		
Your Driver's License Number		
Your Telephone Number		
Your Email Address		
Registered Owner's Name (If different than above)		
Registered Owner's Date of Birth		
Date of Request/Today's Date		

## IMPORTANT INFORMATION

All requests to contest a parking citation **MUST** be made within 14 days of the date the parking citation was issued; there will be no exceptions granted.

To avoid a late fee, you must contest a parking citation within 14 days of the date the citation was issued. Late Fee Schedule information is located on the front of your citation.