

SIGN PERMIT APPLICATION

Tenant: _____

Sign Address: _____

Name:

Phone:

E-mail:

Address:

Property Owner: _____

Name:

Phone:

E-mail:

Address:

Sign Agent: _____

Business Name:

Phone:

E-mail:

Address:

Sign Type: Wall Monument Directional Window

 Planned Sign Program Temporary Other _____

Sign Dimensions: Height: _____ ft. _____ in. Width: _____ ft. _____ in. Area: _____ sq ft.

Overall Sign Height: _____ ft. _____ in. Width of Store Frontage: _____ ft. _____ in.

Estimated Sign Value: \$ _____

Sign Permit Fee: **Permanent Sign (new/specify below):** **Planned Sign Program (specify below):**

4 to 25 sq ft \$50 + 40% Admin. Fee
26 to 50 sq ft \$75 + 40% Admin. Fee
51 to 100 sq ft \$100 + 40% Admin Fee
101 to 150 sq ft \$150 + 40% Admin. Fee
151 to 500 sq ft \$1000
501+ sq ft 7% of sign cost

New \$150
Revisions \$100

Other:
Temporary Sign \$50
Temporary Sign Renewal \$50

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Electrical Permit Required: Section 15.6.8 of the Sign Code requires an electrical permit (separate from the 20-amp branch circuit permit) for the wiring of all permanent illuminated signs, regardless of voltage. All signs and sign components must be listed and inspected upon installation. Failure to obtain a permit prior to installation will result in penalties and potential fines.

Applications for signs require a color picture or drawing of the proposed sign and a site plan marking the location of the proposed sign on the property. Wall Sign proposals should include an elevation drawing depicting the location of the wall sign on the building. Monument sign proposals shall include a landscape plan.

Applicant certifies that all information provided above is accurate. Applicant agrees to comply with all Municipal Ordinances and with the conditions of this permit and further understands that failure to comply with such Ordinances or conditions of the permit may result in suspension or revocation of permit(s), denial of future permits, and/or other penalty. Neither the issuance of this permit, nor any inspections performed with respect to this permit, create any legal liability, express or implied, of the Department, Municipality, Agency or Inspector. Nothing about the issuance of this permit, nor the conduct of inspections, shall be construed as a service rendered to or on behalf of the applicant, or the owner or occupant of the premises, and such inspections and the issuance of this permit are for the sole use and benefit of the City of Glendale. No warranty of any nature, express or implied, shall be inferred from the issuance of this permit.

Property Owner Signature:

Date:

Tenant/Sign Agent Signature:

Date: